

**Marinette Public School District**  
**Board of Education**  
**Student Services, Teaching, Learning, and Instructional Tech.Committee**  
**Monday, December 9, 2013**  
**4:45 p.m.**  
**District Office Large Conference Room**

***Meeting minutes***

**Attended by: Keran DeCamp, Cynthia Russell Smith, Marirose Lucey, Lee Kuntz, Terri Florek, Lisa Michiels, Ken Olive (visitor)**

**Time started: 4:45 PM**

**Time ended: 6:05**

**Student Services Presented by Cynthia Russell Smith**

1. ELL services-*Update on the current status. We have three identified (one off site at St. Thomas). Stephanie Haines does the support for our students. Provide para support for students in the classroom. However we may need additional support if we gain students with less English proficiency. Number of teachers who are bilingual? Was asked-needs research to be able to be answered.*

2. Update on Community Advantage Program (CAP) *Review of the Open House/Luncheon at their apartment. They will also be presenting at the December Board meeting.*

3. Update on Seclusion and Restraint: *We will make some changes on our reporting. The DPI document was not clear about per building or per district. We had 9 incidents: 3 at GF, 5 at Park, and 1 at MS. The MS incident was actually a GF students.*

*They represent 3 students All of these students are already identified for their needs in Special Education. Annual training for teams on CPI (Crisis Prevention Institute) Non-violence interventions for students. Keeps students and staff safe and within the parameters of the law. 5- 6 students per building. The first go to is non-verbal de-escalation. Question about autism. How much training is involved with a child who is having a meltdown. It can be hard to handle. We have an autism specialist in our district, Julie Williams, who works with the teachers of specific students and also parents. We also encourage new teachers to go to more training for example what is being offered via CESA 8. Visitor concerned about an incident from the playground at Sunrise. The information presented to parent was not clear. Cynthia Russell Smith offered a more private meeting with the parent to address his concerns.*

**Teaching, Learning and Technology**

- \*Rationale and pricing on the Wonders Reading series. Committee approved sending the request on to the entire Board for discussion and approval.

- Technology update from Keran DeCamp. *What happened over the summer? Many updates-rolled out 150 Chromebooks at the elementary and MS levels, inventory*

*development via the Web Help Desk now is combined with Facilities, The web desk tickets are assigned to individual persons. We have had about 1500 tickets (about 40 outstanding, all new equipment is being added to the inventory system, replaced the server for HVAC -can be accessed from anywhere including outside of the District, STAR assessments set up, upgraded Alert Now to Blackboard Connect (required some additional training), we are looking into other competitors for the mass communication system, remained about 1000 work stations so that all Windows stations were up to date, Microsoft office updates also completed, Tech Academy training for staff- we had 85 people per day, we offered training on the interactive whiteboard (Mimeo), sub teacher training, AESOP training for subs as well as for staff who need to use AESOP to get subs set up, send a short bio to Keran so she can introduce them to the District as they come aboard, looking into Mimeo training for subs, new equipment for Sunrise and installation, wireless configuration for all buildings, Our Saviors and CAP apartment set ups, Odysseyware, CESA 7 distance education, and most recently at the HS-there are a number of rooms that have to be upgraded to include an interactive whiteboard. Today we started to look at the possibility of a math lab for the middle school with a commingling of 5th and 6th graders. What is the next big project coming up? Installation of interactive whiteboards and training. Policy for BYOD. Consider some other ways to use the website to promote the school district in a positive light.*

**Next meeting**

1. January 13, 2014
2. Items for next meeting-

From Student Services:

From Teaching, Learning and Technology:

Plans for the Middle School Math Lab for 5th and 6th graders  
STAR assessments for Math

Respectfully submitted,

Terri Florek  
Committee Chairperson