

BOARD OF EDUCATION MEETING MINUTES

Date: Monday, October 22, 2018

Time: 7:00PM

Location: Joyce Kilmer – Media Center

I. CONVENE MEETING – PUBLIC PORTION

A. Meeting Convened in Media Center – Time:

B. Flag Salute

C. Read: Open Public Meeting Act Notice

D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world.

We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

E. Roll Call of Board Members:

Roll Call – Board Members:

JoAnne Demetrio, Christa Hannon, James Lloyd, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Others Present:

Dr. Stephanie Brown- Supt., Ms. Norma Tursi-BA

Absent: Dawn Milburn

II. APPROVAL OF MINUTES

Motion By: JoAnne Demetrio **Seconded By:** Carolyn Viola

September 24, 2018	Regular Session
October 8, 2018	Regular Session

Minutes – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 8 No, 0 Abstentions 0

III. ADMINISTRATIVE REPORTS

SBA’s Report

- Facilities update

Superintendent’s Report

- AEDs for field trips
- Trunk or Treat 10/28/18 at Boro park
- JK Haunted River Walk – 10/25, 10/26 & 10/27; rain date 10/28
- PV Halloween Parade – 10/31

IV. A. Committee Chairpersons' Reports:

- **Curriculum and Instruction No Report**
Dawn Milburn, Chairperson
- **Finance and Facilities No Report**
Jim Lloyd, Chairperson
- **Grants & HIB No Report**
Jennifer Spisso, Chairperson
- **Negotiations**
Carl Schneider, Chairperson
-Need to schedule a meeting with administrators
- **Personnel and Management**
JoAnne Demetrio, Chairperson
-Will meet after board meeting
- **Public/Professional Relations & Strategic Planning**
Christa Hannon, Chairperson
-Trunk or Treat
-Haunted River Walk
- **Technology**
Carolyn Viola, Chairperson
-Parent Square
- **Bi-District**
Bill Petscavage, Chairperson
-November 12th meeting with Spotswood

B. Liaison Reports:

- Legislation: Jim Lloyd
-Update on Legislation
- Mayor and Town Council: Christa Hannon
-Haunted River Walk
- Educational Services Commission of NJ: Bill Petscavage
-Update on Educational Services News
- Milltown Education Foundation: JoAnne Demetrio
-No Report
- Milltown Parent/Teacher Association: Jennifer Spisso
-Assembly on Friday after Haunted River Walk

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Curriculum and Instruction, Numbers 1 through 2.”

Curriculum and Instruction – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 8 No, 0 Abstentions 0

B. Finance and Facilities

Jim Lloyd, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 10 ”

Motion By: JoAnne Demetrio Seconded By: Jennifer Spisso

1. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) A. Scordato	Practical Co-Teaching Strategies for ELL Learners	Fairfield, NJ 12/11/18	Approx. 85 Mi.; \$259/Fee
b) A. Hellerich	Rutgers Gifted Education Conference	Somerset, NJ 11/30/18	Approx. 10 Mi.; \$189/Fee
c) J. Mueller	Intro. to Responsive Classroom	New York, NY 11/30/18	Approx. 80 Mi.; \$199/Fee
d) J. Harmon	Conference for School Based Speech Language Pathologists	Piscataway, NJ 11/29/18	Approx. 10 Mi.; \$269/Fee
e) E. Siegel	Blood Control Training	Edison, NJ 12/6/18	Approx. 15 Mi.; No Fee
f) L. Johnson	Edison Police Training Center		
g) K. DeAngelis			
h) R. Wrate			

2. ...Approve the payment of the items on the Accounts Payable Bill List 10/22/18.
3. ...Approve financial transfers.
4. ...Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Norma Tursi, Business Administrator, certify that as of August 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2, and N.J.A.C. 6A:23-2.11(a).
5. ...Pursuant to N.J.A.C. 6A:23-2.11(c)4, we certify that as of August 31, 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. ...Accept the following mini-grant from the MEF:
 - a. L. Thompson, A. Hellerich, J. Mueller – Flexible Seating \$1,679.19

7. ...Acknowledge the completion of the district’s annual Bus Drill for school year 2018-2019.
8. ...Approve the following travel requests for Board members and staff in accordance with State Office of Management and Budget (OMB) Travel Circular:

Name	Event	Location/Date	Projected Travel Expenses
a) K. Murray	Rutgers UBHC Traumatic Loss Coalitions for Youth Suicide Prevention Conf.	Piscataway, NJ 12/6/18	Approx. 20 Mi.; \$95/Fee

9. ...Accept the following mini-grants from the PTA:
 - a. J. Scott, A. Shemesh – Digital Word Work Files \$139.49
 - b. P. Lawless, L. Johnson – Marble Run Kits \$212.61
 - c. N. Agugliaro, M. Jackson – Flexible Seating \$300
 - d. K. McCarthy – Math Cash Store Inventory \$275
9. ...Accept the grant from the NJ Department of Education to support implementation of the Law Enforcement Against Drugs (L.E.A.D.) program to combat the use of drugs and alcohol in grades 1-5 in partnership with local law enforcement. The grant totals approximately \$1,775 in resource materials for the Too Good for Drugs program.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers 1 through 10 .”

Finance and Facilities – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, 8 No, 0 Abstentions 0

C. Personnel and Management

JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Number 1 ”

Motion By: Christa Hannon Seconded By: James Lloyd

1. ...Approve the hiring of the following for the 2018-2019 school year:

Name	Position	Year or Step	Effective Date
Lahr, Lisa	Lunch/Playground Aide	1	10/29/18

Pending background check.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Number 1 .”

Personnel and Management – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of **Yes, 8 No, 0 Abstentions 0**

D. Public Relations

Christa Hannon, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Number 1 .”

Motion By: JoAnne Demetrio Seconded By: Jennifer Spisso

1. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 10/8/18 through 10/19/18.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Number 1 ”

Public Relations – Roll Call:

JoAnne Demetrio, Christa Hannon, James Lloyd, Mary O’Mara, Jennifer Spisso, Carolyn Viola, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of **Yes, 8 No, 0 Abstentions 0**

VII. SECOND PUBLIC COMMENT PORTION - GENERAL

- Citizen’s Name: Mrs. Riley asked about adding clubs to Park View School. She also asked about rate increases for SACC.
- Citizen’s Name: Mr. Zambrana asked why the Haunted River Walk is one weekend and not two weekends.

VIII. WRAP UP TOPICS

-Good luck to the 8th grade for the Haunted River Walk

-Thank you to all who volunteered time and money to the Haunted River Walk

-Thank you to the PTA for the security presentation

IX. ADJOURNMENT

Moved By: JoAnne Demetrio Seconded By: Christa Hannon Time: 7:55 PM

Respectfully submitted,



Norma M. Tursi
Board Secretary