

MILAN SPECIAL SCHOOL DISTRICT

Jonathan Criswell, Director of Schools

May 22, 2016

Dear Parents/Guardians,

We are excited to announce that Milan Special School District will be registering our students by online registration for the 2017-2018 school year. In order for this process to go as smoothly as possible, we will need your current, active email address OR your current mailing address. We need this information in order for you to receive a code to be able to access online registration securely. You may go to the Milan Special School District website (milanssd.org) and submit your email address or send your email address or current mailing address to your child's school office. Once you receive your code, we encourage you to register your child online at home during the summer.

However, if you do not have access to a computer with internet, Milan Elementary School will be open two days during the summer for your convenience for you to complete your online registration. Parents/Guardians of any Milan Special School District student may register at Milan Elementary during these two days: July 11, 2017 from 8:00 a.m. - 12:00 noon and also July 18, 2017 from 4:00 p.m. - 8:00 p.m.

You will also be able to register in the computer lab(s) at your child's school on Registration Day – July 31, 2017 from 1:00 p.m. – 4:00 p.m.

We look forward to offering online registration and feel that the process will be of great benefit to you! We certainly appreciate your support and patience during this time.

Have a relaxing and safe summer.

Sincerely,



Jonathan Criswell
Director, Milan Special School District

