

MAY ISD DIRECT DEPOSIT AUTHORIZATION FORM

Please fill in the boxes below, print, and sign the form.

<p>Last Name</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>First Name</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>MI</p> <input style="width: 100%; height: 20px;" type="text"/>
<p>Social Security Number</p> <input style="width: 30%; height: 20px;" type="text"/> - <input style="width: 30%; height: 20px;" type="text"/> - <input style="width: 30%; height: 20px;" type="text"/>	<p>Cell Phone</p> <input style="width: 30%; height: 20px;" type="text"/> - <input style="width: 30%; height: 20px;" type="text"/> - <input style="width: 30%; height: 20px;" type="text"/>	
<p>Action</p> <input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Cancel	<p>Effective Date</p> <input type="checkbox"/> <input type="checkbox"/> Month <input type="checkbox"/> <input type="checkbox"/> Day <input type="checkbox"/> <input type="checkbox"/> Year	
<p>Name of Financial Institution</p> <input style="width: 100%; height: 20px;" type="text"/>		
<p>Account Number</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>(Include hyphens but omit spaces and special symbols.)</p>	<p>Type of Account</p> <input type="checkbox"/> Checking <input type="checkbox"/> Savings
<p>Routing Transit Number</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>(All 9 boxes must be filled. The first two numbers must be 01 through 12 or 21 through 32.)</p>	<p>Ownership of Account</p> <input type="checkbox"/> Self <input type="checkbox"/> Joint <input type="checkbox"/> Other

By signing this agreement, I authorize May ISD to initiate credit entries to the account indicated above for the purpose of expense and/or payroll. I also authorize May ISD to initiate, if necessary, debit entries and adjustments for any credit entries made in error.

Signature _____ Date _____

HOW TO COMPLETE THIS FORM

1. Fill in all boxes above.
2. Sign and date the form.



Call your financial institution to make sure they will accept direct deposits.



Verify your account number and routing transit number with your financial institution



Do not use a deposit slip to verify the routing number.

Routing Transit Number

Account Number

<p>SALLY SMITH 123 Main Street May, TX 76857</p>	<p>1234</p> <p>_____ 20 _____</p>
<p>PAY TO THE ORDER OF _____ \$ <input style="width: 50px; height: 20px;" type="text"/></p>	
<p>Your Town Bank Your Town, TX 76801</p>	
<p>DOLLARS</p>	
<p>For _____</p>	
<p>⑆250000005⑆ 1234556789022⑈</p>	

NOTE: THE ACCOUNT AND ROUTING NUMBER MAY APPEAR IN DIFFERENT PLACES ON YOUR CHECK.