

**McMinn County Board of Education  
In Regular Monthly Session  
October 6, 2016**

*The Policy Committee of the McMinn County Board of Education met at 4:30 p.m. immediately prior to the regular session meeting.*

The McMinn County Board of Education met in regular monthly session on Thursday, October 6, 2016 at 5:30 p.m. at the Center for Educational Excellence.

Vice Chairperson Sharon Brown called the meeting to order in the absence of Chairman Howard and asked for the roll call.

**ROLL CALL**

<b>PRESENT</b>	<b>ABSENT</b>
Joe Coleman	Donna Cagle
Johnna Hampton	Larry Cantrell
Melinda King	Mike Cochran
Mike Lowry	Quinten Howard
Sharon Brown	
Tony Allman	

**PLEDGE OF ALLEGIANCE**

Board Member, Melinda King, led the Pledge of Allegiance.

**AGENDA**

1. GUESTS
  - a. Volunteer of the Month
  - b. Ms. Jillian Ratti, MCHS Teacher
  - c. HOUSE RESOLUTIONS – *presented by* Dr. John Forgety, State Representative
2. REGULAR CONSENT AGENDA
  - a. Minutes- Regular Monthly Session Meeting-September 8, 2016
  - b. Salary Supplements
  - c. Bids and Purchases
  - d. Fundraisers
  - e. Field Trip Request
  - f. Budget Amendments
  - g. 2016 Textbook Adoption Committee
  - h. 2016 LEA Compliance Report
  - i. Athletic Co-op Agreements- Etowah City School
3. PERSONNEL
  - a. Personnel Actions
4. COMMUNICATIONS
  - a. TSBA Annual Convention- November 5-7, 2016
  - b. Change Order-New Roof for CTE Center
  - c. Elementary Coaching Supplement
5. REPORTS
  - a. Report from TSBA Board of Directors
  - b. Committee Reports
  - c. Review Policy Section 2
6. DIRECTOR OF SCHOOL'S REPORT
7. PRAISES & COMPLIMENTS
8. CHAIRMAN'S COMMENTS
  - a. 2016-17 Committee Appointments
  - b. Regular session meeting: Thursday, November 10, 2016  
McMinn County Center for Educational Excellence

**ADJOURN**

**APPROVE AGENDA**

Ms. Brown asked for a motion to approve tonight’s meeting agenda. A motion to approve was made by Joe Coleman, seconded by Mike Lowry. A voice vote was recorded. Motion carried by unanimous vote.

**1. GUESTS**

a. Volunteer of the Month- Niota Elementary School

Mr. Jon Franks, Principal of Niota Elementary, recognized Mr. Gary Irons as this month’s volunteer award recipient. Mr. Franks said Mr. Irons created a wheel to mount on the wall for the students to spin in participation with the good behavior points program modeled by the Ron Clark Academy. Mr. Irons was presented a certificate of appreciation for his efforts.

Mr. Franks also informed the board of a wonderful day that was had at the school today during a school assembly. Mr. Franks said one of their students was randomly selected to perform a basketball shot in order to earn cash during a Raymond Barr fundraiser assembly. Mr. Franks stated the student that was selected to shoot the ball was confined to a wheel chair and obviously, could not make the shot. She was allowed to choose a student to make the shot for her. The student chose one of their outstanding basketball players to shoot for her which resulted in both students winning a total of \$1000. Mr. Franks stated it was a wonderful day to see both of these students succeed.

b. Jillian Ratti, MCHS Teacher

Mr. Blevins introduced Ms. Jillian Ratti, Teacher at McMinn County High School. Mr. Blevins stated Ms. Ratti was selected to attend the Teaching Shakespeare Institute for teaching this past summer in New York. Mr. Blevins said she was one of 25 nation-wide teachers selected to attend this month long workshop. Ms. Ratti said the Folger Shakespeare Library was one of the largest selections of his material. She stated the group was also required to participate in lectures, plays and research studies. Ms. Ratti said she enjoyed her experience and is now incorporating some of the instructional ideas that she learned with her classroom students at the high school.

c. House Resolutions- presented by Dr. John Forgety, State Representative

Dr. Forgety presented two proclamations from the Tennessee House of Representatives and Speaker Beth Harwell, to Dr. Phillip Swanson and Mr. Glen Puryear in recognition of their selections as state finalists in this year’s Supervisor of the Year and Principal of the Year Award nominations. Dr. Forgety read each individual proclamation commending them on their achievements and wished each of them well in the upcoming state selection process.

**2. REGULAR CONSENT AGENDA**

a. Minutes- Regular Monthly Session Meeting- September 8, 2016

b. Salary Supplements

<b>NAME</b>	<b>Date</b>	<b>ACCOUNT</b>	<b>TITLE</b>	<b>AMOUNT</b>
Baines, Tabitha	8/29-30; 9/1,6-9,12-14,19-23	Spec. Ed.	Bus Driver	320.00
Brogan, Greg	5/11/2016	MVS	Bus Driver	60.00
Carmley, Carolyn	9/23/2016	Spec. Ed.	Bus Driver	20.00
Derrick, Kathy	9/13/2016	MCBOE	Bus Driver	40.00
Derrick, Kathy	4/29/2016	MVS	Bus Driver	60.00
Derrick, Kathy	5/4/2016	MVS	Bus Driver	60.00
Derrick, Kathy	5/5/2016	MVS	Bus Driver	60.00
Derrick, Kathy	5/6/2016	MVS	Bus Driver	60.00
Donahoe, David	9/13/2016	MCBOE	Bus Driver	40.00
Givens, Kathie	8/29-31;9/1,6-9,12-16,19-22	Spec. Ed.	Bus Driver	680.00
Hassler, Michael	9/13/2016	MCBOE	Bus Driver	40.00
Liner, Louise	9/6/2016	Spec. Ed.	Bus Driver	40.00

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McDonald, Tommy	9/13/2016	MCBOE	Bus Driver	40.00
Morgan, William	9/16/2016	MCHS	Mechanic	75.00
Moses, Janie	9/14/2016	Spec. Ed.	Bus Driver	60.00
Moss, Lisa	8/29-31; 9/1,6-9,14-16,19-23,26-30	Spec. Ed.	Bus Driver	420.00
Murray, Mary	8/29-31; 9/1,6-9,12-16, 19-22	Spec. Ed.	Bus Driver	340.00
Murray, Mary	9/13/2016	Spec. Ed.	Bus Driver	60.00
Murray, Mary	9/22/2016	Spec. Ed.	Bus Driver	60.00
Newman, Jeannie	9/13/2016	MCBOE	Bus Driver	40.00
Niane, Mary	8/15-19,22-26,29-31;9/1,6-9,12-16,19-23	Spec. Ed.	Bus Driver	560.00
Norwood, Marcy	8/22-26,29-31; 9/1,6-7,8,9, 12-16,19-23	Spec. Ed.	Bus Driver	900.00
Pierce, Ronald	9/13/2016	MCBOE	Bus Driver	40.00
Rutledge, Millie	9/13/2016	MCBOE	Bus Driver	40.00
Tate, Jackie	9/13/2016	MCBOE	Bus Driver	40.00
Tate, Jackie	5/4/2016	MVS	Bus Driver	60.00
Tate, Jackie	5/5/2016	MVS	Bus Driver	60.00
Wheaton, Doug	9/13/2016	MCBOE	Bus Driver	40.00

c. Bids and Purchases

REQUISITION-Emergency Purchase

HVAC System and Metasys Controls at McMinn Career and Technical Center (lightning strike)  
**\$30,608.00** (claim filed and paid by insurance company. less \$500 deductible)

REQUISITION - provided for the board's information

500 gallons of unleaded regular gasoline at \$1.89/gallon- **\$945.00** (only quote for load this small)

d. Fundraisers

McMinn Career Technical Center

HOSA requests to sell "31" Totes to raise money to assist with registration fees, books, hotel costs associated with the competitions. October 7-December 31, 2016

Rogers Creek School

Rogers Creek School requests to sell popcorn and tumblers. Monies raised will be used for internal school funds for school expenses- 10/31-11/15/16

e. Field Trip Request

CENTRAL HIGH SCHOOL

FBLA (Future Business Leaders of America) requests permission to travel to Daytona Beach, FL to attend the National Fall Leadership Conference- November 10-13, 2016.

f. Budget Amendments

GENERAL PURPOSE SCHOOL FUND #141

To Budget funds for items entered in reserve for encumbrances prior year. These were purchase orders issued in FY 2015-16 that will be completed in FY 2016/2017.

GENERAL PURPOSE SCHOOL FUND #141

To enter the approved budget for the Lottery for Education Afterschool Program (LEAPS) Grant award to Riceville School for 2016/17 school year.

GENERAL PURPOSE SCHOOL FUND #141

To enter the approved budget for the Lottery for Education Afterschool Program (LEAPS) Grant award to Mt. View School for 2016/17 school year.

GENERAL PURPOSE SCHOOL FUND #141

To enter the approved budget for the Lottery for Education Afterschool Program (LEAPS) Grant award to Niota School for 2016/17 school year.

g. 2016 Textbook Adoption Committee

Under Section B, Career & Technical Education, the following subject areas are up for adoption this school year:

- Agriculture, Food & Natural Resources;
- STEM;
- Health Science (no change)
- Transportation, Distribution & logistics;
- Architecture & Construction (Will roll to A next time creating a one-time 5 year cycle)

The following teachers will serve in this selection process:

Central High School                      Annette Bryant, Emily Lacks

CTE, MCHS                      Mary Beth Brown-Smith, Craig Bowers, and Michelle Parrott

h. 2016 LEA Compliance Report

This Compliance Report is one document used by the Tennessee Department of Education (TDOE) in the annual process of ensuring local education agencies (LEAs) are in compliance with all state laws and State Board of Education (SBE) rules. All LEAs must complete this form. McMinn County Schools is compliant for the 2016 school year.

i. Athletic Co-Op Agreements- Etowah City School

Etowah City School requests to enter into an athletic co-operative agreement with Riceville Elementary School for participation in the elementary wrestling program. Etowah City School also submitted a co-op request for participation in the elementary golf and baseball programs at Mt. View Elementary School. Requests are for the 2016/17 school year.

Ms. Brown asked for any item to be removed from the regular consent agenda. Mr. Blevins recommended the regular consent agenda for approval. A motion to approve was made by Joe Coleman, seconded by Melinda King. A voice vote was recorded. Motion carried by unanimous vote.

**3. PERSONNEL**

a. Personnel Actions

<b>PROFESSIONALS</b>					
<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Action</b>	<b>Location</b>	<b>Effective</b>
Allen	Tarah	Aide to Interim Teacher(end of SY)	Promote	Niota	10/17/2016
Bailey	Andy	Teacher	Resign	CHS	9/23/2016
Foley	Maci	Interim Teacher(end of SY)	Hire	Niota	10/17/2016
Taylor	Paige	Teacher	Resign	Niota	10/7/2016
Taylor	Patrick	Teacher	Resign	Niota	9/23/2016
<b>ESP</b>					

Ballew	Randy	10 mos to 12 mos. Custodian	promote	RCVL	9/28/2016
Hensley	Dominique	Custodian	Resign	RCVL	9/27/2016
Holt	Erin	Pre-K Aide	Resign	RCVL	9/13/2016
Huggins	Brandy	Sped. Aide	Hire	Niota	10/17/2016
Lyle	Meneka	Title Aide	Hire	Niota	10/17/2016
Morgan	Jennifer	Café Monitor	Hire	Niota	9/16/2016
Taylor	Karen	Nurse/Aide	Hire	EKB	9/7/2016
Wright	Sharyn	10 mos. Custodian	Hire	RCVL	
<b>LEAVE OF ABSENCE</b>					
<b>Last Name</b>	<b>First Name</b>	<b>ASSIGNMENT</b>	<b>Beginning</b>	<b>Location</b>	<b>Ending Date</b>
Omalley	Tina	Aide	LOA	9/19/2019	10/17/2016
Wattenbarger	Donna	Teacher	LOA	8/26/2016	9/16/2016

Ms. Brown stated the list of personnel items were provided for the board’s information and required no action from the board.

**4. COMMUNICATIONS**

a. TSBA Annual Convention- November 5-7, 2016

Mr. Blevins reminded the board of the upcoming TSBA convention and said to inform Ms. Bivens of any travel changes as soon as possible in order to avoid cancelation charges.

b. Change Order-New Roof for CTE Center

Mr. Blevins said this item was pulled last month as we were awaiting final contract details. Mr. Blevins said the board of education would be receiving \$451.14 and the change order would adjust the final contract amount to \$116,348.86.

c. Elementary Coaching Supplement

Mr. Blevins said we had discussed earlier in the year of the different middle school sports that we were going to start sometime this year. Mr. Blevins said Coach David Stoika, Wrestling Coach at McMinn County High School, had approached him to have a middle school wrestling program with no other elementary schools in the area offering the program. Mr. Blevins stated we did not create this supplement position even though the money for his supplement is there due to other elementary supplements not being used. Mr. Blevins asked the board to approve the addition of a \$700 elementary wrestling coach supplement. A motion to approve was made by Joe Coleman, seconded by Melinda King. Mike Lowry asked if this supplement was in line with the other supplements we have which Mr. Blevins stated that is was. Ms. Brown asked for further questions. A voice vote was recorded. Motion carried by unanimous vote.

**5. REPORTS**

a. Report from TSBA Board of Directors

No report was given in the absence of TSBA Board Member, Mr. Larry Cantrell

b. Committee Reports

Ms. Brown asked if there were any reports other than from the policy committee. There were none. Ms. Brown stated the policy committee met immediately prior to tonight’s regular session meeting to discuss and approve several policies. Ms. Brown said the following policies were being recommended by the policy committee to approve on first reading:

- 2.200- Annual Operating Budget
- 4.210- Credit Recovery
- 4.211- Work Based Learning
- 4.605- Graduation Requirements
- 4.606- Graduation Activities

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5.301- Emergency Legal Leave  
6.409- Child Abuse and Neglect  
6.413-Prevention and Treatment of Sports Related Concussions  
6.503- Homeless Students

c. Review Policy Section 2

Ms. Brown asked the board to review this section in their policy manuals prior to the next school board meeting in November.

## **6. DIRECTOR OF SCHOOL'S REPORT**

Mr. Blevins reminded the board that next week, October 10-14, 2016, was Fall Break with the schools and the central office being closed.

Mr. Blevins also reminded the board of the upcoming LEAD Conference to be held in Nashville, TN for school administrators October 24-27, 2016. He said most of the supervisors and principals from the school system would be attending.

Mr. Blevins stated that at the last school board meeting, Mr. Cochran had requested to have a board workshop to discuss several items including a recap of the teacher meetings from last year. Mr. Blevins said being a TSBA Board of Distinction that it was required to have an annual board workshop and that he would be compiling a list of dates and times to email to the board.

Mr. Blevins said November 8, 2016 was Election Day with schools closed for students and that the staff would be reporting for a professional development day.

## **7. PRAISES & COMPLIMENTS**

### **8. CHAIRMAN'S COMMENTS**

a. 2016-17 Committee Appointments

Ms. Brown said a revised list of board committee appointments was distributed tonight. The list of board committees is as follows for the 2016/17 school year:

## **MCMINN COUNTY BOARD OF EDUCATION**

### **2016/17 COMMITTEE APPOINTMENTS**

#### **BUDGET COMMITTEE**

Mike Lowry - Chairman  
Tony Allman  
Mike Cochran  
Quinten Howard  
Joe Coleman

#### **POLICY COMMITTEE**

Sharon Brown - Chairperson  
Johnna Hampton- Vice Chairperson  
Donna Cagle  
Larry Cantrell  
Melinda King

#### **SICK LEAVE BANK COMMITTEE**

##### **Professional**

Sharon Brown, Chairperson  
Johnna Hampton  
Cathy Castor  
Annette Ray  
Mickey Blevins  
Maxine Roberts (alternate)

##### **Education Support Personnel**

Larry Cantrell, Chairman  
Donna Cagle  
Elaine Geren  
Dean Holt  
Mickey Blevins

#### **DISCIPLINARY HEARING AUTHORITY**

Rebecca Morgan, Chairperson  
Kristi Darnell                      David McDonald  
Coley Woody                      Glen Puryear  
Jeff Gilbert                      Amy Bohannon, Secretary

#### **ETHICS COMMITTEE**

\_\_\_\_\_, Chairman  
Sharon Brown, Secretary  
Mike Lowry

#### **MILITARY RECOGNITION COMMITTEE**

Donna Cagle, Chairperson  
Melinda King, V. Chairperson  
Melinda Miller, EKB Teacher

#### **BOARD ADVOCACY**

Melinda King, Chairperson  
Mike Lowry, V. Chairperson  
Sharon Brown

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Tiffany Plaster (parent volunteer)

Diane Vinson  
Dr. Phillip Swanson  
Norma Barham  
Lee Parkison

**FIVE YEAR PLAN COMMITTEE**

Melinda King, Chairperson    Tony Allman  
Mike Cochran                    Mike Lowry

**SCHOOL SAFETY COMMITTEE**

Sharon Brown, Chairman                    John Gentry, Mayor  
Roger Freeman, V. Chairman                Marvin Kelley, E911 Director  
Joe Guy, Sheriff                                Melinda King  
Jonathan Pierce                                 Shane Sewell

**TSBA Southeast District Director/Board Member-** Larry Cantrell

**Tennessee Legislative Network Representative:** Johnna Hampton

**PARLIAMENTARIAN:** Jonathan Pierce

***NOTE: The Board Chairman and the Director of Schools are ex officio members of all Board Committees.***

Ms. Brown asked for a motion to accept these changes. A motion to accept was made by Joe Coleman, seconded by Mike Lowry. A voice vote was recorded. Motion carried by unanimous vote.

b. Regular session meeting: Thursday, November 10, 2016  
McMinn County Center for Educational Excellence

Ms. Brown stated the next regular monthly session meeting would be held here at the Center on Thursday, November 10, 2016 at 5:30 p.m. Ms. Brown asked for a motion to adjourn. Motion was made by Mike Lowry, seconded by Melinda King. Motion carried unanimously by voice vote.

Meeting adjourned.

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Vice Chairperson's Signature

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Director of School's Signature