

Marion County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Insurance Management	Descriptor Code: 3.600	Issued Date: 04/24/01
		Rescinds: 3.600	Issued: 12/15/97

1 The insurance program will provide coverages in a minimum of the following broad categories:

- 2
- 3 1. Property: Buildings and contents against fire, extended coverage, vandalism and malicious mischief,
 - 4 boiler and machinery explosion; and vehicles;
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 - 6 2. Liability: Board members, director of schools and employees resulting from discharging their
 - 7 duties;
 - 8
 - 9 3. Worker's compensation; and
 - 10
 - 11 4. Fidelity: Blanket bond and fiscal agent's bond as required by statute.
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13 The director of schools will continually review the insurance program to ensure that adequate protection

14 is being provided at a reasonable price.

15 **GROUP HEALTH**

16 The Board shall provide group health insurance for all full-time employees.¹

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18 Board approval of group insurance for which the Board makes partial payment shall be given on

19 recommendation of a committee comprised of at least one (1) Board-appointed representative and one

20 certificated and one non-certificated representative.

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24 The Board shall select the carrier of any insurance for which the Board makes full payment.

25 **DENTAL INSURANCE**

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27 The Board shall provide an employee group Dental Insurance Program for all professional employees. The

28 employee shall pay the cost of either the individual or family premium. The Board shall provide payroll

29 deduction for premium payments.

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31 **RETIREEES²**

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34 Payment of individual hospitalization insurance coverage shall be available for any retiring employee at

35 the same cost as for other employees until the employee reaches age 65, provided that:

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- 37 1. The employee is eligible for retirement under the eligibility standards as set by Tennessee Retirement
 - 38 System; and
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 - 40 2. The employee was enrolled in the Board-sponsored insurance plan for one (1) full year prior to
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- 42

1 Retired employees will be permitted to pay the difference in an individual plan and a family plan
2 on a monthly basis and continue coverage if they so desire.

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4 **BUILDING AND CONTENTS**

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6 **Insurance Coverage** - Each year the director of schools and local insurance agents' representatives shall
7 prepare a schedule of estimated replacement values for all buildings and contents. The schedule shall be
8 submitted to representatives of local insurance agents for receiving quotes on cost of insurance coverage
9 from various carriers who are rated A+AAA by Best's Insurance Guide.

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11 **Insurance Plan** - The insurance plan shall include the latest alterations which provide the most economical
12 cost, coverage, and services for buildings and contents insurance.

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14 **Theft** - Due to the high cost of theft insurance, the risk shall not be included in the insurance program;
15 however, replacement of losses due to theft may be charged to the current year's expense upon approval
16 by the Board.

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18 **Reporting of Losses** - The Central Office shall maintain accurate and current information as to losses which
19 are charged to the current year's expense. The records shall indicate the school or department in which
20 the loss or damage occurs, the time of loss or damage, the cause of the loss or damage, and the cost of
21 loss or damage.

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23 **Agent Handling Insurance** - A list of agents currently providing insurance services shall be approved
24 by the Board. Any new agent who desires to be added to the insurance list shall submit in writing to the
25 director of schools their request. The written request shall include the insurance carriers that will provide
26 insurance coverage. Upon approval by the Board new agents shall be added to the list of the next fiscal
27 year beginning July 1.

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29 **Division of Insurance Coverage Between Agents** - With the present problem of school insurance
30 coverage, it is believed that a division between agents and carriers offers the most secure insurance program.
31 The present insurance coverage division between agents shall remain the same. Any additional or reduction
32 in coverage shall be equally divided between agents of record as of July 1 of each year. Any odd dollar
33 amounts after division between agents performing consultant free service.

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42 Legal References:

- 43 1. TCA 49-2-209
44 2. TCA 49-5-906

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