

BOARD OF EDUCATION MEETING MINUTES

Date: Monday, November 5, 2018
Time: 7:00PM
Location: Joyce Kilmer – Media Center

I. CONVENE MEETING – PUBLIC PORTION

- A. Meeting Convened in Media Center – Time:
- B. Flag Salute
- C. Read: Open Public Meeting Act Notice
- D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world. We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

- E. Roll Call of Board Members:

Roll Call – Board Members:

James Lloyd, Dawn Milburn, Mary O’Mara, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Others Present:

Dr. Stephanie Brown- Supt., Ms. Norma Tursi-BA

Absent: JoAnne Demetrio, Christa Hannon, Jennifer Spisso

IV. ADMINISTRATIVE REPORTS

SBA’s Report

- Home instruction with Spotswood

Superintendent’s Report

- NJEA Convention 11/8 and 11/9
- Parent/Teacher Conferences 11/28 and 11/29
- American Education Week – Open house at JK and Parkview schools is taking place on 11/14

V. A. Committee Chairpersons’ Reports:

➤ **Curriculum and Instruction**

Dawn Milburn, Chairperson

- Had meeting before the board meeting
- Discussion on childcare for parent conferences
- New language to be added to Home School Policy

➤ **Finance and Facilities**

Jim Lloyd, Chairperson

- No Report

- **Grants & HIB**
Jennifer Spisso, Chairperson
-No Report
- **Negotiations**
Carl Schneider, Chairperson
-No Report
- **Personnel and Management**
JoAnne Demetrio, Chairperson
-No Report
- **Public/Professional Relations & Strategic Planning**
Christa Hannon, Chairperson
-No Report
- **Technology**
Carolyn Viola, Chairperson
-No Report
- **Bi-District**
Bill Petscavage, Chairperson
-November 12th meeting with Spotswood has been postponed

B. Liaison Reports:

- Legislation: Jim Lloyd
-Update on Legislation
- Mayor and Town Council: Christa Hannon
-No Report
- Educational Services Commission of NJ: Bill Petscavage
-No Report
- Milltown Education Foundation: JoAnne Demetrio
-Clothing Drive on November 6th 8-3 pm
- Milltown Parent/Teacher Association: Jennifer Spisso
-No Report
- School Boards Associations: Carolyn Viola
-NJSBA Convention was informative
- Spotswood Public Schools' Board of Education: Dawn Milburn
-Spotswood Board Meeting is November 6th

VI. FIRST PUBLIC COMMENT PORTION – Specific to Pending Motions.

- Citizen’s Name: None

VII. SUPERINTENDENT’S RECOMMENDATIONS:

The resolutions and motions, which follow, have been reviewed and recommended by the Superintendent of Schools, for approval by the Milltown Board of Education.

A. Curriculum and Instruction

Dawn Milburn, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Curriculum and Instruction, Number 1 ”

Motion By: James Lloyd **Seconded By:** Mary O’Mara

1. ...Approve student #48, student attending SHS, to receive home instruction for 6 hrs./wk. from 9/6/18 through 11/6/18. The hourly cost of home instruction is \$46 for a maximum payment of \$2,024 total for home instruction.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Curriculum and Instruction, Number 1 .”

Curriculum and Instruction – Roll Call:

James Lloyd, Dawn Milburn, Mary O’Mara, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

B. Finance and Facilities

Jim Lloyd, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 3 ”

Motion By: Mary O’Mara **Seconded By:** Dawn Milburn

1. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) M. Kivowitz	Practical Ideas for Making Best	Freehold, NJ	Approx. 40 Mi.; \$249/Fee
b) J. Mancuso	Use of Google Classroom	1/31/19	
c) K. Herko			

2. ...Approve the payment of the items on the Accounts Payable Bill List 11/5/18.
3. ...Approve the Payroll Bill List dated 10/30/18.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 3 .”

Finance and Facilities – Roll Call:

James Lloyd, Dawn Milburn, Mary O’Mara, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

C. Personnel and Management

JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 3 ”

Motion By: James Lloyd **Seconded By:** Carolyn Viola

1. ...Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Milltown Board of Education elected Bill Petscavage to the Representative Assembly of the Educational Services Commission of NJ for the period January 1, 2019 to December 31, 2019.
2. ...Approve the following for the 2018-2019 school year:

New Hire:			
Name	Position	Year or Step	Effective Date
Newhard, Dina	Aide/Para	1	11/12/18
Reassignment:			
Caravella, Alexandra	Instruct. Aide/FTE	BA-C1(hourly rate)	11/1/18
Questa, Elizabeth	Instruct. Aide/FTE	BA-C1 (10%)	11/1/18

3. ...Approve the following appointment for the 2018-2019 school year (no additional compensation):
 - a. William Veit – Alcohol, Tobacco and Other Drugs Expert

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 3 .”

Personnel and Management – Roll Call:

James Lloyd, Dawn Milburn, Mary O’Mara, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

D. Public Relations

Christa Hannon, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Number 1 .”

Motion By: James Lloyd **Seconded By:** Carolyn Viola

1. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 10/22/18 through 11/2/18.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Number 1”

Public Relations – Roll Call:

James Lloyd, Dawn Milburn, Mary O’Mara, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 6 No, 0 Abstentions 0

VIII. SECOND PUBLIC COMMENT PORTION - GENERAL

- Citizen’s Name: Mr. Zambrana stated that good things are happening in town, and that he will be
- Citizen’s Comments: a write in for the board of education candidacy.

IX. WRAP UP TOPICS

- Thank you to Mr. Zambrana for allowing his name to be a write in for the board of education
- Wish students, administrators and teachers a nice break for the NJEA Convention
- Congratulations for a wonderful Haunted River Walk
- Congratulations to Heather Leichtman for running in the New York Marathon

X. EXECUTIVE SESSION

Approve an Executive Session pursuant to Chapter 231, PL 1975, also known as the Open Public Meetings Act, authorizing a public body to meet in executive private session under certain limited circumstances, and said law requires the Board adopt a resolution at a public meeting before it can meet in such an executive or private session,

- A. The Milltown Board of Education hereby determines that it is necessary to meet in executive session on November 5, 2018 to discuss matters involving:

 a) Personnel

- B. That the matters discussed will be made public if and when confidentiality is no longer required.

Moved By: James Lloyd Seconded By: Carolyn Viola Time: 7:30 PM

Approve the adjournment of Executive Session:

Moved By: James Lloyd Seconded By: Carolyn Viola Time: 8:00 PM

III. MEETING REOPENED – PUBLIC PORTION

Meeting Convened in Media Center – Time: 8:00 PM

XI. ADJOURNMENT

Moved By: James Lloyd Seconded By: Dawn Milburn Time: 8:05 PM

Respectfully submitted,

A handwritten signature in blue ink that reads "Norma M. Tursi". The signature is written in a cursive style.

Norma M. Tursi
Board Secretary