

BOARD OF EDUCATION MEETING AGENDA

Date: Monday, April 8, 2019
Time: 7:00PM
Location: Joyce Kilmer – Media Center

I. CONVENE MEETING – PUBLIC PORTION

- A. Meeting Convened in Media Center – Time:
- B. Flag Salute
- C. Read: Open Public Meeting Act Notice
- D. Read: Mission Statement:

The Milltown School District, in collaboration with family and community, is committed to academic excellence for all students. We aspire to develop confident, lifelong learners who will succeed in a diverse and changing world. We pledge equal access to a learning environment for all students and employees that supports diversity and equality regardless of race, color, religion, gender, sexual orientation, age, national origin, or disability.

- E. Roll Call of Board Members:

Roll Call – Board Members:

JoAnne Demetrio, Christa Hannon, Janice Hodgson, James Lloyd, Mary O’Mara, David Oryniak, Jennifer Spisso, Carl Schneider-V.P., Bill Petscavage-Pres.

Others Present:

Dr. Stephanie Brown- Supt., Ms. Norma Tursi-BA

II. PRESENTATION

JK STEM Lab Open House

Invention Convention
by
Matt Eckert

III. RECOGNITION

Congratulations to Mrs. Jennifer Topham, 1st Grade Teacher, and Ms. Lauren Imparato, Middle School Social Studies Teacher, for being selected the district’s Teacher/Educational Professionals of the Year for 2018-2019.

Congratulations to Krystyna Herko, Matt Eckert and Chelsea Conover for being selected staff members of the month for March 2019.

IV. APPROVAL OF MINUTES

Motion By: Seconded By:

February 25, 2019	Regular Session
February 25, 2019	Executive Session
March 18, 2019	Regular Session

Minutes – Roll Call:

JoAnne Demetrio, Christa Hannon, Janice Hodgson, James Lloyd, Mary O’Mara, David Oryniak, Jennifer Spisso, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, No, Abstentions

V. ADMINISTRATIVE REPORTS

SBA’s Report

- Budget public hearing
- Fall conference

Superintendent’s Report

- Parkview Art Fair – 5/8/19 @ PV Gym
- Bi-District Committee meeting - July

VI. A. Committee Chairpersons’ Reports:

- Curriculum and Instruction
Mary O’Mara, Chairperson
- Finance and Facilities
Jim Lloyd, Chairperson
- Grants & HIB
Jennifer Spisso, Chairperson
- Negotiations
Carl Schneider, Chairperson
- Personnel and Management
JoAnne Demetrio, Chairperson
- Public/Professional Relations & Strategic Planning
Jennifer Spisso, Chairperson
- Technology
Christa Hannon, Chairperson
- Bi-District
Bill Petscavage, Chairperson

B. Liaison Reports:

- Legislation: Jim Lloyd
- Mayor and Town Council: Christa Hannon
- Educational Services Commission of NJ: Bill Petscavage
- Milltown Education Foundation: JoAnne Demetrio
- Milltown Parent/Teacher Association: Jennifer Spisso
- School Boards Associations: Mary O’Mara
- Spotswood Public Schools’ Board of Education: Carl Schneider

VII. FIRST PUBLIC COMMENT PORTION – Specific to Pending Motions.

- Citizen’s Name:
- Citizen’s Comments:

- Citizen’s Name:
- Citizen’s Comments:

VIII. SUPERINTENDENT’S RECOMMENDATIONS:

The resolutions and motions, which follow, have been reviewed and recommended by the Superintendent of Schools, for approval by the Milltown Board of Education.

A. Curriculum and Instruction
 Mary O’Mara, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Curriculum and Instruction, Numbers 1 through 2 ”

Motion By: Seconded By:

Discussion

1. ...Approve the 2019-2020 Professional Development Plan.
2. ...Approve the following Field Trip(s) Request:

School	Field Trip Event & Destination	Date(s) & time of Field Trip	Grade/ # of Students	Teacher(s) In Charge	Who Pays? BOE and/or Families
a) Joyce Kilmer	Middlesex County College Edison, NJ	5/1/19 9:00AM-1:00PM	7 th -8 th /46 Career Awareness Elective	A. Schaechter K. Murray	\$280/BOE

8. ...Approve the following organizations to provide special education evaluation services, at approximately:
- a) ESCNJ - \$400/evaluation; \$65/hr.
 - b) Oxford Consulting Group - \$600/evaluation
 - c) Supreme Learning - \$700/evaluation
 - d) Delta T - \$500/evaluation; \$90/hr.

9. ...Approve contracted educational services and training for the 2019-2020 school year, and through the remainder of the 2018-19 school year.

- a) Cyndi Castello-Bratteson: Rutgers University, approx. \$18,000, and at \$500 per day
- b) Dr. Frank Gardella: GDK Math, approx. \$28,000, and at \$600 per day
- c) Dr. Thomas Ferry: Soar the Scores, approx. \$13,500
- d) Dr. Kathleen Rotter: Educational Consultation, approx. \$13,400, and at \$800 per day
- e) Chris Hagedorn: The Culture Piece, approx. \$3,000
- f) United Way, approx. \$2,500, and at \$500 per day
- g) Educational Services Commission of NJ: Proloquo2Go, approx. \$3,000

10. ...Educational Services Commission of New Jersey – Participation in coordinated transportation

WHEREAS, the Milltown Board of Education desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contact costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Milltown Board of Education as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

The ESCNJ will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the Milltown Board of Education will provide the ESCNJ with the following:

- a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Milltown Board of Education.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2019 and June 30, 2020.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Finance and Facilities, Numbers through .”

Finance and Facilities – Roll Call:

JoAnne Demetrio, Christa Hannon, Janice Hodgson, James Lloyd, Mary O’Mara, David Oryniak, Jennifer Spisso, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, No, Abstentions

C. Personnel and Management
JoAnne Demetrio, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Personnel and Management, Numbers 1 through 7 ”

Motion By: Seconded By:

Discussion

1. ...Approve the submission of the 2019-2023 Comprehensive Equity Plan to the Middlesex County Office of Education.
2. ...Approve Enid Weiss to act as an interim special education teacher for Melissa Kivowitz at Joyce Kilmer School.
3. ...Approve the following observation rubrics for certificated staff for school year 2018-2019:
 - a. Teachers – Danielson Teacher Evaluation Module
 - b. Principals - NJ Principal Evaluation for Professional Learning Observation Instrument
4. ...Approve the following college student to complete required observation hours:
 - a. Brittany Shapter, Rider University – observing A. Shemesh/J. Scott - Grade 1
5. ...Approve the following new hire for the 2019-2020 school year:

Name	Position	Year or Step	Effective Date
Questa, Elizabeth	Teacher	BA-1	9/1/2019

6. ...Approve the following reassignments for the 2019-2020 school year:
 - a. Aimee Francisco – Kindergarten Teacher
 - b. Krystal McConnell – Kindergarten Teacher
7. ...Approve the following summer project proposals as follows:

a) Full Day Kindergarten [#1] 10 hrs. \$39/hr.	I. Molnar, T. Hanzes, K. McConnell
b) Foundations & Kindergarten Guided Reading [#4] 4 hrs. \$39/hr.	P. Lawless, K. McConnell, T. Hanzes, I. Molnar, A. Francisco, E. Questa
c) Science – Grade 1 [#5] 5 hrs. \$39/hr.	N. Fricke-Cassalle
d) Social Studies – Grade 1 [#6] 5 hrs. \$39/hr.	J. Topham
e) Differentiated LA Tech – Grade 1 [#7] 5 hrs. \$39/hr.	J. Scott, L. Shemesh
f) Math – Grade 1 [#8] 5 hrs. \$39/hr.	S. Cantaffa
g) Special Ed. Life Skills [#9] 10 hrs. \$39/hr.	N. Agugliaro
h) ELA Honors – Grades 6-8 [#10] 10 hrs. \$39/hr.	H. Vitale, A. Schaechter, L. Beniaminson, A. Weinstein

i) SIOP, PD Sessions [#11] 5 hrs. \$135/hr.	A. Scordato
j) Buddy Program [#12] 10 hrs. \$39/hr.	R. Nehila, G. Garlatti, N. Agugliaro
k) Cross-Curricular History-Algebra [#13] 4 hrs. \$39/hr.	P. Seesman, B. DeFalco
l) Science Curriculum [#14] 10 hrs. \$39/hr.	R. Nehila, P. Seesman, M. Eckert, J. Barnes
m) Conflict Resolution [#15] 10 hrs. \$39/hr.	C. Copperthwaite
n) Boys to Men [#16] 10 hrs. \$39/hr.	C. Copperthwaite
o) Youth-in-Government [#17] 7 hrs. \$39/hr.	B. DeFalco
p) Enrichment Curriculum [#18] 10 hrs. \$39/hr.	G. Kotyuk

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Personnel and Management, Numbers through .”

Personnel and Management – Roll Call:

JoAnne Demetrio, Christa Hannon, Janice Hodgson, James Lloyd, Mary O’Mara, David Oryniak, Jennifer Spisso, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, No, Abstentions

D. Public Relations

Jennifer Spisso, Chairperson

Chairperson’s Statement: “Recommend the Motions and Resolutions as outlined in Public Relations, Numbers 1 through 2 .”

Motion By:

Seconded By:

Discussion

1. ...Affirm the Harassment, Intimidation and Bullying Report for the 2/25/19 through 3/15/19.
2. ...Acknowledge receipt of the Harassment, Intimidation and Bullying Report for the period 3/18/19 through 4/5/19.

President’s Statement: “Move to accept the Motions and Resolutions as outlined in Public Relations, Numbers through ”

Public Relations – Roll Call:

JoAnne Demetrio, Christa Hannon, Janice Hodgson, James Lloyd, Mary O’Mara, David Oryniak, Jennifer Spisso, Carl Schneider-V.P., Bill Petscavage-Pres.

Carried by a roll call vote of Yes, No, Abstentions

IX. SECOND PUBLIC COMMENT PORTION - GENERAL

- Citizen’s Name:
- Citizen’s Comments:

- Citizen’s Name:
- Citizen’s Comments:

X. WRAP UP TOPICS

XI. ADJOURNMENT

Moved By: _____ Seconded By: _____ Time: _____

Respectfully submitted,



Dr. Stephanie Brown
Superintendent of Schools