

**MINUTES REGULAR MEETING
MOKENA SCHOOL DISTRICT 159 - BOARD OF EDUCATION
MOKENA ELEMENTARY SCHOOL
October 16, 2013**

BOARD OF EDUCATION

| | PRESENT | ABSENT |
|-------------------------------------|----------------|---------------|
| Mrs. Danielle Didrickson- President | ✓ | |
| Mr. Jim Andresen- Vice President | ✓ | |
| Mrs. Anna Briscoe- Secretary | ✓ | |
| Mrs. Stacy Cesta | ✓ | |
| Mr. Aaron Janik | ✓ | |
| Mr. Patrick Markham | ✓ | |
| Mr. Joseph Spalla | ✓ | |

STAFF PRESENT: Dr. Omar Castillo, Superintendent; Kathleen Wilkey, Assistant Superintendent of Instruction; Eileen Parente, Director of Student Services, John Troy, Director of Business Operations & Transportation; Mike Rolinitis, Principal; Anna Kirchner, Principal; Judy Splayt, Assistant Principal; Steve Hastings, Director of Technology, Mary Louise Knoerzer, Board Secretary, Debi, Blank, Kim Rueth and Rebecca Edwards.

VISITORS: Craig Englert, Sally Bintz, Jeff Rueth, Carmen Huizenga and Christy Mullins.

PRESS: Benjamin Feldheim; Mokena Patch

PLEDGE OF ALLEGIANCE

Mrs. Didrickson, the Board of Education, Administration and audience recited the Pledge of Allegiance.

OPEN SESSION and ROLL CALL

Mrs. Didrickson called the Regular meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 pm on October 16, 2013.

COMMUNICATIONS

PUBLIC: None

BOARD EDUCATION: None

APPROVAL OF PREVIOUS MINUTES

Mr. Janik moved to approve minutes for the Regular Meeting September 25, 2013; seconded by Mr. Andresen. Board was all in favor.

AUDITOR PRESENTATION

Ms. Carmen Huizenga presented to the BOE, District 159 financial audit for the year ending June 30, 2013. Questions were asked and answered for the Board.

DISTRICT 122 WITHDRAWAL AGREEMENT

Dr. Bintz and Mr. Englert from LWASE #843 provided a summary of New Lenox District 122 Withdrawal Agreement from LWASE District 843. Questions were asked and answered for the Board. The Board of Education will vote on this agreement at the November Board meeting.

SUPERINTENDENT REPORT

Dr. Castillo updated the BOE:

- Outdoor Education Program – MIS
- Updated name tags

ASSISTANT SUPERINTENDENT REPORT

Mrs. Wilkey reported to the BOE:

- Professional Development:
Journeys Reading Program
Common Core math shifts (K-5 staff)
Benchmark Assessments Overview (6-8 staff)
- Mokena Educational Foundation October meeting update

DIRECTOR OF STUDENT SERVICES

Mrs. Parente updated the BOE on:

- ISBE Special Education Focused Monitoring- 11/19-11/22.
- Professional Development activities for many of the staff

DIRECTOR OF BUSINESS OPERATIONS & TRANSPORTATION

Mr. Troy updated the BOE on:

- Annual Life Safety for District
- Working w/LW for light vehicle maintenance/per diem
- Auditor Report – good report; minor procedures changes are in place

DIRECTOR OF TECHNOLOGY

- Interactive Projectors received; installation will be completed by December
- Technology Committee – many volunteers; 1st meeting next week

PRINCIPAL REPORTS

Mrs. Kirchner reported on behalf of MES to BOE:

- Common Core Plan time for Reading series
- Rising Star- School Improvement Plans- choosing a focus
- Attend Common Core workshop for children w/disabilities; speaker George Batsche

Mr. Rolinitis reported on behalf of MIS to BOE:

- PASS begins 10/28
- Rising Star- School Improvement Plans- choosing a focus
- Visit MIS hallways – filled with student work

Mr. Rolinitis reported on behalf of MJH to BOE:

- IMEA 8 winners—very impressive
- 7th grade Cross Country team going to State 10/19
- Pep Rally 10/18 for CC team
- Meteor Coffee 10/16 – State’s Attorney Glasgow spoke on the violence in video games
- MJH NJHS inducted 18 students- 10/15
- Mr. Rolinitis will be meeting w/local tennis coach to possibly bring program to MJHS

INFORMATION REPORTS

FINANCIAL REPORT

Mr. Troy reviewed the Financial Report with the BOE. The revenue for the month in all funds was \$5,473,431 or 28.9%. The expenditures for the month in all funds were \$1,434,139 or 7.28%.

TREASURER REPORT

Mr. Troy reviewed the Treasurer’s Report with the BOE reporting an ending balance of \$16,910,999.15.

LEVY PRESENTATION

Mr. Troy presented to BOE via PowerPoint District 159 2103 Levy:

- What is a tax levy
- Tax levy vs. tax extension

- PTELL
- Property tax: two year cycle
- Budget surplus/deficit history
- Determining the levy; CPI; property value; EAV; Funds to be levied
- Administrative Levy Recommendations
- Next Steps; approve Tentative Levy –November; Public Hearing & Final Approval-December

Questions were asked and answered for the BOE. The Board requests the Levy be closer to 4%, similar to LY vs. the 9.98% requested.

ISAT RESULTS

Mrs. Wilkey presented to the BOE via PowerPoint:

- What are the Illinois Standards
- How ISAT changed recently
- New cut scores; how we look at new data vs. old cut score trends
- New cut scores in relation to the high school PSAE
- ISAT expectations reflecting student achievement- on track for college and the work force

Questions were asked and answered for the BOE.

DELEGATE ASSEMBLY AGENDA was reviewed

BOARD APPOINTMENT TO RESEARCH ELECTRONIC BOARD PACKET

Mrs. Briscoe and Mr. Janik volunteered to research electronic Board packet programs along with Dr. Castillo and Mrs. Knoerzer.

At 8:50 pm Mrs. Didrickson motioned to break for five minutes prior to Action Requests. The board was unanimous.

At 8:56 pm the October 16, 2013 Board of Education meeting resumed.

ACTION REQUESTS

DISTRICT BILLS

Recommended Motion:

Mr. Janik reviewed District bills this month. Mr. Spalla moved to approve the bills as presented. The motion was seconded by Mrs. Cesta.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik, Mr. Markham, Mr. Spalla

Nays: None

Abstain: None

MOTION CARRIED 7-0

PERSONNEL

Mrs. Cesta moved to approved Personnel item 1-4 as presented; subject to successful background check, drug screening (if applicable) and physical; seconded by Mrs. Briscoe.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik, Mr. Markham, Mr. Spalla

Nays: None

Abstain: None

MOTION CARRIED 7-0

1. Administrative LOA

| | | | |
|------------------|-----------|-----|---------------------|
| Eric Melnyczenko | Principal | MIS | 10/16- 11/6/2013 |
|------------------|-----------|-----|---------------------|

2. Administrative- new hire

| | | | | |
|-----------------|--------------------------------|-----|------------|---------------|
| Michael Gardner | Interim Assistant Principal | MJH | 10/15/2013 | Per diem rate |
|-----------------|--------------------------------|-----|------------|---------------|

| | | | | |
|--|------------------------|-----|---|--|
| 3. Certified –LOA Melissa Chevalier | Teacher | MJH | 12/9/-4/2/2014 or upon Dr.'s release | |
| 4. Classified–Status change Steven Hay | Full time Custodian | MES | 9/30/2013 | \$10.45/hr 8hrs/day 5 dy/wk 247days/y |

CONSENT AGENDA

Recommended Motion:

Mr. Markham moved to approve Consent Agenda items VI. C 1- 4, seconded by Mr. Spalla, as presented:

The following consent agenda items were approved as follows:

1. Job Descriptions: Health Service Coordinator and Health Aide
2. Acceptance of 2013-Fiscal Audit
3. Maintenance Grant
4. Annual Administrator and Teacher Salary and Benefit Report

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik, Mr. Markham, Mr. Spalla

Nays: None

Abstain: None

MOTION CARRIED 7-0

WAIVER OF CONTRIBUTION FEES

Mr. Markham moved to waive builder contribution fees for St. Mary's new rectory located at 19626 115th Avenue. The motion was not seconded.

DELEGATE AND ALTERNATE ASSEMBLY APPOINTMENT FOR JOINT ANNUAL CONFERENCE

Mrs. Didrickson and Mrs. Briscoe volunteered for the assignment. Mr. Janik move to approved Mrs. Didrickson as the delegate for the Joint Annual Conference; Mrs. Briscoe as the alternate. The motion was seconded by Mr. Markham. The board was all in favor.

ADOPTION OF BOARD GOALS

Recommended motion:

Mr. Spalla moved that the Board of Education adopt the Board Goals as presented. The motion was seconded by Mrs. Cesta.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik, Mr. Markham, Mr. Spalla

Nays: None

Abstain: None

MOTION CARRIED 7-0

ITEMS FOR NOVEMBER MEETING

- Tentative Levy
- Student Discipline Report
- Recognition of: IMEA students and Cross Country team

GOOD OF MOKENA

- Halloween Hallow
- Mokena Concerts – 6 pm –MJHS -5th grade; Choir and Symphonic Band 7pm – MJH students
- Marching Band Competition for LW area – at LW East 10/19- 10am- 9pm
- Pumpkin contest at MES 10/29 at 6:30 pm
- Fall Fling – November 15, 2013 CD & ME – tickets available

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- Dr. Castillo thanked everyone for partaking in the “Volley for the Cure” event; also recognized the National Merit semi-finalist from LW East.

ADJOURNMENT

At 9:36 pm Mr. Janik moved to adjourn the Regular October 16, 2013 meeting to go to Closed session for purposes relating to leasing of Property; Pursuant of ILCS 5 120/2 (c)(5); to return. The motion was seconded by Mr. Andresen. The board was all in favor.

At 10:01 Mrs. Cesta motioned adjourned the Regular October 16, 2013 meeting; the motion was seconded by Mr. Janik seconded. The meeting was adjourned by unanimous vote.

Minutes Respectfully Submitted by
Mary Louise Knoerzer, Executive Secretary

President

Secretary