

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, March 21, 2017
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Seven (7).
Absent – None (0).

Also present: Supt. Harrod, R. Schnitzler, K. Flanigan, R. Haines, N. Short, M. Glenn, J. Emerson, A. Furbee, C. Majerski, E. Ruff, C. Creek, J. Finkelstein, T. Weber, J. DePoister, D. Fortin, Kim Couch and Recording Clerk Kaufman – Seventeen - (17).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items Moved by Mallaney, seconded by Jackson to **remove New Business Letter C-** “Approve Resolution Regarding dismissal of First, Second and/or Third Year Probationary Teachers and **New Business Letter I-** “Approve Elementary School Fiber Project” from the agenda. Ayes: Mallaney, Jackson, Dodge, Hofmeister, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Public Hearings/Petitions/Comments None
- Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee met on Tuesday, March 14, 2017 and discussed the following:
I. Call to Order
II. Carlile Architects Presentation
III. Budget Review
IV. Old Business
A. District
B. High School
1. Softball Concrete Pads for Existing Bleachers
2. Outside Restrooms
C. Middle School
1. Middle School Roof Leak Update
2. North Stairwell Repair
3. Elevator Repair
D. Elementary School
V. New Business
A. District
1. Carbon Monoxide Detectors
2. District Office Awning Logos
B. High School
1. Batting Cage Netting Repair
C. Middle School

D. Elementary School

VI. Additional Agenda Items

1. Additional mulch is needed on the playground of the Elementary School on the northwest side of the building.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, March 21, 2017 and discussed the following:

- I. Old Business
 - A. State Revenue Update - FRIS
 - B. Bond Refinance Update
- II. New Business
 - A. Insurance Renewal Rates
 - B. NSN Employer Services Renewal
 - C. Technology – ERate Proposals (ES Fiber Project)
 - D. Bushue Human Resources Contract
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
 - V. Future Items
 - Insurance Renewal Rates
 - Technology E-Rate Proposals
 - Support Staff Wages and Sub Wages
 - Administrator Wages
 - Chromebook Replacement

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek reported that the CIA Committee met on Thursday March 9th. Ms. Creek shared with the Board that the first PSAT test was given on Monday March 20, 2017 which went very well. She thanked the High School Guidance Counselors (Patrick Mellin and Bridgett Walsh) who were both extremely helpful in organizing and assisting with the test. Ms. Creek informed the Board that the SAT test would be given on April 5th and PARCC testing would begin on April 6th. She also explained that the District would pay for a portion of the High School AP exams which are \$93.00 per exam. The student charge will only be \$25.00 per test. Also coming up within the next few weeks will be the submittal of summer curriculum work proposals from staff members who are interested.

Technology Committee – Board Member, Gale Dodge reported that the Technology Department met on March 1, 2017 and discussed the 1:1 fee survey results (27 districts responded) and where Manteno stands in comparison to other Districts and their policies. They also discussed the aging promethean boards and how to possibly re-distribute the boards throughout the District to be utilized to the best of their benefit.

Consent Agenda Moved by Dodge, seconded by Schubert to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – February 28, 2017
- Executive Session Meeting – February 28, 2017

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- Revenue/Expenditure Summary Reports
- Revenue/Expenditure Budget Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Accounts Reports
- Additional Accounts Payable

C. Resignations

1. Sarah Sikma, Speech Language Pathologist – effective at the end of her 2016-2017 school year contract
2. Heather Schommer, Elementary School Paraprofessional - effective at the end of her last day March 24, 2017
3. Myshelle McClain, Middle School Administrative Assistant - effective June 8, 2017
4. Jodi Johnson, Food Service Assistant (three hour) - effective March 24, 2017
5. Lauren Biggs, Connections Teacher – effective at the end of the 2016-2017 school year
6. Becca Gervais, High School English Teacher – effective at the end of the 2016-2017 school year

D. Release

None

E. Notice of Intent to Retire 6% Notice

1. David A. Patterson, Middle School Teacher – effective at the end of the FY21 school year

F. FMLA Requests

None

G. Employments for the 2016-2017 School Year

1. Jodi Johnson, Middle School Paraprofessional – effective April 3, 2017
2. James Clausing, Substitute Bus Driver - effective immediately
3. Summer Student Custodial/Maintenance Positions to begin approximately May 30th, 2017. Work days are Monday –Thursday until approximately August 18, 2017 at \$8.25 per hour/8 hours per day:
 - Jack Morgan – Student Summer Grounds Assistant
 - Andrew Newsom – Student Summer Maintenance Assistant
 - Nichole Neiner – Student Summer Custodial Assistant
 - Eric Posing – Student Summer Custodial Assistant
 - Nicholas Roedl – Student Summer Custodial Assistant
 - Katelyn Windebank – Student Summer Custodial Assistant
 - Morgan Wulff – Student Summer Custodial Assistant
 - Kiley Zajdzinski – Student Summer Custodial Assistant
 - Zachary Pomykala – Student Summer Custodial Assistant Substitute

H. Transfer

1. Linda Wroblewski – from Middle School Connections Paraprofessional to Elementary School Paraprofessional – effective March 13, 2017

I. Employments Pending Successful Completion of Employment Paperwork

1. Kaitlyn Pasel, FY18 School Psychologist Intern

J. Approve Second Reading and Adoption of Board Policies, 7:190-Student Behavior, 7:200-Suspension Procedures and 7:210 Expulsion Procedures. These policies are updated to be in compliance with SB-100

K. Approve Updated Iroquois/Kankakee Substitute Teacher List Maintained by the Regional Office of Education

Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Zach Zawisza – was named to the I-8 All Conference Scholastic Bowl Team, throughout the season he achieved 92 toss up questions. Congratulations to him.
2. Congratulations to Manteno Magic Show Choir who took Grand Champions at the Heart of America National Competition at the Palmer House in Chicago on Saturday March 4th. They also captured awards for Best Show Design, Best Visuals, and Best Vocals. Chase Jernigan took the title of Best Male Soloist. Great job Panthers!
3. Congratulations to Kylie Zawisza who captured third place in Chemistry at WYSE Sectionals.
4. Congratulations to the following students who won awards last night at the KCC Art Show:
Jess Regan- Top Merit Award in the Black and White Drawing Category - (Fierce - Girl vs Lion)
Jess also won the People's Choice Award
Gabi Aicher- Top Merit Award in the Painting Category - (Wolf Pack)

5. Congratulations to the Career Center students who qualified for the USA Skills State Competition to be held April 27 – April 29 in Springfield.

Walker Duvall & Elan Bengé - Criminal Justice

Anne Murphy –& Mariah Sumowski - Early childhood Education

6. This past weekend Kayla Hart, Jessica Stovall, Zach Rath, Elisandro Varela, Zach Devitt, and Zack Taylor participated in the Special Olympics State Basketball Skills competition.

-Elisandro earned a 5th place ribbon.

-Zack Taylor earned a bronze medal.

-Kayla and Zach Rath earned silver medals.

-Jessica and Zach Devitt earned gold medals.

Congrats to all of our Special Olympic athletes!

Old Business

New Business

Approve 2017-2018 IHSA Membership
Moved by Schubert, seconded by Murray to approve the 2017-2018 IHSA Membership.
Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

Approve 2017-2018 IESA Membership
Moved by Schubert, seconded by Hofmeister to approve the 2017-2018 IESA Membership. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

Approve Tenured Certified Staff Renewals For 2017-2018
Moved by Dodge, seconded by Schubert to approve the recommendation for tenured certified staff contractual agreement renewals for the 2017-2018 school year.
Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Murray, Stauffenberg - Seven (7). Nays: None (0). Motion carried.

Approve Probationary Teachers - Achieve Tenure
Moved by Schubert, seconded by Murray to approve the probationary teacher list to achieve tenure upon their first day as they return to work in the 2017-2018 school year. Ayes: Schubert, Murray, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg - Seven (7). Nays: None (0). Motion carried.

Approve Non-Tenured Certified Staff Renewals for the 2017-2018 School Year
Moved by Dodge, seconded by Hofmeister to approve the renewal of full-time first, second, and third year probationary teachers for the 2017-2018 school year. Ayes: Dodge, Hofmeister, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Ayes: Seven (7). Nays: None (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – March 21, 2017

Approve Moved byMallaney, seconded by Hofmeister to approve the NSN Employer Services, NSN Inc. Renewal for the 2017-2018 school year in the amount of \$615.17. Ayes: Employer Services, Inc. Renewal For 2017-2018 Mallaney, Hofmeister, Dodge, Jackson, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Moved by Mallaney, seconded by Murray to approve the Bushue Human Resources Contract for three years from April 1, 2017 thru March 31, 2020 with no price increase. Ayes: Mallaney, Murray, Dodge, Hofmeister, Jackson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
Bushue Human Resources Contract Renewal

Anticipated Future Action Items 1. Extended School Year and Summer School Employments
2. Insurance Renewal Rates

Adjourn Meeting Moved by Jackson, seconded by Schubert to adjourn the meeting at 6:42PM. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

Mark Stauffenberg
Board President

**Patrick Mallaney*

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures are on file in the District office.