

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, May 23, 2017
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, M. Schubert and M. Stauffenberg – Six (6).
Absent – L. Murray - One - (1).
- Also present: Supt. Harrod, R. Schnitzler, R. Haines, D. Conrad, N. Short, M. Glenn, J. Emerson, A. Furbee, C. Majerski, E. Ruff, T. Steele, C. Creek, J. Finkelstein, T. Weber, D. Fortin, J. Wulff, J. O'Reilly, N. Whitten, K. Trumble and Recording Clerk Kaufman – Twenty - (20).
- Visitors: Manteno High School Girls & Boys Leadership Academy members and families, Special Olympic Athletes and families, Middle School and High School track athletes and families.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings Petitions/ Comments High School Girls Leadership Academy Sponsors, Nancy Kaufman and Lisa Harrod recognized the girls that participated in the 2016-2017 Academy: Emma Hofmeister, Nora Crockett, Mikaelah Hurley, Maddie Wulff, Caitlin Meyer, Dylanie Denoyer, Alannah Anker, McKayla Lockwood, Elle Palan/GP, Gabi Aicher, Amanda Greenley, Kelsey Boudreau, Kiley Barr, Emili Barth. High School Boys Leadership Academy Sponsors, Jake Emerson and Justin Emerson recognized the boys that participated in the 2016-2017 Academy: Mark Henderson, Dylan Knotts, Gavin Zimbelman, Austen Smith, Trent Burgeson, Nick Crowe, Sean Schmidt, Matt Rose, Jack Trepanier, Caleb Boudreau, Harry Crawford
- Mr. Furbee recognized the Special Olympic Athletes: Bry Conway, Kayla Hart, Jocelyn Peters, Jessica Stovall, Matthew Ekhoff, Luis Limas, Zach Rath, Jeremy Hansen, Zack Taylor, Adam Cowger, Elisandro Varela, EJ Street,
- Lauren Baldacci recognized the High School State Athletes: McKayla Lockwood and Guy Maisonneuve.
- Misty Maves and Jessica Spiewak recognized the Middle School State Athletes: Ian Knotts, Bryce Vorwald, Jack Prindeville, Aidan Kyllonen, Damian Alsup, Halle Nugent, Tess Bottoms, Holly Singleton, Angelina Malzone

Reports of **Building Committee** – Board Member, Elizabeth Hofmeister reported that the Building Committees did not meet in May, 2017.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, May 23, 2017 and discussed the following:

- I. Old Business
 - A. State Revenue Update - FRIS
 - B. Buildings and Grounds Update
 - C. Technology Update
- II. New Business
 - A. Funds Transfer
 - B. Interest Earnings Resolution
 - C. IKAN Regional Alternative Attendance Center Intergovernmental Agreement
 - D. Tax Distribution Calendar
 - E. Y Kids Lease Agreement
 - F. Audiology Service Agreement
 - G. DSEB Resolutions
 - H. Student Fee Waiver Policy
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
 - Surplus items at the Middle School
- V. Future Items
 - Administrative Wages and Contracts
 - Treasurer Bond
 - CLIC Renewal – Workers Comp/Property Casualty
 - Fuel Bid
 - Therapy Care
 - Public Consulting Group
 - Aimsweb Service Agreement

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek reported that the CIA Committee met on Thursday May 11th. Ms. Creek reported that the Team Leader position has proven to be very beneficial to the staff. The Team Leaders have been helpful in creating professional development opportunities to their teams. Ms. Creek invited the Board to the end of the year celebration on Friday May 26th where the retirees will be recognized as well as the staff members celebrating their anniversary years starting with the fifth year anniversaries.

Technology Committee – Technology Director, Tom Steele reported that the Tech Committee met on May 10, 2017 and discussed the Tech department updates, year-end procedures, and summer projects. They discussed their recommendation to the Board to replace the current Raptor system (visitor management program) with School Gate Guardian. The Raptor program has had numerous problems all year. The committee looked at three different systems and School Gate Guardian is their recommendation for approval.

Consent Agenda Moved by Schubert, seconded by Dodge to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – April 25, 2017
- Re-organization Board Meeting – April 25, 2017

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- Revenue/Expenditure Summary Reports
- Revenue/Expenditure Budget Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- ISDLAF Account Reports
- Activity Accounts Reports
- Additional Accounts Payable

C. Y-Kids Lease Agreement

D. Approve Second Reading and Adoption of Board Policy 6:120 – Education of Children with Disabilities

E. Donation Acceptance from the Knights of Columbus - \$1,363.00

F. Approve First Reading of Board Policy 4:140 Waiver of Student Fees

G. Declare Surplus

H. Resignations

Ariana Dymerski, K-2 Special Education Teacher - effective at the end of the 2016-2017 school year

Shannon Merrion, Middle School Pride Teacher - effective at the end of the 2016-2017 school year

Allison Provost, 8th Grade Special Education Teacher - effective at the end of the 2016-2017 school year

Stacy Larson, Certified Occupational Therapist Assistant- effective at the end of the 2016-2017 school year

Brenna Tripp, Grand Paws Director - effective at the end of the 2016-2017 school year

Brianna DeMarco, Seventh Grade Resource and Co-Teacher – effective May 26, 2017

Lindsay Kociolek, High School Guidance Counselor – effective at the end of her 2016-2017 contract

Linda Wroblewski, Paraprofessional – effective at the end of the 2016-2017 school year

I. Retirements

None

J. Release

None

K. Notice of Intent to Retire 6% Notice

None

L. FMLA

Jordan Stroud, Middle School Teacher – from approximately October 10, 2017 until January 8, 2018

M. Employments

Maureen Boyd, Manteno Middle School Administrative Assistant - effective July 1, 2017

Lucas Beasley, Technology Intern - effective May 26, 2017 at \$8.25/hr. 4-8 hours per day, 4 days per week

Rhoda Perez, Three hour Food Service Employee - effective the 2017-2018 school year

Extended School Year Staff – May 30, 2017 – June 29, 2017

• Certified Teachers:

- Melissa Kapidis
- Sarah Southall
- Marcia Klasey
- Erica Peterson
- Shannon Merrion

- Paraprofessionals
 - Kim Christensen
 - Tracy Langlois
 - Antoinette Eldridge
 - Jared Kriz
 - Jodi Johnson
 - Misty Maves
 - Karrie Burgeson
 - Candice Birr
 - Lindsey Johnson
- Nurse
 - Kim Couch – ½ time, split with Tracy Hartnett
 - Tracey Hartnett – ½ time, split with Kim Couch
- Related Services: (Only work per IEP required minutes)
 - Holly Woods – Speech Pathologist
 - Maura Culver – Occupational Therapist
 - Jenelle Robertson – Physical Therapist

N. Transfer

Jordan Stroud – from Middle School PE to Middle School Pride Teacher for the 2017-2018 school year

O. Employments Pending Successful Completion of Employment Paperwork

None

Ayes: Schubert, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg - Six (6). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Thank you to Jaime Finkelstein and team for the Northwestern AWE class that was held at the High School the weekend of April 22 and April 23.
2. Congratulations to the state horticulture team who placed 13th in the State competition out of 34 teams and a total of 200 students!.
3. Congratulations to the FFA public speaking team. Devot Felix placed 5th – Creed Speaker; Bailey Field was 4th – Job Interviewer; and Nicole Neiner was first place Extemporaneous Speaker in the section.
4. Congratulations to the following students on their Skills USA State competition results: Anne Murphy - Early Childhood Education - Bronze Medal, Elan Benge - Crime Scene Investigation Team - 4th place, Mariah Sumowski - Preschool Interactive Bulletin Board 6th Place
5. Delanie Denoyer and Guy Maisonneuve – recognized by the Three Rivers Region of the Illinois Principals Association for their achievements while in high school.
6. Congratulations to Mikaelah Hurley as our student nominee at the Kankakee Volunteers Recognition lunch.

7. The Manteno Boys Track team competed in the I-8 Conference track meet and took home 3rd place.
8. Congratulations to this year's 2017 King, Gavin Zimbelman, and Queen, Nora Crockett.

Old Business

New Business

Approve Funds Transfer Moved by Dodge, seconded by Schubert to approve a Permanent Working Cash Fund transfer to any fund with a negative balance as of June 30, 2017 as discussed at the Finance Committee meeting on May 23, 2017. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Interest Earnings Resolution For Fiscal Year 2017-2018 Moved by Mallaney, seconded by Jackson to approve the Board of Education adopt the Interest Earnings Resolution for the 2017-2018 school year as discussed at the Finance Committee meeting on May 23, 2017. Ayes: Mallaney, Jackson, Dodge, Hofmeister, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Consideration And Action on a Resolution Authorizing A Supplemental Tax Levy to Pay Certain of the District's Outstanding Limited Bonds Moved by Dodge, seconded by Hofmeister to approve the consideration and action on a Resolution authorizing a supplemental tax levy to pay certain of the District's outstanding limited bonds as presented. Ayes: Dodge, Hofmeister, Jackson, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Consideration and Action on a Resolution Certifying the increase in the District's debt service extension base to Amalgamated Bank of Chicago pursuant to the Escrow and Reserve Fund Agreement and requesting the release to the District by such Bank of moneys held in the trust fund account established pursuant to the Agreement .

Moved by Schubert, seconded by Dodge to approve consideration and action on a resolution certifying the increase in the District's debt service extension base to Amalgamated Bank of Chicago pursuant to the Escrow and Reserve Fund Agreement and requesting the release to the District by such Bank of moneys held in the trust fund account established pursuant to the Agreement .

Ayes: Schubert, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6).
Nays: None (0). Motion carried.

Approve Inter-Governmental Agreement Between Iroquois-Kankakee Regional Office of Education and Manteno CUSD No. 5

Moved by Schubert, seconded by Jackson to approve the Intergovernmental Agreement between Iroquois-Kankakee Regional office of Education and Manteno CUSD No. 5 for the 2017-2018 school year at a total of \$9,600 as presented. Ayes: Schubert, Jackson, Dodge, Hofmeister, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Renewal of Riverside Medical Center for Audiology Services Contract

Moved by Dodge, seconded by Schubert to approve the fee rate and contract for Audiology Services with Riverside Medical Center, for the 2017-2018 school year as presented. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Visitor Management Software Moved by Mallaney, seconded by Hofmeister to approve the purchase of the visitor management software, School Gate Guardian, for \$5,790 as presented. Ayes: Mallaney, Hofmeister, Dodge, Jackson, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve True Time Skyward Module Moved by Dodge, seconded by Jackson to approve the purchase of Skyward True Time Module in the amount of \$10,113 as presented. Ayes: Dodge, Jackson, Hofmeister, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Aires Consulting District Lead Water Testing Moved by Dodge, seconded by Hofmeister to approve Aires Consulting to complete the lead water testing in the three school buildings for an amount not to exceed \$5,522 as presented. Ayes: Dodge, Hofmeister, Jackson, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve High School Girls & Boys Swim Co-Op Two Year Agreement Moved by Dodge, seconded by Schubert to approve the High School Girls & Boys Swim Co-Op with Kankakee, Clifton Central, Herscher and Reed Custer High Schools for two years through the 2017-2018 and 2018-2019 school year as presented. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Stauffenberg - Six (6). Nays: None (0). Motion carried.

Approve Marching Panthers Band Sunday Performance in Dwight, IL Moved by Dodge, seconded by Schubert to approve the Marching Panthers to participate in the Dwight, IL Harvest Days Parade on Sunday September 17, 2017 as presented. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

Adjourn Meeting Moved by Schubert, seconded by Dodge to adjourn the meeting at 7:00PM. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures are on file in the District Office