

## **Regulation**

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### Standardized Testing

#### Scheduling

Local assessments will be scheduled to avoid conflicts with the state testing calendar.

Routine daily schedules may be disrupted in order to accommodate testing schedules. Teachers will adjust their plans to allow for missed class periods due to assessment periods.

If a teacher is selected as test administrator and the teacher provides instruction for students who are not testing during the time of test administration, the teacher will be provided a substitute in order to permit the teacher to act as a test administrator.

Every effort will be made to schedule at-risk students with teacher test administrators who will be able to provide the most comfortable test environment for the student.

#### Parent Refusal to Test

According to federal regulations, the district must show a 95% participation rate on the state adopted standardized assessment. Parental decisions to opt a child out may place the district in jeopardy of meeting this requirement.

Unless otherwise provided by law, parents who express an opposition to their child participating in standardized testing will be informed that absence is the only means recognized by the NJDOE for a parent to refuse that their child participate in the state sanctioned standardized test. Parents who notify administration that they are opting their child out of the test will be tracked by the district testing coordinator and be informed that their decision is contrary to state and district policy.

- The student may remain out of school for the regular administration and make-up administration of the test according to the testing schedule for the relevant grade level. The test coordinator will provide a copy of the scheduled testing times to the parent upon request.
  - The student may return to school after the test administration session is over. Unless otherwise provided by law, a student who does return to school after the test administration is over will be recorded as late for the day.
  - The student may remain out of school for the entire scheduled testing day. Unless otherwise provided by law, a student who does remain out of school for the entire day will be recorded as an unexcused absence, unless a doctor's note is submitted.

#### Student Refusal to Test

If a student verbalizes a refusal to test or presents a physical indication of test refusal, the student will remain in the testing environment and read a predetermined district grade appropriate eBook for the remainder of the testing session. The student's parent will be notified of the refusal to test.

Upon refusal, the test section will be voided according to the state procedures for irregularity in testing procedures. The student will remain in a nontesting space during subsequent sessions of the same section of the test.

The student will be presented with additional test sections in other content areas according to the testing calendar.