

**MINUTES OF SPECIAL MEETING  
BOARD OF EDUCATION- MOKENA SCHOOL DISTRICT 159  
MOKENA ELEMENTARY SCHOOL  
July 14, 2011**

**BOARD OF EDUCATION**

	<b>PRESENT</b>	<b>ABSENT</b>
Mr. John Troy – President	✓	
Mr. Joseph Spalla – Vice President	✓	
Mr. Frank Ventura – Secretary	✓	
Mr. Michael Ford	✓	
Mr. Patrick Markham	✓	
Mrs. Katherine Moore	✓	Arriving at 8:15
Mr. Scott Peters	✓	

**STAFF PRESENT:**

Karen Perry, Superintendent; Chuck Vitton, Assistant Superintendent of Instruction; Steve Stein, Principal; Judy Splayt, Asst. Principal; Chris Clavenna, Asst. Principal; Ann Lewandowski, Director of Food Services, Mary Louise Knoerzer, Board Secretary.

**VISITORS PRESENT:**

Mark Franceschini, Susan Stratton-Mc Jimpsey, Jennifer Thomas, Tammy Vermeire, Dottie Campo John Kroen, Eric Jeple, Chris Davidson, Jenny Daley.

**PRESS**

Amanda Jacobs, Mokena Messenger; Paul Dailing, Mokena Patch

**OPENING AND ROLL CALL**

Mr. Troy called the Special Meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 p.m. on July 14, 2011.

**PLEDGE OF ALLEGIANCE**

Mrs. Perry led the audience in the Pledge of Allegiance.

**COMMUNICATIONS**

**Public**

Mr. Kroen, resident of Mokena, spoke on behalf of extra curricular activities; he manages a girl's travel Basketball team; willing to run a similar program for Mokena students; he thanked for the Board for their time and consideration.

**MTA- none**

**Superintendent**

Mrs. Perry gave initial enrollment figures for MPS; commented on the District financial position.

**Board of Education** – Mr. Ventura corrected Mr. Troy on the points of order for the meeting; Mr. Troy has reviewed the *Book of Roberts Rule*; Mr. Troy asked the Board to use common sense and to respect each other.

**INFORMATION REPORTS**

**COMMITTEE ASSIGNMENTS/APPOINTMENTS REPORTS**

Mr. Troy gave a brief overview of MPS 159 established committees and their members.

**EXTRA CURRICULAR**

Mrs. Clavenna presented information to the Board regarding the pursuit of extra curricular for the Mokena Junior High. The District needs someone to spearhead a "Booster Club". No volunteers as of

yet, therefore the possibility for Fall programs looks dismal. Mrs. Clavenna then asked Scott Peters to discuss the Lemont Warrior Booster Club to give some input on what their school did when extra-curriculars were dropped from their District. Discussion was had among the Board. Some programs may be retained as "pay to play", i.e. Outdoor Ed. The district will continue to pursue the possibilities.

**TRANSPORTATION FEES**

Mrs. Perry presented some information regarding the newly established transportation fees. Questions were asked of the Board; further information will be provided. Additional discussion was tabled by Mr. Peters.

**BOARD GOALS**

Mrs. Moore asked the Board to consider working with IASB to established Board Goals for District 159 with the assistance Mr. Jeffrey Cohen. September and October dates were to be considered.

**BOARD POLICY**

Mr. Troy apologized to the Board for violating Policy 2:160; Mrs. Perry apologized to the Board for violating Policy 4:60.

**CLOSED SESSION**

At 8:15 p.m., Mr. Spalla motioned to go into Closed Session for matters relating to personnel to return. The motion was seconded by Mr. Ford. Closed Session was opened by unanimous vote.

**OPEN SESSION**

At 9:29 p.m. Mr. Troy called Open Session to order; Meeting opened by unanimous vote.

**ACTION REQUESTS**

**COMMITTEE ASSIGNMENTS/APPOINTMENTS**

Attached are MPS 159 established committees and their members with tentative assignments as presented by Board President Mr. Troy.

**Recommended Motion:**

Mr. Markham made a motion to accept the amended committee scopes and tentative assignments as presented. The motion was seconded by Mr. Ford.

**On Roll Call**

Ayes: Mr. Ford, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Spalla, Mr. Troy

Nays: Mr. Ventura

Abstain: None

**MOTION CARRIED 6-1**

**PERSONNEL**

Mr. Ventura made a motion to amend the Personnel Report eliminating the hiring a Business manager at this time. The motion was seconded by Mr. Peters. The Board was unanimous .

**1. Administrative - Resignation**

Germany, Barbara      Business Manager      District      June 30 ,2011

**2. Administrative - New Hire**

Chibe, Dr. Nancy      Interim Principal      MIS      2011-2012      120 days/  
\$60,000 Salary

**3. Certified – New Hire**

Nunez, Magdalena      SI Teacher      MIS      2011-2012      Lane 2/Step C  
Salary Pending  
Negotiations

**4. Classified – Resignation**

Janky, Kym	Administrative Secretary	MIS	June 30, 2011
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**5. Classified- Reassignment**

Wikstrom, Belinda	Administrative Secretary	MIS	July 1, 2011	260 days/year 7.5 hrs/day \$15.96/hour
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**6. Classified- New Hire**

Cassidy, Molly	School Nurse	MES/ MIS	2011-2012	184 days/yr 7.5 hours/day \$22.00/hour
Pinkul, Joseph	Technical Support	District	2011-2012	200 days /year 7 hours/day \$14/hour
Ulrich, Rita	Attendance Secretary	MIS	2011-2012	200 days/ year 7.5 hours/day 10.57/ hour

**Recommended Motion:**

Mr. Ventura moved to approve the amended personnel recommendations 1 through 6 as presented, subject to successful background check, drug screening (if applicable) and physical. The motion was seconded by Mrs. Moore.

**On Roll Call**

Ayes: Mr. Ford, Mr. Markham, Mrs. Moore, Mr. Peters, Mr. Spalla, Mr. Troy, Mr. Ventura

Nays: None

Abstain: None

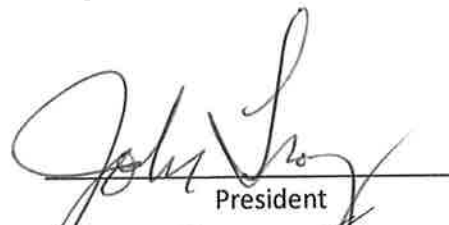
**MOTION CARRIED 7-0**

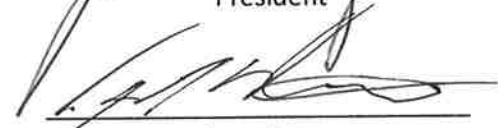
**ITEMS FOR AUGUST 11, 2011 AGENDA**

- Flexible spending accounts for all staff
- Attorney presentation by Scariano, Himes and Petrarca (SH &P); and current attorneys
- Parent Student Handbook
- District 843 Budget
- Extra curricular

**CLOSED SESSION**

At 9:50 p.m. Mr. Spalla moved to adjourn, seconded by Mr. Peters the July 14, 2011 Special meeting to adjourn to Closed Session for purposes of personnel and negotiations; not to return. Meeting adjourned by unanimous vote.

  
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President

  
\_\_\_\_\_  
Secretary

The Mokena District School Board has established six committees, whose members take upon duties as specifically assigned by the Board to study, propose and review topics fitting into their area of responsibility. The Six committees are: Parent teacher Advisory/Behaviorial Interventions, Policy, Finance, Building-Grounds-Transportation, Curriculum, and Technology. The committees make recommendations that come before the entire School Board for action.

### Committee Scope & Tentative Assignments

1. The Parent Teacher Advisory Committee assists in the development of student discipline policy and procedure. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.

1a. The Behavioral Interventions Committee coordinated by the Executive Director of the Special Education Cooperative, develops, implements, and monitors procedures for using behavioral interventions in accordance with Board Policy 7:230, Misconduct by Students with Disabilities. Committee reports and recommendations are made to the School Board as requested by the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Intervention Committee.

#### Initial Assignment:

- a. This committee shall review the District's current student discipline policies and procedures (including Misconduct by students with Disabilities) and make a recommendation to the Board for any revisions thereto.

#### Board Member:

Joe Spalla (Chair)	spallaj@mokena.org
Rosalie Leitelt	lieteltr@mokena159.org
Tiffinee Garcia	tiffers13@comcast.net
Mark Doran	dornies@sbcglobal.net
Pamela DeGregorio	pamstreasures@comcast.net

2. The Finance Committee is responsible for overseeing the development of the district's budget, monitoring the budget during the school year, recommending capital project financial options, and establishing prudent fiscal procedures that will allow the school district to make the most efficient use of its funds.

Initial Assignment:

- a. Budget: In conjunction with the administration conduct a review and study of the 2011/2012 school budget and make a recommendation to the Board for revisions and/or adoption of same.
- b. Three Year Plan: Continue the work started on the Three year plan. Review and study the current plan and revise as appropriate and make a recommendation to the Board for adoption.
- c. Tax Levy: Work with the administration on the next Tax Levy and make a recommendation to the Board for adoption.

Board Members:

Scott Peters- Chair  
Patrick Markham

peters@mokena159.org  
markhamp@mokena159.org

Community Members:

Jack McDermott  
Sam Cassello  
Mark Berardelli  
Chuck Lief  
Mark Kowal

markberardelli@comcast.net  
chux58@yahoo.com  
mkkowal@sbcglobal.net

3. The Building Grounds and Transportation Committee of the reviews procedures, plans and projects in the areas of Building and Maintenance and Transportation (including food service). All construction and renovation projects fall under this committee's domain.

Initial Assignment:

- a. MIS: Review and study the current enrollment and present uses of our school buildings and make a projection on our future enrollment and necessary uses of our school buildings. Make a recommendation to the Board as to whether the Mokena Intermediate School should close. It is envision that this committee will hold meetings to involve the public and community in this endeavor.
- b. Review the current transportation and custodian operational needs of the District and make a recommendation to the Board for and needed revisions thereto.
- c. Conduct a review of all the District's buildings and grounds and determine what infrastructure needs repair and/or improvement. Prepare a list of the same and prioritize it as to short term/long term as well as urgency. Present the findings to the Board.

Board Members:

Mike Ford (Chair)  
Joe Spalla  
Patrick Markham

fordm@mokena159.org  
spallaj@mokena159.org  
markhamp@mokena159.org

Community Members:

Cathy Erickson  
Regina Zoetvelt  
Jennifer Fitzpatrick  
Suzanne Gillund

ekathy95@yahoo.com  
rzoetvelt@sbcglobal.net  
jenmusic1@sbcglobal.net  
sgillund@sbcglobal.net

4. The Policy Committee has the responsibility of reviewing current policy, establishing new policy and creating procedures for carrying out certain policies. The committee looks at policies including but not limited to the areas of board procedures, programs, pupils, administrative employees, professional employees, classified employees, finances, property, and operations.

Initial Assignment:

- a. Review outstanding policy change recommendations by the IASB and make a recommendation to the Board for revising our policy as a result.
- b. Review current purchasing procedure and make a recommendation to the board for revising our policy as a result
- c. Review current procedure with respect to financial reports provided to the board and make a recommendation to the Board for revising our policy as a result.
- d. Make a recommendation to the Board for any recommended changes to our policy as a result of the organizational changes implemented.

#### Board Members

Patrick Markham (Chair)  
Mike Ford  
John Troy

markahmp@mokena159.org  
fordm@mokena159.org  
troyj@mokena159.org

#### Community Members

Aaron Janik

aaron.janik403@gmail.com

5. The Curriculum Committee studies, reviews, and makes recommendations falling within the area of school curriculum.

Proposed Initial Assignment:

To be determined

Board Members

John Troy (Chair)

Kathy Moore

troyj@mokena159.org

moorek@mokena159.org

Community Members:

Sandy J. Wayne

Susan Stratton-McJimpsey

sjwayne@uic.edu

smcjimpsey@sd163.com



6. The Technology Committee provides expert knowledge, guidance, and to bring industry best practices to decisions regarding technology infrastructure and strategy. The committee's responsibility is to gain an understanding of the technology across the School District including the schools. Additionally, this committee reviews and provides feedback on technology contracts for hardware, software, consultants, and training.

Initial Assignment:

- a. Review the current state of the district with respect to technology and make a presentation to the Board of the same.
- b. Develop a recommended goal for the District with respect to technology and present same to the Board for adoption.
- c. Make a recommendation to the board for short term and long term technology improvements and prioritize same.
- d. Review the district website and make recommendations for improvements thereto.
- e. Review the Board meeting format with respect to audio-visuals, sound quality, reports available to the public and make recommendations for improvements thereto.

Board Members:

Joe Spalla (Chair)  
Scott Peters

spallaj@mokena159.org  
peters@mokena159.org

Community Members:

Mark Franceschini

mfranceschine@southernwine.com