

January 18, 2018

McMinn County Board of Education  
Regular Session Meeting  
Thursday, January 18, 2018

*The Policy Committee of the McMinn County Board of Education met at 4:00 p.m. immediately prior to the regular session meeting.*

The McMinn County Board of Education met in regular session on Thursday, January 18, 2018 at the McMinn County Center for Educational Excellence at 5:30 p.m.

Chairman Brown called the meeting to order and asked for the roll call.

**ROLL CALL**

PRESENT	ABSENT
Mike Lowry	Tony Allman
Melinda King	Joe Coleman
Rob Shamblin	
Quinten Howard	
Donna Cagle	
Denise Cunningham	
Mike Cochran	
Chairman Sharon Brown	

**WELCOME**

Chairman Brown welcomed everyone to tonight's meeting.

**PLEDGE OF ALLEGIANCE**

Vice Chairman Quinten Howard led the Pledge of Allegiance.

**AGENDA**

Chairman Brown asked for a motion to approve the agenda for tonight's meeting. A motion to approve was made by Quinten Howard, seconded by Rob Shamblin. Chairman Brown asked for any discussion. A voice vote was recorded. Motion carried by unanimous vote. Chairman Brown stated this sets the order for tonight's meeting.

**1. GUESTS**

a. Volunteer of the Month-Riceville Elementary School

Principal Heath Frazier recognized Ms. Amber Jones and Ms. Daisy Dunlop for their volunteer efforts working with the PTO at Riceville School. Mr. Frazier stated both were phenomenal to work with. Mr. Frazier presented a certificate of appreciation to both ladies. Chairman Brown thanked them for all they do and said she sees them at the school working when she visits.

**2. REGULAR CONSENT AGENDA**

a. Minutes- Regular Monthly Session Meeting- December 14, 2017

b. Salary Supplements

NAME	Date	ACCOUNT	TITLE	AMOUNT
Armstrong, Terry	12/7/2017	RCVLE	Bus Driver	60.00
Armstrong, Terry	12/13/2017	RCVLE	Bus Driver	40.00
Ghorley, Betty	12/1/2017	ENG	Bus Driver	60.00
Ghorley, Betty	12/11/2017	ENG	Bus Driver	60.00
Ghorley, Betty	12/15/2017	ENG	Bus Driver	60.00

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Givens, Kathie	12/19/2017	Niota	Bus Driver	60.00
Jennings, Kathy	12/7/2017	RCVLE	Bus Driver	60.00
Jennings, Kathy	12/14/2017	RCVLE	Bus Driver	60.00
Jennings, Kathy	12/18/2017	RCVLE	Bus Driver	40.00
Keltner, Larry	12/19/2017	Niota	Bus Driver	60.00
Keltner, Larry	12/6/2017	Niota	Bus Driver	60.00
Liner, Louise	12/14/2017	SPEC ED	Bus Driver	60.00
McMullen, Katie	12/11/2017	SPEC ED	Bus Driver	20.00
McMullen, Katkie	12/15/2017	SPEC ED	Bus Driver	60.00
Moss, Lisa	11/28-30, 12/1,4,6-8,13-15,18,19/2017	SPEC ED	Bus Driver	260.00
Murray, Mary	12/4-8,11-15,18-19/2017	SPEC ED	Bus Driver	240.00
Pierce, Terry	12/15/2017	RCVLE	Bus Driver	60.00
Rutledge, Millie	12/7/2017	RCVLE	Bus Driver	60.00
Rutledge, Millie	12/14/2017	RCVLE	Bus Driver	60.00
Tate, Jackie	12/8/2017	CHS	Bus Driver	60.00
Wheaton, Doug	12/14/2017	RCVLE	Bus Driver	60.00

c. Bids and Purchases

BID

New Roof for McMinn County Center for Educational Excellence

Bid Recommendation: (low bid) **\$113,989.**

Brazos Urethane, Inc.

Texas City, TX

BID

New Bleacher units for McMinn County Baseball Field

Bids taken from the Tennessee State Purchasing Board:

Bid Recommendation: **\$28,120.00**

Southern Bleacher Co., Inc.

Graham, TX

d. Surplus Equipment

A list of equipment to be declared as surplus was submitted by the CTE and CHS vocational classes. Ovens, cooker, kettles, and deep fryers submitted are valued over \$250 along with the Atlas hydraulic lift from CHS. Items approved for surplus will be listed on GovDeals.com.

e. Fundraiser Request

MCHS Baseball requests to sell Kanoi Ice, January-May, 2018

Monies raised will be used for supplemental team items.

MCHS choral Department requests to sell various items with Century Resources Fundraising. Brochure items to be sold include: beef, cheese, and chocolates. Monies raised will be used to fund musicals and trips.

f. Field Trip Requests

Niota Elementary School 8<sup>th</sup> grade trip request to Atlanta, Georgia- May 14-16, 2018

McMinn County and Central High School FFA requests to attend the National Farm Machinery Show in Louisville, KY – February 16-17, 2018

g. Contract for Services- Eric Holcombe, Engineer

This contract is between McMinn County Schools and William E. Holcombe, P.E. for consulting service for the McMinn County High School rooftop unit replacement project. Pre-bid invoice will be based on

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the preliminary budget estimate of \$700,000. Additional design work or construction administration services as requested will be billed hourly at the rate of \$80/hour.

h. Graduation Dates-2018

A request for graduation dates was submitted by Secondary Supervisor, Mr. John Burroughs. Those dates are as follows:

McMinn Central High School- Friday, May 18, 2018 at 7:00 p.m.

McMinn County High School- Saturday, May 19, 2018 at 9:30 a.m.

i. Sports Medicine and Athletic Training Agreement- Starr Regional Medical Center

This agreement is between McMinn County Schools and Starr Regional Medical Center to provide athletic training services for student athletes participating at such school events. First Priority provided to collision sports with 2<sup>nd</sup> priority to contact sports. Terms of the agreement will remain in effect for a term of one year unless terminated and shall automatically renew for successive one year periods on the anniversary date of the agreement.

Chairman Brown asked if any board member would like to pull an item from the regular consent agenda. Mike Lowry requested to pull Item 2g. Mr. Blevins said this item is regarding the contract for engineering services for the AC units at McMinn County High School. Mr. Blevins said when the bids come in, we can decide if we want to replace all of them this summer at one time. He further stated we would need a crane to remove and place units.

Mr. Lowry said he just wanted to make certain that we were hiring the engineer to get bids on replacing all of the units and said he was good to go with this.

Mr. Blevins recommended the regular consent agenda for approval. Chairman Brown asked for a motion to accept the regular consent agenda. A motion to accept was made by Mike Lowry, seconded by Quinten Howard. A voice vote was recorded. Motion carried by unanimous vote.

### 3. PERSONNEL

a. Personnel Actions

#### PROFESSIONALS

Last Name	First Name	Assignment	Action	Location	Effective
Lazenby	Terri	Teacher	Hire	MCHS	1/4/2018
Lockmiller	Mark	Bus Driver	Hire		11/3/2017

#### ESP

Adams	Jenna	Special Ed. Aide	Hire	Niota	1/22/2018
Ballew	Randy	Custodian	Resign	Riceville	12/20/2017
Davis	Shirley	PT Cook	Hire	Riceville	11/27/2017
Goodine	Stephanie	PT Cook	Resign	Riceville	11/24/2017
Huggins	Brandi	Special Ed. Aide	Resign	Niota	12/20/2017
Miller	Beth	PT Secretary	Resign	Creek Rog.	12/20/2017
Moore	Dee	PT Secretary	Hire	Creek	1/3/2018
Raper	Richard	Custodian	Hire	Riceville	1/3/2018

#### LEAVE OF ABSENCE

Runkles	Tammy	Cook	LOA	Mt. View	11/27/17-1/15/18
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Chairman Brown stated this information was provided for the board's information only and required no board action.

#### **4. COMMUNICATIONS**

##### **a. Part-Time Secretary Position-Central High School**

Mr. Blevins requested to re-instate this secretarial position back to the school as a part-time position. He said he has discussed the financial impact on the budget with the finance office and stated we were in good shape to cover the expenses for this line item. Mr. Blevins said this position would be for the remainder of the school year and would review at the time for continued need. Mr. Blevins stated the position would be for <25 hours per week.

Ms. Cagle asked if an aide could do this job. Mr. Blevins replied with the safety entrances and buzz rooms that is has caused a burden on the staff and that we had money in the budget to cover this position with no problem. Mr. Blevins said this position was abolished under prior administration and thus, he sees the need to re-instate it.

Chairman Brown asked for a motion to accept Mr. Blevins' recommendation. A motion to accept was made by Mike Lowry, seconded by Mike Cochran. A voice vote was recorded. Motion carried by unanimous vote.

##### **b. McMinn County Spelling Bee- January 29, 2018 at 6:00 p.m. at Englewood Elementary School.**

Mr. Blevins informed the board of this information and encouraged their attendance to support.

##### **c. "Heart of Our Program"- Wednesday, February 14, 2018 at 11:30 a.m.**

Mr. Blevins reminded the board of this program in recognition of our support staff which is held in conjunct with Valentine's Day each year and invited them to attend this luncheon.

##### **d. Legislative Breakfast- Friday, February 16, 2018 at 8:00 a.m.**

Mr. Blevins stated this event will be hosted by Etowah City School this year and would be held at Michael's Restaurant in Etowah. Mr. Blevins asked for a show of hands for those attending.

##### **e. Proposed Resolution of Support for Higher Education Standards through Local Control**

Chairman Sharon Brown recognized Mike Cochran to address this item he had requested to be on the agenda.

Mr. Cochran said last month there was discussion regarding submitting a resolution to our legislators regarding local control. Mr. Cochran said he thinks the school board's job is to do our best to make our school system so good that no one wants to take their child out. Mr. Cochran further presented he thinks there are too many holes in the system and interference at the classroom levels. He said he felt as right now the state is not getting it done.

Rob Shamblin stated he wasn't sure of the motivation, outcome, or purpose with this proposed resolution outside of the local level control message. Mr. Shamblin said the message can be constructive and beneficial but was afraid that the presentation of the resolution might be too harsh and therefore, would fail to achieve the purpose of it.

Mr. Cochran asked the board of their direction and feedback.

Mr. Shamblin said as a business owner, he is in favor of local control.

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Mr. Cochran said he would like to see McMinn County Schools write our own standards to present for approval to the state and then ask the state to test us and see where we are.

Mike Lowry said this would open too many different opinions and ideas and that he didn't see how we could do this.

Donna Cagle asked if they were talking about classroom objectives which she said we have these for each grade level.

After some discussion, Mr. Blevins stated the system has looked at the standards given by the state and each grade has developed pacing guides to use county wide which was determined by our teachers. Mr. Blevins said the state tells us what to teach and our teachers decide how to teach it.

Mr. Cochran distributed teacher survey results provided by the State Department of Education for the board to review and stated educators are the ultimate authority of education and didn't see why we could not ask our teachers to do this.

Chairman Brown said our teachers are inundated with work now and didn't see when they would have the time to write their own suggested standards.

Mike Lowry said if we tell the state we are going to do this, they could withhold our funding.

After further discussion, Chairman Brown said she felt as though this was very good discussion and would be something for the board to think about.

## **5. REPORTS**

### **a. Committee Reports**

Rob Shamblin state the policy committee met prior to tonight's meeting to review several policies. Mr. Shamblin stated the policy committee approved the following policies to be recommended for a first reading:

- 5.305- Family Medical Leave
- 6.4001-Student Surveys, Analyses, and Evaluations
- 1.901-Charter School Applications (Replacing 1.704)
- 6.2011-Voluntary Pre-K Attendance
- 5.117-Teacher Tenure

Mr. Shamblin said he would like to clarify the required portfolios of teachers and asked if teachers were required to submit these annually. Mr. Blevins said teachers are required to keep a professional portfolio which includes updating their professional development as required by the state. Mr. Shamblin asked if it would be reasonable for teachers to do a summary of something they have already done as in the burden of providing a one page biography as listed in the Teacher Tenure policy.

Mr. Blevins said the burden is that most teachers try to decide what to include in their portfolios as narrowing down the items to include rather than creating more information.

Chairman Brown said this comes as a recommendation from the policy committee and asked for further discussion. Chairman Brown asked for a voice vote to approve. A voice vote was taken and approved unanimously.

### **b. Review Policy Section 4**

Policy Chairman, Rob Shamblin, reminded the board to review this section in their policy manuals.

## **6. DIRECTOR OF SCHOOL'S REPORT**

Mr. Blevins said with the inclement weather over the past couple of days and frigid temperatures still looming, he had made the decision to close school again on Friday, January 19. Mr. Blevins stated that according to Russ Barnett, Transportation Supervisor, we still have 14 roads that are not passible. Mr. Blevins said this will leave the system with only two (2) stock piled days remaining to use. Mr. Blevins reminded the board the state allows up to 13 stock piled days to use with the three of the days being set aside for professional development use.

Mr. Blevins said if we have to go beyond our allotted days, we have options. Those included appealing to the Commissioner of Education to waive days or do a couple of makeup days at the end of the school year.

Melinda King asked the question if this would have an effect on the graduation dates the board just voted to approve. Mr. Blevins said if we should have to address more days being missed, we have options to either extend the school day or makeup these days before they graduate.

## **7. PRAISES AND COMPLIMENTS**

Donna Cagle congratulated and praised McMinn County High School bowler, Zack Price, who placed second in the sub-state tournament and would be competing at the state level.

Rob Shamblin said being new to the school board, he is not always familiar with the information that comes from others' tenure on the board and that he appreciated the challenges presented by Mr. Cochran and others as he feels this information is useful.

## **8. CHAIRMAN'S COMMENTS**

Chairman Brown reminded the board to complete and file their annual Statement of Disclosure with the Tennessee Comptroller's Office as the deadline is January 31, 2018. Chairman Brown said there could be a penalty if not completed by the deadline.

Chairman Brown reminded the board of the next regular session meeting to be held on Thursday, February 8, 2018 at 5:30 p.m.

Chairman Brown stated this concludes our meeting for tonight and asked for a motion to adjourn. A motion to adjourn was made by Mike Lowry, seconded by Donna Cagle. A voice vote was taken. Motion carried by unanimous vote.

Meeting adjourned.

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Chairman's Signature

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Director of School's Signature