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JOYCE KILMER SCHOOL

Milltown Public Schools

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August 30, 2018

Dear 8th Grade Parents and Guardians,

Welcome to the 2018 Haunted River Walk - ***Haunting throughout History!*** We are happy to begin the exciting and challenging Haunted River Walk process, and we are thrilled to announce that Mrs. Michele Monteleone will be taking on the role of Haunted River Walk Director for this year's event! Mrs. Monteleone will be the lead staff member fielding and handling questions and concerns related to all things Haunted River Walk, while also coordinating and organizing all community meetings and aspects of the event. Ms. Megan Rademacher will continue in her role as Haunted River Walk coordinator working closely with Mrs. Monteleone, the students, and the parent volunteers on their Haunted River Walk presentations. Mrs. Sue Bottiglieri will continue her role as an assistant working with all of the previously mentioned entities.

It is important to note the following when questions, or the need to address concerns arise:

1. Skit leader questions related to practices, skits, sets, set up, lighting, power, and costumes should be directed to Ms. Rademacher who will be able to address those questions.
2. Skit leader questions related to the path, skit locations, and skit spacing should be directed to Mrs. Monteleone.
3. Security personnel questions related to duty assignments, assigned locations, and security responsibilities should be directed to Mrs. Monteleone.
4. Questions related to tombstone painting day (student responsibilities related to such) and any post Haunted River Walk clean up questions should be directed to Mrs. Monteleone.
5. Questions related to overall student and parent participation responsibilities should be directed to Mrs. Monteleone.
6. Committee chairperson's such as the post party and graveyard tombstone sales questions should be directed to Mrs. Bottiglieri.

It is important to understand that Mrs. Monteleone is the sole authority on any and all of the aforementioned areas and questions, and her decisions are final.

We look forward to a fun and scary 2018 edition of the Haunted River Walk! We look forward to working with you, the students, and the various community elements involved in making this the safe, fun, and exciting event it has been for the last 15 years! We hope this outline provides you a clear understanding of where to direct your questions and concerns, and the students have a wonderful time while fundraising for their spring 2019 events including Banquet and the class trip to Camp Mason!

Thank you,

A handwritten signature in black ink that reads "W. Veit". The signature is written in a cursive, flowing style.

Mr. Veit
Principal