

REGULAR SESSION MEETING MINUTES

Date: Monday, November 27, 2017

Time: 7:00PM

Location: Joyce Kilmer– Media Center

I. CONVENE MEETING – PUBLIC PORTION

A. Meeting Convened in Media Center – Time:

B. Flag Salute

C. Read: Open Public Meeting Act Notice

D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world.

We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

E. Roll Call of Board Members:

Roll Call – Board Members:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Others Present:

Dr. Stephanie Brown-Supt., Ms. Norma Tursi-BA

II. RECOGNITION

The Milltown Board of Education welcomes the Joyce Kilmer 8th Grade Youth-In-Government participants under the direction of Mr. Robert Wrate. The students interviewed their counterparts earlier this evening and will observe tonight’s meeting in preparation for conducting the Board of Education Meeting on December 11, 2017.

YOUTH-IN-GOVERNMENT PARTICIPANTS MILLTOWN BOARD OF EDUCATION MEETINGS

Dylan Schultz	Dr. Stephanie Brown Superintendent of Schools
Devin Breese	Mr. William Veit Principal – Joyce Kilmer School
Roman Carone	Mr. Eric Siegel Principal – Parkview School
Blanca Marcial	Mrs. Janet Ferlazzo Director of Elementary Education - District
Haiden Gonzalez	Norma Tursi Business Administrator/Board Secretary
Amy Oleksy	Alyson Nechamkin Director of Special Education

Alison Forsell	Mr. Cyril Boco Educational Facilities Manager
Graham Hornecker	Mr. Tafari Anderson Director of Technology
Joyce Hanna	Mr. William Petscavage Board President
Angie Freese	Mrs. Trina Mehr Board Vice President
Luke Skala	Mrs. JoAnne Demetrio Board Member
Connor Davey	Ms. Christa Hannon Board Member
Matthew McGough	Mr. Jim Lloyd Board Member
Jackson Walsh	Mrs. Dawn Milburn Board Member
Erin Ryan	Mr. Carl Schneider Board Member
Sara Blackmire	Mrs. Jennifer Spisso Board Member
Mary Kate Mauricio	Mrs. Carolyn Viola Board Member
Robert Wrate	Youth-In-Government Advisor

III. APPROVAL OF MINUTES

Motion By: JoAnne Demetrio Seconded By: Jennifer Spisso

October 23, 2017	Regular Session
October 23, 2017	Executive Session
November 6, 2017	Work Session

Minutes – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

IV. ADMINISTRATIVE REPORTS

A. SBA’s Report

- School Board election results
- Water fountain
- Mid-year budget review – January 3rd

B. Superintendent’s Report

- New Board member orientation scheduled for December 11th

V. A. Committee Chairpersons' Reports:

➤ **Curriculum and Instruction**

Dawn Milburn, Chairperson

- Rutgers Literacy Consultant
- BSIP
- Update on curriculum issues
- Math curriculum

➤ **Finance and Facilities**

Jim Lloyd, Chairperson

- No Report

➤ **Grants & HIB**

Dawn Milburn, Chairperson

- No Report

➤ **Negotiations**

Carl Schneider, Chairperson

- Meeting tomorrow at 6:00 with MEA

➤ **Personnel and Management**

JoAnne Demetrio, Chairperson

- No Report

➤ **Public/Professional Relations & Strategic Planning**

Trina Mehr, Chairperson

- School playground hours
- Meeting in February on Strategic Plan

➤ **Technology**

Carolyn Viola, Chairperson

- Virtual Reality Program
- Google Reality Program

➤ **Bi-District**

Bill Petscavage, Chairperson

- Proposal to restructure joint Board meeting in Spring
- Special Education

B. Liaison Reports

- Legislation: Jim Lloyd
 - Update on Legislation
- Mayor and Town Council: Christa Hannon
 - Approval of police officer for Haunted River Walk
- Educational Services Commission of NJ: Bill Petscavage
 - No Report

- Milltown Education Foundation: Carolyn Viola
-No Report
- Milltown Parent/Teacher Association: JoAnne Demetrio
-Meeting on October 15
-Mini Grants
-Harlem Wizards
-Bake Off
-Holiday Shop
- National, NJ and Middlesex County School Boards Associations: Jennifer Spisso
-Update on School Boards Legislation
- Spotswood Public Schools’ Board of Education: Dawn Milburn
-No Report

VI. FIRST PUBLIC COMMENT PORTION – Specific to Pending Motions.

- Citizen’s Name: None
- Citizen’s Comments:

VII. SUPERINTENDENT’S RECOMMENDATIONS:

The resolutions and motions, which follow, have been reviewed and recommended by the Superintendent of Schools, for approval by the Milltown Board of Education.

A. Curriculum and Instruction

Dawn Milburn, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Curriculum and Instruction, Number 1”

Motion By: JoAnne Demetrio Seconded By: James Lloyd

1. ...Approve for adoption the following curriculum guides:
 - a. Math K-5
 - b. Math 6-8

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Curriculum and Instruction, Number 1.”

Curriculum and Instruction – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

B. Finance and Facilities

Jim Lloyd, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 8 ”

Motion By: JoAnne Demetrio

Seconded By: Dawn Milburn

1. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) L. Johnson b) K. DeAngelis	2018 Reading Recovery & Literacy Conference	Myrtle Beach, SC 1/10/18-1/12/18	Approx. for 2 Teachers Total: Conference fees: \$550 Hotel Room: \$200 Airfare, mileage, transfers: Approx. \$900 Meals: \$200
c) A. Nechamkin	HIB & Discipline for Students w/Disabilities	Monroe, NJ 12/5/17	Approx. 20 Mi.; \$150/Fee
d) N. Dechert	Creating Mathematical Stations	New Brunswick, NJ 2/22/18	Approx. 10 Mi.; \$205/Fee
e) A. Klinger f) J. Mueller g) M. Monteleone	Guided Reading – Differentiated Reading Instructions Using Small Groups	Freehold, NJ 1/30/18	Approx. 40 Mi.; \$239/Fee
h) S. Brown i) N. Tursi j) T. Anderson	Techspo	Atlantic City, NJ 1/25/18-1/26/18	Approx. 200 Mi.; \$425/Fee Hotel: \$225/person

2. ...Approve the payment of the items on the Accounts Payable Bill List dated November 27, 2017.
3. ...Approve the Payroll Bill List dated November 15, 2017.
4. ...Approve financial transfers.
5. ...Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Norma Tursi, Business Administrator, certify that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2, and N.J.A.C. 6A:23-2.11(a).
6. ...Pursuant to N.J.A.C. 6A:23-2.11(c)4, we certify that as of September 30, 2017, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
7. ...Accept the following PTA mini grants:
 - a. S. McGowan, MS Math Teacher: Math Competition Awards \$270.00
 - b. J. Topham, 1st Grade Teacher: Make-It Melamine Plates Project \$699.00
 - c. J. Kueck & A. Shemesh, 1st Grade Teachers: Flexible Seating \$430.00
 - d. K. Hunt, 2nd Grade Teacher: Teachers Pay Teachers \$277.50

8. ...Approve non-public technology funds to purchase iPads for Good Day PreSchool & Kindergarten in the amount of \$897.00.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 8 .”

Finance and Facilities – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

C. Personnel and Management

JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 5 ”

Motion By: James Lloyd Seconded By: Carl Schneider

1. ...Approve the appointment of the following persons as coaches, advisors, club facilitators, etc. for stipend positions over and above contract salary for the 2017-2018 school year as indicated below. Stipends to be paid in accordance with the 2015-2018 Negotiated Agreement; Schedule “B” Extra-Curricular Activities and Schedule “C” Activity Guide.

Athletics: Basketball (Girls’) Coach (1) - \$2,572	J. Dwyer
Clubs: <ul style="list-style-type: none"> • Gaming Club Advisor (1) JK - \$24/hr, 1 hr/wk, 30 wks • Volleyball Club Advisor (1) JK - \$24/hr, 1 hr/wk, 30 wks 	K. Yackanin J. Barton

2. ...Approve the following policies for 2nd reading and adoption.
 - a) Policy 6154 *Homework/Makeup Work*
 - b) Policy 6142.6 *Basic Skills*
3. ...Accept the following maternity leave requests:
 - a) Ashley Joshi, School Psychologist, effective 1/2/2018 – 3/29/2018
 - b) Sara McGowan, MS Math Teacher, effective 12/11/17 – 2/1/2019
4. ...Accept letter of resignation from Dawn Calvano, MS Math Teacher, effective 1/11/18.
5. ...Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Milltown Board of Education elected Bill Petscavage as Primary, and Dr. Stephanie Brown as alternate, to the Representative Assembly of the Educational Services Commission of NJ for the period January 1, 2018 to December 31, 2018

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 5 .”

Personnel and Management – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

D. Public Relations

Trina Mehr, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 2 .”

Motion By: JoAnne Demetrio Seconded By: James Lloyd

1. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 11/6/17 through 11/21/17.
2. ...Approve the annual review of the “Uniform State of Memorandum of Agreement (MOA) between Education and Law Enforcement Officials”.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 2 ”

Public Relations – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

VIII. SECOND PUBLIC COMMENT PORTION - GENERAL

- Citizen’s Name: None
- Citizen’s Comments:

IX. WRAP UP TOPICS

- Thank you to Youth-in-Government students
- Best wishes to Mrs. Calvano
- Congratulations to re-elected and newly elected board members
- Congratulations to teachers receiving mini grants
- Good luck to the Harlem Wizards
- Thank you to PTA for the water fountains

X. ADJOURNMENT

Moved By: JoAnne Demetrio Seconded By: James Lloyd Time: 7:55 PM

Respectfully submitted,



Norma M. Tursi
Board Secretary