

**MINUTES REGULAR MEETING  
MOKENA SCHOOL DISTRICT 159 - BOARD OF EDUCATION  
MOKENA ELEMENTARY SCHOOL  
April 17, 2013**

**BOARD OF EDUCATION**

	PRESENT	ABSENT
Mr. Patrick Markham- President	✓	
Mr. Joe Spalla- Vice President	✓	
Mr. Michael Ford- Secretary	✓	
Mr. Franceschini	✓	
Mrs. Kathy Moore	✓	Via phone
Mr. Scott Peters	✓	
Mr. Regan	✓	

**STAFF PRESENT:**

Steve Stein, Superintendent; Chuck Vitton, Assistant Superintendent of Instruction; Eileen Parente, Director of Student Services, John Troy, Director of Business Operations; Mike Rolinitis, principal; Anna Kirchner, Principal; Eric Melnyczenko, Principal; Judy Splayt, Assistant Principal; Steve Hastings, Director of Technology, Ken Stanley, Director of Buildings and Grounds; Mary Louise Knoerzer, Board Secretary, Debi Blank, Kim Rueth, Laurel McGowan.

**VISITORS:** Omar Castillo, Katherine O'Neil, Jim Romanek, Duane Smith, Mary Beth Windberg, Danielle Didrickson, Dennis Bagdon, Bob and Madeline Kral, Jim Andresen, Anna Briscoe

**PRESS:** Ginger Brashinger, Southtown Star; Ryan Bray, Mokena Messenger

**PLEDGE OF ALLEGIANCE**

Mr. Markham led the Board of Education and audience in the Pledge of Allegiance.

**OPEN SESSION and ROLL CALL**

Mr. Markham called the Regular meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 pm on March 20, 2013.

**COMMUNICATIONS**

**PUBLIC:** None

**MTA:** None

**PTA:** None

**BOARD EDUCATION:** None

**SUPERINTENDENT REPORT** Mr. Stein reported to BOE:

- No FOIA request
- Introduced Mr. Romanek, Executive Director of Mokena Park District presented to the District, Resolution No. 13-2 in appreciation for use of Facilities for Park District Programs along with Duane Smith (Athletic Director), Mary Beth Windberg (Superintendent Of Recreation) and Dennis Bagdon (Board president).
- Duane Smith made a special presentation to Diane Aguayo for her assistance with scheduling and of building use.

Mrs. Parente introduced new staff of Special Education department to BOE; will be approved under Personnel later in the meeting.

**PRINCIPAL REPORTS**

Mrs. Kirchner reported to BOE:

- Covered Danielson Framework with teachers during extended day

- Enrichment testing

Mr. Melnyzenko reported to the BOE:

- Covered Danielson Framework with teachers during extended day
- MIS reached their \$10,000 goal for Fundraiser for St. Jude's ; volunteer teachers as human sundaes will be Friday 4/19

Mr. Rolinitis reported to BOE:

- Student, Jim DiFiore missed qualifying for National Geography Bee by one point.
- Shared the article in the Southtown regarding our super volunteer, Laurie Connelly who is an active member of our MPS Music Boosters
- Shared an article from the Mokena Messenger regarding Justas V., former student and his artwork at LW East.
- Busy month for MJH; Washington DC trip- 49 students; Choir Trip; Graduation May 28, 2013- 7 pm- LW East Auditorium; 5 tickets per family.

#### **APPROVAL OF PREVIOUS MINUTES**

Mr. Ford moved to approve minutes for Regular Meeting March 6 and 20, 2013 and Closed Session March 20, 2013, seconded by Mr. Franceschini and Mr. Regan. The Board was all in favor.

#### **INFORMATION REPORTS**

##### **FINANCIAL REPORT**

The revenue for the month in all funds was \$392,020 or 2.9 % of budgeted revenues. The expenditures for the month in all funds were \$1,372,210 or 7.37% of the budgeted expenditures.

##### **TREASURER REPORT**

Mr. Troy reviewed the Treasurer's Report with the BOE reporting an ending balance of \$8,717,374.01. The District will receive tax payments in late May and June.

##### **STUDENT ACTIVITY REPORTS**

Mr. Troy reviewed the quarterly Student Activity Report. He will be re-aligning some accounts and update guidelines for student activity reports.

##### **STUDENT TUITION FOR 2013-14**

The figures for FY14 will be:

Per capita charge: \$6, 984.38 is the base; Annual tuition at 110% is \$7, 682.82; monthly tuition payment is \$853.65 for 9 payments.

Mr. Markham requested Mr. Troy to analyze the cost to bring back full-day kindergarten program.

##### **2012 TAX EXTENSION**

We received the completed 2012 Mokena School District Tax Extension from the Will County Clerk's Office. For 2012, the Equalized Assessed Value (EAV) for the property in the District is \$565,025,263. This is \$30,308,084, or 5%, decrease from the 2011 EAV of \$595,333,347. The overall tax rate is 2.6694 compared to last year's 2.4452.

##### **SUMMER HOURS**

Mr. Stein presented district Summer hours to BOE. Monday thru Thursday 7 am to 4 or 4:30 pm. The District will be closed on Fridays.

## **CLOSED SESSION**

At 7:38 pm Mr. Spalla moved to adjourn to Closed Session for reasons of Personnel; Pursuant of 5ILCS 120/2(c)(1); to return. Mr. Peters seconded the motion. The meeting was adjourned by unanimous vote.

At 8:10 pm the Board of Education returned to Open Session.

## **ACTION REPORTS**

### **DISTRICT BILLS**

#### **Recommended Motion:**

Mr. Franceschini reviewed District bills this month. Mr. Franceschini moved to approve the bills as presented. The motion was seconded by Mr. Spalla.

#### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan, Mr. Spalla

Nays: None

Abstain: None

**MOTION CARRIED 7-0**

### **AUDITOR RECOMMENDATION**

#### **Recommended Motion:**

Mr. Spalla moved that the firm Smith, Koelling, Dykstra & Ohm be awarded a three year auditing services bid for a cost of \$21,000 in year one, \$22,000 in year two, and \$22,500 in year three. The motion was seconded by Mr. Franceschini.

#### **On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan, Mr. Spalla

Nays: None

Abstain: None

**MOTION CARRIED 7-0**

### **CONSENT AGENDA**

#### **Recommended Motion:**

Mr. Spalla moved to approve Consent Agenda items 1 through 4, seconded by Mr. Franceschini, as presented:

The following consent agenda items were approved as follows:

1. Bus Leasing from Midwest Transit
2. Classified Handbook - addendum
3. Summer Help- Temporary Custodians
4. Policies :
  - a. 6:60 Curriculum Content
  - b. 6:60-AP – Comprehensive Health Education Program
  - c. 6:60-E – Notice to Parents of Students Enrolled in Family Life and Sex Education Classes
  - d. 6:140 – AP Education of Homeless Children
  - e. 6:170 Title I Programs
  - f. 6:170-API- Checklist for Development, Implementation and Maintenance Of Parent Involvement
  - g. 6:170-AP2- Notice to Parents Required to NCLB
  - h. 6:170- AP3- NCLB Checklist
  - i. 6:170-API, EI- District Level Parent Involvement Compact
  - j. 6:170- AP1, E2- School Level Parent Involvement Compact
  - k. 6:280-AP- Evaluating and Reporting Student Achievement
  - l. 4:110- Transportation

- m. 4:110-AP1- School bus Accident Checklist
- n. 4:110- AP2-Bus Driver Communication Devices; pre-trip and post-trip and Inspections; and Driver Comments

**On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan, Mr. Spalla  
Nays: None  
Abstain: None

**MOTION CARRIED 7-0**

**PERSONNEL**

Mr. Peters moved to approved Personnel items 1-3 and 5 as presented; subject to background check and physical as presented. The motion was seconded by Mr. Ford and Mrs. Moore.

**On Roll Call**

Ayes: Mr. Ford, Mr. Franceschini, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Regan  
Nays: None  
Abstain: Mr. Spalla

**MOTION CARRIED 6-0 -1**

**1. Certified– New Hire**

Christine Grzybowski	Speech/Language Pathologist	MESH	2013-2014 school year	Step H, Lane 4 \$49,510
Laura Henly	School Psychologist	DO/MES	2013-2014 school year	Step A, Lane 6 \$43, 123
Daniel Raftery	School Social Worker	DO/MES	2013-2014 school year	Step A, Lane 6 \$43,123
Michele Spencer	Early Childhood Teacher	MES	2013-2014 school year	Step K, Lane 4 \$54, 100
Stacie Soroka	School Social Worker	DO/MES	2013-2014 school year	Step L, Lane 6 \$59,692
Katherine O'Neil	Early Start Preschool Teacher	MES	2013-2014 school year	Step C, Lane 3 \$41, 263

**2. Classified – New Hire**

Mary Therese Hedinski	Sub Food Server	DO	3/21/2013	\$8.31/hr
Maria Lopez	Food Server	DO	4/8/2013	\$8.31/hr 5 days/wk hrs/day
James M. McClain II	Sub Food Server	DO	3/25/2013	\$8.31/hr
Paulette Kowalski	SPED Para-professional	MES	2013-14 school year	\$11.85/hr 7 hrs/day 5 days/wk 174/yr
Michelle Jennings	SPED Para-professional	MES	2013-14 school year	\$11.00/hr 7 hrs/day 5 days/wk 174/yr
Savannah Jenkins	SPED Para-professional	MIS	2013-14 school year	\$15.04/hr 7 hrs/day 5 days/wk 174/yr
Donna Versatto	SPED Para-professional	MIS	2013-14 school year	\$14.60/hr 7 hrs/day 5 days/wk 174/yr

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Deborah Gustin	SPED Para-professional	MJH	2013-14 school year	\$18.73/hr 7 hrs/day 5 days/wk 174/yr
Jennifer Bum	SPED Para-professional	MES	2013-14 school year	\$12.58/hr 7 hrs/day 5 days/wk 174/yr
Heather Stremlau	SPED Para-professional	MIS	2013-14 school year	\$18.18/hr 7 hrs/day 5 days/wk 174/yr
Tracy Tervin	SPED Para-professional	MJH	2013-14 school year	\$11.00/hr 7 hrs/day 5 days/wk 174/yr
Kathy Hoerner	SPED Para-professional	MES	2013-14 school year	\$11.00/hr 7 hrs/day 5 days/wk 174/yr
Sandy Simester	SPED Para-professional	MES	2013-14 school year	\$11.17/hr 7 hrs/day 5 days/wk 174/yr
Sandy La Mantia	SPED Para-professional	MES	2013-14 school year	\$11.00/hr 3.5 hrs/day 5 days/wk 168/yr
Laura Phelps	SPED Para-professional	MJH	2013-14 school year	\$11.00/hr 7 hrs/day 5 days/wk 174/yr

**3. Administrators and Non-certified Staff increases for 2013-2014**

Administrators and Non-certified Staff	Effective 2013 - 2014 school year	2.5% salary pool increase
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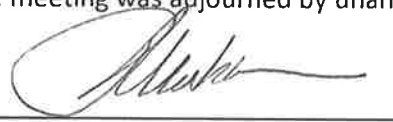
**5. Administrative – Resignation**

Dr. Charles Vitton	Assistant Superintendent Of Instruction	DO	6/30/2013
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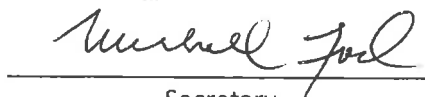
No motion was made for Personnel Item 4: "Director of Business increase for 2013-2014".

**ADJOURNMENT**

At 8:15 pm Mr. Spalla moved to adjourn to Closed Session for reasons of Student discipline; Pursuant of 5ILCS 120/2(c)(9); Mr. Regan seconded the motion. The meeting was adjourned by unanimous vote.



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President



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Secretary

