

Marion County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Scheduling and Routing	Descriptor Code: 3.401	Issued Date: 04/24/01
		Rescinds: 3.401	Issued: 12/15/97

1 All school bus routes shall be arranged in such a way as to travel the shortest possible distance from the
2 time the first student is picked up until the trip is complete.

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4 The transportation supervisor will be responsible for surveying all bus routes and scheduling bus trans-
5 portation, including the determination of bus stops and the assignment of students. Deleting or establishing
6 new bus routes is the responsibility of the Board.¹

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8 Appeals of transportation decisions shall be made to the director of schools and the Board.

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10 Students shall not be in transit to and from school more than one and one-half hours each way.² Under
11 no circumstances shall students be transported past their assigned school.

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13 Where practical, transfers may be made from one bus to another. Both buses shall be present while the
14 transfer is in process, unless the transfer point is a school campus. Leaving students at a home or place
15 of business for transfer shall be permitted only after approval has been obtained from the Board.

16
17 Bus routes shall not overlap unless necessary to reach some other portion of each respective route or unless
18 overlapping results from the necessity to travel the main highway to school centers. When more than one
19 bus travels a main highway and each bus picks up some students along such routes, each bus shall be assigned
20 a certain portion of the route and all students within this section shall ride the bus to which assigned.

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22 Once the official route is begun, stops shall only be made to take on, discharge or transfer students. Buses
23 are not to stop at stores (or make any other nondesignated stops except for emergencies) when transporting
24 students.

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26 Students who ride school buses shall attend the school designated unless the Board designates an alternate
27 school. If a parent chooses to send his/her child to another school in the system, the parent must provide
28 transportation to and from that school.

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Legal References:

1. TCA 49-6-2106; TCA 49-6-2102(a)-(c)
2. TCA 49-6-2105

Cross Reference:

Bus Conduct 6.308