

McMinn County Schools

Title: Response to Intervention Specialist

- Qualifications:**
1. Valid teacher's license
 2. Master's Degree or higher
 3. Six years of successful classroom experiences preferred
 4. Strong written, verbal, presentation, and interpersonal skills
 5. Solid understanding of the RTI2 process and procedures
 6. Become TEAM Evaluator Certified

Reports to RTI District Coordinator

JOB GOAL/DESCRIPTION To facilitate/coordinate the district's RTI programs, ensure that regulations are met, and students and teachers are supported appropriately concerning RTI. To provide support and training for Learning Leaders and to work collaboratively with RTI coordinators in an effort to provide a seamless transition from elementary to middle to high school.

Essential Functions

1. Works with schools including AIM and Homebound students to schedule, organize, and maintain Tier II and Tier III programming.
2. Collaborate with district-level curriculum instruction and special education staff to align guidance and connect work.
3. Works with schools to schedule and oversees universal screener testing for all students in all settings.
4. Interprets universal screener data and conducts quarterly district RTI meetings.
5. Along with District RTI Coordinator, create procedures and protocols that provide consistency in RTI2 implementation across the district.
6. Implement the RTI2 Manual with fidelity and align with district improvement plan.
7. Coordinate and develop resources (i.e., time, materials, personnel) related to RTI2 implementation.
8. Compile data and reports throughout the school year.
9. Develop and manage fidelity monitoring procedures.
10. Communicates universal screener and progress monitoring to district level.
11. Oversees student intervention records.
12. Provides professional development, technical assistance, and coaching for district RTI2 Leadership. (i.e., school-level RTI2 Support teams.
13. Participates in tier review meetings/PLCs to discuss issues related to implementing effective interventions, current research and writing on effective practice, engaging lessons, and student work and data.
14. Build parent understanding of the RTI2 Framework and their role in their role in supporting student success.
15. Attends district-level and state-level meetings pertaining to the duties of the job.
16. Demonstrate the ability to work with teachers, parents, Instructional Coaches, and students in a variety of situations, and work effectively in a team-oriented school environment.
17. Assume the role of educational leader.
18. Demonstrate superior oral and written communication skills.
19. Hold strong computer, organizational, and customer relations skills with attention to detail.
20. Demonstrate the ability to work cooperatively, effectively, and respectfully with staff, parents, and students from diverse backgrounds.
21. Provide comprehensive/balanced training in and across given subject areas and curricular areas.
22. Performs other duties as assigned by the RTI2 District Coordinator.

General Requirements

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.