



Millstadt Pre-K Information

2018 - 2019 School Year

*Age guideline: All students must be 4 years of age prior to
September 1, 2018*

Schedule

The Pre-K is an all day program, with our daily schedule following the rest of the school's schedule - 8:15am to 3:15pm. The class is split into a morning and an afternoon class, and students will attend daycare when not in the Pre-K classroom. Below is an outline of our daily schedule.

8:15 - 10:50 -	Morning Pre-K Class
10:50 - 11:00 -	Transition Time/Prepare for Lunch
11:00 - 11:45 -	Lunch (both classes will eat lunch together)
11:45 - 12:30 -	Quiet Time
12:30 - 3:15 -	Afternoon Pre-K Class

PE, Music, Art, and Technology times will be integrated throughout the week for each class. Pre-K will follow the rest of the school's yearly schedule for non-attendance days, holidays, and snow days.

Curriculum

The curriculum is aligned with Kindergarten's curriculum in order to create an easier transition for the students. We will be using the Get Set for School Program from the Learning without Tears Curriculum when instructing Literacy, Phonics, Language Arts, Handwriting and Mathematics.

In addition, students will engage in a circle time as part of their daily schedule. At this time students will discuss and learn about the days of the week, months of the year, seasons, weather, counting, and more. While all the letters may be used throughout the day, there will be a specific letter that will be the main focus each week. Learning centers will be an important component for the Pre-K curriculum.

Parents will be informed of student's progress with an assessment each quarter. Parent-teacher conferences will occur after the first quarter. Parents are encouraged to read weekly newsletters and maintain open communication with their child's teacher to stay informed.

Daycare Program

The Daycare program is designed to reinforce and support what is being taught in the Pre-K classroom through hands-on activities, songs, learning centers, large muscle movement, technology and other crafts.

Potty Training

All students attending Pre-K must be potty trained. The school will follow the “three strikes you’re out” rule, meaning if your child has three consecutive accidents they will lose their place in the program.

Pick Up/Drop Off Procedure

We will follow the rest of the school’s pick up/drop off procedure, which gives three options.

1. Pre-K will have their own line located in the back of the gym for drop off and pick up that will be monitored by the Pre-K staff. (Drop off 7:50AM-8:10AM Pick up 3:20PM)
2. You may also choose to have your child ride the bus to and from school.
3. Before and After Care is provided for all students that require additional care outside the normal school hours. These services begin at 6:30am and end at 6:00pm.

Items Needed

- Large towel for rest time
- Spare change of clothes for emergency use only
- Supplies - List will be given at screenings

Important Dates

- **March 21st - Pre-K Program Open House**
6:00 – 7:00 p.m.
 - Program Information
 - Tour classrooms - Meet the teachers
 - Registration Information
 - Schedule Pre-K Screening
- **May 21st and 22nd - Pre-K screenings.** You may reserve your appointment by calling the office at 476-7100.
- **August 20th - First day of school**

Fees

The cost to send your child to Pre-K is **\$600.00 per month** (\$720.00 out of District). There is a 10% discount for the second sibling and a 25% discount for the third sibling. Before/After Care is offered from 6:30 a.m. to 6:00 p.m. for an additional \$10.00 per week. Several payment options are available for your reference on the commitment letter. Monthly payments are due at the 1st of each month. Weekly payments are due the Friday prior to the school week. You will be given 10 days to make your payment, adding \$5 interest per day. If you fail to make your payment after the ten days, you will lose your placement in our program and we will contact the next person on the waiting list to enroll. All payments or questions about payments should be handled through the Millstadt Primary Center office (476-7100) or the District Office (476-1803), not the pre-k staff.

Please visit our School website to view Pre-K information and registration.