

**MINUTES OF REGULAR MEETING
BOARD OF EDUCATION- MOKENA SCHOOL DISTRICT 159
MOKENA ELEMENTARY SCHOOL
November 10, 2011**

BOARD OF EDUCATION

	PRESENT	ABSENT
Mr. John Troy – President	✓	
Mr. Joseph Spalla – Vice President	✓	
Mr. Patrick Markham – Secretary	✓	
Mr. Michael Ford	✓	
Mr. Mark Franceschini	✓	
Mrs. Katherine Moore		✓
Mr. Scott Peters	✓	

STAFF PRESENT:

Steve Stein, Interim Superintendent; Kirt Hendrick, Director of Business Operation; Mike Rolinitis, Principal; Nancy Chibe, Principal; Judy Splayt, Asst. Principal; Don Shaughnessy, Dean of Students; Ann Lewandowski, Director of Food Services; Steve Hastings, Director of Technology, Joyce Siska, Kim Rueth, Laurel McGowan, Michelle Matt, Tiffany English, Melissa Chevalier, Emily Leitelt, Mary Petrizzo, Margie Janes, Kim Van De Woestyne, Maureen McDonough, Lora Grabowski, Maryann Pogwist, Claire Doster, Tammy Vermeire, Erin Menozzi, Sue Isdonas, Ursula Damico, Cathy Muehler, Vickie, Miller, Cathy Lark, Toni Szostak.

VISITORS PRESENT:

Gina Zoetvelt, Kris Zabinski, Carrie Zakula, Paul Zakula, Shana Goetz, Katie Nigro, Rachel Bernardin, Andrea Dion.

PRESS

Amanda Jacobs, Mokena Messenger; Ginger Brashinger, Southtown Star; Paul Dailing, Mokena Patch

OPENING AND ROLL CALL

Mr. Troy called the Regular meeting of the Board of Education of Mokena Public School District 159 to order at 7:01 p.m. on November 10, 2011.

PLEDGE OF ALLEGIANCE

Mr. Stein led the audience in the Pledge of Allegiance along with the winners of Star Quality Program.

EDUCATIONAL SHOWCASE

Mrs. Splayt presented to the Board of Education the winners of Star Quality Program for the months of October and November. She also explained in detail the components of the program and how it relates to behavior, provides positive incentive and builds good character. This program encourages all staff participation. Winners present were: Kara Zabinski, Bella Omos, Cody Novack, Brianna Poplin, Allison Gutkowski, Lucy Cameron, Micaela Bernardin, Patrick McBride, Derek Linko, Olivia Kavaliunas, Michael Kuehl, Amy Bushel and Matthew Putzler.

COMMUNICATIONS

Public

Gina Zoetvelt, a resident and B & G committee member, provided the BOE a handout regarding insurance trends in the workplace; asking Board to take serious consideration of these salary studies when negotiating teacher contract

Mrs. Pajeau, a resident, mother and teacher, understands the plight of district; teaching is a vocation asking the BOE to give the teachers a fair salary and fair contract.

MTA

Craig Martinus spoke on behalf of the 93 teachers and professionals, gave a presentation outlining the negotiation process; the MTA is asking that the BOE to come to the table in the next two negotiations meeting with a fair contract offer.

Board of Education –No comment

SUPERINTENDENT REPORT

Dr. Brad Katzmann “Do the Griff” – presented a donation along with Angela Earnst who organized the race; to the school district a monetary donation of \$1400 and thanked the District for their participation.

APPROVAL OF PREVIOUS MINUTES

Mr. Spalla moved, seconded by M. Ford to approve the following previous meeting minutes: Regular Meeting, October 13, 2011, Special Meeting, October 27, 2011, Closed Session, October 7, 2011, Closed Session, October 13, 2011 and Closed Session 1 & 2 October 27, 2011..

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy

Nays: None Abstain: None

MOTION CARRIED 6-0

INFORMATION REPORTS

FINANCIAL REPORT

Mr. Hendrick reviewed the Financial report with the Board of Education; the district is according to budget.

TREASURER REPORT

Mr. Hendrick reviewed the Treasurer’s report with the Board of Education.

LINCOLN WAY SPECIAL EDUCATION MINUTES

Mr. Markham reviewed the important points:

- MIS building usage was discussed during the meeting

BUILDINGS AND GROUNDS PRESENTATION

Mr. Stein gave an abbreviated presentation of the Powerpoint regarding MIS; possible closure; student demographics; trends; programs affected. Questions were asked by the Board and answered by Mr. Stein.

STRATPLAN UPDATE

This program allows the district to make better financial predictions. Mr. Stein recommends that we create a new base model for more accurate predictions. Mr. Stein is recommending the Board enter into this agreement; the costs are justified.

COMMITTEE REPORTS

- **Finance-** Chairman Peters discussed the levy process. The committee will be presenting the levy at the next December Board meeting. It is difficult because we are working on the levy before we know what the needs are of the district.
 - Three year plan – No movement on this at this point
 - StratPlan – Is very important to this committee
 - Contract – Will have an incredible impact
- **Policy-**Chairman Markham reported the committee met prior to Board meeting;
 - Looking into the possibilities of purchasing policies and developing better safeguards
 - Will have some first reading ready for the next month

- **Building & Grounds/Transportation-** Chairman Ford reported the committee next meeting is December 1st.
 - need to be prepared for the public
 - intend to have a public meeting late December or Early January
- **Parent Advisory-** Chairman Spalla and the committee
 - Reviewed the current MJHS discipline for the first quarter
 - New MJHS referral form
 - Reciprocal agreement with police
 - Next Meeting February 2nd
- **Curriculum** – Chairman Troy and Dr. Vitton are working on:
 - the Kindergarten and early start impacts
 - Need to have feedback by March due to personnel recommendations
 - There is some concern that timelines may not work
 - Additional scope: New Technology and curricular impact
- **Technology-** Chairman Spalla and the committee;
 - Discussed of committee; need to coordinate with the curriculum committee
 - Work with Dr. Vitton and Mr. Hastings to develop a long range plan
 - Looked at the web sites to make them all have a similar look and feel
 - Recording the meetings is still in progress

SCHOOL IMPROVEMENT PLANS

Each school administrator gave an overview of their SIP goals. Questions were asked by the Board and answered.

ENROLLMENT UPDATE

Mr. Stein reviewed with the Board the official enrollment of the District; 1,809 students. This reflects a net loss of 138 students from last year.

ANNUAL STATEMENT OF FINANCIAL AFFAIRS

Mr. Hendrick reviewed the Annual Statement of Financial Affairs with the Board of Education information be posted on our web site and the Southtown Star newspaper.

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND RESOLUTION

Mr. Hendrick reviewed with the Board of Education this fund and asking the Board approve to continue to invest in this fund.

ACTION REQUESTS

PERSONNEL

Recommended Motion:

Mr. Peters moved to approve personnel recommendations 1 through 4 as presented, subject to successful background check, drug screening (if applicable) and physical". The motion was seconded by Mr. Spalla.

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy,

Nays: None Abstain: None

MOTION CARRIED 6-0

1. Certified- New Hire

Kwiatkoski, Allison Psychologist District November 28, 2011

Lane 6, Step F
Salary Pending
Negotiations

2. Certified – Leave of Absence

Truffa, Km	Teacher	MJH	10/18/2011 Thru 11/28/2011 (upon doctor's release)	Medical Leave
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3. Classified– Resignation

Schuler, Anna	Food Server	Food Service	October 25, 2011
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4. Classified –New Hire

Walsberg, Mary	Food Server	Food Service	October 17, 2011	\$8.31/hr 3hrs/day/166/yr
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DISTRICT BILLS

Recommended Motion:

Mr. Spalla reviewed District bills this month. Mr. Spalla moved to approve the bills as presented. The motion was seconded by Mr. Franceschini.

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy,
Nays: None Abstain: None

MOTION CARRIED 6-0

JOB DESCRIPTION- DEAN OF STUDENTS

Recommended Motion:

Mr. Spalla moved to approve the updated job description for Dean of Students as presented. The motion was seconded by Mr. Franceschini.

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy,
Nays: None Abstain: None

MOTION CARRIED 6-0

STRATPLAN APPROVAL

Recommended Motion:

Mr. Ford moved to approve the purchase of the StratPlan software update for 2011-2012 school year for \$8,000 as presented. The motion was seconded by Mr. Spalla.

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy,
Nays: None Abstain: None

MOTION CARRIED 6-0

AMENDED ASSIGNMENTS OF CURRICULUM COMMITTEE

Recommended Motion:

Mr. Troy moved to approve the Curriculum Committee amended assignments as presented. The motion was seconded by Mr. Spalla.

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy,
Nays: None Abstain: None

MOTION CARRIED 6-0

2011 TENTATIVE CERTIFICATE OF TAX LEVY

Recommended Motion:

Mr. Peters moved to have the Board approve the 2011 Tentative Tax Levy as shown in Exhibit A. The motion was seconded by Mr. Franceschini.

On Roll Call

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mr. Peters, Mr. Spalla, Mr. Troy,
Nays: None Abstain: None

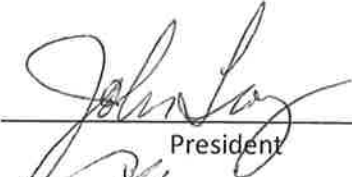
MOTION CARRIED 6-0

ITEMS FOR DECEMBER 8, 2011 AGENDA

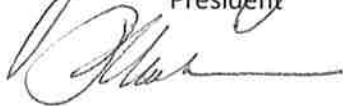
- Tax Levy
- Policy First Readings
- Update of buildings and Grounds

CLOSED SESSION

At 9:39 p.m. Mr. Troy moved to adjourn to Closed Session for purposes of personnel and negotiations; not to return. The motion was seconded by Mr. Ford. The meeting was adjourned by unanimous vote.



President



Secretary