

Official Attendance is taken at a specific time (e.g. 9:00 AM). Official attendance is **NOT** a period.

Typically, a period is referenced because it denotes the period in which the "snapshot" falls. Once the attendance snapshot has been determined, it may not be changed (save and except State Assessment days, final exam days, late start days due to health and safety reasons, etc.).

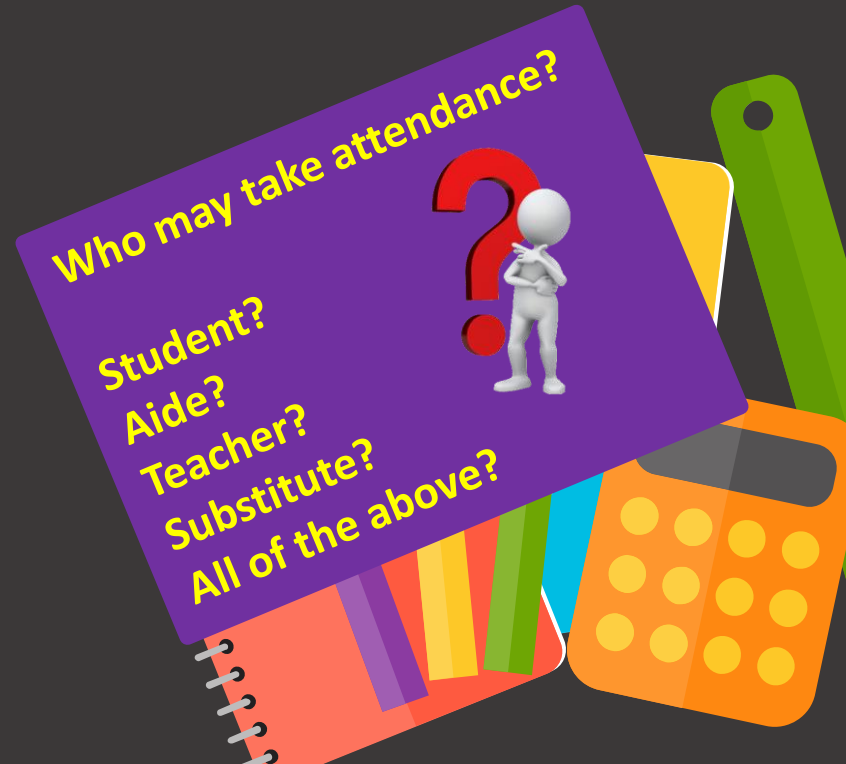
Attendance Snapshot



Excused or Unexcused? That is the question!
For funding purposes, a student's absence is reported to TEA as an absence whether excused or unexcused (with the exception of any reason listed in the 2018-2019 SAAH under §3.6.3.)

Some of the Things to Ponder:

- Final Exam Days
- State Assessment Days
- Dual Credit Students off-campus
- Extra-Curricular Trips
- Field Trips
- School Nurse's Office
- Principal's Office
- Court Appearance
- Election Clerk
- College Visit
- Pursuing Military Enlistment
- Religious Days
- Early Graduates



Alternative Attendance Snapshot may be used in certain situations or for certain populations. To implement the alternative attendance-taking time, your local school board must have first adopted a district policy allowing for an alternative attendance-taking time, or the superintendent must have established documented procedures allowing for an alternative attendance-taking time after having been delegated authority to do so by the board, as described in §3.6.2 of the 2018-2019 SAAH (The policy may be established at any time during the school year.)