

May 11, 2017

McMinn County Board of Education
Regular Session Meeting
Tuesday, April 11, 2017
5:30 p.m.

The McMinn County Board of Education Policy Committee met immediately prior to the regular session meeting at 5:00 p.m.)

The McMinn County Board of Education met in regular session on Thursday, May 11, 2017 at the McMinn County Center for Educational Excellence at 5:30 p.m.

Chairman Howard called the meeting to order and asked for the roll call.

ROLL CALL

PRESENT	ABSENT
Mike Cochran	Melinda King
Tony Allman	
Donna Cagle	
Joe Coleman	
Denise Cunningham	
Rob Shamblin	
Sharon Brown	
Mike Lowry	
Chairman Quinten Howard	

WELCOME

Chairman Howard welcomed everyone to tonight's meeting.

PLEDGE OF ALLEGIANCE

E.K. Baker Elementary Student, Christian Jackson, led the pledge of allegiance.

APPROVE AGENDA

1. GUESTS
 - a. Volunteer of the Month- E. K. Baker Elementary School
 - b. Central High School Chargerette Basketball Coach- Johnny Morgan
2. REGULAR CONSENT AGENDA
 - a. Minutes- Regular Monthly Session Meeting-April 11, 2017
 - b. Salary Supplements
 - c. Bids and Purchases
 - d. Budget Amendments
 - e. Fundraiser Requests
 - f. Field Trip Requests
 - g. Special Education Contract- Tri-County
 - h. Contract-State of Tennessee Dept. of Human Services
 - i. FY18 Consolidated Application IDEA/ESEA
 - j. 2017 Summer School Program
3. PERSONNEL
 - a. Personnel Actions
4. COMMUNICATIONS
 - a. Donation Request- Skills USA, McMinn Career and Technical Center
 - b. School Nutrition Contract/Cafeteria Update
5. REPORTS
 - a. Committee Reports
 - b. Review Policy Section 6.406-6.710
6. DIRECTOR OF SCHOOL'S REPORT
7. PRAISES & COMPLIMENTS
8. CHAIRMAN'S COMMENTS

May 11, 2017

a. Regular session meeting-Thursday, June 8, 2017 at the Center for Educational Excellence at 5:30 p.m.

ADJOURN

Chairman Howard asked for a motion to approve the agenda for tonight’s meeting. A motion to approve was made by Mike Lowry, seconded by Sharon Brown. A voice vote was recorded. Motion carried by unanimous vote. Chairman Howard stated this sets the order for tonight’s meeting.

1. GUESTS

a. Volunteer of the Month- E. K. Baker Elementary School

Principal Amy Bohannon recognized Mr. Chris Jackson as this month’s recipient of the Volunteer of the Month Award. Ms. Bohannon said Mr. Jackson has been very involved with the basketball program this year including compiling a video of pictures for team members and cheerleaders. Ms. Bohannon said Mr. Jackson also assists with the CDC classes and involved in the Special Olympics. Ms. Bohannon presented him with a certificate of appreciation for his volunteer efforts.

b. 2016/17 McMinn County Schools Spelling Bee Winners

Elementary Supervisor, Ms. Diane Vinson, introduced the 2017 Spelling Bee Winners for McMinn County and presented each of them with a certificate of excellence. Those present and recognized were:

- 1st place winner- Amy Johnson, MVS
- 2nd place winner- Gracie Eisenhart, MVS
- 3rd place winner- Sarah Blevins, Rogers Creek

c. Central High School Chargerette Basketball Coach- Johnny Morgan

Mr. Blevins stated we would attempt to recognize Coach Morgan at our next regular session meeting.

2. REGULAR CONSENT AGENDA

a. Minutes- Regular Monthly Session Meeting- April 11, 2017

b. Salary Supplements

NAME	Date	ACCOUNT	TITLE	AMOUNT
Armstrong, Terry	4/18/2017	RCVL	Bus Driver	60.00
Armstrong, Terry	4/26/2017	RCVL	Bus Driver	60.00
Armstrong, Terry	4/13/2017	PreK	Bus Driver	40.00
Baines, Tabatha	3/27-29, 31,4/3-6,10,17-20,25-26/2017	Spec. Ed.	Bus Driver	280.00
Carmley, Carolyn	4/3,21/2017	Spec. Ed.	Bus Driver	40.00
Derrick, Kathy	4/26/2017	MVS	Bus Driver	60.00
Derrick, Kathy	4/18/2017	MVS	Bus Driver	60.00
Ghorley, Betty	4/5/2017	Eng.	Bus Driver	40.00
Ghorley, Betty	4/12/2017	Eng.	Bus Driver	60.00
Ghorley, Betty	4/13/2017	Calhoun	Bus Driver	60.00
Givens, Kathie	4/28/2017	Spec. Ed.	Bus Driver	60.00
Givens, Kathie	3/27-31,4/3-7,10-13,17-21/2017	Spec. Ed.	Bus Driver	760.00
Hiefnar, Janet	4/21/2017	PreK	Bus Driver	40.00
Liner, Louise	4/28/2017	Spec. Ed.	Bus Driver	60.00
McDonald, Tommy	4/21/2017	EKBaker	Bus Driver	60.00
McDonald, Tommy	4/28/2017	EKBaker	Bus Driver	60.00

May 11, 2017

Moss, Lisa	4/3-7/2017	Spec. Ed.	Bus Driver	100.00
Moss, Lisa	4/3-7,10-13,19-21,27-28/2017	Spec. Ed.	Bus Driver	280.00
Murray, Mary	3/27-31,4/4-7,10-13,17-20/2017	Spec. Ed.	Bus Driver	340.00
Murray, Mary	4/18/2017	Spec. Ed.	Bus Driver	60.00
Murray, Mary	4/21/2017	Spec. Ed.	Bus Driver	60.00
Murray, Mary	4/3/2017	MCHS	Bus Driver	100.00
Niane, Mary	3/27-31,4/3-7,10-13,17-21/2017	Spec. Ed.	Bus Driver	360.00
Niane, Mary	3/27-31,4/3-7,10-13,17-21/2017	Spec. Ed.	Bus Driver	360.00
Norwood, Marcy	3/27-31,4/3-7,10-13,17-19,21/2017	Spec. Ed.	Bus Driver	720.00
Norwood, Marcy	4/20/2017	Spec. Ed.	Bus Driver	20.00
Passmore, William	4/15/2017	MCHS	Bus Driver	100.00
Passmore, William	3/30/2017	MCHS	Bus Driver	60.00
Passmore, William	3/31/2017	MCHS	Bus Driver	60.00
Rutledge, Millie	4/21/2017	RCVL	Bus Driver	60.00
Wheaton, Doug	3/30/2017	MCHS	Bus Driver	60.00

c. BIDS AND PURCHASES

Dishwasher Bid (including installation) at McMinn County High School
 Bid Recommendation (low bid): Mobile Fixture- **\$86,461.26** (Knoxville, TN)

Restroom Renovation Bid at Englewood Elementary School and McMinn Career and Technical Center
 Bid Recommendation (low bid)

Englewood Elementary School: East TN Construction- **\$106,516** (Englewood, TN)
 McMinn Career Technical Center: East TN Construction- **\$171,795** (Englewood, TN)

d. BUDGET AMENDMENTS

FEDERAL PROJECTS #142, cARL PERKINS 16.01, #807
 To amend the current budget in order to be the same as the FY 2016/17 ePlan document

GENERAL PURPOSES SCHOOL FUND #141
 To amend the current budget in order to be the same as the FY 2016/17 ePlan document

e. FUNDRAISER REQUESTS

McMinn Career and Technical Center
 DECA requests to accept donations for entry tickets for Yeti Hooper Cooler "Give a Way"-
 Monies raised will be used to offset trip expenses for DECA International Competition in Anaheim.

f. FIELD TRIP REQUESTS

McMinn County High School Rugby Team requests to attend the Girls High School Rugby
 National Championships in Elkhart, IN and South Bend, IN- May 18-21, 2017

Mountain View Elementary School's TAG program (Afterschool program/STEAM Camp)
 requests permission to travel to the Tellus Science Museum in Cartersville, GA- June 2, 2017

Central High School HOSA requests to travel to the Shriners Hospital and Kings Island to tour
 the non-profit organization and deliver donations collected- Cincinnati, OH-June 7-9, 2017

McMinn CTE requests to travel to the Skills USA National Competition in Louisville, KY- June 19-
 23, 2017

g. Special Education Contract- Tri-County

May 11, 2017

This contract is between McMinn County Schools and Tri-County Center for the provision of daily vocational services for a maximum of eight (8) McMinn County Schools' students. The cost per student per day will be \$30 for the 2017/18 school year. The contract will cover the enrollment for students from August 1, 2017-July 31, 2018.

h. Contract- State of Tennessee Dept. of Human Services

This contract is between the State of Tennessee Department of Human Services and McMinn County Schools for the provisions of the Transition School to Work Program. The grant contract will be for the period of July 1, 2017 through June 30, 2018.

i. FY-18 Consolidated Application IDEA/ESEA

The FY-18 Consolidated Application for IDEA/ESA was presented for school year 2017/18 which begins 7/1/17 to 9/30/18.

j. 2017 Summer School Program

Location: McMinn County High School

Session I – 8:00 – 11:20 Session II – 11:40 – 3:00

Dates: June 1 – June 28, 2017 (20 days) Monday - Friday

Lunch: 11:20 – 11:40

The McMinn County Schools High School Summer Program is offered to students who wish to earn one-half (1/2) credit for a course in which they have received a failing ("F") grade. Each class will be three hours and twenty minutes. Student are not permitted to take first time credits; only half credits courses are offered. Students are responsible for enrolling in the correct courses and advised to see a High School counselor before registering. Courses for high school students will be offered on the McMinn County High School Campus only. This program offers a limited number of courses. The courses are:

English I, II, III, IV Spanish II

U.S. History, Economics Algebra I, Algebra II, Geometry

Summer school hours are 8:00 a.m. – 3:00 p.m., Monday through Friday. First session will begin on June 1th through June 28th. Instruction for each course will be 3 hours and 20 minutes in length. The schedule allows a student to take a maximum of two (2) courses during the summer school session. The daily schedule will be:

1st course 8:00 a.m. – 11:20 a.m.

Lunch 11:20 a.m. – 11:40 a.m. 2nd course 11:40 a.m. – 3:00 p.m.

Morning	Afternoon
8:00 – 11:20	11:40-3:00

Algebra I	Geometry
Algebra II	English I
English II	English III
English IV	Credit Recovery
U.S. History	Spanish II
Credit Recovery	

Chairman Howard asked for any questions or items to be pulled from the regular consent agenda. Mike Cochran asked if items 2g and 2h were consistent with language and fees as last year's contracts. Mr. Blevins stated they were with same language and fees.

May 11, 2017

Mr. Blevins asked to pull one of the field trips from item 2f (MVS) as there had been a change with their destination. Mr. Blevins stated all remaining field trips were still subject to approval.

Mr. Blevins recommended the regular consent agenda for approval. Chairman Howard asked for a motion to approve the regular consent agenda. A motion to approve was made by Sharon Brown, seconded by Rob Shamblin. A voice vote was recorded. Motion carried by unanimous vote.

3. PERSONNEL

a. Personnel Actions

PROFESSIONALS

Last Name	First Name	Assignment	Action	Location	Effective
ESP					
Rutledge	Timothy	Bus Driver	Hire	EK Baker	4/17/2017
Sisk	Julie	Bus Driver	Hire	EK Baker	4/17/2017
Hicks	Sharon	Café Monitor	Resign	Calhoun	5/25/2017
Rowe	Lynda	PT Cook	Hire	MVS	TBD

LEAVE OF ABSENCE

Last Name	First Name	ASSIGNMENT	Location	Beginning	Ending Date
Brown	Janice	Cook	MCHS	4/3/2017	5/25/2017
Edgemon	Elizabeth	PT Cook	RCVLE	3/28/2017	5/25/2017
Frazier	Beth	Teacher	ENG	4/27/2017	5/26/2017
Jackson	James	Bus Driver		3/27/2017	5/25/2017
Mays	Lisa	Secretary	MCHS	3/29/2017	6/6/2017

EXTENDED LEAVE REQUEST

Stamey	Kathryn	Teacher	ENG	11/29/2017	12/20/2017
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Mr. Blevins stated the extended leave request listed required board approval for an additional three weeks to get the teacher through the first semester of school. Chairman Howard asked for a motion to approve the request. A motion to approve was made by Mike Cochran, seconded by Mike Lowry. Chairman Howard asked for any discussion. A voice vote was taken. Motion carried by unanimous vote.

Chairman Howard stated the remaining list of personnel actions was provided for the board's information.

4. COMMUNICATION

a. Donation Request- Skills USA, McMinn Career and Technical Center

Mr. Blevins noted the request from CTE Instructor, Ms. Angie Thompson, for assistance with traveling expenses to the National Skills USA conference in Louisville, KY in June. Student Adrian Frausto won first place in the TN Statewide Skills USA Automotive Refinishing Technology Competition in Chattanooga on April 11, 2017 which qualifies him for the National competition. Mr. Blevins recommended to the board the customary donation of \$500.

A motion to approve was made by Mike Lowry, seconded by Mike Cochran. A voice vote was recorded. Motion carried unanimously. Chairman Howard congratulated the student who was present with the instructor on his achievements and wished him well at the national competition.

b. TSBA Summer Law- July 21-22, 2017- Gatlinburg, TN

Mr. Blevins asked for a show of hands of board members who desired to attend this conference sponsored by TSBA. Ms. Bivens noted all board members were interested and would confirm further to secure reservations and registration.

5. REPORTS

a. Committee Reports

Policy Committee Chairman, Ms. Sharon Brown, stated the policy committee met immediately prior to tonight's regular session meeting to discuss and review several policies. Ms. Brown presented the following policies from the committee for approval of first reading:

Policy 6.505- Students in Foster Care- seconded by Donna Cagle. A voice vote was recorded. Motion carried by unanimous vote.

Policy 3.208-Facilities planning-seconded by Rob Shamblin. A voice vote was recorded. Motion carried by unanimous vote.

Policy 3.600-Insurance Management- seconded by Mike Cochran. A voice vote was recorded. Motion carried by unanimous vote.

Policy 6.411-Student Wellness- seconded by Donna Cagle. A voice vote was recorded. Motion carried by unanimous vote.

Donna Cagle stated she has spoken with Mr. Blevins and we are going to purchase the white table cloth books for all of our elementary schools in honor of Veterans Day and that we will also do a proclamation for our students along with bracelets for them for the next Veterans Day Recognition Programs.

b. Review Policy Section 6.406-6.710

Chairman Howard asked the board to review this section of policies and to report any request or changes to Ms. Brown, Policy Committee Chairman.

6. DIRECTOR OF SCHOOL'S REPORT

Mr. Blevins reminded the board of the upcoming graduation ceremonies at our high schools and encouraged their attendance of support for our students.

Mr. Blevins stated the annual Academic Olympic Awards Program would be held on Monday, May 22, 2017 at 6:00 p.m. at McMinn County High School and invited the board to also attend this event.

Mr. Blevins noted that are students' last day of school would be on May 25 with classes dismissed at 10:30 a.m.

Mr. Blevins gave a power point presentation to the board of photos of all of the building projects that have been accomplished during this past school year. Project photos included:

- 1) CHS- concession and restrooms. New press box (3 levels, ADA accessibility ramps, Tennis courts, new batting facilities for softball building, parking lot- new paving project
- 2) ENG- replaced the new chilling system
- 3) MVS- new restrooms
- 4) MCHS- softball practice facility, MCHS tennis courts , wrestling mats and lockers
- 5) Calhoun- roofing project, gymnasium lighting
- 6) Niota-removed carpet/replaced with tile flooring

Mr. Blevins then showed photos of the next phase of projects needing to be done. Those included brand new bathrooms at Englewood and the CTE Center that have long been in need of refurbishing. Mr. Blevins stated he would like to update the Rogers Creek Library with the removing of carpet and replacement with tile, remove curtains, and paint and replace with a brighter color to encourage and stimulate a better reading environment.

Mr. Blevins said there would be a huge project at McMinn County High School as the 16 year old AC units are needing replaced with the cost of the project estimated at close to \$1 million dollars.

May 11, 2017

He further stated of the baseball facilities requiring some updates after completing updates to the McMinn High Soccer Complex.

Donna Cagle asked what the updates were to McMinn's Soccer complex. Mr. Blevins stated it was to provide dressing areas.

Mr. Blevins said he is wanting to replace another room at Niota Elementary School with tile by removing the old carpet.

Mr. Blevins then shared a presentation of the photos and videos of the teacher reactions to the Even Playing Field technology awards for our Right Time Teachers.

Mr. Blevins shared a comment from one of our CTE instructors who received the audio enhancements in the classroom upgrades. Mr. Blevins stated the instructor has a student who is hearing impaired and said what a difference this had made with that one student.

7. PRAISES AND COMPLIMENTS

(There were no praises or compliments.)

8. CHAIRMAN'S COMMENTS

a. Regular Session Meeting: Thursday, June 8, 2017 at 5:30 p.m. at the McMinn County Center for Educational Excellence.

Chairman Howard announced the next regular session meeting date for the board.

Chairman Howard also noted thank you cards from several schools from the students and teachers thanking the board for the technology upgrades they have received. Chairman Howard said most of our board members attended as many classrooms as they could during the Right Time Teacher presentations with Mr. Blevins and stated it was a great day for our students and teachers.

Chairman Howard urged board members to review the calendar of events going on with awards and graduations and to keep in mind the high school graduations and encouraged them to attend.

Chairman Howard asked for a motion to adjourn. A motion to adjourn was made by Mike Lowry, seconded by Sharon Brown. A voice vote was recorded. Motion carried unanimously.

Meeting adjourned.

Chairman's Signature

Director of School's Signature