

BOARD OF EDUCATION MEETING MINUTES

Date: Monday, June 25, 2018

Time: 7:00PM

Location: Joyce Kilmer – Media Center

I. CONVENE MEETING – PUBLIC PORTION

A. Meeting Convened in Media Center – Time:

B. Flag Salute

C. Read: Open Public Meeting Act Notice

D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world.

We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

E. Roll Call of Board Members:

Roll Call – Board Members:

Christa Hannon, James Lloyd, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Absent: JoAnne Demetrio, Dawn Milburn, Mary O’Mara

Others Present:

Dr. Stephanie Brown- Supt., Ms. Norma Tursi-BA

II. RECOGNITION

Congratulations to the following staff members on their retirement from the Milltown School District. The Board of Education extends best wishes and success in all their future endeavors.

Janet Ferlazzo
Lauren Polanco
Kathleen Sosnowski
Karen Yackanin

Joyce Kilmer 8th Grade Awards 2018

Award	Award Donated By	Recipient
Citizenship	American Legion Post # 25	Alison Forsell Christopher Stanaway
JF Kennedy Memorial	Milltown Democratic Organization	Victoria Banko Jackson Walsh
Highest Scholarship	Milltown Education Association	Elizabeth Pepe Whitney Pepe
Charles P. Krauss Memorial	Joyce Kilmer School	Mary Kate Mauricio Julien Umanzor

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Award	Award Donated By	Recipient
Edward V. Vetter Memorial	Milltown Historical Society	Whitney Pepe Anthony Vignuolo
David B. Crabiel Memorial	The Crabiel Family	Paige Stryshak Christopher Bottiglieri
Quackenbush Memorial	Lois and Don Childers in honor of Ruth Chapter # 12 O.E.S.	Mya Rogando Lynch Devin Breese
Richard E. Hart Memorial	Joyce Kilmer School	Avery Simpson Luke Johnson
School Achievement	Rangers Athletics Club	Allison Clarke Lauren Guyette Roman Carone Christopher Stanaway
Joseph Rademacher Memorial	Parent Teacher Association	Isabella Sanabria Samara Schreck
Progress in Scholarship	Parent Teacher Association	Emma Hayes Gabriella Palfey Tyler Bost Nick Jurusz
Achievement in Language Arts – The Frank Corso Award	Milltown Public Library & Milltown Education Foundation	Ava Williams Dylan Obriski
Frederick Kesselman Memorial	Joyce Kilmer School	Angie Freese Dylan Obriski
Harold F. Ellingham Memorial	Milltown Lodge # 294 F & A Mason	Amy Oleksy Valery Romero Devin Breese Louis Meagher DiEllo
Original Poetry	Joyce Kilmer School	Alyssa Bost Julien Umanzor
Athletic-Physical Education	Joyce Kilmer School	Alexis Citro Elizabeth Pepe Christopher Bottiglieri Nicholas Villalba
Talent in the Visual Arts	Joyce Kilmer School	Sara Salluce Michael Mantone
Christopher Eichert Memorial	The Eichert Family	Alyson Pearce Samara Schreck
World Language	Joyce Kilmer School	Devin Drebych Ryan Poulson
Computer Literacy	Joyce Kilmer School	Alyssa Bost Graham Hornecker
Helen Christian Memorial	The Shanabrook Family	Sara Park Luke Johnson
Rita Petscavage Memorial Award	Parent Teacher Association	Alexa Ramirez Anthony Vignuolo
Achievement in Mathematics	Milltown Lions Club	Elizabeth Pepe
Achievement in Science	Milltown Lions Club	Elizabeth Pepe
Achievement in Athletics	Our Lady of Lourdes Falcon Athletic Association	Christopher Stanaway Julien Umanzor
Milltown Little League Scholarship Award	Milltown Little League	Chris Bottiglieri Roman Carone Connor Davey Luke Johnson Matt McGough Ryan Poulson

Award	Award Donated By	Recipient
		Chris Stanaway Nick Villalba Jackson Walsh Amy Bacchetti Alexis Citro Ally Clarke Devin Drebych Ali Forsell Lauren Guyette Amy Oleksy Elizabeth Pepe Whitney Pepe
Sean Leary Memorial Award	Milltown Republican Organization	Skyler Hagre Brett Hill
Jennifer “Cheers” Chirico Award	Family and Friends of Jennifer Chirico	Enzo Correia
Karen Collins Memorial Award	Milltown Republican Organization	Sara Blackmire Dylan Schultz
Proficiency in Drama Award	VFW Post 2319	Erin Ryan Conor Donegan
Upstander Award	Dr. Linda Madison	Amy Bacchetti Louis Meagher DiEllo
Teri Shook Memorial Award	The Shook Family	Caitlyn Lillis
Deborah A. Fryzel Memorial Award	The DaSilva Family	Johnathan Nieves
The Joseph “DeDa”Gebbia Memorial Award	The Spisso Family	Mya Rogando Lynch Devin Breese

III. PRESENTATION

District Gifted & Talented Assessment
by

Dr. Elissa Brown

IV. EXECUTIVE SESSION

Approve an Executive Session pursuant to Chapter 231, PL 1975, also known as the Open Public Meetings Act, authorizing a public body to meet in executive private session under certain limited circumstances, and said law requires the Board adopt a resolution at a public meeting before it can meet in such an executive or private session,

- A. The Milltown Board of Education hereby determines that it is necessary to meet in executive session on June 25, 2018 to discuss matters involving:
 - a) Superintendent Evaluation
 - b) Personnel
 - c) Negotiations

B. That the matters discussed will be made public if and when confidentiality is no longer required.

Moved By: Jennifer Spisso Seconded By: James Lloyd Time: 8:10 PM

Approve the adjournment of Executive Session:

Moved By: James Lloyd Seconded By: Christa Hannon Time: 8:50 PM

V. MEETING REOPENED – PUBLIC PORTION

Meeting Convened in Media Center – Time: 8:50 PM

VI. APPROVAL OF MINUTES

Motion By: James Lloyd Seconded By: Christa Hannon

May 7, 2018	Budget Meeting
May 7, 2018	Executive Session
May 21, 2018	Regular Session
May 21, 2018	Executive Session

Minutes – Roll Call:

Christa Hannon, James Lloyd, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

VII. ADMINISTRATIVE REPORTS

- **SBA’s Report**
 - Summer projects
- **Superintendent’s Report**
 - Room changes
 - 18-19 Superintendent Goals
 - 18-19 District Goals

VIII. A. Committee Chairpersons’ Reports:

- **Curriculum and Instruction**
Dawn Milburn, Chairperson
-Technology integration
- **Finance and Facilities**
Jim Lloyd, Chairperson
-No Report
- **Grants & HIB**
Jennifer Spisso, Chairperson
-No Report

- **Negotiations**
Carl Schneider, Chairperson
-No Report
- **Personnel and Management**
JoAnne Demetrio, Chairperson
-No Report
- **Public/Professional Relations & Strategic Planning**
Christa Hannon, Chairperson
-June Strategic Plan benchmark report
- **Technology**
Carolyn Viola, Chairperson
-2018 summer project report
- **Bi-District**
Bill Petscavage, Chairperson
-No Report

B. Liaison Reports:

- Legislation: Jim Lloyd
-Update on legislation
- Mayor and Town Council: Christa Hannon
-No Report
- Educational Services Commission of NJ: Bill Petscavage
-No Report
- Milltown Education Foundation: JoAnne Demetrio
-October Fest is September 22nd
- Milltown Parent/Teacher Association: Jennifer Spisso
-No Report
- School Boards Associations: Carolyn Viola
-No Report
- Spotswood Public Schools' Board of Education: Dawn Milburn
-No Report

IX. FIRST PUBLIC COMMENT PORTION – Specific to Pending Motions.

- Citizen's Name: None
- Citizen's Comments:
- Citizen's Comments:

X. SUPERINTENDENT’S RECOMMENDATIONS:

The resolutions and motions, which follow, have been reviewed and recommended by the Superintendent of Schools, for approval by the Milltown Board of Education.

A. Curriculum and Instruction

Dawn Milburn, Chairperson

NO MOTIONS AT THIS TIME

B. Finance and Facilities

Jim Lloyd, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 33 ”

Motion By: Christa Hannon

Seconded By: Carolyn Viola

1. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) R. Nehila	South Brunswick Technology & Learning Conference	South Brunswick, NJ	Approx. 24 Mi.
b) M. Chasan		6/26/18-6/27/18	\$45/Fee
c) M. Jackson		6/26/18	\$35/Fee
d) B. Wright		6/27/18	\$35/Fee

2. ...Approve the payment of the items on the Accounts Payable Bill List dated 6/25/18.
3. ...Approve the Payroll Bill Lists dated 6/15/18 and 6/25/18.
4. ...Approve financial transfers.
5. ...Accept the following mini-grants from the MEF:
 - a. L. Beniaminson - *One World Classroom* \$894.65
 - b. A. Klinger/M. Monteleone – Flexible Seating \$478.06
6. ...Approve transportation for students attending Algebra Summer Institute at Middlesex County College, Edison, starting 7/2/18 through 7/31/18 at the rate of \$148.00/day totaling \$2,516.00.
7. ...Approve transportation costs for the following out of district students for the 2018 Extended School year Program. Please Note: All costs are approximate due to the fact that the actual cost varies dependent on the number of students taking the bus.

<i>Student #</i>	<i>Placement</i>	<i>Transportation Cost</i>
40	Center School	\$74.55/day
22	Center School	\$74.55/day
25	Academy Learning Center	\$73.37/day
32	Schoenly Elementary	\$90.48/day
23	CPC High Point School	\$90/48/day
<i>Spotswood High School</i>		
16	Academy Learning Center	\$73.37/day
34	Pathways to Adult Living	\$121.68/day
9	Hammarskjold School	\$68.00/day
15	NuView	\$107.00/day
11	New Road	\$176.46/day

8. ...Approve the adoption of the most current edition of Roberts Rules of Order, Newly Revised as the official guide of parliamentary procedure governing all actions of this Board for the 2018-2019 school year except in those instances in which those provisions may conflict with any of the established rules under State law, administrative code, or board policy.
9. ...Approve the adoption of all existing Board policies, Bylaws, regulations, and procedures for the 2018-2019 school year.
10. ...Approve the NJ Department of Education Chart of Accounts as presented <http://www.state.nj.us/education/finance/fp/af/coa/> for the 2018-2019 school year.
11. ...Approve the designation of the following newspapers as the official newspapers for the Milltown Board of Education for the 2018-2019 school year:

The Home News Tribune	The Asbury Park Press
The Star Ledger	The Sentinel

12. ...Approve the Valley National Bank, Milltown, N.J. branch, as the official depository for the following accounts for the 2018-2019 school year:

Current Fund	Athletic Account
Unemployment Trust	Petty Cash
Payroll – Agency	Student Activity Accounts for
Payroll – Salary	Parkview & Joyce Kilmer Schools
Cafeteria Account	

...be it further resolved that for investment purposes the following depositories be approved for the 2018-2109 school year:

Valley National Bank

13. ...be it further resolved that warrants shall bear the signatures as listed below:

Title of Account	# of Signatures Required	Bd Pres	Bd VP	Bd Secy	Supt	PV Prin	JK Prin	Bus Spec	Treas
1. Current Fund	3	X or	X	X					X
2. Unemployment	3	X or	X	X					X
3. Payroll (Agency)	1			X					X
4. Payroll (Salary)	1								X
5. Cafeteria	2			X				X	
6. Petty Cash Central Office	1			X	X				
7. Student Activity Parkview	1			X	X	X			
8. Student Activity Joyce Kilmer	1			X	X		X		
9. Athletic Joyce Kilmer	1			X	X		X		

14. ...Approve, consistent with Board Policy #3451, the establishment of the following petty cash account effective June 1, 2018 to June 30, 2019 with the limitation on any check/cash transaction to the maximum amount as indicated below, with all accounts subject to rules, regulations, and procedures, including periodic and annual audit, by the district auditors, or the School Business Administrator:

Account Name	Authorized Limit	Single Transaction Limit
District Account (Checkbook)	\$1,000	\$100 (per Board Policy)

15. ...Approve the following as tax annuity companies for optional employee participation in the 2018-2019 school year: AIG Valic and AXA Equitable.

16. ...Approve the following appointments of the Milltown Board of Education for the 2018-2019 school year:

<u>Position</u>	<u>Appointee</u>	<u>Fee/Salary</u>
a) Board Secretary	Business Administrator	(1)
b) ADA Compliance Officer (facilities)		
c) 504 Compliance Officer (facilities)		
d) Qualified Purchasing Agent		
e) Public Agency Compliance Officer		
f) Affirmative Action Officer		
g) Civil Rights Coordinator		
h) Custodian of School Records		
i) Hearing Officer for Free/Reduced Lunch		
j) Asbestos Management Coordinator		
k) Right-to-Know Coordinator		
l) Chemical Hygiene Officer		
m) Recycling Coordinator		
n) Integrated Pest Management Coordinator		
a) MEF Liaison	Principal, Parkview School	(1)
b) School Safety Specialist		
a) 504 Compliance Officer	Principal, Joyce Kilmer School	(1)

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a) 504 Compliance Coordinator	School Counselor	(1)
a) 504 Committee	504 Compliance Officer (Principal) 504 Compliance Coordinator Teacher	(1)
a) Homeless Liaison	CST Social Worker	(1)
a) Anti-Bullying Coordinator	Assistant Principal	(1)
b) Milltown Alliance Liaison		
a) DCP&P	Director of Student Support Services	(1)
b) PTA Liaison		
Emergency Response Officers	Nurse - Parkview School Nurse - Joyce Kilmer School	(1) (1)
Crisis Intervention Team	School Principal Director of Student Support Services School Nurse School Counselor	(1) (1) (1) (1)
Auditor*	Holman, Frenia, Allison, P.C. 912 Highways 33, Suite 2 Freehold, NJ 07728	\$33,660
Environmental Consultants	R.K. Environmental Phillipsburg, NJ	
Architect of Record*	Parette, Somjen Architects 439 Route 46 East Rockaway, NJ 07866	\$164/hour
Treasurer of School Monies	Michelle Loree	\$4,500
Health Benefit Insurance Broker	Brown & Brown Benefit Advisors, Inc. 80 Lambert Lane, Suite 140 Lambertville, NJ 08530	
Property & Liability Insurance Broker	The Pavese-McCormick Agency 3759 US Highway 1 Monmouth Junction, NJ 08852	
Financial Advisor	Phoenix Advisors, LLC. Bordentown, NJ	\$850
School Anti-Bullying Specialists	Megan Rademacher-Joyce Kilmer Jennifer Pinnella-Parkview	(1) (1)
Title IX Coordinator	Athletic Director	(1)
Attendance Secretary	12 Month Secretary	(1)
School Physician	Pediatric Center of Somerset	\$4,000

Dr. Matthew Speesler
150 Tices Lane
East Brunswick, NJ 08816

Board Attorney*

The Busch Law Group LLC
450 Main Street
Metuchen, NJ 08840

\$160/hour

(1) No additional compensation

*Note: C.271 Political Contribution Disclosure Form has been received and is on file at least 10 days prior to award of contract.

17. ...Approve the following mandated plans:

- a) School Safety and Security Plan
- b) Chemical Hygiene Plan – Laboratory Safety Standards Plan of the Right-to-Know
- c) Integrated Pest Management Plan

18. ...WHEREAS, N.J.A.C **6A:23A-14.4 et seq.** permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
WHEREAS, the Milltown Board of Education wishes to deposit anticipated current year surplus into a **Tuition Reserve** account at year end, and
WHEREAS, the Milltown Board of Education has determined that up to the maximum amount allowable may be available for such purpose of transfer;
NOW THEREFORE BE IT RESOLVED by the Milltown Board of Education that it hereby authorizes the district's School Business Administrator to make such transfer after consultation with the Board, and consistent with applicable regulations.

19. ...WHEREAS, N.J.A.C **6A:23A-14.4 et seq.** permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
WHEREAS, the Milltown Board of Education wishes to deposit anticipated current year surplus into a **Capital Reserve** account at year end, and
WHEREAS, the Milltown Board of Education has determined that up to the maximum amount allowable may be available for such purpose of transfer;
NOW THEREFORE BE IT RESOLVED by the Milltown Board of Education that it hereby authorizes the district's School Business Administrator to make such transfer after consultation with the Board, and consistent with applicable regulations.

20. ...WHEREAS, N.J.A.C **6A:23A-14.4 et seq.** permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
WHEREAS, the Milltown Board of Education wishes to deposit anticipated current year surplus into a **Maintenance Reserve** account at year end, and

WHEREAS, the Milltown Board of Education has determined that up to the maximum amount allowable may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Milltown Board of Education that it hereby authorizes the district's School Business Administrator to make such transfer after consultation with the Board, and consistent with applicable regulations.

21. ...WHEREAS, N.J.A.C 6A:23A-14.4 et seq. permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Milltown Board of Education wishes to deposit anticipated current year surplus into an **Emergency Reserve** account at year end, and

WHEREAS, the Milltown Board of Education has determined that up to the maximum amount allowable may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Milltown Board of Education that it hereby authorizes the district's School Business Administrator to make such transfer after consultation with the Board, and consistent with applicable regulations.

22. ...WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and..."

WHEREAS, the Milltown Board of Education has the need to procure goods and services utilizing state contracts; and

WHEREAS, the Milltown Board of Education desires to authorize its Qualified Purchasing Agent for the 2018-2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED that the Milltown Board of Education does hereby authorize the district Qualified Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as per the list filed in the office of the Business Administrator/Board Secretary.

23. ...WHEREAS Title 18A:18A-11 provides that, "The Boards of Education, of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and..."

WHEREAS, the Milltown School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Milltown School District desires to authorize its Qualified Purchasing Agent for the 2018-2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED that the Milltown School District Board of Education does hereby authorize the district Qualified Purchasing Agent to make purchases of goods and services utilizing joint purchasing agreements.

24. ...Motion that the BOE approve the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with Board policy and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with list of such transfers, payments and travel subject to presentation and ratification at the next board meeting.

25. ...WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Milltown Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, The Milltown Board of Education established a maximum travel expenditure amount for the 2018-2019 school year of \$65,000;

NOW THEREFORE BE IT RESOLVED, The Milltown Board of Education established a maximum travel expenditure amount for the 2018-2019 school year of \$65,000.

26. ...Approve the following Cafeteria prices for the 2018-2019 school year:

Student Lunch	\$2.90
Student Premium Choice Lunch	\$3.45
Reduced Lunch	\$.40
Faculty Lunch	\$3.40
Faculty Premium Choice Lunch	\$4.10

27. ...2018-2019 Milltown School District Tax Levy

10-Jul-18	\$1,281,789.12			
10-Aug-18	1,242,789.08	AND	Debt Service	\$560,000.00
10-Sep-18	1,281,789.08			
10-Oct-18	1,281,789.08			
10-Nov-18	1,281,789.08			
10-Dec-18	1,281,789.08			
10-Jan-19	1,281,789.08			
10-Feb-19	1,281,789.08	AND	Debt Service	\$62,056.00
10-Mar-19	1,281,789.08			
10-Apr-19	1,281,789.08			
10-May-19	1,281,789.08			
10-Jun-19	1,281,789.08			
TOTAL	\$15,381,469.00	TOTAL		\$622,056.00

28. ...Approve the following tuition rates for nonresident pupils for the 2018-2019 school year, per Board policy #5118:

<u>PreK-K</u>	<u>Grades 1-5</u>	<u>Grades 6-8</u>
\$11,626	\$11,751	\$13,586

29. ...Approve Insight to provide substitute teachers, instructional aide/paraprofessional services and substitute personnel from September 1, 2018 through June 30, 2019.

30. ...Approve Tuition Contract with the Spotswood Board of Education for the 2018-2019 school year, payable in 10 monthly installments beginning September 1, 2018 through June 1, 2019 as follows:

Description	Cost Per Pupil	No. of Students	Tuition
Grades 9-12	\$14,400	264	\$3,801,600
Resource Room	--	--	\$100,000
Resource Room Adjustment 16-17	--	--	\$66,606
16-17 Tuition Adjustment	--	--	-\$335,328
Total:			\$3,632,878

31. ... Approve the following contracts for substitute nursing services for school year 2018-2019 at the per diem rate as per individual contracts:

- a. Maxim Pediatric Services
- b. Medical Staffing Services
- c. Horizon Healthcare Staffing

32. ...Approve tuition assistance for students to attend the Middlesex County Arts & Education 2018-2019 program at the cost of \$2,000 to be divided among the students attending.

33. ...Approve the following to complete various evaluations as needed:

- a) Rajeswari Muthuswamy, M.D.
 - Doctor’s office evaluations including Risk Assessments, Psychiatric, Neurological, and Psych Neurological Assessments - approximately \$550
 - Evaluations completed in school, which include classroom observations including Risk Assessments, Psychiatric, Neurological, and Psych-Neurological Assessments - approximately \$600
- b) Learning Tree Multicultural /Multilingual Evaluation and Consulting, Inc.
 - Bilingual Child Study Team Evaluations and conference translation
- c) Jesse Mintz, M.D.
 - Neurodevelopmental Evaluations - approximately \$450
- d) Susan B. Kunkel, M.S.W., D.C.S.W., L.C.S.W. of Highland Park Counseling Center
 - Counseling services and Risk Assessments - approximate cost of \$225/hour
- e) Brett DiNovi & Associates, L.L.C.
 - Provide behavioral therapy services; clinical support at \$47.50/hour and behavioral consultation at \$110/hour.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 33 .”

Finance and Facilities – Roll Call:

Christa Hannon, James Lloyd, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

C. Personnel and Management

JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 21 ”

Motion By: Christa Hannon

Seconded By: James Lloyd

1. ...Approve the hiring of the following for the 2018-2019 school year:

Name	Position	Year or Step	Effective Date
Conover, Chelsea	Teacher	BA-C1	9/1/2018
Dub, Olya	PT School Social Worker	MA-E3 (60%)	9/1/2018
Joseph, Melanie	10-Month Secretary	4	9/1/2018
Seesman, Priscilla	MS Math Teacher	BA-C1	9/1/2018
Weinstein, Arielle	Teacher	MA-F1-5	9/1/2018
Allen, Jennifer	Teacher	BA-D	9/1/2018

2. ...Approve the following adjustment for the 2018-2019 school year:

Name	Position	Year or Step	Effective Date
Rumney, Michelle	Instruct. Aide/FTE	BA-C1 (8%)	9/1/2018

3. ...Approve the following and previously approved individuals to serve in a substitute capacity for positions of Custodian, Lunch/Playground Aide, Nurse, Principal or Secretary: (**Pending CHR*)
- a) John DiNicola
 - b) Kevin Fox*
4. ...Approve the following summer workers for the period of 6/26/18 through 8/31/18. Assignment is to be custodian/maintenance helper or technology assistance. (**Pending CHR*)
- Senior Worker \$12.00/hr.
- a) Kevin Fox*
 - b) Tom Hagerty
5. ...Accept adjustment to the return date from maternity leave for Sara McGowan from 2/2019 to 9/1/2018.
6. ...Approve the county approved contract for Ms. Norma Tursi, Business Administrator/Board Secretary for the period July 1, 2018 through June 30, 2019.
7. ...Acknowledge the completion of the Board’s self-assessment evaluation of the Superintendent for 2017-2018.
8. ...Approve compensation for the Superintendent’s completed merit goals for 2017-2018 upon approval by the executive county superintendent as follows:
- Goal 1: Inclusion – Tier 3 quantitative goal
 - Goal 2: School Safety & Security – Tier 3 quantitative goal
 - Goal 3: Green Team – Tier 3 quantitative goal
 - Goal 4: Community Relations – Tier 3 qualitative goal
 - Goal 5: Peer Coaching – Tier 3 qualitative goal
9. ...Approve Dr. Stephanie Brown, Superintendent, effective July 1, 2018 to enter into a promise of employment with candidates for contracted personnel pending Board approval at the next regularly scheduled meeting.
10. ...Approve staff for \$90/day, not to exceed 3 days per administrative approval, as compensation for change of room location for the 2018-2019 school year according to the Negotiated Agreement.

11. ...Approve all teachers employed for the 2018-2019 school year for summer meetings upon administrative request. Compensation will be paid in accordance with the Negotiated Agreement at the in-service rate of \$28/hr. from July 1, 2018 through August 31, 2018.
12. ...Approve all newly hired certificated staff for the 2018-2019 school year for professional development in the Danielson teacher evaluation model through Frontline video training. Compensation according to the Negotiated Agreement at the in-service rate of \$28/hr., not to exceed 16 hrs./person.
13. ...Approve the appointment of the following stipend positions to be paid in accordance with the Negotiated Agreement and Non-Affiliated Handbook.

ESY: Aides/Paras – hourly rate based on current step in handbook	C. Mooney
Curriculum Revision: Up to 10 hrs. \$39/hr. Foundations	M. Sansone

14. ...Approve the summer work for the Child Study Team Members, Speech/Language Specialists, and teachers for the following:

Service	Rate Paid
Attendance at Evaluation Planning Meetings, Eligibility Meetings, and/or IEP Meetings; Placement Facilitation	\$28 per hour

15. ...Approve the following summer project proposals as follows:

a) Math BSIP Envisions 2.0 [#13] 10 hrs. \$39	G. Kotyuk, L. Thompson
b) Math RtI Differentiation gr. 2 [#14] 10 hrs. \$39	K. Hunt
c) Math RtI gr. 2 [#15] 10 hrs. \$39	K. Hunt
d) Math RtI Differentiation gr. 3 [#16] 10 hrs. \$39	J. Mueller
e) Special Education [#17] 10 hrs. \$39	K. Herko
f) Special Education Handbook [#18] 10 hrs. \$39	M. Chasan
g) PreK Curriculum [#19] 10 hrs. \$39	M. Sansone

16. ...Approve summer work for the following Child Study Team Members for testing, evaluations, and/or IEP development necessary during the months of July and August 2018. Rates and services listed below, not to exceed \$5,000.

Child Study Team Members:

- a) Kimberlee Murray, Social Worker
- b) Molly DeStefano, LDTC (Pending certification)
- c) Theresa Brown, Psychologist
- d) Deborah Celis, LDTC (Contracted service provider)

Speech/Language Specialist:

- a) Jennifer Harmon
- b) Christine Potter

Services	Rate Pay
Psychological Evaluation	\$250.00 Per Evaluation/Report
Educational Evaluation	\$250.00 Per Evaluation/Report
Speech/Language Evaluation	\$250.00 Per Evaluation/Report
Social Assessment	\$250.00 Per Evaluation/Report
Case Manager/IEP Document	\$85.00 Per Student/\$42.50 if shared
Development of Goals and Objectives	\$85.00 Per Student/\$42.50 if shared

17. ...Approve the following 2018-2019 QSAC team:

- | | |
|---|---------------------|
| a) Chief School Administrator | Dr. Stephanie Brown |
| b) District Administrative Staff | Alyson Nechamkin |
| c) Teacher | Kris Giglio |
| d) School Business Administrator | Norma Tursi |
| e) C&I Representative | Dr. Stephanie Brown |
| f) Local Collective Bargaining Representative | Michele Monteleone |
| g) District Board of Education Member | Bill Petscavage |

18. ...Approve the following staff for summer work for the period July, 2018 through August, 2018 at per diem rate; not to exceed 20 days.

- a) Leslie Holland
- b) Melanie Joseph
- c) Kathy Sosnowski (not to exceed 10 days)

19. ...Approve the negotiated successor agreement (to include salary guides) between the Milltown Board of Education and the Milltown Education Association beginning July 1, 2018 through June 30, 2021.

20. ...Approve a stipend of \$8,000 for Heidi Corrente and Gloria Jozefowicz for extra duties related to facilities for the 2018-2019 school year.

21...Approve the hiring of the following for the 2018-2019 school year.

Name	Position	Year or Step	Effective Date
Allen, Jennifer	Teacher	BA-D	9/1/2018

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 21 .”

Personnel and Management – Roll Call:

Christa Hannon, James Lloyd, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

D. Public Relations

Christa Hannon, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 4 .”

Motion By: James Lloyd Seconded By: Carolyn Viola

1. ...Affirm the Harassment, Intimidation and Bullying Report for the period 5/21/18 through 6/8/18.

2. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 6/11/18 through 6/22/18.

3. ...Approve the following submissions for the 2017-2018 school year:
 - a. School HIB Self-Assessment
 - b. HIB Data Collection
 - c. Student Safety Data System (formerly EVVRS)
4. ...Approve the 2018-2019 “Meeting Schedule of the Milltown Board of Education” as per the schedule below and authorize the Business Administrator/Board Secretary to publish said meetings accordingly.

Monday, July 30, 2018	Wednesday, January 2, 2019
Monday, August 27, 2018	Monday, January 28, 2019
Monday, September 24, 2018	Monday, February 25, 2019
Monday, October 8, 2018	Monday, March 18, 2019
Monday, October 22, 2018	Monday, April 15, 2019
Monday, November 5, 2018	Monday, April 29, 2019
Monday, November 19, 2018	Monday, May 20, 2019
Monday, December 10, 2018	Monday, June 24, 2019

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 4 ”

Public Relations – Roll Call:

Christa Hannon, James Lloyd, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

XI. SECOND PUBLIC COMMENT PORTION - GENERAL

- Citizen’s Name: None
- Citizen’s Comments:

XII. WRAP UP TOPICS

-Congratulations to retirees and thank you for your years of service

-Congratulations to JK and Spotswood graduates

-Happy summer to all

XIII. ADJOURNMENT

Moved By: James Lloyd Seconded By: Christa Hannon Time: 9:40 PM

Respectfully submitted,



Norma M Tursi
Board Secretary