

November 9, 2017

McMinn County Board of Education
Regular Session Meeting
Thursday, November 9, 2017

The McMinn County Board of Education met in regular session on Thursday, November 9, 2017 at the McMinn County Center for Educational Excellence at 5:30 p.m.

Chairman Brown called the meeting to order and asked for the roll call.

ROLL CALL

PRESENT	ABSENT
Denise Cunningham	Joe Coleman
Mike Cochran	
Tony Allman	
Rob Shamblin	
Melinda King	
Donna Cagle	
Mike Lowry	
Quinten Howard	
Chairman Sharon Brown	

WELCOME

Chairman Brown welcomed everyone to tonight’s meeting. Chairman Brown welcomed our visiting school board evaluators and stated the evaluation process was required to continue our Board of Distinction status with TSBA. Those present and recognized were:

Chris Adams, Athens City Schools
Mike Bevins, Athens City Schools
Dr. John Fox, Sweetwater City Schools

PLEDGE OF ALLEGIANCE

Board Member, Ms. Donna Cagle, led the Pledge of Allegiance.

AGENDA

Chairman Brown asked for a motion to approve the agenda for tonight’s meeting. A motion to approve was made by Mike Lowry, seconded by Quinten Howard. A voice vote was recorded. Motion carried by unanimous vote. Chairman Brown stated this sets the order for tonight’s meeting.

TENURE RECOMMENDATION

Mr. Blevins stated it was an honor and a privilege to recommend these teachers to the board for Tenure with McMinn County Schools. Mr. Blevins said all teachers have met the requirements set forth by the State of Tennessee and are eligible for Tenure.

CALHOUN	MELISSA	TROTTER
CENTRAL H.S.	CODY	BULL
EKBAKER	STEPHANIE	BARBER
ENGLEWOOD	KAYLAN	BARBER
	CODY	CASTEEL
MCMINN CAREER TECHNICAL CENTER	ALANA	BRUBAKER
MCMINN CAREER TECHNICAL CENTER	NANCY	JONES

MCMINN CAREER TECHNICAL CENTER	AARON	WOODY
MCMINN COUNTY H.S.	BUCK	BILLINGS
MCMINN COUNTY H.S.	BRANDI	BRIDWELL
MCMINN COUNTY H.S.	LAUREN	COCKRELL
MCMINN COUNTY H.S.	DIANE	DEMKO
MCMINN COUNTY H.S.	BRITTANY	HART
MCMINN COUNTY H.S.	ABBIE	HEADRICK
MCMINN COUNTY H.S.	KATIE	RODERICK
MOUNTAIN VIEW	LESLIE	MAHONEY
NIOTA	JED	MCNELLEY
RICEVILLE	ASHLEE	GARDNER
ROGERS CREEK	TAYLOR	ROBERTS
SYSTEM-WIDE	AMY	WOODY

Chairman Brown asked for a motion to approve the recommendation from Mr. Blevins to award Tenure. A motion to approve was made by Mike Lowry, seconded by Donna Cagle. Chairman Brown asked for further discussion. Melinda King said per board policy, she has a relative eligible for Tenure and that she would be voting on the best interest of the school system. (*Nephew-Jed McNelley*) Chairman Brown asked for a voice vote. A voice vote was recorded. Motion carried unanimously.

1. GUESTS

a. Dr. John Forgety, State Representative

Dr. John Forgety presented a Proclamation to Chairman Sharon Brown from Speaker of the House, Beth Harwell, and the 110th General Assembly on behalf of him and Senator Mike Bell. The proclamation recognized the recent achievement of Ms. Brown and her Level 5 Master Board Member Status with Tennessee School Board’s Association. Dr. Forgety read the proclamation which recognized not only Ms. Brown’s involvement with the school board, but also, her list of community involvements and leadership positions she holds.

Chairman Brown thanked everyone for the recognition which was a surprise to her. Ms. Brown said “being involved in the school system is her heart”.

b. Volunteer of the Month- Central High School

Central High School Principal, Dr. Lori Hutchinson introduced Head Football Coach, Josh Goodin to present the award to Mr. Kyle Hinch. Coach Goodin said Mr. Hinch first became involved with the football team in 2011 as team chaplain. Coach Goodin said he still assumes this position but also add the role of assistant coach, team mentor, substitute teacher for the school, and is involved with the Englewood Youth Recreation League. Coach Goodin expressed his appreciation to Mr. Hinch for his commitment as he has accepted a job in Hixson and will be moving out of the area. Mr. Hinch thanked everyone for the support and said McMinn County had great people to work with.

c. Recognition of Tenure Teachers

Mr. Blevins introduced our newly granted Tenured teachers to the board with Chairman Brown presenting each of them with a certificate. Mr. Blevins stated Mr. T.J. Roberts had a prior

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commitment and was unable to attend tonight's presentation due to his role as Basketball Coach at the school and that Ms. Amy Woody was unable to attend due to sickness. *(All other teachers were present.)*

Mr. Blevins asked Chairman Brown to move the recognition of Mr. Dillon Givens from Communications to "Guests". Mr. Blevins asked Mr. Kevin Edwards to share of Dillon's recent accomplishments.

Mr. Kevin Edwards, Principal of McMinn Career and Technical Center, stated Dillon was recently chosen as a National FFA Winner receiving the National Fruit Production Award. Mr. Edwards said the process involved submitting a 15 page application and enduring a long interview process. Mr. Edwards said it has been since 1988 that McMinn County has had a National Winner.

Chairman Brown congratulated Dillon on behalf of the entire board and commended him on his accomplishment. Mike Lowry also complimented Dillon and encouraged everyone to visit their farm. Chairman Brown recognized and complimented our food service staff for providing the refreshments prior to tonight's meeting.

2. REGULAR CONSENT AGENDA

a. Minutes- Regular Monthly Session Meeting- October 19, 2017

b. Salary Supplements

NAME	Date	ACCOUNT	TITLE	AMOUNT
Bivens, Mary Lou	10/5/2017	Carl Perkins	Bus Driver	40.00
Donahoe, David	10/6/2017	Riceville	Bus Driver	40.00
Donahoe, David	9/28/2017	MCHS	Bus Driver	40.00
Eddington, Jeff`	9/22/2017	CHS	Bus Driver	50.00
Eddington, Jeff`	9/29/2017	CHS	Bus Driver	50.00
Eddington, Jeff`	9/30/2017	CHS	Bus Driver	100.00
Eddington, Jeff`	10/5/2017	CHS	Bus Driver	50.00
Edmonson, Robin	10/20/2017	NIOTA	Bus Driver	60.00
Ghorley, Betty	9/29/2017	ENG	Bus Driver	60.00
Ghorley, Betty	10/5/2017	Carl Perkins	Bus Driver	40.00
Ghorley, Betty	9/27/2017	MCBOE	Bus Driver	60.00
Huffman, Shirley	10/5/2017	Carl Perkins	Bus Driver	40.00
King, Carl	10/23/2017	MCBOE	Bus Driver	60.00
King, Leanne	9/26/2017	Rog. Crk.	Bus Driver	60.00
Liner, Louise	10/27/2017	Spec. Ed.	Bus Driver	60.00
Liner, Louise	10/25/2017	Spec. Ed.	Bus Driver	40.00
Liner, Louise	10/17/2017	Spec. Ed.	Bus Driver	40.00
Liner, Susan	10/23/2017	MCBOE	Bus Driver	60.00
Liner, Susan	9/29/2017	Calhoun	Bus Driver	60.00
Liner, Susan	10/5/2017	Calhoun	Bus Driver	40.00
Liner, Susan	10/3/2017	MCBOE	Bus Driver	60.00
Mason, Sam	10/20/2017	MCHS	Mechanic	50.00
Mason, Sam	10/21/2017	MCHS	Mechanic	100.00
Mason, Sam	10/5/2017	MCHS	Mechanic	50.00
McConkey, Stan	9/27/2017	MCBOE	Bus Driver	60.00
McDonald, Tommy	10/6/2017	EKB	Bus Driver	60.00
McMullen, Katie	10/6/2017	Spec. Ed.	Bus Driver	60.00
Morgan, James	10/3/2017	EKB	Bus Driver	60.00
Morgan, Jimmy	10/20/2017	Rog. Crk.	Bus Driver	60.00
Morgan, Jimmy	10/6/2017	Rog. Crk.	Bus Driver	60.00
Moses, Janie	10/17/2017	Spec. Ed.	Bus Driver	60.00
Moss, Lisa	9/25-27,29 10/2,6,16-17,23-24,27/2017	Spec. Ed.	Bus Driver	220.00

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Murray, Mary	10/16-20, 23-27/2017		Spec. Ed.	Bus Driver	200.00
Murray, Mary		10/6/2017	Spec. Ed.	Bus Driver	60.00
Norwood, Marcy	9/25-29 10/2-6,16,18-20,2017		Spec. Ed.	Bus Driver	560.00
Nunley, Lyn	9/18-22,25-26,29 10/2-6,16,18-20,23-25/2017		Spec. Ed.	Bus Driver	400.00
Passmore, William		10/23/2017	MCHS	Bus Driver	60.00
Pierce, Ronald		10/23/2017	MCHS	Bus Driver	60.00
Rutledge, Millie		10/6/2017	Riceville	Bus Driver	60.00
Smith, Wilma		9/29/2017	Calhoun	Bus Driver	60.00
Strickland, Marvin		10/20/2017	MCHS	Bus Driver	50.00
Strickland, Marvin		10/21/2017	MCHS	Bus Driver	100.00
Strickland, Marvin		9/28/2017	MCHS	Bus Driver	40.00
Sulzer, Kathy		10/4/2017	MVS	Bus Driver	60.00
Tate, Jackie		10/19/2017	MVS	Bus Driver	60.00
Tate, Jackie		10/4/2017	MVS	Bus Driver	60.00
Tate, Jackie		10/5/2017	Carl Perkins	Bus Driver	40.00
Watkins, Judy		10/6/2017	Spec. Ed.	Bus Driver	60.00

c. Bids and Purchases

PURCHASE- (for informational purposes only-requires no action of the board)

Sweetwater Valley Oil Company- Gasoline for Central HS
(Low bid) \$1.96/gallon- 520 gallons: **\$1019.20**

d. Fundraiser Requests

McMinn Career Technical Center-Skills USA requests to sell wooden signs- December, 2017-February, 2018. Monies raised will be used to pay for Skills members and help buy material for shop for Carpentry

McMinn County High School- UP Human Geography classes request solicit donations via donorchoose.org. Monies purchased will be used for virtual reality headsets for classroom use.

e. Surplus Equipment

A list of equipment requested to be declared as surplus was submitted for approval by E.K. Baker and Rogers Creek Elementary Schools. Items included old technology equipment. The technology department also submitted another list of old Smartboards and projectors to be declared as surplus. The equipment submitted by the two schools is valued under \$250 and no longer in working condition. Items will be either trashed or used for recycling of parts. The old Smartboards and projectors are valued over \$250 and will be eligible for resale.

f. 2018/19 SY School Calendar Approval

8/1	IN-SERVICE (OPTIONAL) – Staff Report/No Students	
8/2	<u>TEACHER WORK DAY</u> -Staff Report/No Students	
8/3	IN-SERVICE-Staff Report/No Students	
8/6	In-Service-Staff Report/No Students	
8/7	REGISTRATION DAY – STUDENTS' FIRST DAY- Staff/Students Report	
	(Abbreviated student dismissal at 10:30 A.M.) 1st MONTH BEGINS	
8/8	STAFF DEVELOPMENT DAY- Staff Report/No Students	
8/9	STUDENTS' 2ND DAY (Full Day) Staff/Students Report	
8/31	IN-SERVICE-Staff Report/No Students	
9/3	LABOR DAY-SCHOOLS CLOSED	
9/6	1 st MONTH ENDS	20 DAYS
9/7	2 nd MONTH BEGINS	
10/4	2 ND MONTH ENDS	20 DAYS
10/5	3 RD MONTH BEGINS	
10/8 – 10/12	FALL BREAK – SCHOOLS CLOSED	
11/6	STAFF DEVELOPMENT DAY-Staff Report/No Students	
11/9	3 rd MONTH ENDS	20 DAYS
11/12	4 th MONTH BEGINS	
11/21 – 11/23	THANKSGIVING BREAK – SCHOOLS CLOSED	

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12/12	4 th MONTH ENDS	20 DAYS
12/13	5 th MONTH BEGINS	
12/21 – 1/2	CHRISTMAS BREAK – SCHOOLS CLOSED	
1/3	in-service (Optional) - <i>Staff Report/No students</i>	
1/4	STAFF DEVELOPMENT DAY- <i>Staff Report/No Students</i>	
1/21	In-Service (<u>Optional</u>) - <i>Staff Report/No Students</i>	
1/25	5 th MONTH ENDS	20 DAYS
1/28	6 th MONTH BEGINS	
2/18	In-Service (<u>Optional</u>) – <i>Staff Report/No Students</i>	
2/25	6 th MONTH ENDS	20 DAYS
2/26	7 th MONTH BEGINS	
3/25-29	SPRING BREAK – SCHOOLS CLOSED	
4/1	7 th MONTH ENDS	20 DAYS
4/2	8 th MONTH BEGINS	
4/19	GOOD FRIDAY – SCHOOLS CLOSED	
4/30	8 th MONTH ENDS	20 DAYS
5/1	9 th MONTH BEGINS	
5/23	STUDENTS' LAST DAY	
	9 th MONTH ENDS	<u>17 DAYS</u>
5/24	WORKDAY- <i>Staff Report/No Students</i>	

Total: 177 DAYS

Parent Conference Days:
Elementary: October 25, 30, 2018
High Schools: October 25, 2018
January 10, 2019

Vacation	10
In-Service	7
Work Days	2
Staff Dev.	3
Parent/Conf.	1
Total	200 DAYS

Mr. Blevins recommended the regular consent agenda for approval. A motion to accept was made by Quinten Howard, seconded by Melinda King. Chairman Brown asked for any discussion. A voice vote was recorded. Motion carried unanimously.

Mr. Blevins encouraged the board to see the display of wooden signs to be made as a fundraiser for the woodworking class at the Career Technical Center. Mr. Blevins stated the proposed fundraiser was approved under tonight's regular consent agenda.

3. PERSONNEL

a. Personnel Actions

Jacob	Jordan	Math Teacher	Hire	MCHS	11/28/2017
		Collision Repair			
Bowers	Travis	Instructor	Hire	MCTC	10/26/2017
ESP					
Burke	Kathleen	Music Instructor	Hire	Calhoun	11/2/2017
Jones	Naamah	Music Instructor	Resign	Calhoun	10/27/2017
		Volunteer Asst. Track			
McBee	Ceantra	Coach	Hire	MCHS	2017/18 SY
Wiseman	Tiffany	Teacher Aide	Resign	EKB	11/6/2017

EXTENDED LEAVE OF ABSENCE

Stamey	Kathryn	Teacher	Englewood	1/3/2018	5/24/2018
Whitener	Katelyn	Teacher	CHS	11/28/2017	12/20/2017

Mr. Blevins stated there were two ladies requesting to extend their maternity leaves; one through the end of the school year and the other through the end of the semester. Mr. Blevins recommended the granting of this request. A motion to approve was made by Rob Shamblin, seconded by Tony Allman. Chairman Brown asked for further discussion. A voice vote was recorded. Motion carried by unanimous vote.

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4. COMMUNICATIONS

a. Dillon Givens, National FFA Fruit Production Award Winner

(This recognition was moved under the Guest portion of the meeting.)

5. REPORTS

a. Second Reading of Board Policies

- 1.407 School District Records
- 2.703 Audits
- 3.202 Emergency Preparedness Plan
- 3.400 Student Transportation Management
- 4.207 English Learners
- 4.301 Interscholastic Athletics
- 4.402 Selection of Instructional Materials *(Removal of Policy)*
- 4.700 Testing Programs
- 5.200 Separation Practices for Tenured Teachers
- 5.201 Separation Practices for Non-Tenured Teachers
- 5.203 Recommendations and File Transfers
- 5.701 Substitute Teachers
- 6.500 Special Education Students

Chairman Brown stated the list of policies were approved on a first reading at the October meeting and were being presented tonight for second and final reading. A motion to approve was made by Melinda King, seconded by Donna Cagle. Chairman Brown asked for further discussion. A voice vote was recorded. Motion carried by unanimous vote.

b. Committee Reports

1) Five Year Plan- Melinda King, Committee Chairman, stated as part of the renewal process of the Board of Distinction, we were required to review our Five Year Plan. Ms. King stated the committee met and reviewed our plan which was for the period of 2014-2019. She said a copy of the plan was included in tonight's board packet with the only addition being the "check" marks for those items that were completed and "arrows" for the items that were still in working progress.

2) Policy Committee- Committee Chairman, Rob Shamblin, reminded the board to review Section 3 in their policy manuals and to report any suggestions or comments to him or Ms. Brown.

3) Military Recognition Committee- Donna Cagle, Committee Chairman, reported they have prepared copies of the approved Resolution along with State Flag pins and bracelets which were to be distributed to any of our children with an immediate family member serving in the military.

(A schedule for this year's Veterans Day programs at all schools were distributed to each board member.)

6. DIRECTOR OF SCHOOL'S REPORT

Mr. Blevins informed the board of the schedule of Veterans Day programs included in their packet of information with Niota's time for their program pushed back to start at 10:00 a.m. on Friday, November 10.

Mr. Blevins said our Thanksgiving Break will be November 22-24 with schools and the central office being closed.

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Mr. Blevins stated we had one item of business that came to our attention after the board packet preparation and presented the LEA 2017 Compliance Report check sheet to the board. Mr. Blevins stated a hard copy of the information was given to each board member with tonight's meeting information. Mr. Blevins stated this is an annual compliance report that attests to each school system and their compliance with all State Board of Education rules and regulations. Mr. Blevins stated McMinn County Schools is in compliance and has no areas of non-compliance. He recommended the approval of this report be submitted to the State Department of Education. A motion to approve was made by Rob Shamblin, seconded by Quinten Howard. Chairman Brown asked for further discussion. A voice vote was recorded. Motion carried by unanimous vote.

7. PRAISES AND COMPLIMENTS

Melinda King said she attended the Veterans Day program at Central High School earlier today and praised the performances by the band and chorus departments along with the speaker, former Central High School graduate, Clint Armstrong.

Donna Cagle said she also attended the Veterans Day program at E.K. Baker earlier today and said the school recognized each veteran present with kids going by to shake each of their hands.

Tony Allman thanked Kim Bivens, Board Secretary, for the organization and assistance with this year's annual convention travels.

Rob Shamblin commended the performance at the convention by Athens City Middle School students stating they did a great job.

Chairman Brown thanked the evaluators for coming tonight and committing of their time. Ms. Brown also asked board members to stay for just a few moments immediately after the meeting for a board picture.

8. CHAIRMAN'S COMMENTS

a. Next regular session meeting- Thursday, December 14, 2017 at 5:30 p.m.

Chairman Brown entertained a motion to adjourn. A motion to adjourn was made by Mike Lowry, seconded by Quinten Howard. A voice vote was recorded. Motion carried by unanimous vote.

Meeting adjourned.

Chairman's Signature

Director of School's Signature