

August 10, 2017

McMinn County Board of Education
Regular Session Meeting
Thursday, August 10, 2017

The McMinn County Board of Education met at 4:30 p.m. immediately prior to the regular session meeting in video conference with TSBA to review the board's self-evaluation as required by TSBA to continue Board of Distinction status.

The Policy Committee of the McMinn County Board of Education met at 5:15 p.m. immediately prior to the regular session meeting.

The McMinn County Board of Education met in regular session on Thursday, August 10, 2017 at the McMinn County Center for Educational Excellence at 5:30 p.m.

Chairman Howard called the meeting to order and asked for the roll call.

ROLL CALL

PRESENT	ABSENT
Donna Cagle	
Tony Allman	
Denise Cunningham	
Mike Cochran	
Sharon Brown	
Mike Lowry	
Joe Coleman	
Rob Shamblin	
Melinda King	
Chairman Quinten Howard	

WELCOME

Chairman Howard welcomed everyone to tonight's meeting.

PLEDGE OF ALLEGIANCE

Mike Cochran led the pledge of allegiance.

AGENDA

1. GUESTS
2. REGULAR CONSENT AGENDA
 - a. Regular Session Meeting Minutes- July 13, 2017
 - b. Salary Supplements
 - c. Bids and Purchases
 - d. Budget Amendments
 - e. Elementary School Fundraisers- 2017/18 SY
 - f. Elementary School Budgets- 2017/18 SY
 - g. Class Fees- 2017/18 SY
 - h. School Handbooks- 2017/18 SY
 - i. Clinical Agreement- Central High School/NHC Healthcare
 - j. Salary Schedules- 2017/18 SY
- 2A. UPDATED CONSENT AGENDA
 - a. Family Resource Agency: Tennessee Head Start/Pre-K- 2017/2018
 - b. Bids and Purchases
3. PERSONNEL
 - a. Personnel Actions
 - b. 2017/18 Elementary School Coaches
4. COMMUNICATIONS
 - a. 2017 TSBA Fall District Meeting- September 14, 2017
Polk County High School-5:00 p.m.

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b. Change Order- Softball Practice Facilities/MCHS & CHS

5. REPORTS

a. Committee Reports

6. DIRECTOR OF SCHOOL'S REPORT

7. PRAISES AND COMPLIMENTS

8. CHAIRMAN'S COMMENTS

a. **Regular Session Meeting: Thursday, September 21, 2017**

McMinn County Center for Educational Excellence

(Changed due to TSBA Fall District Mtg. conflict)

ADJOURN

Chairman Howard asked for a motion to approve the agenda for tonight's meeting. A motion to approve was made by Mike Lowry, seconded by Tony Allman. A voice vote was recorded. Motion carried by unanimous vote. Chairman Howard stated this sets the order for tonight's meeting.

1. GUESTS

There were no guests at tonight's meeting.

2. REGULAR CONSENT AGENDA

a. Minutes- Regular Monthly Session Meeting- July 13 2017

b. Salary Supplements

NAME	Date	ACCOUNT	TITLE	AMOUNT
Jennings, Kathy	6/19/2017	UT Ext. FT	Sub Bus	80.74
Jennings, Kathy	6/23/2017	UT Ext. FT	Sub Bus	80.74
Youngs, Donald	6/19/2017	UT Ext. FT	Bus Driver	83.87
Youngs, Donald	6/23/2017	UT Ext. FT	Bus Driver	83.87

c. BIDS AND PURCHASES

PURCHASE

MCHS – copier rental with Beeler Impressions
Lanier MP- 4055SP Color copier- 60 mos. at \$228.59/mos.

PURCHASES- TECHNOLOGY BUDGET

Central Technology- purchase of 125 classroom lap tops (+10 extra) - \$585,000

ENA Internet Service - \$95,000

Renaissance Learning (K-12 Assessment Program) - \$81,661.74

d. BUDGET AMENDMENTS

GENERAL PURPOSE SCHOOLS FUND #141

To budget charitable contributions received in FY 2016/17 from the Mayfield Foundation and Denso MFG.

GENERAL PURPOSE SCHOOLS FUND #141

To amend the budget for Read to be Ready Grant Summer Grant for FY16/17

GENERAL PURPOSE SCHOOLS FUND #141

To budget revenues from marriage licenses that were formerly received through the business tax revenue account.

GENERAL PURPOSE SCHOOLS FUND #141

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To budget funds for Phase II of the Technology Plan that was approved by McMinn County School Board on 2/16/17

GENERAL PURPOSE SCHOOLS FUND #141

To contribute towards McMinn County High School cafeteria renovations per School Board approval on 7/13/2017.

e. Elementary School Fundraisers -2017/18

A spreadsheet of proposed fundraisers was submitted by each elementary school for the 2017/18 school year for approval.

g. CLASS FEES- 2017/18 SY

A class fee list was submitted by each school for fees to be assessed to students during the 2017/18 school year.

h. School Handbooks- 2017/18

Digital versions of all school handbooks were placed in board members' Drop Box file for review prior to tonight's regular session meeting. Handbooks are for the 2017/18 school year.

i. Clinical Agreement- Central High School/NHC Healthcare

This agreement is between McMinn Central High School and NHC Healthcare of Athens, TN to be a clinical site for teaching the Nurse Aide Program as required by the State of Tennessee Department of Health Services.

j. Salary Schedules- 2017/18 SY

The following salary schedules were submitted for approval for the 2017/18 school year:

Teacher Salary Schedule
Supervisor Salary Schedule
Academic Supplements (Appendix B)
Per Teacher Supervised Supplements (Appendix C)
Education Support Personnel
School Nutrition Staff
Technology Staff

Chairman Howard if any board member had a question on an agenda item prior to voting. Tony Allman asked to pull item 2c.

Mr. Blevins asked to remove item 2a to be approved at next month's meeting.

Chairman Howard asked for any other items to be removed or discussed. Mr. Blevins recommended the regular consent agenda for approval with the exception of items 2 (a) and 2 (c). Sharon Brown made a motion to approve, seconded by Joe Coleman. Chairman Howard asked for further discussion. A voice vote was taken. Motion carried by unanimous vote.

Tony Allman questioned the purchase of the classroom lap tops for \$585,000. Mr. Allman questioned if this was a portion of the Technology proposal that was presented and approved by the board previously as he stated his understanding was the project proposal would be done in three (3) phases. Mr. Blevins stated yes, after the board approved the project proposal, each phase would need to be approved by the board. Mr. Blevins stated each phase is contingent upon monies available at the end of the school year with the undesignated fund balance. Mr. Blevins stated monies are available from the 2016/17 school year to use but required a vote of approval from the board.

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Rob Shamblin questioned what have we purchased and what do we have remaining to purchase.

Ms. Jill Pierce reviewed the original Technology Project proposal with the board and reminded them they approved two projects:

- 1) classroom upgrades with new boards, sound, and teacher devices- 125 were voted and approved last school year
- 2) 40-Right-time teacher classrooms with 1:1 computers

Ms. Pierce stated that if monies were available at the end of this school year, every teacher would have the classroom upgrades and a new teacher laptop.

Mr. Shamblin questioned as to how many of the blended classrooms were we able to provide as the board approved 40 originally. Ms. Pierce stated we were able to provide 8 additional classroom upgrades due to the lower purchase cost and that we were also able to order additional computers for the 1:1 classrooms.

Ms. Pierce reminded the board of their approval of this project had put the school system as a frontrunner in school system technology. She stated with this publicity, she has been asked to present at the upcoming TSBA Annual Convention regarding the system's technology upgrades.

Mr. Blevins asked to remove from item 2c the copier rental proposal from McMinn County High School. Mr. Blevins stated there was some confusion in the contract presented by Beeler and the perception of the contract by Mr. McDonald. Mr. Blevins stated he would recommend all other items to be purchased from the technology budget for approval.

Chairman Howard asked for a vote to approve item 2c. A motion to approve was made by Mike Lowry, seconded by Sharon Brown. A voice vote was recorded. Motion carried unanimous vote.

2A. UPDATED CONSENT AGENDA

a. Family Resource Agency- Tennessee Head Start/Pre-K- 2017/18 SY

Mr. Blevins said this agreement is between McMinn County Schools and Family Resource Agency-TN Head Start/PreK for the 2017/18 SY.

Mr. Blevins stated this agreement is consistent with previous school years with the addition of the Technology Section VII regarding network connection and interference with the school systems' existing network.

b. Bids and Purchases

Requisition- Palmer Hamilton LLC \$186,462.60 NJPA National Contract

Mr. Blevins stated this is in regards to the board's recent approval of the cafeteria renovations at McMinn County High School. Mr. Blevins stated the board did approve the project at last month's meeting and now the required bid and vendor approval. Finance Director, Jason Luallen, stated the bid did come in a little lower than expected and the budget amendment that was included in tonight's board agenda would be adjusted. He stated we had to present this amendment for board approval prior to monies being transferred.

Mr. Blevins recommended the updated consent agenda for approval. Mike Lowry made a motion to approve, seconded by Rob Shamblin. A voice vote was recorded. Motion carried by unanimous vote.

3. PERSONNEL

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PROFESSIONALS

Last Name	First Name	Assignment	Action	Location	Effective
Boatman	Corey	Add FB Coach Supp		MCHS	8/1/2017
Brown	Tara	Teacher	Resign	Riceville	7/17/2017
Brown	Grant	Teacher	Resign	MCHS	7/13/2017
Cobb	Marla	V. Principal	Promotion	MCHS	8/1/2017
Farner	Tiffany	Add Volleyball Coach Supp		CHS	8/1/2017
Lockmiller	Mark	Drop Asst. FB Coach Supp AIM Principal/Lead		Rog. Creek	8/1/2017
Moser	Preston	Teacher	Transfer	AIM School	8/1/2017
Traer	Marissa	Drop Volleyball Coach Supp		CHS	8/1/2017
White	Beatriz	ELL Teacher	Resign	System-wide	7/10/2017
Wingler	Danielle	Teacher	Resign	Niota	8/1/2017
Woody	Coley	Teacher	Transfer	Niota	8/1/2017
Young	Joe	V. Principal	Promotion	MCHS	8/1/2017

ESP

Harris	Addison	Volunteer Asst. FB Coach		MCHS	2017/18 SY
McKinney	Lisa	Nurse/Aide	Resign	CHS	

b. 2017/18 Elementary School Coaches

	Basketball	Basketball	Baseball	Golf	Softball	Wrestling	Cheerleading
EAST SIDE			Blair, Matt	Heather Houser	X	David Stoika	X
WEST SIDE			Ray, David	X	Jennifer Cagle		X
EK BAKER	McKinsey Smith	McKinsey Smith			X		Stephanie Barber
CALHOUN	James Tucker	James Tucker			X		Kristin Burnsed
ENGLEWOOD	Todd Oaks	Todd Oaks			X		Brittany Davidson
MT VIEW	Travis Vaughn	Christy Buckner			X		Jamie Galloway
NIOTA	Gary Myers	Pam Hallenberg			X		C. Brooke McNelley
RICEVILLE	Trent Giles	Cayci Farmer			X		Michele Newman
ROGERS CREEK	T.J. Roberts	Christian Mason			X		Julie Sisk

Chairman Howard stated the list of personnel actions was provided for the board’s information and required no action of the board.

4. COMMUNICATION

a. 2017 TSBA Fall District Meeting

Chairman Howard reminded the board of the upcoming Fall District Meeting to be held on Thursday, September 14, 2017 at Polk County High School and asked for a show of hands of those attending.

b. Change Order- Softball Practice Facilities/MCHS & CHS

Mr. Blevins said this change order would be a return to the school system in the amount of \$8484.82 and recommended the approval. Mike Lowry make a motion to approve, seconded by Sharon Brown. A voice vote was recorded. Motion carried by unanimous vote.

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5. REPORTS

a. Committee Reports

Sharon Brown stated the policy committee met immediately prior to tonight's meeting to discuss the Child Abuse Reporting Policy 6.409. Ms. Brown stated the committee approved the addition of reporting procedures to the current policy as recommended and approved by the District Attorney's office. Ms. Brown stated this comes as a recommendation from the committee to waive first and second recording and adopt as policy.

Tony Allman seconded the motion by the policy committee. A voice vote was recorded. Motion carried unanimously.

Chairman Howard asked for other reports. Mike Cochran asked where we stood with the current dress code policy. Mr. Blevins replied that we do have a recommendation from the subcommittee and will need to bring this back to the full student dress code review committee. Mr. Blevins stated he hopes to bring this back to the board sometime this fall for review and discussion.

6. DIRECTOR'S REPORT

Mr. Blevins informed the board of his attendance tonight at a community meeting in Etowah with Sheriff Joe Guy. Mr. Blevins stated they would be addressing the community's concerns regarding the recent death of a Central High School graduate and the safety concerns of citizens.

Mr. Blevins stated today was the second day of school with it being a full day of classes. He said as of now we have not had any major issues. Mr. Blevins said our enrollment is up slightly from this time last year.

Ms. Cagle asked how our enrollment was with our Pre-K classes. Ms. Melasawn Knight, Early Childhood Supervisor, stated it is very strong with all classes being full and a waiting list.

Mr. Blevins said he would be out of the office September 10-13 to attend the state's superintendent meeting.

7. PRAISES AND COMPLIMENTS

Melinda King praised the STEM camp that was held this summer and everyone involved in putting the camp together. She also praised the efforts of Ms. Krissi Smith, Pathways Coordinator for McMinn County Schools and stated her children attended it and loved it.

Ms. Cagle asked how this information is made available to our students in regards to the camp being offered. Mr. Blevins said all students were informed of the camp being offered. He did stated there was a maximum seating of 53 students and that the camp registration was filled quickly.

Mr. Shamblin thanked the school system for counting both ACT test scores this year with the confusion with testing dates that had occurred at McMinn County High School.

Ms. Brown said she had been to a couple of schools at the start of this school year and said she was impressed with how clean and presentable they were and how important this is.

8. CHAIRMAN'S COMMENTS

Chairman Howard stated the next regular session meeting would be held on Thursday, September 21, 2017 due to the TSBA Fall District Meeting conflict.

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Chairman Howard asked for a motion to adjourn. Mike Lowry made the motion to adjourn, seconded by Melinda King. A voice vote was recorded. Motion carried unanimously.

Meeting adjourned.

Chairman's Signature

Director of School's Signature