

## MARICOPA UNIFIED SCHOOL DISTRICT NO. 20

Meeting of the Governing Board

May 25, 2016

### OPENING

#### **Call to Order**

President Coutr  called a meeting of the Maricopa Unified School District No. 20 Governing Board to order at 6:33 p.m. in the Board Room at the District Office Administration Building.

Roll call reflected the following members:

Ms. Patti Coutr , President  
Mrs. AnnaMarie Knorr, Vice President  
Mrs. Torri Anderson  
Dr. Gary Miller  
Mrs. Rhonda Melvin

#### **Pledge of Allegiance**

Mrs. Anderson led the Pledge of Allegiance.

#### **Adoption of Agenda**

Mrs. Knorr requested to move item 6D off of the consent agenda and move it to action items. Mrs. Melvin requested to move item 6G off of the consent agenda and move it to action items. Mrs. Anderson motioned to approve the agenda as amended by pulling items 6D and 6G from consent agenda and moving it to action items. Dr. Miller seconded. Motion passed 5/0.

#### **Call to the Public**

Mrs. Lorena Kelly addressed the board regarding the current salary schedule and urged the Board to bring back cost of living increases.

Mrs. Liz Archuleta addressed the Board to advocate for parents with disabilities who are not able to attend their children's school's meet the teacher nights or conferences. Mrs. Archuleta would also requested that the District and schools websites and apps be updated and current along with being user friendly. Mrs. Archuleta is also advocating for the teachers to have websites or provide more communications to the parents as to what is going on in their classrooms so the parents can have a more active role in helping with their children's education. Mrs. Archuleta also feels there are too many tests in regards to Galileo and AZMerit and that the test grades are not reflective in the student's class grades.

Mrs. Shelly Fisher addressed the board regarding the proposed longevity stipend which was initially proposed as a cost of living increase and now is proposed as a longevity bonus that will not be received until December. Mrs. Fisher along with several other colleagues feels they would feel much more appreciated and valued if the longevity bonus would be distributed sooner and request the Board consider that.

5-25-16 To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.\*MUSD Mission Statement: Ensure all students achieve their potential in school, career and life by unifying students, staff, curriculum and community in a safe, supportive, challenging, empowering and innovative learning environment.

### **Superintendent's Report**

Dr. Chestnut reported that on May 17<sup>th</sup> Arizona State University's (ASU) Woman's Basketball Coach, Men's Basketball Coach along with Sparky the mascot and some ASU students visited Butterfield Elementary School.

Dr. Chestnut attended the 5<sup>th</sup> Annual 8<sup>th</sup> Grade Unification Celebration for the Class of 2020 on May 17<sup>th</sup> and the Maricopa High School Class of 2016 Graduation on May 19<sup>th</sup>.

### **Governing Board Member Activity Reports**

Mrs. Anderson attended a meeting with Mrs. Heidi Vratil and Mrs. Krista Roden at the Arizona K-12 Center where there were talks about the National Board Certification for teachers. Mrs. Anderson will be attending the first Arizona legislative school board meeting on June 3<sup>rd</sup>.

Mrs. Knorr attended the Maricopa High School Class of 2016 graduation on May 19<sup>th</sup> and was in complete awe of the graduating students and the ceremony and it made her proud to be a Maricopian and serving on the MUSD school board.

Mrs. Melvin was unable to attend one of the end of year celebrations she had intended to attend because she was in Missouri attending her grandsons high school graduation. Mrs. Melvin explained that her grandson began his high school career as a freshman and sophomore at Maricopa High School.

Dr. Miller attended the Maricopa High School Class of 2016 graduation on May 19<sup>th</sup>. Dr. Miller was Chief of Police for a day and had an opportunity to speak with one of MUSD's Student Resource Officer's (SRO). Dr. Miller announced that today is National Missing Children's Day. Dr. Miller will be attending the Arizona School Board Association (ASBA) Summer Leadership conference on June 10-11<sup>th</sup> in Tuscon.

President Coutr  attended the 5<sup>th</sup> Annual 8<sup>th</sup> Grade Unification Celebration for the Class of 2020 on May 17<sup>th</sup>, Maricopa High School Class of 2016 Graduation on May 19<sup>th</sup>, Pima Butte Elementary School 6<sup>th</sup> grade promotion, and Desert Wind Middle School awards night. President Coutr  will be attending the Arizona School Board Association (ASBA) Governance Committee Meeting next week and the ASBA Summer Leadership conference on June 9-11<sup>th</sup> in Tuscon.

### **Information Items/Work Study**

#### **2016-17 Budget Discussion**

Dr. Chesntut is happy to announce that Prop 123 has passed. Dr. Chestnut presented the draft Budget Committee final recommendations (Option A) and Cabinet recommendations (Option B). Dr. Chestnut mentioned for Option B there was some minor changes from the last board meeting. The recommendations are:

Option A – with Passage of Prop 123	<u>FY16</u>	<u>FY17</u>
1. Class Size Reduction (5)	\$ 275,000	
2. Curriculum Update/Material	\$ 200,000	
3. All Staff COLA (1%-FY16 and 3%-FY17)	\$ 280,000	\$ 840,000
4. Increase Site Budgets (increase by 100%)	\$ 220,000	
5. Additional HS Security Staff (2)		\$ 80,500

5-25-16 The district endeavors to make all public meetings accessible to persons with disabilities. Please contact the Superintendent's Office at 520-568-5100 to request an accommodation. Accommodations should be requested at least 48 hours prior to a public meeting.

6. Counselors Elem. Schools (2)		\$ 133,334
7. Behavior Techs (3 part time)		\$ 75,000
8. Mentor Teachers (3)		\$ 165,000
9. Longevity Stipend	\$ 220,000	
10. Expand Secondary Gifted Programs (1 FTE or PD)	\$ 55,000	
11. RN's (1)		\$ 52,500
12. Daily Enrichment for Elem Students (5 Specialist)		\$ 275,000
Total:	\$1,250,000	\$1,621,334

Option B – with Passage of Prop 123	<u>FY16</u>	<u>FY17</u>
1. Class Size Reduction/1 TOSA (10 FTE)	\$ 55,000	\$ 510,000
2. Annual Stipend	\$ 535,000	
3. Secondary ISS (3 cert teachers)	\$ 165,000	
4. All Staff Cost-of-Living-Adjustment (3.7%)		\$ 995,250
5. Increase Site Budgets	\$ 203,000	
6. Curriculum Update/Materials	\$ 200,000	
7. Secondary Gifted PD/Curriculum	\$ 37,000	
8. Nurse (1 FTE)		\$ 52,500
9. Mental Health Counselor (1 FTE)	\$ 55,000	
10. Additional HS Security Staff (1 FTE)		\$ 40,250
Total:	\$1,250,000	\$1,600,000

President Coutr  wanted clarification that the longevity stipend is not the same thing as the annual stipend. Dr. Chestnut clarified that the longevity stipend is for the classified staff that has been with MUSD during the four years during the salary schedule freeze and the annual stipend is for all returning staff.

Mrs. Knorr feels it would be beneficial that an e-mail be sent out to staff explaining in detail what the all staff cost-of-living adjustment entails.

President Coutr  would like to see the annual stipend paid out to returning staff sooner than December.

Mrs. Knorr understands the challenge it will be to hire the 13 teachers requested in the budget and questioned if the district is unable to hire all 13 teachers would it be possible to hire paraprofessionals to help in the classrooms to assist the teachers with their large class sizes.

President Coutr  feels it would be advantageous for MUSD to host a job fair. Mr. Beckett said that MUSD has not had a job fair in the past but is planning on holding one in January as it is a little too late to hold one for this year that would be effective as most teachers are already under contract for the upcoming school year.

Mrs. Knorr requested to get a list or presentation as to what is entailed in #6, curriculum update/materials. Dr. Chestnut answered that can be done.

### Review Monthly Financial Reports for February 2016 and March 2016

Mr. Rausch presented the Monthly Financial Report for February 2016. For the month of February M & O fund has an adopted budget of \$33,559,437 and current expenditures of \$2,646,089. Actual M & O expenditures for the year are \$20,638,690 and current encumbrances are \$11,884,433. Projected fund balance of \$1,036,414 before all of our transfers to other Funds and Final Grant Transfers, 85% of our budgets are salary related. Additional Assistance Fund (610 formerly Unrestricted Capital Fund and 625 Soft Capital Funds), our Adopted Budget is \$4,168,090 with \$903,101 spent and \$397,203 encumbered for the year with a Projected Fund Balance of \$2,867,787. The class site funds have a budget of \$2,817,000. The Student Activities Report shows a beginning monthly balance of \$108,290.48, receipts of \$20,392.73, disbursements of \$19,813.79, an adjustment of \$705 and an ending monthly balance of \$108,164.42.

Mr. Rausch presented the Monthly Financial Report for March 2016. For the month of March M & O fund has an adopted budget of \$33,559,437 and current expenditures of \$2,422,495. Actual M & O expenditures for the year are \$20,061,086 and current encumbrances are \$9,474,430. Projected fund balance of \$1,023,921 before all of our transfers to other Funds and Final Grant Transfers, 85% of our budgets are salary related. Additional Assistance Fund (610 formerly Unrestricted Capital Fund and 625 Soft Capital Funds), our Adopted Budget is \$4,168,090 with \$935,709.45 spent and \$384,901.41 encumbered for the year with a Projected Fund Balance of \$2,847,479. The class site funds have a budget of \$2,817,000. The Student Activities Report shows a beginning monthly balance of \$108,164.42, receipts of \$24,405.70, disbursements of \$20,667.95, an adjustment of \$61.07 and an ending monthly balance of \$111,963.24.

### **CONSENT AGENDA**

Mrs. Anderson motioned to approve the consent agenda. Dr. Miller seconded. Motion passed 5/0.

A. Approve Expense Vouchers.

- Voucher #1643 Ratify
- Voucher #1644 Ratify
- Voucher #1645 Ratify
- Voucher #1646 Ratify

B. Ratify Payroll Vouchers #18, #19, #20, #21, #22, #24, #25, #26, #27, #28, #29, #30, #31

C. Approve the May 11, 2016 Regular Governing Board Meeting Minutes

E. Approve travel for Maricopa High School theater students to attend Thespian Leadership Camp on July 5-8, 2016 in Heber, AZ

F. Approve the 2<sup>nd</sup> and final reading of Policy BBBA – Board Member Qualifications

H. Approve the 2<sup>nd</sup> and final reading of Policy BBBE – Unexpired Term Fulfillment

## CLOSING CONSENT AGENDA

D. Approve the MUSD Wellness Policy for the 2016/2017 school year.

Mrs. Anderson motioned to approve the MUSD Wellness Policy for the 2016/2017 school year.  
Mrs. Knorr seconded. Motion passed 5/0.

G. Approve the 2<sup>nd</sup> and final reading of Policy BBBD – Board Removal From Office.

Dr. Chestnut suggested amending the wording in the second bullet to read “Mental incompetence” instead of “Mentally incompetent”.

Dr. Miller motioned to approve the 2<sup>nd</sup> and final reading of Policy BBBD – Board Removal From Office with the suggested amendment. Mrs. Knorr seconded. Motion passed 5/0.

The attached schedule lists Resignations, Reclassifications, Terminations, Non-Renewals, Stipends, New Position Requests, Employment/Ratifications, Stipends, Leave of Absence/FMLA Requests, and Other Administrative Actions. Board may approve to Adjourn to Executive Session Pursuant to: A.R.S. § 38-431.03(A)(1), for discussion or consideration of employment, assignment, or dismissal of personnel.

Mrs. Anderson motioned to approve the Resignations, Reclassifications, Terminations, Non-Renewals, Stipends, New Position Requests, Employment/Ratifications, Stipends, Leave of Absence/FMLA Requests, and Other Administrative. Mrs. Melvin seconded. Motion passed 5/0.

Discussion and possible approval of the Classified and Certified (ESS Related Service Staff only) Longevity Stipend.

Mrs. Anderson motioned to approve the Classified and Certified (ESS Related Service Staff only) Longevity Stipend. Dr. Miller seconded. Motion passed 5/0.

Discussion and possible approval of changes to Extra-Duty Pay Levels (Stipend Schedule).

President Coutré would like to see stipends for all staff doing extra duty across the entire district including elementary school staff. President Coutré questioned why the high school head football coach receives a higher stipend than any of the high school varsity coaches do. Dr. Chestnut said he will have the Athletic Director take a look at this and get back to the Board.

No motion made.

Discussion and possible approval of 1<sup>st</sup> reading of updated Policy JJJ – Extracurricular Activity Eligibility

Mrs. Anderson motioned to approve the 1<sup>st</sup> reading of updated Policy JJJ – Extracurricular Activity Eligibility. Mrs. Knorr seconded. Motion passed 4/1 (Melvin).

**Adjourn:**

**Dr. Miller motioned and Mrs. Knorr seconded to adjourn. Motion passed 5/0.**

**Time: 8:00 PM**

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Patti Coutr , President

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AnnaMarie Knorr, Vice President

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Torri Anderson

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Gary Miller

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Rhonda Melvin