

WORK SESSION MEETING MINUTES

Date: Monday, November 6, 2017

Time: 7:00PM

Location: Joyce Kilmer– Media Center

I. CONVENE MEETING – PUBLIC PORTION

A. Meeting Convened in Media Center – Time:

B. Flag Salute

C. Read: Open Public Meeting Act Notice

D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world.

We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

E. Roll Call of Board Members:

Roll Call – Board Members:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Others Present:

Dr. Stephanie Brown-Supt., Ms. Norma Tursi-BA

II. PRESENTATION

Harassment, Intimidation & Bullying 2016-2017 Survey Results

by

Dr. Paula Rust-Rodriguez

III. COMMUNITY FORUM

School Playground Hours

Various community members along with the SACC Director discussed school playground hours for students who are not in the SACC program.

IV. ADMINISTRATIVE REPORTS

A. SBA's Report

-No Report

B. Superintendent's Report

- Teacher evaluation model
- Placement assessments
- Special education
- NJEA Convention 11/9 and 11/10
- Parent/Teacher conferences
- American Education Week – Open house at JK and Parkview schools is taking place on Wednesday, 11/15 from 9:00AM-10:00AM and 1:30PM-2:30PM. There will be 4 session 30 minutes each session.
- JK will be honoring past and present servicemen and women by holding a Veterans Day breakfast on 11/16.

V. A. Committee Chairpersons' Reports:

➤ **Curriculum and Instruction**

Dawn Milburn, Chairperson
-No Report

➤ **Finance and Facilities**

Jim Lloyd, Chairperson
-No Report

➤ **Grants & HIB**

Dawn Milburn, Chairperson
-No Report

➤ **Negotiations**

Carl Schneider, Chairperson
-November 28th meeting to exchange proposals

➤ **Personnel and Management**

JoAnne Demetrio, Chairperson
-First reading on policies

➤ **Public/Professional Relations & Strategic Planning**

Trina Mehr, Chairperson
-Committee had a meeting before the board meeting

➤ **Technology**

Carolyn Viola, Chairperson
-No Report

➤ **Bi-District**

Bill Petscavage, Chairperson
-Meeting is scheduled for November 15th

B. Liaison Reports:

- Legislation: Jim Lloyd
-No Report

- Mayor and Town Council: Christa Hannon
 - Haunted River Walk Security
 - Lead Testing
- Educational Services Commission of NJ: Bill Petscavage
 - No Report
- Milltown Education Foundation: Carolyn Viola
 - Clothing Drive on November 7th
- Milltown Parent/Teacher Association: JoAnne Demetrio
 - Meeting is scheduled for next week
 - Harlem Wizards on November 30th
- National, NJ and Middlesex County School Boards Associations: Jennifer Spisso
 - Discussion with vendors at NJSBA Convention
- Spotswood Public Schools' Board of Education: Dawn Milburn
 - Congratulations to the Spotswood Cross Country Team

VI. FIRST PUBLIC COMMENT PORTION – Specific to Pending Motions.

- Citizen's Name: None
- Citizen's Address:
- Citizen's Comments:

VII. SUPERINTENDENT'S RECOMMENDATIONS:

The resolutions and motions, which follow, have been reviewed and recommended by the Superintendent of Schools, for approval by the Milltown Board of Education.

A. Curriculum and Instruction

Dawn Milburn, Chairperson

Chairperson's Statement: "Recommend the Motions and Resolutions as outlined in Curriculum and Instruction, Number 1"

Motion By: JoAnne Demetrio Seconded By: Carolyn Viola

1. ...Approve student # 34, who attends Spotswood High School, for 6 hours of home instruction per week from 9/11/17 through 12/11/17. The cost for home instruction will be \$46/hour, with a maximum of \$4,416 for the duration of home instruction.

President's Statement: "Move to accept the Motions and Resolutions as outlined in Curriculum and Instruction, Number 1."

Curriculum and Instruction – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of **Yes, 9 No, 0 Abstentions 0**

B. Finance and Facilities

Jim Lloyd, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 4”

Motion By: JoAnne Demetrio Seconded By: Jennifer Spisso

1. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) J. Citro	NWEA Regional Workshop	Little Egg Harbor, NJ 11/14/17	Approx. 145 Mi.; \$79/Fee
b) J. Ferlazzo			
c) A. Peterson	Intro to Responsive Classroom	New York, NY	Approx. 80 Mi.; \$199/Fee
d) D. Pepe	K-8 Educators	12/6/17	
e) H. Seeman			
f) J. Citro	Responsive Classroom Strategies to Prevent Bullying	New York, NY 12/6/17	Approx. 80Mi.; \$229/Fee
g) R. Sobota	Intro to NJSLs & Arts Standards	Monroe, NJ	Approx. 20 Mi.; \$149/Fee
h) M. Rademacher		11/17/17	
i) B. Veit	NJSDC Winter Conference	Somerset, NJ	Approx. 10 Mi.; \$250/Fee
j) A. Nechamkin		1/30/2018 New Brunswick, NJ 2/28/2018	Approx. 10 Mi.
k) B. Wright	NJASL Fall Conference Promoting Powerful Partnerships	Long Branch, NJ 11/16/17	Approx. 64 Mi.; \$200/Fee
l) A. Nechamkin	1. HIB & Discipline for Student w/Disabilities 2. SpEd Convention & Expo Counsel for Exceptional Children	Monroe, NJ 12/5/17 Tampa, FL 2/7/2018-2/10/2018	Approx. 22 Mi.; \$150 Conference Fee: \$ Hotel Room approx. \$154/night Airfare and mileage approx. \$275 Meals: \$54/day
m) M. Sansone	Staff Development for Educators NJ Conference PreK Teachers	Atlantic City, NJ 2/26/18-2/28/18	Approx. 200 Mi.; \$419/Fee

2. ...Approve the payment of the items on the Accounts Payable Bill List dated November 6, 2017.
3. ...Approve the Payroll Bill List dated October 30, 2017.
4. ...Approve Brett DiNovi & Associates, L.L.C. to provide behavioral therapy services for Milltown School District. Clinical support @\$47.50/hour and behavioral consultation @\$110/hour, with approximate total of \$945 for initial student cases. Additional student cases may be added for the 2017-2018 school year.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 4.”

Finance and Facilities – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of **Yes, 9 No, 0 Abstentions 0**

C. Personnel and Management
JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 2 ”

Motion By: James Lloyd Seconded By: Carl Schneider

1. ...Approve the appointment of the following persons as coaches, advisors, club facilitators, etc. for stipend positions over and above contract salary for the 2017-2018 school year as indicated below. Stipends to be paid in accordance with the 2015-2018 Negotiated Agreement; Schedule “B” Extra-Curricular Activities and Schedule “C” Activity Guide.

3D Printing & Design Club (1) - JK \$24/hr. (40 hrs.)	M. Eckert
SLC Chaperone - Milltown Alliance Event (1) - \$78/event	M. Bukoskey
Basketball (Boys’) Coach (1) - JK \$2,572	W. Zahorchak

2. ...Approve the following policies for 1st reading. Second reading and adoption expected 11/27/17.
 - a) Policy 6154 *Homework/Makeup Work*
 - b) Policy 6142.6 *Basic Skills*
 - c) Policy 6164 *Response to Intervention*

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 2 .”

Personnel and Management – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 9 No, 0 Abstentions 0

D. Public Relations
Trina Mehr, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 2 .”

Motion By: JoAnne Demetrio Seconded By: James Lloyd

1. ...Affirm the Harassment, Intimidation and Bullying Report for the period 10/2/17 through 10/20/17.
2. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 10/23/17 through 11/3/17.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 2 ”

Public Relations – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Carl Schneider, Jennifer Spisso, Carolyn Viola, Trina Mehr-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 9 No, 0 Abstentions 0

VIII. SECOND PUBLIC COMMENT PORTION - GENERAL

- **Citizen's Name:** -Mr. Smith asked about the capacity of a Spotswood bus from Northbrook.
- **Citizen's Name:** -Julie Petry asked about a link for special needs on the district's website.

IX. WRAP UP TOPICS

- Thank you to the public for discussing the topic of playground hours.
- Thank you to Dr. Rust for her presentation.
- Thank you to Tafari for coaching the boys' soccer team.
- Wishing the candidates well for the election tomorrow.
- Thank you to Dr. Brown for her superintendent's report.

X. ADJOURNMENT

Moved By: JoAnne Demetrio Seconded By: Christa Hannon Time: 9:00 PM

Respectfully submitted,



Norma M. Tursi
Board Secretary