

February 9, 2017

McMinn County Board of Education  
Regular Session Meeting  
Thursday, February 9, 2017  
5:30 p.m.

The McMinn County Board of Education met in regular session on Thursday, February 9, 2017 at the McMinn County Center for Educational Excellence at 5:30 p.m.

Chairman Howard called the meeting to order and welcomed newly appointed board member for the fifth district, Mr. Robert Shamblin. Chairman Howard stated by next month, we will have another school board member and should be back up to our total of ten (10) board members.

**ROLL CALL**

PRESENT	ABSENT
Tony Allman	Donna Cagle
Sharon Brown	
Joe Coleman	
Rob Shamblin	
Mike Lowry	
Mike Cochran	
Chairman Howard	
Melinda King	

**PLEDGE OF ALLEGIANCE**

Chairman Howard welcomed everyone to the meeting tonight. McMinn County High School tenth grade student, Andrew Doughty, led the Pledge of Allegiance.

**AGENDA**

1. GUESTS
  - a. Volunteer of the Month- McMinn County High School
2. REGULAR CONSENT AGENDA
  - a. Minutes- Regular Monthly Session Meeting-December 8, 2016
  - b. Minutes (for recording purposes) - January 12, 2017 Meeting
  - c. Minutes-Executive Committee Meeting- January 17, 2017
  - d. Salary Supplements
  - e. Bids and Purchases
  - f. Budget Amendments
  - g. Surplus Equipment
  - h. Fundraiser Requests
  - i. High School Graduation Dates
3. PERSONNEL
  - a. Personnel Actions
  - b. Tenure Recommendations-2015/16 SY
4. COMMUNICATIONS
  - a. Heart of Our Program, Tuesday, February 14, 2017  
Center for Educational Excellence- 11:30 a.m.
  - b. Board Workshop- Thursday, February 16, 2017  
Center for Educational Excellence- 5:00 p.m.
  - c. Legislative Breakfast- Friday, February 24, 2017  
Center for Educational Excellence- 7:30 a.m.
5. REPORTS
  - a. Review Policy Section 5.1-5.4
6. DIRECTOR OF SCHOOL'S REPORT
7. PRAISES & COMPLIMENTS
8. CHAIRMAN'S COMMENTS
  - a. Regular session meeting: Thursday, March 9, 2017-5:30 p.m.  
McMinn County Center for Educational Excellence

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**APPROVE AGENDA**

Chairman Howard asked for a motion to approve tonight's agenda. A motion to approve was made by Mike Lowry, seconded by Sharon Brown. A voice vote was recorded. Motion carried by unanimous vote. Chairman Howard stated this sets the order of tonight's meeting.

**1. GUESTS**

a. Volunteer of the Month- McMinn County High School

Mr. Blevins stated in the absence of Principal John Burroughs, Vice Principal Preston Moser, would recognize tonight's Volunteer of the Month. Mr. Moser recognized this month's recipient as Mr. Darryl Doughty. Mr. Doughty's work schedule prohibited him from being present tonight therefore, his son, Andrew Doughty, accepted the award for him. Mr. Moser praised Mr. Doughty for his volunteer work in assisting the office staff with paperwork and was always positive and friendly.

**2. REGULAR CONSENT AGENDA**

a. Minutes- Regular Monthly Session Meeting- December 8, 2016

b. Minutes (for recording purposes)- January 12, 2017 Meeting

c. Minutes- Executive Committee Meeting- January 17, 2017

d. Salary Supplements

<b>NAME</b>	<b>Date</b>	<b>ACCOUNT</b>	<b>TITLE</b>	<b>AMOUNT</b>
Armstrong, Terry	1/13/2017	RCVLE	Bus Driver	60.00
Cook, Paul	1/13/2017	MCBOE	Bus Driver	60.00
Cook, Paul	1/12/2017	MCBOE	Bus Driver	60.00
Derrick, Kathy	1/13/2017	MVS	Bus Driver	60.00
Derrick, Kathy	1/18/2017	MVS	Bus Driver	40.00
Donahoe, David	11/21/2016	EKB	Bus Driver	60.00
Ghorley, Betty	1/12/2017	MCBOE	Bus Driver	60.00
Liner, Susan	1/13/2017	MCBOE	Bus Driver	60.00
McDonald, Tommy	11/21/2016	EKB	Bus Driver	60.00
Morgan, William	12/9/2016	MCTC	Bus Driver	100.00
Murray, Mary	1/20/2017	Spec. Ed.	Bus Driver	60.00
Newman, Jeannie	11/21/2016	EKB	Bus Driver	60.00
Niane, Mary	12/12-14/2016, 1/4-6,11-13,17,20/2017	Spec. Ed.	Bus Driver	110.00
Niane, Mary	12/12-13/2016, 1/4-6,11-13,18-20/2017	Spec. Ed.	Bus Driver	110.00

e. BIDS AND PURCHASES

**REQUISITION**

Diesel Fuel for Central High School: \$1.689/gallon (purchase of 7,200 gallons)  
\$12,160.80 plus possible 1% overage- **\$12,282.41**  
Sweetwater Valley Oil Company  
PO Box 537  
Sweetwater, TN 37874(Provided for the board's information only.)

f. BUDGET AMENDMENTS

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GENERAL PURPOSE SCHOOL FUND #141, SCHOOL TO WORK PROGRAM

To amend the current budget in order to be the same as the budget approved by the state on December 12, 2016.

FEDERAL PROJECTS #142, TITLE I, #107

To amend the current budget in order to be the same as the FY 2016-17 ePlan document.

FEDERAL PROJECTS #142, Title II, #207

To amend the current budget in order to be the same as the FY 2016/17 ePlan document.

FEDERAL PROJECTS #142, Pre-K, #917

To amend the current budget in order to be the same as the FY 2016/17 ePlan document.

g. SURPLUS EQUIPMENT

A request to surplus cafeteria equipment was submitted for approval. Items included were ovens, window AC units, water fountain, heater, and drum machine. Items are valued over \$250 and will be sold on Gov Deals Auction.

h. FUNDRAISER REQUESTS

MCMINN COUNTY HIGH SCHOOL

Dance Team-requests to sell candy during approved periods during school- 15 days \*  
2/27/17-3/17/17

Monies raised will be used for uniforms and other items

Boys Basketball Team-requests to sell donuts- 2/27/17-3/17/17-15 days \*  
Monies raised will be used for warm ups.

Cross country Team- requests to sell candy during approved periods- 15 days\*  
Monies raised will be used for meet expenses and uniforms.

School wide Field Day-monies raised will be used for the Carrie McConnell Scholarship

CDC Class requests to sell T-shirts for Disability Awareness- February 16, 2017  
Monies raised will be used for classroom/learning supplies and spring celebration/dance

ROGERS CREEK ELEMENTARY SCHOOL

School's Relay for Life Team requests to have a movie night, sell shirts, pajama day, and sell chain links to raise money for the American Cancer Society- February- May, 2017

Guidance Dept. requests to sell T-shirts- Spring 2017

Monies raised will be used to buy student of the month Character Counts t-shirts to give to students.

MCMINN CAREER AND TECHNICAL CENTER

HOSA club requests to sell Candy during the period of 2/13/17-3/10/17-19 days\*

*\*Fundraisers are not smart snack compliance and count towards the school's 30 day exemption period.*

i. HIGH SCHOOL GRADUATION DATES

Central High School- May 19, 2017 7:00 p.m.

McMinn County High School- May 20, 2017 9:30 a.m.

Chairman Howard asked for any items to be pulled from the regular consent agenda for approval. There were none. Mr. Blevins recommended the regular consent agenda for approval

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and referenced item 2i, Graduation Dates. Mr. Blevins said the dates were May 19, 2017 at Central High School beginning at 7:00 p.m. and May 20, 2017 at McMinn County High School beginning at 9:30 a.m. Mr. Blevins said McMinn would once again hold their graduation ceremony on the football field, weather permitting. Mr. Blevins said he would like to ask the board to consider moving the setting of graduation dates to either the December or January meetings in the future.

A motion to approve the regular consent agenda was made by Mike Lowry, seconded by Sharon Brown. Chairman Howard asked for any discussion. A voice vote was recorded. Motion carried by unanimous vote. Chairman Howard encouraged our board members to put the dates of graduation on their calendars to attend and support our students.

### 3. PERSONNEL

#### a. Personnel Actions

##### PROFESSIONALS

Last Name	First Name	Assignment	Action	Location	Effective
Burnsed	Kristin	Teacher	Hire	Calhoun	1/3/2017
Edwards	Suzanne	Ag Teacher	Hire	MCTE	1/3/2017
Millwood	Tami	Teacher	Retire	RCVLE	2/8/2017

##### ESP

Brogan	Greg	Bus Driver	Resign		11/11/2016
Hilliard	D.W.	Custodian	Terminate	Rog. Crk.	12/15/2016
Pitcock	Wendy	Cook to Custodian PT Cook to FT	Transfer	Rog. Crk.	1/12/2017
Nibarger	Darlene	Cook	Transfer	Rog. Crk.	1/9/2017
Roberts	Brenda	FT Cook	Hire	Englewood	1/30/2017
Newman	Jeannie	Bus Driver	Resign		1/23/2017

##### LEAVE OF ABSENCE

Last Name	First Name	ASSIGNMENT	Location	Beginning	Ending Date
Arnold	Sheila	Cook	MCHS	2/4/2017	5/25/2017
Barber	Kaylan	Teacher	ENG	3/30/2017	6/23/2017
Bennett	Paige	Teacher	RCVLE	1/23/2017	2/17/2017
Davis	William	Teacher	MCHS	11/11/2016	2/16/2017
Irons	Melodye	Secretary	MCHS	11/7/2016	12/30/2016
Stiles	Brooke	Aide	MVS	12/7/2016	3/26/2017
Walker	Melanie	Teacher	CHS	11/28/2016	1/9/2017
Wingler	Danielle	Teacher	Niota	1/12/2017	2/24/2017

Chairman Howard stated the list of personnel actions was provided for the board's information only.

#### b. Tenure Recommendations 2015/16 SY

Mr. Blevins recommended the granting of tenure for the list of teachers provided. Mr. Blevins said these teachers have met all requirements as set forth by the revised tenure law. Mr. Blevins said upon approval, he will invite the teachers to attend the March board meeting to be recognized by the board. Prior to voting, Sharon Brown declared her relationship as the mother of tenure candidate, Ray Grant Brown. Melinda King also declared tenure candidate, Brooke McNelley, as her niece. Both board members stated they would be voting in the best interest of the school system. A motion to approve was made by Rob Shamblin, seconded by Joe

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Coleman. A voice vote was recorded. Motion carried by unanimous vote. Chairman Howard said he reviewed all of the tenure portfolios and was impressed by the individual candidates.

#### **4. COMMUNICATION**

a. Heart of Our Program, Tuesday, February 14, 2017- Center for Educational Excellence-11:30 a.m.

Mr. Blevins reminded the board of this program that honors our para-professionals for the great work they are doing in our schools and invited the board to attend.

b. Board Workshop- Thursday, February 16, 2017 –Center for Educational Excellence at 5:00 p.m.

Mr. Blevins informed the board that we would need a count for the board workshop of those attending as we would be catering the meal to be served at 5:00 p.m. prior to the meeting beginning at 5:30 p.m.

c. Legislative Breakfast- Friday, February 24, 2017- Center for Educational Excellence-7:30 a.m.

Mr. Blevins also asked for a count of those attending the breakfast. Mr. Blevins stated both Representative Forgety and Senator Bell would be attending along with board members from Etowah City School and Athens City Schools.

#### **5. REPORTS**

a. Review Policy Section 5.1-5.4

Sharon Brown asked the board to review this section in the policy manual.

#### **6. DIRECTOR OF SCHOOL'S REPORT**

Mr. Blevins addressed the decision to close schools today and tomorrow due to illness. Mr. Blevins said our attendance yesterday was at 82% across the district thus, the decision to close for the rest of the week. He said a request for permission to close due to illness must be sent directly to the Commissioner of Education for approval and was sent immediately after our attendance numbers were available. Mr. Blevins said all extra-curricular activities were also cancelled. Mr. Blevins did say the Daddy/Daughter dance sponsored by the Athens Parks and Recreation Department would still be held at McMinn this weekend along with the ACT at both high schools on Saturday morning.

Mr. Blevins welcomed new school board member, Mr. Rob Shamblin. He reminded the board of the other vacant position to be appointed by the county commission at the February 27<sup>th</sup> meeting with the deadline to submit an application on Monday, February 20<sup>th</sup>. Mr. Blevins said once we have our new board member, we will schedule a board ethics class which is done annually by our board attorney regarding the ethics and responsibilities of a school board member.

Mr. Blevins said our next regular session meeting was scheduled for March 9 which could conflict with the girls' state basketball tournament in Murfreesboro. Mr. Blevins said in thinking ahead, if we were to have any of our teams to qualify, we would consider moving the board meeting to Tuesday, March 14, 2017, if the board was in agreement.

Mr. Blevins stated the week of Spring Break would be March 19-24, 2017. He further stated that at the end of the meeting tonight, he would distribute the agenda for the school board workshop next week. Mr. Blevins said we do have several board policies that need to be reviewed and may need to have a policy meeting in March.

Chairman Howard informed the board that upon the new board member appointment, he and Ms. Brown would be conducting a new board member orientation for our three newly elected board members sometime in early March.

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## **7. PRAISES AND COMPLIMENTS**

Sharon Brown stated she reviewed the tenure portfolios and said she was very pleased and excited to see what the teachers included in them. Ms. Brown expressed her appreciation to all the principals, teachers, and staff, for everything they received during School Board Appreciation Week.

Melinda King also thanked everyone for the kindness shown during School Board Appreciation Week.

Rob Shamblin thanked the board and principals for the warm welcome he has received and thanked the school principals for the information he has received thus far.

Mike Cochran said he appreciated the warm welcome at both Niota and Englewood schools during School Board Appreciation Week as these were the only schools he was able to attend.

Mike Lowry said he appreciated all of the invitations but his job conflicted with attending. Mr. Lowry congratulated Coach Johnny Morgan, girls' basketball coach at Central High School, on his 900<sup>th</sup> win after the game with McMinn County High School the other night.

Chairman Howard said he appreciated all the invitations during School Board Appreciation Week but due to his surgery, he was unable to attend.

## **8. CHAIRMAN'S COMMENTS**

Chairman Howard asked the board to remember all the meeting dates that were discussed tonight including high school graduations and to put these on their calendars.

Chairman Howard reminded the board of the next regular session meeting to be held on Thursday, March 9, 2017 at 5:30 p.m. here at the Center for Excellence.

Chairman Howard asked for a motion to adjourn. A motion was made by Mike Lowry, seconded by Sharon Brown. A voice vote was recorded. Motion carried by unanimous vote.

Meeting adjourned.

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Chairman's Signature

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Director of School's Signature