

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, February 28, 2017  
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, M. Schubert and M. Stauffenberg – Six (6).  
Absent – L. Murray - One - (1).

Also present: Supt. Harrod, R. Schnitzler, K. Flanigan, R. Haines, J. Emerson, A. Furbee, C. Majerski, E. Ruff, T. Steele, C. Creek, J. Finkelstein, T. Weber, J. DePoister, D. Fortin, J. Wulff and Recording Clerk Kaufman – Sixteen - (16).

Visitors: Seventeen Illinois State Scholars, Wrestling Coach Spiewak, Stevie and Jimmy Silva (High School State Wrestlers), Kelly Short Junior Achievement Sponsor, Students of the Junior Achievement Companies, **Makin' Jars and Tech-Key & Co.** and numerous families and community members of students being recognized. Approximately forty people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Public Hearings Petitions/ Comments High School Principal, Roger Schnitzler, recognized the 2017 Illinois State Scholars, Taylor Gilliam, Emma Grunwald, Mark Henderson, Emma Hofmeister, Courtney Keller, McKayla Lockwood, Justin McClain, Caitlin Meyer, Anne Murphy, Alexandria Pavloski, Dylan Peters, Leah Selk, Jordyn Shipp, Emilie Tamblyn, Skyelar Timm, Kylie Zawisza, Zachary Zawisza – seventeen students. Absent students: Nora Crockett, Piaget Felix, Kathleen Sweeney

High School Wrestling Coach Ed Spiewak introduced state wrestlers, Jimmy Silva (Sophomore) and Stevie Silva (Junior) who wrestled at the State Wrestling Tournament in Champaign, IL. Stevie Silva placed 5<sup>th</sup> in the State.

Mrs. Carol Silva spoke on behalf of her family and praised Manteno CUSD No. 5 and the Manteno community for their recognition of her sons during their state bound wrestling adventure.

Ms. Kelly Short, High School Entrepreneurship Teacher, Business Teacher and Junior Achievement Sponsor introduced two Junior Achievement Companies and their Officers:

Makin' Jars, a JA Company, this company makes, markets, and sells decorated mason jars in pint and quart sizes. They also make and sell a reusable mason jar cup, complete with a dishwasher safe lid and straw.

- Emma Hofmeister, Finance Team Lead
- Leah Selk, Marketing Team Lead
- Madigan Wulff, Supply Chain Team Lead
- Caitlin Meyer, Customer Service and Sales Team Lead

Tech-Key & Co, a JA Company, this company designed, created, marketed, and sold two types of key chain ear bud holders. They have partnered with a local business, Rad Rides by Troy, to help them create the plastic version of their product.

- Trent Burgeson, Project Manager
- Mikaelah Hurley, Marketing Team Lead
- Emma Grunewald, Customer Service and Sales Team Lead
- Taylor Gilliam, Finance Team Lead
- Madison Spalding, Supply Chain Team Lead

Reports of **Building Committee** – Chairman Hofmeister reported that the Building Committee met on Tuesday February 21, 2017 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
  - A. District
    1. Scissor Lift Trailer Update
  - B. High School
    1. Panther Statue Wall Update
    2. Softball Concrete Pads for Existing Bleachers
    3. Outside Restrooms
  - C. Middle School
    1. Back Door Entrance Update – Concrete Fascia
    2. North Stairwell Repair Update
    3. Elevator Repair Update
    4. Middle School Roof Leak Update
  - D. Elementary School
- IV. New Business
  - A. District
  - B. High School
  - C. Middle School
  - D. Elementary School
- V. Additional Agenda Items
- VI. Adjournment

**Finance Committee** – Chairman Mallaney reported that the Finance Committee met on Tuesday February 28, 2017 and discussed the following:

- I. Old Business
  - A. State Revenue Update - FRIS
  - B. 2017-2018 Bus Lease
- II. New Business
  - A. 17-18 Student Fees
  - B. Milk Contract
  - C. Industrial Appraisal
  - D. IEC/NextEra
  - E. Scissor Lift Trailer

- F. Technology Network Infrastructure Contract
- G. District Office Internet Service
- H. Bond Refinance Update
- III. Review Finance Packet
  - Summary of Cash/Investment/Fund Balances Report
  - Revenue/Expenditure Summary Report
  - Revenue/Expenditure Budget Report
  - Cost Analysis – Education; Cost Analysis – O&M
  - Food Service Report
  - O&M Gas & Electric Expenditure Report
  - Payroll Extras Report
  - Impress Check Report
  - Accounts Payable Report
  - ISDLAF Report
  - Activity Account Reports
- IV. Additional Items
  - A. Carbon Monoxide Alarms
- V. Future Items
  - A. Insurance Renewal Rates
  - B. Support Staff Wages and Sub Wages

**Curriculum, Instruction, and Assessment Committee** – Curriculum Director, Cathy Creek, thanked the Administrative team for their diligence in completing staff evaluations. She acknowledged their commitment and thanked them for their hard-work. She reported that the District would be moving into the assessment season, the PARCC test would be in April, 2017, the DLM test would be given to the special needs students and the PSAT test would be given to the Freshman and Sophomores to gather data to compare to their future years in High School. The SAT (state sponsored exam) would also be given to the Juniors. She thanked Tom Steele and the Technology department for their help in preparing for the tests ahead of time.

**Technology Committee** – Technology Director, Tom Steele reported that the Tech Department met on February 8, 2017 and discussed the ES Core Switch outage, progress on the new voicemail system, new skyward version, fiber replacement between the Elementary School and the Middle School and E-rate percentages. They discussed Chromebook replacement and how to handle 1:1 at the High School. He shared with the Board that he and Stephanie Kaack would be presenting at the iCon Skyward convention on March 8, 2017.

Consent Agenda Moved by Hofmeister, seconded by Dodge to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – January 24, 2017

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- Revenue/Expenditure Summary Reports
- Revenue/Expenditure Budget Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Accounts Reports
- Additional Accounts Payable

C. Resignations

- None

D. Retirements

- Kristine A. Kufa, Fourth Grade Teacher – June 1, 2020

E. Release

- None

F. FMLA Requests

- Lauren Benoit, Middle School Teacher – Approximately May 24, 2017 through the end of the 2016-2017 school year
- Casey Meier, High School Art Teacher – August 21, 2017 – November 10, 2017 (57days)
- Kim Couch, District Nurse – from approximately May 1, 2017 through May 16, 2017 (12 days)

G. Employments for the 2016-2017 School Year

- Mike Reilly – Assistant Softball Coach (full stipend)
- Michael Davidson – Substitute Custodian

H. Employments Pending Successful Completion of Employment Paperwork

- None

I. Approve First Reading of Board Policies, 7:190-Student Behavior, 7:200-Suspension Procedures and 7:210-Expulsion Procedures.

J. Declare Surplus – Hamilton upright piano

Ayes: Hofmeister, Dodge, Jackson, Mallaney, Schubert, Stauffenberg Six (6). Nays – None (0). Motion carried.

**Superintendent's Report**

**A. Good News**

1. The Kyle Hacek for taking 2<sup>nd</sup> place out of 80 students at the Blitz Chess Tournament and Paul Burkhalter for taking 1<sup>st</sup> place on his board for the season.
2. Congrats to the V basketball team who took third place in the I-8 Conference Tournament, defeating Streator 65-58! Congratulations to Eric DeRossett on being named to the All-Tournament team!
3. Congrats to the following students who placed at the FCCLA Regional Competition:  
Kristen Arbuckle – 2<sup>nd</sup> place in Pre-School Lesson  
Juliana Mysyck – 2<sup>nd</sup> place in Fondant Cake  
Kat Lopez – 2<sup>nd</sup> place in Fondant Cake  
Danielle Ramseyer – 3<sup>rd</sup> place in Cookie  
Laura Welch – 2<sup>nd</sup> place in Frosted Cake
4. Anne Murphy being selected as student of 2<sup>nd</sup> quarter at the Kankakee Area Career Center in area of Child Development / Pre School
5. At the WYSE Regionals Manteno swept the Biology test. Justin McClain got 3rd, Dylan Peters got 2nd and Kylie Zawisza got 1st. Kylie got another 1st place in Chemistry. Zach Zawisza got a 3rd in Engineering Graphics, Grace Duggan got a 2nd in English, and Ashley Santoro got a 3rd in Physics! Congratulations to these individuals! Our team earned 3rd Place overall.
6. Congrats to Danae Durham and Jocelyn Peters on their outstanding performance recognition at the Main Event.
7. Entire Show Choir team for a very successful Main Event on Saturday February 11, 2017. Special thanks to John DePoister and Renee Knickrehm for making sure the buildings stay safe and run smoothly.
8. The District was awarded a FY17 Library Grant in the amount of \$1,248.78. The award is based on the FY16 housing count of 1934 students.
9. Thank you to the Administrators, Cathy Creek and the CIA department for their hard-work and dedication to completing evaluations in a timely fashion.

**Old Business**

**New Business**

Approve Consideration and action on a resolution providing for the issue of not to exceed \$4,500,000 General Obligation Limited Tax Refunding School Bonds, Series 2017, of Community Unit School District Number 5, Kankakee and Will Counties, Illinois, for the purpose of refunding certain outstanding bonds of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Mesirow Financial, Inc., in connection with the proposed sale of said bonds. Ayes: Hofmeister, Jackson, Dodge, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve School Fees For the 2017-2018 School Year Moved by Schubert, seconded by Dodge to approve the 2017-2018 School Fees as presented. Ayes: Schubert, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Extension of Clover Leaf Farms Agreement Moved by Jackson, seconded by Schubert to approve an extension of the Clover Leaf Farms Agreement with no price increase for the 2017-2018 school year. Ayes: Jackson, Schubert, Dodge, Hofmeister, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve 2017-2018 Bus Lease With Midwest Transit for 19 Buses in an amount Not to Exceed \$259,221.00  
Moved by Mallaney, seconded by Jackson to approve the 2017-2018 Bus Lease with Midwest Transit for 19 buses in an amount not to exceed \$259,221.00. Ayes: Mallaney, Jackson, Dodge, Hofmeister, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve IEC/NextEra Agreement Renewal  
Moved by Dodge, seconded by Schubert to approve the IEC/NextEra Agreement Renewal for one year from May, 2017 – May, 2018. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Industrial Appraisal With Industrial Appraisal Company in the amount of \$1,950.00  
Moved by Schubert, seconded by Dodge to approve the Industrial Appraisal with Industrial Appraisal Company in the amount of \$1,950.00. Ayes: Schubert, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Network Infrastructure Maintenance Contract  
Moved by Mallaney, seconded by Schubert to accept a one year HANS contract with Sentinel Technologies, Inc. in the amount of \$18,330.00. Ayes: Mallaney, Schubert, Dodge, Hofmeister, Jackson, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve District Office Internet Service  
Moved by Schubert, seconded by Jackson to accept the Comcast proposal for District Office Internet Access for FY2018 in the amount of \$144.85/month. Ayes: Schubert, Jackson, Dodge, Hofmeister, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve 2017-2018 School Calendar  
Moved by Dodge, seconded by Schubert to approve the 2017-2018 School Calendar. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

Approve Hazardous Route Designation Resolution  
Moved by Dodge, seconded by Schubert to approve the resolution that hazardous routes previously determined will still remain for the 2017-2018 school year. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

- Approve Memorandum of Understanding Between The Manteno School Board and The Manteno Education Association. Moved by Schubert, seconded by Dodge to approve the Memorandum of Understanding Between The Manteno School Board and The Manteno Education Association. Ayes: Schubert, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Approve Early Graduation Requests. Moved by Dodge, seconded by Hofmeister to approve the early graduation requests at mid-year of the 2017-2018 school year. Voice Vote: All Ayes: six (6). Nays: None (0). Motion carried.
- Approve Manteno High School Bass Fishing Team Sunday/Overnight Events. Moved by Schubert, seconded by Mallaney to approve Manteno High School Bass Fishing Team Sunday/Overnight Events. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.
- Approve Girls Soccer Team Pepsico Tournament Sunday Game. Moved by Hofmeister, seconded by Jackson to approve the Girls Soccer Team to play at Toyota Park on Sunday April 23, 2017. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.
- Anticipated Future Action Items
1. Dell Chromebook Replacement
  2. Certified and non-certified staff employment
  3. Summer help employment
- Executive Session. Moved by Dodge, seconded by Schubert to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; investment contracts; professional ethics or performance. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried. Open Session ended at 7:15PM.



Manteno CUSD No. 5 Board of Education Meeting – February 28, 2017

Return to Open Session      Moved by Hofmeister, seconded by Dodge to close Executive Session and return to Open Session. Ayes: Hofmeister, Dodge, Jackson, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried. Executive Session ended at 8:30PM.

Adjourn Meeting      Moved by Hofmeister, seconded by Dodge to adjourn the meeting at 8:31PM. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

*\*Mark Stauffenberg*

*\*Patrick Mallaney*

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Mark Stauffenberg  
Board President

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Patrick Mallaney  
Board Secretary

MKS/PM/nak

\*Original Signatures are on file in the District Office