

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, June 23, 2015
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, and M. Stauffenberg – Four (4). Absent – M. Jackson, L. Murray, and M. Schubert - Three - (3).

Also present: Supt. Harrod, K. Meyer, D. Fortin and Clerk Kaufman – Four - (4).

Visitors: Haley Quinn- High School State Track Athlete and her family, Alec Andrewson-High School Track Coach, Sue Dorr, Connor DeBorn, Karen Haave-Cornerstone Media Reporter – approximately 8 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items Moved by Mallaney, seconded by Hofmeister to add the following additional agenda items:

VII. New Business

U. Approve Middle School Ceiling Reconstruction and Remodeling Contract

Ayes: Mallaney, Hofmeister, Dodge, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Public Hearings/Petitions/Comments Haley Quinn was recognized by her High School Track Coach, Alec Andrewson for her accomplishments at the State competition. Haley placed 13th in State and ran her personal best by 13 seconds in the 3200 meter run. She set a new school record with her time.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee did not meet in June.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, June 23, 2015 and discussed the following:

- I. Old Business
 - A. State Revenue Update
 - B. Middle School Roof Repair Project
- II. New Business
 - A. Contracts/Agreement/Requests For Proposals
 - i. HPS, LLC
 - ii. CLIC Insurance Renewal
 - iii. Dental Insurance
 - iv. Life Insurance
 - v. Fuel Bid

- vi. RAAC Agreement
- vii. Dell Private Cloud Service Contract Extension
- viii. Public Consulting Group – EasyIEP
- ix. Discovery Education Streaming
- x. Discovery Education Assessment
- xi. Pearson Aimsweb

- III. Review Finance Packet for June 23, 2015 Board Meeting
Summary of Cash/Investment/Fund Balances Report
Revenue/Expenditure Summary Report
Cost Analysis – Education; Cost Analysis – O&M
Revenue Report
Expenditure Report
Food Service Report
O&M Gas & Electric Expenditure Report
Payroll Extras Report
Impress Check Report
Accounts Payable Report
ISDLAF Report
Activity Account Reports

- IV. Additional Items
Board/Finance Meeting Calendar 2015-2016

- V. Future Items
A. Ceiling Restoration Services for Middle School Roof Repair
B. Tentative Budget

Curriculum, Instruction, and Assessment Committee – The CIA Committee did not have a report this month.

Technology Committee – The Technology Committee did not have a report this month.

Consent Agenda Moved by Mallaney, seconded by Dodge to approve the Consent Agenda as presented:

A. Minutes

- Reorganization Board Meeting *Amended Minutes* – April 28, 2015
- Regular Board Meeting – May 19, 2015
- Special Board Meeting – May 24, 2015

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Revenue Report
- Expenditure Report

- O&M Gas & Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- July Estimated Accounts Payable Report
- ISDLAF Account Reports
- Activity Accounts Reports
- Additional Accounts Payable

- C. Authorize Finance Director to Conduct Financial Transactions and Close Fiscal Year 2015
- D. Approval of Prevailing Wage Resolution for Kankakee County
- E. Approve Middle School Handbook Changes for the 2015-2016 School Year
- F. Approve District Handbook Changes for the 2015-2016 School Year
- G. Declare Technology Department Surplus
- H. **Retirement**
Pam Schwerin, Bus Driver – effective June 30, 2015
- I. **Resignations**
Kristi Kramer, High School English Teacher - effective at the end of the 2014-2015 school year.
Nathan Chamberlain, High School Science Teacher - effective at the end of the 2014-2015 school year.
Carrie Martin, Middle School Special Education Teacher and Yearbook Sponsor - effective at the end of the 2014-2015 school year.
Kristin Geary, School Psychologist - effective at the end of her 2014-2015 contract.
Cindy Quigley, Middle School Physical Education Teacher - effective at the end of the 2014-2015 school year.
Kristen Wise, Kindergarten Team Leader - effective at the end of the 2014-2015 school year.
Kim Kent, Fourth Grade Team Leader - effective at the end of the 2014-2015 school year.
Brian Meyer, High School Freshmen Boys Basketball Coach - effective at the end of the 2014-2015 season.
Justin Emerson, High School Freshmen Boys Basketball Coach and Assistant Boys Soccer Coach – effective at the end of the 2014-2015 season.
Edward Hotwagner, High School Paraprofessional and Coach - effective immediately
Barb Zalewski, Health Administrative Assistant - effective June 4, 2015.
Matthew Beckner, High School Head Baseball Coach - effective immediately.
Teresa Privratsky, Substitute Food Service and Substitute Bus Aide - effective immediately.
Zach Monk, High School Sophomore Baseball Coach - effective immediately.
Taylor Pierce, Middle School Track Coach - effective immediately.
Bill Thompson, Middle School Track Coach - effective immediately.
Jennifer Rago, Middle School Speech Pathologist – effective immediately.
Kathleen Saindon, Speech-Language Pathologist – effective immediately.
Colleen Matteson, ESY Speech Pathologist – effective immediately.

Stefani Rybczynski, School Social Worker – effective June 17, 2015.
Jodie Brennock – High School Spanish Teacher – effective immediately.
Sarah Grove, Special Education Teacher, Middle School Cheerleading Coach and Class of 2017 Sponsor – effective immediately.
Jennifer Fortin, First Grade Teacher – effective immediately.

J. **FMLA**

K. **Employments for the 2015-2016 School Year**

Recall Rebecca Agent as an Elementary School Teacher.
Ariana Dymerski, Elementary School Special Education Teacher.
Laura Calhoon, Middle School Special Education Teacher.
Allison Karlock, Middle School Special Education Teacher.
Lauren Baldacci, High School Biology Teacher.
Kristin Quigley, High School Spanish Teacher.
Kim Keane, Elementary School Library Assistant.
Kim Jones, Three Hour Food Service employee.
Theresa Massie, Three Hour Food Service employee.
Cathy Kowalczyk, FMLA Substitute Teacher for FMLA leave (Kindergarten Teacher) beginning August 17, 2015 for twelve weeks.
Maureen Boyd, FMLA Substitute for Early Childhood Administrative Assistant from approximately September 14, 2015 through November 1, 2015 (approximately seven weeks).
Justin Emerson, High School Girls Head Soccer Coach.
R.J. Haines, Andrew Zurales, and Steve St. Jean as hourly weight room supervisors.
Erica Petersen, Special Olympics Sponsor.
Amy Rose, ESY Elementary School PRIDE Paraprofessional.
Lori Stanevicius, ESY Speech Language Pathologist.
Cindy Zajdzinski, Substitute Custodian.
Pam Schwerin, Substitute Bus Driver.

2015-2016 Team Leaders

Kindergarten – TBA

1st Grade – Danielle Cronk

2nd Grade – Lindsay Lukas

3rd Grade – Jaime Munsterman

4th Grade – TBA

5th Grade – Chantal Palmer

6th Grade – Tim VanSwol

7th Grade – Tracy Simmonds

8th Grade – Nichole Whitten

ES Special Education/Support Staff – Leslie Guerin

MS Special Education/Support Staff – Jennifer Carroll

HS Special Education/Support Staff – Meagan Crandall

ES Related Arts – Sue Liss

MS Related Arts – Kristie Trumble

HS English/Language Reading – Ashley Porter

HS Social Science – Jim Giacchino

HS Science – Alyse Morefield

HS Mathematics – Doug Wenzel

HS Vocational/PE/Health/Fine Arts – Lori Weedon

L. **Employments Contingent Upon Successful Completion of Paperwork for 2015-2016**

Josh Stauffenberg, High School Boys Assistant Soccer Coach.

Ryan Pinto, High School English Teacher.

Authorization for Superintendent to hire staff as needed prior to the August Board meeting.

Ayes: Mallaney, Dodge, Hofmeister, Stauffenberg –Four (4). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. **IESA State Track Results**

Madysen Yeates- long jump-Placed 6th with her jump of 16 ft 5 in

Kyle Greenly-100m-placed 23 of 25; 400m-placed 18 of 55

Maddie Sample-shot put-placed 20 of 51

Hayden Crawford-shot put-placed 34 of 51

Tammy Smith-shot put-placed 49 of 51

Keegan Adamson-800m-placed 26 of 32

8th grade girls 4x200m relay: Alyse Crowe, Madysen Yeates, Lauren Krisko, Jackie Kasalko, Alt-Amanda Crowley-placed 31 of 44

2. Haily Quinn, placed 13th in State and ran her personal best by 13 seconds in the 3200 meter run. She set a new school record with her time.
3. Congratulations to the girls' soccer team who brought home the Sectional Championship trophy Saturday, May 23rd by defeating Herscher 1-0.
4. Congratulations to the boys Varsity baseball team who were the Regional Champs for the second year in a row. The team moved on to the sectional championship where they lost, 3-2 to Illiana Christian on Saturday June 6th after a long hard battle of 11 innings.
5. Congratulations to Dave Conrad who was selected as the recipient of the Alan G. Lemon Award of Excellence at last week's I-KAN end of year banquet! He was nominated by Roger Schnitzler for his outstanding effort in the 1-to-1 implementation at the middle school.

Old Business

New Business

Approve Moved by Hofmeister, seconded by Dodge to approve the 2014-2015 final school
Final 2014- calendar. Voice Vote: All Ayes: Four (4). Nays: None (0). Motion carried.
2015- School
Calendar

Manteno CUSD No. 5 Board of Education Meeting – June 23, 2015

Approve Board Meeting Schedule For the 2015-2016 School Year Moved by Dodge, seconded by Mallaney to approve the Board Meeting schedule for the 2015-2016 school year. Voice Vote: All Ayes: Four (4). Nays: None (0). Motion carried.

Approve Appointment of Kathy Meyer as School Treasurer Moved by Mallaney, seconded by Dodge to approve the appointment of Kathy Meyer as the School Treasurer for the 2015-2016 school year. Voice Vote: All Ayes: Four (4). Nays: None (0). Motion carried.

Approve Resolution Designating Interest Earnings For Fiscal Year 2015-2016 Moved by Dodge, seconded by Hofmeister to approve the Interest Earnings Resolution. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve Fuel Bid With Heritage FS For the 2015-2016 School Year Moved by Hofmeister, seconded by Mallaney to approve the Heritage FS fuel bid as the lowest bidder for the 2015-2016 school year. Ayes: Hofmeister, Mallaney, Dodge, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve HPS, LLC Moved by Dodge, seconded by Hofmeister to approve continuing membership in HPS from August 1, 2015 through May 31, 2016 with an annual membership cost of \$1,152.38. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve General Liability And Workman's Compensation Insurance Renewal Moved by Dodge, seconded by Mallaney to approve the Collective Liability Insurance Cooperative renewal premiums from July 1, 2015 to July 1, 2016. Ayes: Dodge, Mallaney, Hofmeister, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – June 23, 2015

Approve Renewal of Treasurer Bond Moved by Dodge, seconded by Hofmeister to approve renewal of School Treasurer's Bond number 105280082 for an annual premium of \$6,571.00. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve Extension of the Current MetLife Dental And Life Insurance Rates and Benefit Levels Moved by Mallaney, seconded by Dodge to approve the extension of the current MetLife Dental and Life Insurance rates and benefit levels from August 1, 2015 thru October 31, 2015. Ayes: Mallaney, Dodge, Hofmeister, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve Inter-Governmental Agreement Between Iroquois-Kankakee Regional Office of Education And Manteno CUSD No. 5 Moved by Mallaney, seconded by Dodge to approve the Intergovernmental Agreement between Iroquois-Kankakee Regional office of Education and Manteno CUSD No. 5 for the 2015-2016 school year at a total of \$4,500. Ayes: Mallaney, Dodge, Hofmeister, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve Service Contract Extension From Dell, Inc. Moved by Dodge, seconded by Hofmeister to approve the Service Contract Extension from Dell, Inc. for a period of two additional years in the amount of \$23,588.27. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Approve Public Consulting Group, Inc. Easy IEP Services Moved by Hofmeister, seconded by Dodge to approve the Public Consulting Group, Inc. Easy IEP Services in the amount of \$10,467.50 from March 15, 2015 thru March 14, 2016. Ayes: Hofmeister, Dodge, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – June 23, 2015

Approve Moved by Dodge, seconded by Hofmeister to approve the renewal of the Discovery
Renewal of Education Agreement in the amount of \$5,350.00 for one year from July 1, 2015 thru
The Discovery June 30, 2016. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4).
Education Nays: None (0). Motion carried.
Agreement

Approve Moved by Hofmeister, seconded by Dodge to approve the Renewal of the Discovery
Renewal of Education Assessment Agreement in the amount of \$640.00 from July 1, 2015 thru
The Discovery June 30, 2016. Ayes: Hofmeister, Dodge, Mallaney, Stauffenberg – Four (4).
Education Nays: None (0). Motion carried.
Assessment
Agreement

Approve Moved by Mallaney, seconded by Hofmeister to approve the Renewal of the Pearson
Renewal Aimsweb Service Agreement in the amount of \$8,770.00 from August 1, 2015 thru
of Pearson July 31, 2016. Ayes: Mallaney, Hofmeister, Dodge, Stauffenberg – Four (4).
Aimsweb Nays: None (0). Motion carried.
Service
Agreement

Approve Moved by Dodge, seconded by Mallaney to approve the District Photography bid
District be awarded to Image Group Photography LLC in Bourbonnais, IL for the 2015-2016
Photography school year, with up to four additional one year renewals and not to exceed five years.
Bid With Ayes: Dodge, Mallaney, Hofmeister, Stauffenberg – Four (4). Nays: None (0).
Image Group Motion carried.
Photography
LLC in
Bourbonnais, IL

Approve Moved by Hofmeister, seconded by Dodge to approve the early graduation request
Early at mid-semester of the 2015-2016 school year. Voice Vote: All Ayes: Four (4).
Graduation Nays: None (0). Motion carried.
Request

Approve Moved by Dodge, seconded by Hofmeister to approve the Magic Show Choir team
Magic Show overnight trip on Friday, February 26, 2016 and Saturday, February 27, 2016 to
Choir Bishop Heelan High School in Sioux City, Iowa. Voice Vote: All Ayes: Four (4).
Overnight Nays: None (0). Motion carried.
Trip

Approve Moved by Hofmeister, seconded by Dodge to approve the High School Bass Fishing
High School team overnight trip to Charlotte, South Carolina from Friday, October 2, 2015 thru
Bass Fishing Sunday, October 4, 2015. Voice Vote: All Ayes: Four (4). Nays: None (0).
Team Motion carried.
Overnight
Trip

Manteno CUSD No. 5 Board of Education Meeting – June 23, 2015

- Approve District Vending Machine Contract Moved by Mallaney, seconded by Dodge to approve the District Vending Machine Contract with iFit Vending for a two year period pending approval of legal counsel. Ayes: Mallaney, Dodge, Hofmeister, Stauffenberg – Four (4). Nays: None (0). Motion carried.
- Approve Middle School Ceiling Reconstruction And Remodeling Contract Moved by Dodge, seconded by Hofmeister to approve the Middle School ceiling reconstruction and remodeling project (Rooms 202, 203, 207 and 102) contract with American Technologies, Inc. in the amount of \$32,198.68 contingent on legal and insurance approval. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.
- Anticipated Future Action Items
 1. Semi-annual review of previous executive session minutes
 2. Tentative Budget
 3. Student Teacher Agreements
- Executive Session Moved by Dodge, seconded by Hofmeister to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; issues under the Tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried. Open Session ended at 6:45PM.
- Return to Open Session Moved by Dodge, seconded by Hofmeister to close Executive Session and return to Open Session. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried. Executive Session ended at 8:00PM.
- Adjourn Meeting Moved by Dodge, seconded by Hofmeister to adjourn the meeting at 8:01PM. Ayes: Dodge, Hofmeister, Mallaney, Stauffenberg – Four (4). Nays: None (0). Motion carried.

**Mark Stauffenberg*

Mark Stauffenberg
Board President

**Patrick Mallaney*

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures on file at the District office.