

JOYCE KILMER SCHOOL

Milltown Public Schools

21 West Church Street
Milltown, New Jersey 08850-1643
732-214-2370



William G. Veit
Principal

October 5, 2017

Dear Parents and Guardians,

Please review the below drop off and pick up instructions as can be found on the school website. Thank you in advance for adhering to these important student safety measures.

When dropping off your children, we encourage you to pull past the crossing guard and the cones located directly across from the library. **The reason for this is because if cars begin to stop prior to this point in the street, the traffic begins to back up on West Church Street, and in turn, on to Main Street. Additionally, students dropped off before the crosswalk will walk across the school parking lot in order to get to the school building which is prohibited, and a serious safety concern as there are cars entering and leaving the parking lot at that time.**

After pulling up to an open area on the school side of the street (never the left of the street as we do not want students crossing the street unless using the crosswalk), let your children out of the car and immediately proceed to leave down West Church Street. **The reason for this is to again avoid the buildup of traffic along West Church Street, and to expedite the drop off process for everyone involved. Waiting with your child in the car causes major delays and can indirectly cause alternate drop off areas which is also a serious safety concern. In the event that you pull over to drop off your children on the left side of the street, be sure to have your children walk to the crossing guard near the library to cross the street. NEVER HAVE YOUR CHILD RUN ACROSS THE STREET WHEN DROPPING OFF ON THE LEFT SIDE OF WEST CHURCH STREET. We strongly encourage dropping off on the school side (right side) of West Church Street to avoid this issue.**

Please be reminded when picking up your child at the end of the school day to adhere to all motor vehicle regulations, especially avoiding double parking to await your children. Please park properly along West Church Street, our surrounding streets, or in the Library parking lot. Parking in the Joyce Kilmer faculty lot is by permit-only and is not open for student pick-up at dismissal.

Please pass this information along to anyone responsible for dropping off or picking up your children. It is important that grandparents, friends, babysitters, guardians, and anyone driving your children are aware of these procedures as they are major safety concerns for our students, and major time issues for all of those involved in the process.

Thank you,

A handwritten signature in cursive script, appearing to read "W. Veit".

Mr. Veit
Principal