

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, March 24, 2015
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, M. Schubert and M. Stauffenberg – Seven (7).
Absent - None - (0).

Also present: Supt. Harrod, K. Meyer, R. Schnitzler, K. Flanigan, R. Haines, M. Glenn, J. Emerson, A. Furbee, C. Majerski, T. Steele, J. Finkelstein, T. Weber, J. DePoister, and Clerk Kaufman – Fourteen - (14).

Visitors: High School and Middle School State Wrestlers and their families, Junior Achievement Companies and their families, Kelly Short, Karin Jurgenson, Deb Fortin, Julie Hoffman, Sue Liss, Shelly Farnam, Gloria Pomykala, Kim Kane, Mindy Farmer, Nichole Whitten, Julie Wulff, Jennifer O'Reilly, Amanda Frame, Matthew Jackson, – approximately 50 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items Moved by Nelson, seconded by Murray to **remove New Business Letter D** “Approve Resolution Regarding Dismissal of First, Second and/or Third Year Probationary Teachers”. Ayes: Nelson, Murray, Dodge, Hofmeister, Mallaney, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Public Hearings/ Petitions/ Comments High School Wrestling Coach, Gabe Mendez spoke about the wrestling season and recognized the four State wrestlers: Caleb Boudreau (Freshman), Steve Silva (Freshman), Sam Myers (Junior), Drew Crawford (Senior). Coach Mendez expressed how proud he was of all the wrestlers and their hard work throughout the season

Middle School Wrestling Coach, Dave Zinanni spoke about the wrestling season and recognized the two State wrestlers: Jacob Smith (8th Grade) and Josh Keane (7th Grade) Coach Zinanni expressed how proud he was of all the wrestlers and their hard work throughout the season.

High School Entrepreneurship Class Teacher and Junior Achievement Sponsor, Kelly Short spoke about the two Junior Achievement Companies, YOUUnique Frames and Pix Plax. Each company presented their product and business plan to the Board of Education. Both companies will attend the Junior Achievement competition at Robert Morris University in Chicago, IL on Friday, April 17, 2015.

Karen Jurgenson, High School Media Specialist, presented to the Board a video presentation regarding the Library Per Capita Report.

Board Member, Elizabeth Hofmeister paid tribute to Board Member, Mike Nelson for his tireless 23 years of service on the Board of Education. Ms. Hofmeister recognized Mr. Nelson for his unwavering dedication to the students, staff and

Administration. Mr. Nelson will step down from his position on the Board at the April 28, 2015 Board Meeting.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee met on Tuesday, March 17, 2015 and discussed the following:

I. Old Business

A. District

1. 10-Year Safety Survey Results

B. High School

1. Press Box for Softball Field- Administration has spoke to Shop Teacher, Mr. Thompson, regarding building the press box on the existing cement pad behind home plate where the bleachers currently sit. Additional information will be shared at a future meeting regarding the material used to build the structure.

C. Middle School

1. Roof Leaks

West Roofing will be on-site, weather permitting, over Spring break, w/o 3/30/15 – 4/7/15 to make roof repairs. The District has communicated with legal counsel regarding next steps on asbestos removal. John DePoister has been in communication with Ideal Environmental to move forward with next steps on completing interior repair work on the classrooms. The project work will be completed once school is released over the summer.

D. Elementary School

1. The committee agreed to move forward and order the sign “Manteno Elementary School” in black letters.

II. New Business

A. District

1. Athletic Boosters Project

The committee agreed to have the Athletic Boosters move forward with their next goal of improving the HomeStar Bank Field ticket booth. It was agreed to keep the booth as a moveable structure. It was suggested to pour a concrete pad in a similar location where the ticket booth is currently located. Block walls will be needed on two ends to prevent debris from washing up on the concrete pad. It was agreed that Athletic Boosters would report back with their next steps before they start the project.

B. High School

1. Kitchen Delivery Doors

The goal is to move the door replacements up on the priority list.

C. Middle School

D. Elementary School

III. Additional Agenda Items

1. Crisis Management discussion.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, March 24, 2015 and discussed the following:

I. Old Business

- A. State Revenue Update
- B. FCC License/Mobile Radio Update
- C. Elementary School Sign Update
- D. HomeStar Bank Debit Card Update
- E. Raptor Update
- II. New Business
 - A. Contracts/Agreement/Requests For Proposals
 - i. High School Chrome Book Cart Quote
 - ii. NSN Employer Services Renewal
 - B. High School HLS Report
 - C. Middle School HLS Report
 - D. Fees for 2015-2016
- III. Review Finance Packet for March 24, 2015 Board Meeting
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Revenue Report
 - Expenditure Report
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
- V. Future Items
 - i. Collection Agency

Curriculum, Instruction, and Assessment Committee – Superintendent Harrod reported for Curriculum Director, Cathy Creek, thanking the Administration, Curriculum, Instruction and Assessment Committee along with the entire staff for their outstanding work during PARCC testing. Vice President, Gale Dodge complimented the Team Leaders in the District for their contribution to make the test window run so smoothly. This new title has proven to be beneficial amongst the staff.

Technology Committee –

Technology Director, Tom Steele reported that the Tech Department met on March 18th and discussed that the CIPAFilter content filtering system has been installed in the District Office and the department is preparing to implement the virtual device. The Raptor Visitor Management System is operational in all four school offices. Checkin/checkout kiosks have been added for returning visitors to sign in/out a lot quicker. PARCC testing has gone extremely well. Cathy Creek, Stephanie Kaack and their teams are to be commended for their efforts behind the scenes to make sure everything was ready and staff/students were prepared. There will be four tech interns for the 2015-2016 school year. Two of the interns will be returning while two others will be new to the position. Staff computer replacements involve approximately 70 computers mostly at the EC/ES. Mr. Nelson had a question regarding student testing and

how much personal information is sent to the State. Mr. Steele answered that the student state ID numbers that are given by the State are sent along with their basic demographics. Social Security numbers are not sent.

Consent
Agenda

Moved by Dodge, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – February 24, 2015
- Executive Session Meeting – February 24, 2015

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Revenue Report
- Expenditure Report
- O&M Gas & Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Reports
- Activity Accounts Reports
- Additional Accounts Payable

C. Resignations

- Kevin Mikuce, Elementary Special Education Teacher and Head Varsity Boys and Girls Soccer Coach – at the end of the 2014-2015 school year.
- Tyler Baldwin, High School PE Teacher – at the end of the 2014 – 2015 school year.
- Kevin O’Donovan, Middle School Special Education Teacher and Assistant Football and Baseball Coach – at the end of the 2014 -2 015 school year.
- Donna Kenealy, Middle School Special Education Teacher – at the end of the 2014 -2 015 school year.
- Regina Schnell, High School Special Education Teacher – at the end of the 2014 2015 school year.

D. Notice of Intent to Retire 6% Notice

- Kevin Crosby – Intent to retire at the end of the 2018-2019 school year.

E. FMLA’s

- Karin Jurgenson, High School Librarian – from March 27th for approximately six weeks.
- Kecia Adamski, Early Childhood Afternoon Custodian – starting March 6th intermittent leave.
- Kristi Kramer, High School English Teacher – starting March 5th for approximately three weeks.

F. Employments for the 2014-2015 School Year

- Mike Reilly, High School Assistant Softball Coach – ½ stipend
 - Kevin Beck, High School Assistant Softball Coach – ½ stipend
 - Candice Kuchar, Middle School Science Fair co-sponsor - 40% stipend
 - Kevin O’Donovan, Middle School Science Fair co-sponsor – 60% stipend
 - Ed Hotwagner Jr., Long-term High School Spanish Substitute Teacher – approximately May 11, 2015 through end of the school year.
 - Linda Scott-Bush, Long-term High School Librarian Substitute – beginning March 27, 2015 for up to six weeks.
- G. Employments Pending Completion of Employment Paperwork
- Ed Bush, Substitute Bus Driver – pending successful completion of State of Illinois Bus Driver requirements.
- H. Declare Surplus

Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, Schubert, Stauffenberg –Seven (7). Nays – None (0). Motion carried.

Superintendent’s Report

A. Good News

1. The District was awarded an FY2015 School District Library Program Grant in the amount of \$1,530.00. The funds provide supplementary support for our school’s library media program.
2. Congratulations to the Special Olympians who attended the basketball Special Olympics Individual Skills State competition at Horton Field House at Illinois State University on Saturday March 14th: All of the students were in very difficult divisions and represented Manteno very well. Results are:
Anna Werner: Gold Medal
Bry Conway: Silver Medal
Kayla Hart: Silver Medal
Jeremy Hansen: Silver Medal
Zach Rath: Bronze Medal
Jocelyn Peters: 4th Place Ribbon
Elisandro Varela: 4th Place Ribbon
Trenten LaReau: Participation Ribbon
3. Congratulations to the 7th Grade Volleyball Team who played in the Elite Eight first round class 7-4A State Tournament against Shorewood Troy on Saturday, March 14th at 2:15 at East Peoria Central Junior High School. Manteno beat Shorewood Troy to advance to the Final Four. After they lost to Champaign Edison in their second match on Saturday, March 14th, they returned on Tuesday, March 17th to play Mt. Zion where they took 4th place after a 3 game match.
To get to the State tournament, Manteno defeated Franklin Summit Hill in sectionals. Their road to success included a pre-State appearance record of 20-2 for the season. They won the Kan-Will Conference, Kan-Will Conference Tournament, 7-4A Regional Championship and the 7-4A Sectional Championship.
4. Congratulations to the 8th Grade Volleyball Team who advanced to the State Tournament after beating Summit Hill on Monday, March 16th. After this win they set a

new school record of 21 wins, 3 losses. They played Flossmoor-Parker on Saturday, March 21st in Rochester, IL where they won in two games and then played Mt. Zion the same day and won in three games. The team advanced to play tonight, March 24th against Channahon for the State title. This is the 5th straight year that the Middle School has had teams advance to the State tournament but the first time ever that both teams made it in the same year!

5. Congratulations to the following Manteno Middle School students who qualified for the State Science fair: Danielle Gesell, Isabel Keene, Jess Regan, Kyrstin Eastman, Matt Clark, Nicholas Schnepf, Samantha Tamblyn, and Tyson Creek.
6. Congratulations to Lucas Beasley on doing a fantastic job at the I-Kan Regional Spelling Bee. He placed 8th out of 22 students.
7. Congratulations to Reece Rewerts in 5th grade and Kalli Jungles in 8th grade who were honored as the 2015 American History Essay Winners at the 93rd Honor's Day Team for the Kankakee Chapter of the National Society Daughters of the American Revolution. On Saturday, February 21st.
8. Congratulations to Jeff Jackson, Ethan Kaufman, and Caleb Selk for moving on to the Sectional three-point competition at Rich East High School on Friday, March 13th. Extra congratulations to Caleb Selk who continued on to the State Final Preliminary rounds shoot out on Thursday, March 19th in Peoria, IL at the Carver Arena, Peoria Civic Center.
9. Congrats to Joe VanLuyk who took second in Math and will be advancing to the State WYSE contest on April 15th. Leegan Boudreau took third in Biology. Charlie Massie, Kara Keene, Hannah Sabey and Karrigan Wulff all surpassed the state cut off score in chemistry and therefore qualify for the state competition as well.
10. Congratulations to Show Choir who took first in their division at Herscher High School on Saturday, March 21, 2015 and 1st runner up overall. Congrats also to the jazz band who competed at Herscher, they took 2nd in their division and 3rd overall.
11. Congratulations to Grand Paws for taking 1st runner-up at Watseka on Saturday, March 14.
12. District Wide Art Show/I-8 Portfolio Show – Wednesday, April 8th, at the High School from 4:30 – 7:00 – Free Admission. The artwork ranges from Kindergarten ages to High School Seniors.
13. The 5th Annual Show Choir Gala will be Saturday, April 11, 2015 at the Middle School. Seating starts at 5:15PM and the show begins at 7:00PM. Tickets are \$30 per person and go on sale March 16th. Contact mantenogala@gmail.com to make a reservation.
14. The Volleyball Mulch sale will be Saturday, April 18th and Saturday, April 25th.
15. I would also like to congratulate Mr. Patrick Mallaney for being nominated as one of three for the Historical Society Citizen of the Year. Mr. Mallaney will be honored on Sunday, April 19, 2015 at the 27th Annual Heritage Banquet held at the Manteno Golf Club.

16. I would like to thank the Administrators – especially Tom Steele, Cathy Creek and their teams for the exceptional way they handled organizing the PARCC assessment. We had a very smooth administration of the test at all schools. Our teachers did an outstanding job motivating and supporting our students. We are extremely grateful to everyone involved.

17. I would like to thank our parents and community members for all of their support of Manteno schools. They trust us to do what is right for our students. We are truly fortunate to keep moving together in such a positive direction.

Old Business

New Business

Approve Moved by Mallaney, seconded by Hofmeister to approve school fees for the 2015-2016 School Fees school year. Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, Schubert, For the Stauffenberg – Seven (7). Nays: None (0). Motion carried. 2015-2016 School Year

Approve Moved by Hofmeister, seconded by Murray to approve 2015-2016 IHSA Membership. 2015-2016 Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried. IHSA Membership

Approve Moved by Dodge, seconded by Murray to approve 2015-2016 IESA Membership. 2015-2016 Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried. IESA Membership

Approve Moved by Mallaney, seconded by Hofmeister to approve the Resolution Regarding Resolution Non-renewal and Honorable Dismissal of Teachers. Ayes: Mallaney, Hofmeister, Regarding Dodge, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Non-renewal Motion carried. And Honorable Dismissal of Teachers

Approve Moved by Dodge, seconded by Hofmeister to approve the Tenured Certified Staff contractual agreement renewals for the 2015-2016 school year. Ayes: Dodge, Tenured Hofmeister, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Certified Nays: None (0). Motion carried. Staff Renewals For 2015-2016

Approve Moved by Mallaney, seconded by Murray to approve the Probationary Teachers – Probationary to achieve tenure upon their first day as they return to work in the 2015-2016 school Teachers year. Ayes: Mallaney, Murray, Dodge, Hofmeister, Nelson, Schubert Achieve Stauffenberg – Seven (7). Nays: None (0). Motion carried. Tenure

Approve Non-Tenured Certified Staff Renewals For the 2015-2016 School Year
Moved by Dodge, seconded by Schubert to approve the Renewal of full-time first, second, and third year probationary teachers for the 2015-2016 school year. Ayes: Dodge, Schubert, Hofmeister, Mallaney, Murray, Nelson, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve 10-Year Health Life Safety Study For the Middle School and the High School
Moved by Hofmeister, seconded by Murray to approve the 10-Year Health Life Safety Study for the Middle School and the High School. Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve 2015-2016 School Calendar
Moved by Nelson, seconded by Mallaney to approve the 2015-2016 school calendar. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

Approve High School Softball Overnight Trip
Moved by Hofmeister, seconded by Dodge to approve the High School Softball Team Overnight Trip to Monticello, IL on Friday, May 8, 2015. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Special Olympians To Attend 2015 Spring Games
Moved by Hofmeister, seconded by Murray to approve the Special Olympians to attend the 2015 Spring Games in Champaign, IL. Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve New Website Design
Moved by Dodge, seconded by Murray to approve the new District and School website design. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

Approve NSN Employer Services, Inc. Renewal For 2015-2016
Moved by Mallaney, seconded by Dodge to approve the NSN Employer Services, Inc. Renewal for the 2015-2016 school year in the amount of \$682.89. Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

- Approve High School Chromebook Carts Purchase Moved by Mallaney, seconded by Murray to purchase four Chromebook carts from Earthwalk Communications for a total amount of \$8,396.00. Ayes: Mallaney, Murray, Dodge, Hofmeister, Schubert, Stauffenberg – Six (6). Nays: Nelson – One (1). Motion carried.
- Anticipated Future Action Items 1. Summer Employments
2. Extended School Year and Summer School Employments.
- Executive Session Moved by Dodge, Seconded by Nelson to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Open Session ended at 7:24 p.m.
- Return to Open Session Moved by Hofmeister, seconded by Nelson to close Executive Session and return to Open Session. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Executive Session ended at 8:05 p.m.
- Approve Resolution Regarding Honorable Reclassification Of Assistant Principal Moved by Dodge, seconded by Mallaney to approve the Resolution Regarding Honorable Reclassification of Assistant Principal. Ayes: Dodge, Mallaney, Hofmeister, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Adjourn Meeting Moved by Nelson, seconded by Dodge to adjourn the meeting at 8:06 p.m. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Murray, Schubert, Stauffenberg - Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures on file at the District Office