

**MINUTES REGULAR MEETING  
MOKENA SCHOOL DISTRICT 159 - BOARD OF EDUCATION  
MOKENA ELEMENTARY SCHOOL  
August 15, 2012**

**BOARD OF EDUCATION**

	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Patrick Markham-- President	✓	
Mr. Michael Ford- Secretary	✓	
Mr. Franceschini	✓	
Mrs. Kathy Moore	✓	Via phone
Mr. Scott Peters	✓	
Mr. Joseph Spalla	✓	

**STAFF PRESENT:**

Steve Stein, Superintendent, Chuck Vitton, Assistant Superintendent of Instruction; Mike Rolinitis, Principal; Anna Kirchner, Principal; Eric Melnyczenko, Principal; Judy Splayt, Assistant Principal; Mari Jo Hanson, Assistant Principal; Steve Hastings, Director of Technology; Ann Lewandowski, Director of Food Service; Ken Stanley, Director of Buildings and Grounds; Mary Louise Knoerzer, Board Secretary; Laurel McGowan, Victoria Albon.

**VISITORS: None**

**PRESS:** Ginger Brashinger, Southtown Star; Ryan Bray, Mokena Messenger; Luke Wilosz, Mokena Patch

**PLEDGE OF ALLEGIANCE**

Mr. Stein led the Board of Education in the Pledge of Allegiance.

**OPEN SESSION and ROLL CALL**

Mr. Markham called the Regular meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 pm on August 15, 2012.

**COMMUNICATIONS**

**PUBLIC:** None

**MTA:** None

**BOARD EDUCATION**

*Mr. Markham*, thanked the applicants for BOE opening for their time; thanked the Superintendent and administration for cutting the proposed 2012-2013 budget by one half million.

**SUPERINTENDENT REPORT**

Mr. Stein reported:

- First day of school for teachers August 16; students first day August 20
- New teacher meeting went well; thank Mr. Hastings for his help with the technology component of meeting
- No FOIA request
- Buildings are ready; the floors looked great.

**APPROVAL OF PREVIOUS MINUTES**

Mr. Franceschini moved to approve minutes for Special Meeting July 11, 2012, Regular Meeting July 18, 2012 and Closed Session, July 11, 2012; the motion was seconded by Mr. Spalla.

### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Spalla

Nays: None Abstain: None

**MOTION CARRIED 6-0**

### **APPOINTMENT OF NEW BOARD MEMBER**

Mr. Spalla made a motion, seconded by Mr. Ford, to appoint Mr. Jeff Regan to fill the vacancy on the board of Education effective immediately for the remainder of the term ending April 2013.

### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Spalla,

Nays: None Abstain: None

**MOTION CARRIED 6-0**

The Oath of Office was administered to Mr. Jeff Regan by Board President, Mr. Patrick Markham.

### **APPOINTMENT OF BOARD VICE-PRESIDENT**

Mrs. Moore made a motion, seconded by Mr. Ford, to appoint Mr. Joseph Spalla to fill the vacancy of Vice-President for the Board of Education effective immediately for the remainder of the term ending April 2013.

### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan, Mr. Spalla

Nays: None Abstain: None

**MOTION CARRIED 7-0**

## **INFORMATION REPORTS**

### **FINANCIAL REPORT**

Mr. Stein reviewed the Financial Report with the Board of Education. He noted that a significant portion of this \$916,064 is in tax revenue that was received from the county. In July 2011 we received \$139,715. This large swing is due to a change in the system that the county is using for distribution purposes. The state categorical payments received in July represents \$277,309 of the revenue that was owed to us in 2011-12, but came to us after the close of the fiscal year. These amounts have been recorded in this current fiscal year because the district accounting is done on a cash basis.

### **TREASURER REPORT**

Mr. Stein reviewed the Treasurer's Report with the Board of Education.

### **PRESENTATION OF 2012-2013 TENTATIVE BUDGET**

Mr. Stein presented the 2012-2013 Tentative Budget with the Board of Education. All members participated in discussion regarding several line items. Line item 321 and 322 were reduced to FY 12 year spend; then added \$20,000 to same line items; \$20,000 to be put into contingency for technology; Line item 396, \$30,000 was added as contingency; Line item to be added for fee reduction of \$20,000. Action to be taken later in meeting.

Mr. Stein stated:

- great efforts were made by administration to slim line the budget
- Mrs. Parente made an adjustment of \$300,000
- State aid will be coming at approximately 89% for FY 13 vs. 95% for FY 12
- Transportation funding for FY 13 does not look promising

Mrs. Moore stated concerns for no money in budget for needed repairs to property; our income is not increasing; concerned for roof and parking lot repairs.

Mr. Peters appreciates the effort for a balanced budget; but need to give what the children need to succeed in school.

### **AMEND AGENDA**

Mr. Franceschini made a motion to amend the agenda to add a Closed Session prior to Action reports; the motion was seconded by Mr. Markham. The Board was all in favor.

### **CLOSED SESSION**

At 8:02 p.m. Mr. Spalla moved to adjourn to Closed Session for matter relating to personnel to return; the motion was seconded by Mr. Franceschini. The Board was all in favor.

### **OPEN SESSION**

At 8:25 p.m. Mr. Markham made a motion to call Open Session to order. Meeting was opened by unanimous vote.

### **ACTION REPORTS**

#### **Personnel**

#### **Recommended Motion:**

Mr. Spalla moved to approve personnel recommendations 1 and 5 and 7 through 9 as presented, subject to successful background checks, drug screening and physicals. The motion was seconded by Mr. Franceschini

#### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Spalla, Mr. Peters

Nays: None

Abstain: Mr. Regan

#### **MOTION CARRIED 6-1-0**

#### **1. Classified – New Hire**

Lynette Chiaramonte	Building Aide	MES	2012-2013 School year	166 days/yr 4.25 hrs/day \$8.31 /hr
Katherine Hoerner	Building Aide	MES	2012-2013 School year	174 days/yr 4.25 hrs/day \$8.31/hr
Jami Morgan	Building Aide	MES	2012-2013 School year	174 days/yr 4.75 hrs/day \$8.31/hr
Timothy Navarra	Part-time custodian	District	2012-2013 School year	228 days/yr 4 hrs/day \$10.15/hr
Lisa Torres	Food Server	District	2012-2013 School year	166/yr 3 hrs/day \$8.31/hr

#### **2. Classified - Resignation**

Laura Vlosak	Nurse	MIS	7/29/2012
Colleen Caveney	Receptionist	District	8/17/2012

#### **3. Classified- Reassignment**

Cathy Angelo	Receptionist	MES	2012-2013 School year	5 days/wk 7 hrs/day \$8.98/hr
Debra Kurowski	Part-time Custodian	District	2012-201 School year	228 days/yr 4 hrs/day \$10.15/hr

#### **4. Certified- Leave of Absence**

Angela Hisel	Teacher	MES	August 16, 2012 upon doctor's release
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Mary Markey                      Teacher                      MJH                      August 16, 2012 upon  
doctor's release

**5. Certified- New Hire**

Marilee Lotz                      Extended      Sub-      MES                      August 16, 2012      \$149.84/day  
Teacher

**7. Classified – New Hire**

Therese Terrones	Building Aide	MIS	2012-2013 Year	School	174 days/yr \$8.31 /hr	1.5hrs/day
Mary Ann Kicmal	Building Aide	MIS	2012-2013 Year	School	174 days/yr \$8.31 /hr	1.5hrs/day
Linnea Kramer	Nurse	MIS	2012-2013 Year	School	184 days/yr \$18.81/hr	7.5 hrs/day

**8. Classified – Resignation**

Rachel Aguirre                      Bus Driver                      District                      August 18, 2012

Lisa Jungles                      Custodian                      District                      August 18, 2012

**9. Certified –New Hire**

Therese Tabor                      Extended      Sub      MJH                      August 16- October      \$149.84/day  
Teacher                      19, 2012

**DISTRICT BILLS**

**Recommended Motion:**

Mr. Ford reviewed District bills this month. Mr. Ford moved to approve the bills as presented. The motion was seconded by Mr. Peters.

**On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan, Mr.

Spalla

Nays: None

Abstain: None

**MOTION CARRIED 7-0**

**POLICY**

**Recommended Motion:**

Mr. Spalla moved to approve the following policies as presented: Policy 2:120; 2:210 E-2; 4:170; 4:170-AP 4 & 6; 5:220; 5:220 AP; 5:285; 5:285 AP; 6:50; 6:120-AP3 and E1. The motion was seconded by Mr. Franceschini.

**On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan, Mr.

Spalla

Nays: None

Abstain: None

**MOTION CARRIED 7-0**

**ADOPTION OF DISTRICT 159 TENTATIVE BUDGET**

Mr. Spalla moved that the Board of Education approve the amended tentative budget as stated by secretary:

- Reduce line item E321 to \$31, 474
- Reduce line item E322 to \$21, 579
- increase these two line items by \$10, 000 each; putting an additional \$20,000 into contingency for technology.
- Create a line item for reduction of fees by \$20,000

- Line item E398 put \$30,000 in contingency for new truck for the 2012-2013 school year and approve the Public Hearing on the budget for Wednesday, September 19, 2012, as required by State Statute. The motion was seconded by Mr. Ford.

**On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters , Mr. Regan, Mr. Spalla

Nays: None

Abstain: None

**MOTION CARRIED 7-0**

**CHANGE BOARD MEETING DATE**

**Recommended Motion:**

Mr. Franceschini moved to change the November Board meetings from November 7 and November 21, 2012 to a single meeting on November 14, 2012. The motion was seconded by Mr. Peters. The Board was all in favor.

**ITEMS FOR SEPTEMBER 5, 2012 AGENDA**

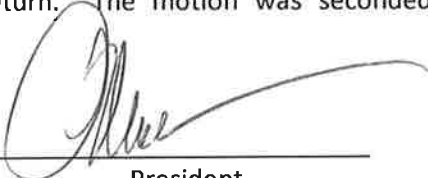
- Review of bullying policy
- Ideas to generate income
- Class size update

**FOR THE GOOD OF MOKENA**

- Mr. Peters wished the administration and all the staff a great first day and a successful year to come

**CLOSED SESSION**

At 8:45 pm Mr. Ford moved to adjourn to August 15 Regular Meeting to go Closed Session for purposes of personnel, leasing and student discipline; not to return. The motion was seconded by Mr. Franceschini. The Board adjourned by unanimous vote.



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President



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Secretary

