

McMinn County Schools

3 South Hill Street Athens, Tennessee 37303

Professional Employment Application

Date of Application _____

Position applying for: _____

Position location: _____

Applicant Information

Name of Applicant: _____

Address of Applicant: _____

Street Address

City

State

Zip Code

Primary Phone Number: _____ Secondary Phone Number: _____

Date of Birth (Optional): _____ Social Security Number: _____

Email address: _____

Teacher License Information

Tennessee Teacher License Number: _____ Expiration Date: _____

License Type: _____ Teacher _____ Occupational _____ School Service Personnel _____ Administrator

Current License Status: _____ Apprentice _____ Practitioner _____ Professional _____ Out of State

Licensure Endorsements:

Endorsement Name

Code Number

Educational Background

Name of College/University	Major/Minor	Degree/Diploma Issued	Date of Conferral

Is there any accommodation you may need to perform the essential functions of the position for which you are applying? _____ YES _____ No (If yes, please explain below)

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Additional Information:

1. Have you ever been convicted of a misdemeanor or felony? (Do not count minor traffic violations) _____ YES _____ NO *If yes, please explain:*

2. I hereby certify that I _____ *have* _____ *have not* been dismissed from another school system for incompetence, inefficiency, neglect of duty, unprofessional conduct, or insubordination as defined in Tennessee Code Annotated 49-5-50. If you have been dismissed, please give details:

3. If my most recent employer was another Tennessee public school system and if my termination was voluntary, I certify that my resignation was, or will be, submitted in writing at least thirty (30) days prior to the beginning date stated; or, if within thirty (30) days, that the previous board has waived its right to such notice. _____ Agree _____ Disagree _____ Non applicable

4. I hereby certify that I am a _____ **U.S. Citizen** or a _____ **Permanent Resident** of the United States of America.

5. Have you ever had a professional teacher's certificate or license revoked or suspended? _____ Yes _____ No *If yes, please explain:*

Tennessee law requires every school system employee to have a fingerprint background check conducted by the Tennessee Bureau of Investigation. New employees, as well as former employees returning to service, must be fingerprinted, and the employee may be initially responsible for the fee. With few exceptions, background reports are not accepted from other agencies or from other school systems. An employee *may* begin work before the background report is returned to the school system at the discretion of administration; however, if the background check reveals a criminal record, the employee may be terminated.

I hereby certify the information provided in this application is true and correct to the best of my knowledge and understand that misrepresentation of any of the above statements may subject me to a fine, loss of opportunity of employment, and loss of position if employed.

Date

Signature of Applicant

It is the policy of the McMinn County School System not to discriminate on the basis of sex, race, national origin, or handicap in its educational programs, activities, or employment as required by Title VI of the Civil Rights Act of 1984, Title IX of the 1972 Educational Amendment, and Section 504 of the Rehabilitation Act of 1973.