

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, June 27, 2017
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Six (6).
Absent – E. Hofmeister - One - (1).

Also present: Supt. Harrod, R. Schnitzler, J. Emerson and Recording Clerk Kaufman – Four - (4).

Visitors: None

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Public Hearings
Petitions/
Comments None

Reports of Committees **Building Committee** –The Building Committee did not meet in June.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, June 27, 2017 and discussed the following:

- I. Old Business
 - A. State Revenue Update - FRIS
 - B. Buildings and Grounds Update
 - C. Technology Update
- II. New Business
 - A. Treasurer Appointment and Treasurer Bond
 - B. CLIC Insurance Renewal
 - C. Fuel Bid
 - D. Public Consulting Group, Inc. (Easy IEP Services)
 - E. Pearson Aimsweb Service Agreement
 - F. Administrator Wages
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report

- ISDLAF Report
- Activity Account Reports
- IV. Additional Items
 - Prevailing Wage Rates
- V. Future Items
 - August – Tentative Budget

Curriculum, Instruction, and Assessment Committee – Superintendent Harrod reported that the Schoolwide Waiver has been approved by ISBE. She also shared with the Board that all Illinois school districts are required to submit a new District Plan for the upcoming school year to meet the requirements of ESSA. Our new Title I District plan has been submitted to the Board for approval at this meeting, June, 2017.

Technology Committee – No report this month.

Consent Agenda Moved by Mallaney, seconded by Dodge to approve the Consent Agenda as presented:

- A. Minutes
 - Regular Board Meeting – May 23, 2017
- B. Financial Reports
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Reports
 - Revenue/Expenditure Budget Reports
 - Cost Analysis – Education, Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - July Estimated Accounts Payable Report
 - ISDLAF Account Reports
 - Activity Accounts Reports
 - Additional Accounts Payable
- C. Authorize Finance Director to Conduct Financial Transactions and Close Fiscal Year 2017
- D. Approval of Prevailing Wage Resolution for Kankakee County
- E. Approve Second Reading and Adoption of Board Policy 4:140 Waiver of Student Fees
- F. Approve Title I District Plan
- G. Declare Surplus
- H. Resignations
 - Kim Keane, Elementary School Library Assistant – effective June 8, 2017
 - Jason Adams, High School Head Boy’s Baseball Coach – effective immediately
 - Mike Reilly, High School Assistant Softball Coach – effective immediately
 - Carla Wenzel, Middle School Eighth Grade Volleyball Coach – effective immediately

Kelsey Heisner, Special Education Teacher and Special Olympics Coach – effective immediately

Danielle Rankovich, High School English Teacher - effective immediately

Carlie Yacobi, Social Worker – effective immediately

I. Retirements

None

J. Release

None

K. Notice of Intent to Retire Notice

None

L. FMLA

Deena Moawad, High School Science Teacher – Beginning August 21, 2017 and returning October 30, 2017 – (48 days)

M. Employments for the 2017-2018 School Year

Suzanne Karas, Elementary School Paraprofessional

Kylie Eastman, Temporary Summer Office Help – High School and District Office at \$8.25/hr

N. Transfers

None

O. Employments Contingent Upon Successful Completion of Paperwork for the 2017-2018 School Year

Carrie Yuska, Middle School Special Education Teacher

Nicole Carella, Elementary School Special Education Teacher

Kylie Johnson, Middle School PE Teacher and High School Assistant Softball Coach

Nicole Saunoris, High School Guidance Counselor (200 Day Contract) and High School Assistant Volleyball Coach

Jennifer Stawick, Kindergarten Teacher

Abigail Hansen, Kindergarten Teacher

Anna Bolton, Special Education Teacher

Jocelyn LeSage, Fifth Grade Teacher

Judi Shaw, Special Education Teacher

Jennifer Cooper, Certified Occupational Therapist Assistant (non certified position)

Myshelle McClain - Special Education Paraprofessional (pending successful licensure)

P. Authorization for Superintendent to Hire for the 2017-2018 School Year

Multiple Open Positions

Ayes: Mallaney, Dodge, Jackson, Murray, Schubert, Stauffenberg - Six (6). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Thank you to the Administration and staff for a successful 16-17 school year.
2. Thank you to the custodian and technology staff for doing such a great job preparing our buildings for next year.

Old Business

New Business

Approve Final 2016-2017 School Calendar Moved by Schubert, seconded by Dodge to approve the acceptance of the 2016-2017 final school calendar. Ayes: Schubert, Dodge, Jackson, , Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Appointment of Jake Emerson as School Treasurer Moved by Schubert, seconded by Dodge to approve the appointment of Jake Emerson as the School Treasurer for the 2017-2018 school year. Ayes: Schubert, Dodge, Jackson, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Fuel Bid With Heritage FS for the 2017-2018 School Year Moved by Mallaney, seconded by Jackson to approve the Heritage FS fuel bid as the lowest bidder for the 2017-2018 school year. Ayes: Mallaney, Jackson, Dodge, Murray, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve CLIC Insurance Renewal Moved by Dodge, seconded by Murray to approve the CLIC renewal premium for Property/Casualty insurance in the amount of \$96,056, Workers Compensation, insurance in the amount of \$119,595 and Fiduciary Liability coverage in the amount of \$2,050 from July 1, 2017 to July 1, 2018. Ayes: Dodge, Murray, Jackson, Mallaney, Schubert, Stauffenberg - Six (6). Nays: None (0). Motion carried.

Approve Renewal of Treasurer Bond Moved by Schubert, seconded by Murray to approve renewal of School Treasurer's Bond number 106540206 for an annual premium of \$6,553.00. Ayes: Schubert, Murray, Dodge, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Public Consulting Group, Inc. EasyIEP Services Moved by Dodge, seconded by Schubert to approve the Public Consulting Group, Inc. EasyIEP Services in the amount of \$11,722.99 for the 2017-2018 school year. Ayes: Dodge, Schubert, Jackson, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Renewal of Pearson Aimsweb Service Agreement Moved by Mallaney, seconded by Murray to approve the Renewal of the Pearson Aimsweb Service Agreement in the amount of \$9,445.00 from August 1, 2017 thru July 31, 2018. Ayes: Mallaney, Murray, Dodge, Jackson, Schubert, Stauffenberg - Six (6). Nays: None (0). Motion carried.

Approve Moved by Schubert, seconded by Dodge to approve the one year (FY18) employment
One-year contract for High School Assistant Principal/Athletic Director, Kyle Flanigan.
Employment Ayes: Schubert, Dodge, Jackson, Mallaney, Murray, Stauffenberg – Six (6).
Contract Nays: None (0). Motion carried.
(FY18)
For High
School
Assistant
Principal/
Athletic
Director
Kyle Flanigan

Approve Moved by Mallaney, seconded by Murray to approve the one year employment
One-year contract (FY18) for High School Assistant Principal, Ronald J. Haines. Ayes:
Employment Mallaney, Murray, Dodge, Jackson, Schubert, Stauffenberg – Six (6). Nays:
Contract None (0). Motion carried.
(FY18)
For High
School
Assistant
Principal
Ronald J.
Haines

Approve Moved by Schubert, seconded by Murray to approve the one year employment
One-Year contract (FY18) for Middle School Assistant Principal, Nathan Short. Ayes:
Employment Schubert, Murray, Dodge, Jackson, Mallaney, Stauffenberg – Six (6). Nays:
Contract None (0). Motion carried.
(FY18)
For Middle
School
Assistant
Principal
Nathan Short

Approve Moved by Dodge, seconded by Schubert to approve the one year employment
One-Year contract (FY18) for Elementary School Assistant Principal, Courtney Majerski.
Employment Ayes: Dodge, Schubert, Jackson, Mallaney, Murray, Stauffenberg – Six (6).
Contract Nays: None (0). Motion carried.
(FY18)
For
Elementary
School
Assistant
Principal
Courtney
Majerski

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Approve One-Year Employment Contract (FY18) For Assistant Technology Director Dan Christ
Moved by Dodge, seconded by Murray to approve the one year employment contract (FY18) for Assistant Technology Director, Dan Christ. Ayes: Dodge, Murray, Jackson, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Administrative Salaries for the 2017-2018 School year
Moved by Schubert, seconded by Jackson to approve the Administrative Salaries for the 2017-2018 School Year. Ayes: Schubert, Jackson, Dodge, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Anticipated Future Action Items
1. Semi-annual review of previous executive session minutes
2. Tentative Budget

Adjourn Meeting
Moved by Dodge, to adjourn the meeting at 6:41PM. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures are on file in the District Office