

BOARD OF EDUCATION SPECIAL MEETING MINUTES

Date: Monday, April 30, 2018

Time: 7:00PM

Location: Joyce Kilmer - Gymnasium

I. CONVENE MEETING – PUBLIC PORTION

- A. Meeting Convened in Media Center – Time:
- B. Flag Salute
- C. Read: Open Public Meeting Act Notice
- D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world.

We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

- E. Roll Call of Board Members:

Roll Call – Board Members:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Others Present:

Dr. Stephanie Brown- Supt., Ms. Norma Tursi-BA;

II. COMMUNITY FORUM

8th GRADE ACTIVITIES:
Safety, Security and Academics

III. APPROVAL OF MINUTES

Motion By: JoAnne Demetrio **Seconded By:** James Lloyd

February 26, 2018

Regular Session

Minutes – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

IV. ADMINISTRATIVE REPORTS

A. SBA’s Report

- Budget Public Hearing

B. Superintendent's Report

- Take Your Child to Work Day – April 26th
 - Participation: JK - 105 students; PV - 89 students
- Superintendent's Evaluation

V. A. Committee Chairpersons' Reports:

➤ **Curriculum and Instruction**

Dawn Milburn, Chairperson

-No Report

➤ **Finance and Facilities**

Jim Lloyd, Chairperson

-No Report

➤ **Grants & HIB**

Jennifer Spisso, Chairperson

-No Report

➤ **Negotiations**

Carl Schneider, Chairperson

-Meeting Tuesday May 8th at 6:00 with MEA

➤ **Personnel and Management**

JoAnne Demetrio, Chairperson

-Teacher Appreciation Week begins on May 7th

➤ **Public/Professional Relations & Strategic Planning**

Christa Hannon, Chairperson

-Public is invited to attend the May 10th meeting with the PR Committee

➤ **Technology**

Carolyn Viola, Chairperson

-No Report

➤ **Bi-District**

Bill Petscavage, Chairperson

-No Report

B. Liaison Reports:

- Legislation: Jim Lloyd
 - No Report
- Mayor and Town Council: Christa Hannon
 - Youth and Government meeting on May 14th

- Educational Services Commission of NJ: Bill Petscavage
-No Report
- Milltown Education Foundation: JoAnne Demetrio
-Meeting is scheduled for next week
- Milltown Parent/Teacher Association: Jennifer Spisso
-Field Day shirts
-Teacher staff appreciation week
-PTA to become PTO
- School Boards Associations: Carolyn Viola
-No Report
- Spotswood Public Schools’ Board of Education: Dawn Milburn
-No Report

VI. FIRST PUBLIC COMMENT PORTION – Specific to Pending Motions.

- Citizen’s Name: None
- Citizen’s Comments:

VII. SUPERINTENDENT’S RECOMMENDATIONS:

The resolutions and motions, which follow, have been reviewed and recommended by the Superintendent of Schools, for approval by the Milltown Board of Education.

A. Curriculum and Instruction

Dawn Milburn, Chairperson

NO MOTIONS AT THIS TIME

B. Finance and Facilities

Jim Lloyd, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 4 ”

Motion By: JoAnne Demetrio Seconded By: Christa Hannon

1. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) J. Citro	HIB Law	Monroe, NJ 6/7/18	Approx. 20 Mi.; \$150/Fee
b) M. Boylston c) M. Chasan	NJ Coalition of Inclusive Education Summer Conference	Montclair, NJ 6/28/18	Approx. 75 Mi.; \$125/Fee

2. ...Approve the payment of the items on the Accounts Payable Bill List dated 4/30/18.

3. ...Approve the Payroll Bill Lists dated 4/30/18.
4. ...Accept the following PTA mini-grants:
 - a. M. Sansone, PreK Teacher – Caterpillars, Life cycle of the Butterfly \$133.88
 - b. K. Yackanin, Technology Teacher – Gaming Club Supplies \$461.06

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 4 .”

Finance and Facilities – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

C. Personnel and Management
JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Number 1 ”

Motion By: James Lloyd **Seconded By:** Christa Hannon

1. ...Accept medical leave request from Michele Bukoskey, Library Aide, effective 5/11/18 through approximately 5/25/18.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Number 1 .”

Personnel and Management – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

D. Public Relations
Christa Hannon, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Number 1 .”

Motion By: JoAnne Demetrio **Seconded By:** Christa Hannon

1. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 4/16/18 through 4/27/18.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Number 1 ”

Public Relations – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Dawn Milburn, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes 9 No 0 Abstentions 0

VIII. SECOND PUBLIC COMMENT PORTION - GENERAL

- Citizen’s Name: None
- Citizen’s Comments:

IX. WRAP UP TOPICS

- Thank you to the community for their input about the 8th grade activities
- The board encourages the public to attend the meeting on May 10th
- Thank you to Mr. Veit and Mrs. Bottiglieri for attending this evening

X. ADJOURNMENT

Moved By: JoAnne Demetrio Seconded By: Christa Hannon Time: 8:30 PM

Respectfully submitted,



Norma M. Tursi
Board Secretary