

**MINUTES COMMITTEE OF THE WHOLE  
MOKENA SCHOOL DISTRICT 159 - BOARD OF EDUCATION  
MOKENA ELEMENTARY SCHOOL  
October 3, 2012**

**BOARD OF EDUCATION**

	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Patrick Markham- President	✓	
Mr. Joseph Spalla – Vice President	✓	
Mr. Mike Ford– Secretary	✓	
Mr. Franceschini	✓	
Mrs. Kathy Moore		✓
Mr. Scott Peters		✓
Mr. Jeff Regan	✓	

**STAFF PRESENT:**

Steve Stein, Superintendent, Chuck Vitton, Assistant Superintendent of Instruction, Eileen Parente, Director of Student Services; Mike Rolinitis, Principal; Anna Kirchner, Principal; Judy Splayt, Asst. Principal; Eric Melnyczenko, Principal Mari Jo Hanson, Assist, Principal; Steve Hastings, Director of Technology, Ken Stanley: Director of Buildings and Grounds, Ann Lewandowski, Director of Food Services Mary Louise Knoerzer, Board Secretary, Kimberly Truffa, Erin Menozzi, Katherine Barr.

**VISITORS:** Lisa Papp, Anna Briscoe, Carrie Ivicic

**PRESS:** Ginger Brashinger, Southtown Star; Ryan Bray, Mokena Messenger; Luke Wilusz, The Patch

**PLEDGE OF ALLEGIANCE**

Mr. Markham led the Board of Education and audience in the Pledge of Allegiance.

**OPEN SESSION and ROLL CALL**

Mr. Markham called the Committee of the Whole Meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 pm on October 3, 2012.

**COMMUNICATIONS**

**Public:** None

**MTA/PTA/MEF:**

- Lisa Papp, spoke on behalf of the MEF and PTA, giving an update on the Fall Fling; the sponsors, and a general list of the auction items. The event is November 2<sup>nd</sup> at CD & Me

**Board of Education**

- Mr. Markham commented on his press article regarding maintaining a sound budget; holding tight on spend; thanked PTA and MEF for reaching out to the BOE

**SUPERINTENDENT REPORT**

Mr. Stein reported:

- Update on PERA passed 1/2010; must include student growth; all administrators, teachers be evaluated in four categories; administrators who be evaluating must complete a pre-qualification program provided by ISBE.
- Update on Senate Bill 7 passed 6/2011- established standards established requirements for filling new and vacant openings; tenure; RIF; dismissal of tenured teachers.
- Joint Committee established 12/2011. Teachers are to be regrouped by last two evaluations; PERA required this committee be established; 9/2016 is implementation date; meeting must be

- Future discussions – ESEA and NCLB-re-authorization; full implementation of Common Core(CC);and the PARCC exam
- Dr. Vitton assured the BOE the district is holding their own. With implementation of CC and PARCC which will be rigorous; technology will play a large part; training of staff and commitment of budget play a big role

Mr. Spalla inquired if our students were ready for Lincoln Way HS- positive feedback; Mr. Markham asked for a list of technology needs for the future.

Dr. Vitton presented the Summary of grants. State Grants – ELL- \$13, 672; Federal Grants- Title 1 – \$119, 825; Title II - \$52, 508 - 20% shared w/St. Mary's.

**PARENT ADVISORY/DISCIPLINE:** Mr. Stein presented:

- The Stop Walk Talk program as requested by the BOE
- He also presented Mr. Hastings, Director of Technology bullying form that was created their Survey Monkey on our system.
- Mr. Stein walked the BOE through the on-line form; also the manual form that could be printed by anyone wishing to complete a bullying form
- The BOE agreed to use the program created within and monitor the program for few months
- Internal reporting was requested

Mr. Markham thanked Mr. Hastings for his initiative and the creation of the bullying form and the reporting module.

**POLICY-** No report

**BUILDINGS AND GROUNDS/TRANSPORTATION:**

- Mr. Ford provided the revised Intergovernmental agreement between Mokena Park District and Mokena school district. All previous concerns were addressed. A final opinion by legal counsel was requested by BOE.
- Mr. Troy presented the need for a new pick-up truck for transporting material in the district and for snow plowing. A RFP will be presented next month for a Chevy truck because the majority of the fleet is Chevy vehicles. The actual RFP was provided in packet.

The BOE gave the approval to go forward with the request to bid. Action is requested at the November 14 Board meeting.

**TECHNOLOGY:** Mr. Hastings presented an update:

- There were no major hurdles to the start of the school year
- the district had 4 projectors fail since the start of school; was able to maneuver other equipment to accommodate without incurring any cost; bulb replacement is cost prohibitive given the increasing age of these projectors
- **New Backup system** – has been in place for 4 months; is working to expectations
- **Windows 7 tablet PC** - this unit was moved from a MJH math to MES 1<sup>st</sup> grade teacher
- The district purchased the Epson Brightlink projector as a standard tool in the classroom. This projector allows any whiteboard or flat white surface to be turned into an interactive space, eliminating the need for more expensive interactive smart boards. These projectors are in the junior high science teachers' rooms. Through the generosity of the PTA, MEF, and student activity funds we were able to purchase 5 of these projectors. The process of training teachers

held incorporating student growth as an evaluation factor for rating teachers; changes in teacher remediation and new tenure tracks.

### **PRINCIPAL REPORTS**

Mrs. Kirchner presented to BOE:

- Reviewed voice level system established and how it relates to STARS program as well.

Mr. Melnychenko presented to BOE:

- Re-kicked off the Rachel's Challenge program with students and staff; signed the banner this week; how it relates to Random Acts of Kindness

Mr. Rolinitis reported to BOE:

- Six students Student Council report at Village Board meeting
- Visited Lincoln School with Mr. Stein
- Rachel's Challenge chain has started
- Basketball has returned to MJH on Monday night; Poms squad performed; good attendance by students and parents; invited BOE to future games and events at MJH
- IMEA tryouts took place: Kevin Meaux, Taylor Miron, Danny Rymut and Emily Wisinski made it for Band; Caroline Heathcock made it for chorus.

### **APPROVAL OF PREVIOUS MINUTES**

Mr. Franceschini moved to approve previous minutes for Committee of the Whole September 5, 2012, Regular Meeting September 19, 2012 and Closed Session September 19, 2012; the motion was seconded by Mr. Regan. The Board was all in favor.

### **INFORMATION REPORTS**

**FINANCE: Audit Presentation** was presented by Mr. Ed McCormick. As follows:

- Reviewed the Management's discussion and analysis- opinion letter
- Clean Bill of Health; District going in right direction
- Assets exceed liabilities; Net assets increased by 597, 803 for 2012
- District governmental funds decreased by \$134,397; resulting in an end fund balance of \$12,093,386
- District's General fund decreased by \$111, 858
- District's long term obligation decreased to \$6,564,795 as a result of current year scheduled payments of debt

Mr. McCormick commended the business office for their hard work, diligence and organization the office. Mr. Troy commended their efforts also.

**Board Goals and Priorities** were presented by Mr. Troy, which were the results from previous workshops in May and June 2012. Discussion was held among the BOE. It was determined to revisit the priorities at a future Special meeting. Mr. Spalla will poll the BOE for a consensus on a future date

**CURRICULUM:** Dr. Vitton reported on:

- ISAT Scores from Spring 2012; MES making AYP in reading –no; AYP in Math – yes; MIS making AYP in Reading –no; AYP in Math – yes; MJH making AYP in reading –no; AYP in Math –no
- District making AYP in Reading – no; due to student with disabilities
- District making AYP in Math- no; due to students with disabilities
- Overall the district is not making AYP

on their use and also pursue professional development on how best to integrate them into our current curriculum.

- Mr. Hastings attended a seminar with Mrs. Lodes regarding new requirements on state reporting that the district will be required to implement. The new state reporting guidelines will require school districts to report information on individual course level detail information for every student and teacher. This new reporting requires substantial setup within our STI student information system and will also require some procedural changes in how we handle student scheduling based on the timing of state reports.
- In October, the district will be required to prepare a technology readiness assessment for the state to determine our ability to support the future electronic state testing program. This assessment involves the filing of various electronic reports with the state.

#### **LINCOLN WAY SPECIAL EDUCATION MINUTES**

Mr. Spalla made motion to table the minutes until the November Board next meeting when Mrs. Moore was present. The motion was seconded by Mr. Ford. The Board was all in favor.

**MOKENA CHAMBER OF COMMERCE REPRESENTATIVE-** Mr. Markham appointed Mr. Regan and Mr. Stein represented to the Chamber for the district.

#### **ACTION REPORTS**

##### **Consent Agenda:**

##### **Recommended Motion:**

Mr. Spalla moved to approve consent agenda items as presented. The motion was seconded by Mr. Franceschini.

##### **Personnel - Classified – New Hire**

Ieva Radimonaite	Cheerleading Sponsor	MJH	2012-2013 season	Stipend of \$2,835
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**Application for Recognition of Schools** required by Regional Office of Education  
**Addendum for 2012-2013 Parent /Student Handbook- update of the bullying policy**  
**Approval of District Audit-** records for the 2012-2013 audit are in order.

##### **Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Regan, Mr. Spalla

Nays: None

Abstain: None

**MOTION CARRIED 5-0**

#### **MOKENA PARK DISTRICT INTER-GOVERNMENTAL AGREEMENT**

##### **Recommended Motion:**

Mr. Ford recommended to approve the Inter-governmental Agreement between Mokena park District and Mokena School district 159 as proposed subject to legal review. The motion seconded by Mr. Regan.

##### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Regan, Mr. Spalla

Nays: None

Abstain: None

**MOTION CARRIED 5-0**

**ADJOURNMENT**

At 9:35 pm Mr. Spalla moved to adjourn to the Committee of the Whole meeting of October 3, 2012 to go to closed Session for purposes of personnel ; not to return; Pursuant of 5ILSC 120/2c (1). The motion was seconded by Mr. Ford. Meeting adjourned by unanimous vote.



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President



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Secretary