

# Marion County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Curriculum Development</b>	Descriptor Code: <b>4.200</b>	Issued Date: <b>04/24/01</b>
		Rescinds: <b>4.200</b>	Issued: <b>12/15/97</b>

1 Under the leadership and direction of the curriculum supervisor, a unified curriculum shall be developed  
2 within the statewide curriculum framework for the school system in each subject area, grades K-12, and  
3 presented to the Board for adoption.<sup>1,2</sup>

4  
5 Teachers in each school shall participate in the systemwide development of the curriculum in their  
6 appropriate subject areas. Assignments for curriculum development in the elementary grades will be made  
7 by the principal.

8  
9 The curriculum will be revised and updated regularly through in-service programs and curriculum  
10 planning sessions, with changes subject to approval by the Board.

11  
12 Each teacher shall prepare annually a file, to be placed in the principal's office, which contains:

- 13  
14 a. Lesson plans for a week at time;  
15 b. Goals and objectives consistent with system goals and objectives; and  
16 c. The preparation and filing of this information is to be determined by the principal; except  
17 for lesson plans, this material should be ready for principal's and supervisor's evaluation  
18 by January 15 of the school year.

19  
20 At least one copy of the complete curriculum shall be placed in each school. Teachers shall be given a  
21 personal copy of the portion which pertains to their area of teaching. New teachers shall be given an  
22 appropriate copy and briefed on its content in relation to the total curriculum.

23  
24 Experimentation with newer concepts of curriculum design, scheduling, and instructional techniques is  
25 encouraged but must have prior approval of the principal. An experimental program requires the approval  
26 of the director of schools, the Board, the Commissioner of Education and the State Board of Education.<sup>2</sup>

27  
28 A course may become a permanent part of the school program after three (3) years of operation upon  
29 approval of the State Board of Education.<sup>2</sup>

## 30 **IMPLEMENTATION**

31  
32  
33 The primary responsibility for the effective operation of the curriculum program and activities shall be  
34 delegated to the director of schools.

35  
36 The school principals shall be responsible for administering the established instructional programs and for  
37 the development and supervision of a coordinated plan for the improvement of instruction in their schools.

38  
39 Legal References:

- 40 1. TCA 49-1-302(a);(1);(2);(3);(8)  
41 2. TRR/MS 0520-1-3-.05(1)(a); TRR/MS 0520-1-3-.05(2)

Cross Reference:

In-Service & Staff Development Opportunities 5.113