

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, June 28, 2016  
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Seven (7).  
Absent – None - (0).

Also present: Supt. Harrod, R. Haines, and Recording Clerk Kaufman – Three - (3).

Visitors: None

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Public Hearings/Petitions/Comments None

Reports of Committees **Building Committee** – Board Member Hofmeister reported that the Building Committee met on Tuesday June 21, 2016 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
  - A. District
    1. District Concrete Work Replacement Project Update
  - B. High School
    1. Gym Floor Water Damage Update
    2. Gym Roof Replacement Project Update
  - C. Middle School
    1. Back Door Entrance Update– Concrete Fascia
    2. Health Life Safety Door Repair Project Update
  - D. Elementary School
    1. South Parking Lot Resurfacing Project Update
- IV. New Business
  - A. District
    1. Interior Painting
  - B. High School
  - C. Middle School
  - D. Elementary School
- V. Additional Agenda Items

**Finance Committee** – Chairman Mallaney reported that the Finance Committee met on Tuesday, June 28, 2016 and discussed the following:

- I. Old Business
  - A. State Revenue Update - FRIS
  - B. Buildings and Grounds Update
  - C. HVAC at High School Update
  - D. Life Safety Work Update
  - E. Roof Replacement Update
  - F. Sidewalk Replacement Update
  - G. District Vehicles
- II. New Business
  - A. Sidewalk Replacement Change Order
  - B. TRS Audit
  - C. Treasurer Appointment and Treasurer Bond
  - D. CLIC Insurance Renewal
  - E. Fuel Bid
  - F. Therapy Care, Ltd.
  - G. Public Consulting Group, Inc. (Easy IEP Services)
  - H. Pearson Aimsweb Service Agreement
- III. Review Finance Packet
  - Summary of Cash/Investment/Fund Balances Report
  - Revenue/Expenditure Summary Report
  - Cost Analysis – Education; Cost Analysis – O&M
  - Revenue Report
  - Expenditure Report
  - Food Service Report
  - O&M Gas & Electric Expenditure Report
  - Payroll Extras Report
  - Impress Check Report
  - Accounts Payable Report
  - ISDLAF Report
  - Activity Account Reports
- IV. Additional Items
- V. Future Items

**Curriculum, Instruction, and Assessment Committee** – No report this month.

**Technology Committee** – No report this month.

Consent Agenda      Moved by Mallaney, seconded by Murray to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – May 24, 2016
- Executive Session Meeting – May 24, 2016
- Special Board Meeting – June 9, 2016

B. Financial Reports

- Summary of Cash/Investment/Fund Balances Report
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Revenue Report
- Expenditure Report
- O&M Gas & Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- July Estimated Accounts Payable Report
- ISDLAF Account Reports
- Activity Accounts Reports
- Additional Accounts Payable

C. Authorize Finance Director to Conduct Financial Transactions and Close Fiscal Year 2016

D. Approval of Prevailing Wage Resolution for Kankakee County

E. Approve Middle School Handbook Changes for the 2016-2017 School Year

F. Approve High School Handbook Changes for the 2016-2017 School Year

G. Approve Second Reading and Adoption of Board Policies 7.140, 7.140-E and 7.140AP

H. Donation Acceptance

I. Resignations

- Taylor Pierce, 5<sup>th</sup> Grade Teacher – effective immediately

J. FMLA

- Lindsay M. Okray-Ortman, Social Worker – from approximately mid-October, 2016 for 12 weeks

K. Transfers

- Ginger Malone, transferring from Elementary School Administrative Assistant to Middle School Administrative Assistant

L. Employments for the 2016-2017 School Year

- Julie Morris – WYSE Team Sponsor
- Ed Spiewak – High School Head Wrestling Coach - \$2,994.92 stipend
- Gabe Mendez – High School Assistant Wrestling Coach - \$2,300 stipend
- Tim Boudreau – High School Assistant Wrestling Coach - \$2,300 stipend
- Zack Monk – National Honor Society Sponsor
- Sue Liss – Elementary School Related Arts Team Leader

- Julie Wulff – Administrative Assistant to the Business Manager – effective July 1, 2016
  - Maura Culver – Full-time Occupational Therapist Registered (OTR)
  - Chuck Parsons – Part-time Middle School/High School School Psychologist (100 days)
  - Danielle Rankovich – Freshman Class Sponsor
- M. Employments Contingent Upon Successful Completion of Paperwork for the 2016-2017 School Year
- Lauren Benoit – Middle School 7<sup>th</sup> Grade Social Science/Language Arts Teacher
  - Sarah Southall – Elementary School Special Education Teacher
  - Mary Kate Guinea – 5<sup>th</sup> Grade Teacher
  - Leslie Seemann – High School Paraprofessional
  - Jayme Walker - Paraprofessional
- N. Authorization for Superintendent to Hire for the 2016-2017 School Year
- Middle School Math Teacher
  - Paraprofessional

Ayes: Mallaney, Murray, Dodge, Hofmeister, Jackson, Schubert, Stauffenberg - Seven (7). Nays – None (0). Motion carried.

### **Superintendent's Report**

#### **A. Good News**

1. ISBE determined that our District has received the designation of **Meets Requirements** in implementing one or more of the IDEA requirements.
2. Thank you to Payne Sod Farm for donating a pallet of sod to repair the girls softball field. Their donation covered the entire project.

### **Old Business**

#### **New Business**

Approve Final 2015-2016 School Calendar Moved by Dodge, seconded by Jackson to approve the acceptance of the 2015-2016 final school calendar. Ayes: Dodge, Jackson, Hofmeister, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Resolution Regarding Non-Renewal and Honorable Dismissal of Support Staff Moved by Hofmeister, seconded by Schubert to approve the Resolution Regarding Non-Renewal and Honorable Dismissal of Support Staff. Ayes: Hofmeister, Schubert, Dodge, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Engler, Callaway, Baasten & Sraga, LLC as Additional District Counsel  
Moved by Dodge, seconded by Mallaney to approve adding Teri Engler, from Engler Callaway, Baasten and Sraga, LLC, as additional counsel to the District for special education matters. Ayes: Dodge, Mallaney, Hofmeister, Jackson, Murray, Schubert, - Seven (7). Nays: None (0). Motion carried.

Approve Appointment of Jake Emerson as School Treasurer  
Moved by Hofmeister, seconded by Jackson to approve the appointment of Jake Emerson as the School Treasurer for the 2016-2017 school year. Ayes: Hofmeister, Jackson, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Fuel Bid With Heritage FS for the 2016-2017 School Year  
Moved by Mallaney, seconded by Schubert to approve the Heritage FS fuel bid as the lowest bidder for the 2016-2017 school year. Ayes: Mallaney, Schubert, Dodge, Hofmeister, Jackson, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve General Liability and Workman's Compensation Insurance Renewal  
Moved by Schubert, seconded by Dodge to approve the Collective Liability Insurance Cooperative renewal premiums from July 1, 2016 to July 1, 2017. Ayes: Schubert, Dodge, Hofmeister, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Renewal of Treasurer Bond  
Moved by Schubert, seconded by Jackson to approve renewal of School Treasurer's Bond number 1052800082 for an annual premium of \$6,553.00. Ayes: Schubert, Jackson, Dodge, Hofmeister, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Piggush Simoneau, Inc. Change Order #002  
Moved by Dodge, seconded by Murray to approve Piggush Simoneau, Inc. change order #002 in the amount of \$1,463 for changes in the concrete work at the Elementary School. Ayes: Dodge, Murray, Hofmeister, Jackson, Mallaney, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Specialty Floors, Inc. Quote for High School Gym Repairs  
Moved by Jackson, seconded by Murray to approve Specialty Floors, Inc. quote for the base bid and option 1 repairs for a total of \$18,395.00. Ayes: Jackson, Murray, Dodge, Hofmeister, Mallaney, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Yellow Bus and Activity Bus Purchase  
Moved by Mallaney, seconded by Jackson to approve the purchase of a yellow school bus in the amount of \$70,960 and an activity bus in the amount of \$51,572. Ayes: Mallaney, Jackson, Dodge, Hofmeister, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Therapy Care, Ltd. Agreement  
Moved by Schubert, seconded by Hofmeister to approve the Therapy Care, Ltd. agreement for three years from August 1, 2016 through July 31, 2019. Ayes: Schubert, Hofmeister, Dodge, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Public Consulting Group, Inc. EasyIEP Services  
Moved by Dodge, seconded by Schubert to approve the Public Consulting Group, Inc. EasyIEP Services in the amount of \$10,584.20 for the 2016-2017 school year. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Renewal of Pearson Aimsweb Service Agreement  
Moved by Dodge, seconded by Schubert to approve the Renewal of the Pearson Aimsweb Service Agreement in the amount of \$9,513.00 from August 1, 2016 thru July 31, 2017. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Executive Session  
Moved by Dodge, seconded by Hofmeister to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; investment contracts, security procedures which may include personnel; student disciplinary cases; professional ethics or performance. Ayes: Dodge, Hofmeister, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Open Session ended at 6:40PM.

Return to Open Session  
Moved by Hofmeister, seconded by Schubert to close Executive Session and return to Open Session. Ayes: Hofmeister, Schubert, Dodge, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Executive Session ended at 6:52PM.

Approve Student K to Return to Manteno High School from RAAC, Effective with the start of the 2016-2017 school Term, and to Continue Student K's Social Probation until the end of the First Semester of the 2016-2017 School Term

Moved by Hofmeister, seconded by Dodge to approve Student K to return to Manteno High School from RAAC, effective with the start of the 2016-2017 school term, and to continue Student K's social probation until the end of the first semester of the 2016-2017 school term. Ayes: Hofmeister, Dodge, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Adjourn Meeting

Moved by Hofmeister, to adjourn the meeting at 6:55PM. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

*\*Mark Stauffenberg*

*\*Patrick Mallaney*

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Mark Stauffenberg  
Board President

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Patrick Mallaney  
Board Secretary

MKS/PM/nak

\*Original signatures are on file at the District office.