

AGENDA
BOARD OF EDUCATION – MOKENA SCHOOL DISTRICT 159
Mokena Elementary School
November 10, 2011
7:00 PM

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
 - Public
 - MTA
 - Board of Education
 - Educational Showcase- STARS Qualities Positive Behavior Program
- IV. SUPERINTENDENT REPORT**
 - Dr. Brad Katzmann “Do the Grifff” - donation
- V. APPROVAL OF PREVIOUS MINUTES**
 - Regular Meeting –October 13, 20111
 - Special Meeting –October 27, 2011 7
 - Closed Session – October 7, 2011
 - Closed Session – October 13, 2011
 - Closed Session 1 & 2 – October 27, 2011
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X.	CLOSED SESSION	
	For Matters Relating to Personnel ; not to return	
	Pursuant of ILCS 120/2(c)(1)	
XI.	ADJOURNMENT	

INFORMATION REPORTS

Treasurer's Report Income Summary
October 01, 2011 - October 31, 2011

<i>Fund</i>	<i>Beginning Balance</i>	<i>Revenues</i>	<i>Expenses</i>	<i>Change</i>	<i>Ending Balance</i>	<i>% Change</i>
10 EDUCATION FUND	\$7,245,088.81	\$526,900.66	\$1,101,389.19	\$574,488.53-	\$6,670,600.28	-7.9%
20 OM FUND	\$1,846,221.07	\$42,206.04	\$119,964.33	\$77,758.29-	\$1,768,462.78	-4.2%
30 BOND - INTEREST FUND	\$2,135,530.70	\$49,252.27	\$0.00	\$49,252.27	\$2,184,782.97	2.3%
40 TRANSPORTATION FUND	\$2,060,968.25	\$19,526.05	\$74,487.66	\$54,961.61-	\$2,006,006.64	-2.7%
50 IMRF FUND	\$295,734.42	\$9,480.50	\$39,374.03	\$29,893.53-	\$265,840.89	-10.1%
61 NEW CONSTRUCTION FUND	\$755,163.44	\$20.24	\$0.00	\$20.24	\$755,183.68	0.0%
70 WORKING CASH FUND	\$1,640,410.99	\$1,478.20	\$0.00	\$1,478.20	\$1,641,889.19	0.1%
80 TORT FUND	\$229,188.87	\$3,050.91	\$5,000.00	\$1,949.09-	\$227,239.78	-0.9%
Totals :	\$16,208,306.55	\$651,914.87	\$1,340,215.21	\$688,300.34-	\$15,520,006.21	0.00

Mokena School District 159
Treasurer's Detail Investment Report
October 31, 2011

Fund	Mokena St Bank Checking	Certificates of Deposit	Commercial Paper	Federal Agencies	IIIT Money Market	Illinois Funds Money Market	ISDLAF Money Market	Fund Balances
10 Education & Adequacy Grant	\$ 71,201.20	\$ 3,530,924.42	\$ -	\$ -	\$ 28.62	\$ 55,882.75	\$3,012,563.29	\$ 6,670,600.28
20 Operations & Maintenance	\$ 4,472.81	\$ 1,589,331.06	\$ -	\$ -	\$ 22.70	\$ 31,870.30	\$ 142,765.91	\$ 1,768,462.78
30 Bond & Interest	\$ 20,984.24	\$ 638,697.73	\$ -	\$ -	\$ 4,266.58	\$ 6,441.20	\$1,514,393.22	\$ 2,184,782.97
40 Transportation	\$ 116,252.84	\$ 1,412,484.60	\$ -	\$ -	\$ 0.85	\$ 12,571.39	\$ 464,696.96	\$ 2,006,006.64
50 IMRF	\$ 119.16	\$ 176,349.42	\$ -	\$ -	\$ 52.89	\$ 174.20	\$ 89,145.22	\$ 265,840.89
61 New Construction	\$ 35,542.01	\$ -	\$ -	\$ -	\$ -	\$ 2,301.89	\$ 717,339.78	\$ 755,183.68
70 Working Cash	\$ 4,044.94	\$ 1,533,392.74	\$ -	\$ -	\$ 10.32	\$ 4,036.63	\$ 100,404.56	\$ 1,641,889.19
80 Tort Fund	\$ 921.52	\$ 53,816.62	\$ -	\$ -	\$ 0.44	\$ -	\$ 172,501.20	\$ 227,239.78
TOTALS	\$ 253,538.72	\$ 8,934,996.59	\$ -	\$ -	\$ 4,382.40	\$ 113,278.36	\$6,213,810.14	\$ 15,520,006.21
Percentages	1.634%	57.571%	0.000%	0.000%	0.028%	0.730%	40.037%	100.000%

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, October 20, 2011

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 20th day October 2011.

I. CALL TO ORDER

The meeting was called to order by President Katherine Moore at 7:00 p.m.

II. ROLL CALL

Present: Timothy Doyle (District #114), James Gast (District #210), Deborah Kedzior (District #122) substituting for Susan Gillooley , Mary Kenny (District #161), Katherine Moore (District #159) , Mike Turner (District #157C) substituting for Patrick Usher.

Staff Present: Dr. Sally H. Bintz, Director
Craig Englert, Assistant Director for Finance and Operations
Cheryl Della Penna, Administrative Assistant
David Armbrrecht, District 843 Transportation Supervisor
DIAnne Bielinski, Pioneer Grove Principal
Mollie Frick, supervisor
Debra Heffernan, Mackay Center Principal
Robin Latman, supervisor
Sue Murphy, speech pathologist
Sue Kaczmarczyk, supervisor
Holly Kasper, Lincoln-Way Area Special Education Association
Jill Punter, vision itinerant
Sarah Rexroad, supervisor
Eileen Parente, supervisor
Toni Strait, Lincoln-Way Area Special Education Association
Karen Wingfield, teacher

Visitors Present: Kenneth Buck

III. APPROVAL OF MINUTES OF REGULAR MEETING AND CLOSED SESSION OF SEPTEMBER 15, 2011

A motion was made by Timothy Doyle and seconded by Deborah Kedzior to approve the minutes of the Regular and Closed Session Meetings of September 15, 2011.

Voting Aye: Doyle, Gast, Kedzior, Kenny, Moore, Turner

Motion carried: 6 Aye, 0 Nay

IV. PUBLIC COMMENT

Mr. Ken Buck, President of PLASE, was present to provide an update about the meeting activities and speakers scheduled for the school year. He indicated there are five general meetings held throughout the year and that the next meeting is scheduled for November 8. Mr. Buck reported that PLASE has partnered with the Parent Advisory Council to secure speakers for the Parent University scheduled in November. Mr. Buck expressed his appreciation to the District 843 staff for their support throughout the year. Dr. Bintz thanked Mr. Buck for his leadership on the PLASE Advisory Council over the past years.

Recognition of Retiree

Dr. Bintz announced that Mr. Jay Parsons, bus driver, will be retiring on October 28, 2011 after eight years of service with the Cooperative. A tree will be planted in his name on the grounds of Pioneer Grove Education Center to honor his service.

V. REPORTS

A. Treasurer's Report – Financial and Payables

Mr. Englert reviewed the Treasurer's Report with the Governing Board.

B. Review of Advisory Committee Minutes

Dr. Bintz reviewed the minutes from the October 11, 2011 Advisory Meeting.

C. Director's Report

1. *Foundation*

Dr. Bintz reported that at the October 8 meeting, the members considered the grant application requests. There were ten applications submitted and the Foundation members gave thoughtful consideration to all of the requests. Five grants were announced. The recipients include:

<u>Recipient</u>	<u>Program</u>
Kim Crafton	STEP Classes
Holly Kasper and Pam Pedziwiatr	Multi-Needs III
Michael Mazza	SELF Classes and Mackay
Carol Pettay	Adaptive Instruction, SELF Classes, and Specialized Instruction
Karen Wingfield	Early Childhood

It was also announced that the Foundation will present the second fundraiser event on March 30, 2012 at Hickory Creek School.

2. *Parent Advisory Council*

Dr. Bintz reported that the Parent Advisory Council will sponsor the second Parent University on November 5, 2011.

3. *Interim Financial Report*

Mr. Englert reviewed the interim financial report.

4. *Five Year Building Plan Review*

Dr. Bintz provided a background on the Five Year Building Plan that was previously discussed with the Advisory Committee. At this time Mr. Englert highlighted several items recommended for action that were critical for the function and safety of the buildings located in the Cooperative. Discussion took place among the Board Members. Dr. Bintz stated that she was not seeking action from the Board this evening but rather was looking for discussion and a recommendation for designated work items in order to generate a budget for the next school year. Dr. Bintz will take the plan back to the Advisory Committee in November for further discussion so that a recommendation can be brought back to the Governing Board for a decision in December.

5. *Aligned School Calendars*

Dr. Bintz reported that discussion took place with the Advisory Committee about the districts' school calendars. The superintendents had a dialogue about the challenges of aligning all six member districts' calendars.

6. *MIS Building Plan Proposal*

Dr. Bintz provided information regarding recent discussions she had with Superintendent Stein from District 159 with regard to a long term vision for the Cooperative programs. The subject of the discussions surrounded a draft proposal for the Cooperative to use Mokena Intermediate School should that facility become available. Dr. Bintz reported that a need for classroom space would be driven by the return of students with behavioral and emotional disabilities back to the

local districts and continued growth of enrollment at Pioneer Grove. Discussion took place about the available space at Pioneer Grove and the potential need for a long term vision to address the classroom space requirements. Dr. Bintz will revisit this topic with the Advisory Committee and report back to the Governing Board.

7. *Program Reconciliation*

Mr. Englert provided the Governing Board with a summary of their individual district 2010-2011 program reconciliation.

D. Principals' Reports

Pioneer Grove Educational Center

DiAnne Bielinski reported that this is the first year at Pioneer Grove where the students are participating in an art class as a result of the extended school day. The class is a green program, using all recycled items. The Parent School Organization hosted a pizza family party where there were approximately 50 students and parents in attendance. A sensory night will take place on November 10 for students and parents. The students began their swimming activities at Lincoln-Way East. Appreciation was expressed for Lincoln-Way East's accommodations of the Pioneer Grove students.

Dr. Bintz informed the Governing Board that the first quarterly dance occurred at Pioneer Grove on September 28, 2011 for students in grades 7 to 12 in the elementary and high school Adapted Instruction, SCII, and out of district placements. She thanked Supervisor Sarah Rexroad and Mrs. Bielinski and the staff volunteers for their time in organizing this event.

Mackay Education Center

Debbie Heffernan reported that at the end of the first quarter there were eleven students on the honor roll. Parent/Teacher conferences will take place in November.

VI. APPROVAL OF THE CONSENT AGENDA

Acting on the recommendation of the Director, Deborah Kedzior moved, seconded by Mary Kenny, for the Governing Board to ratify the Consent Agenda as follows:

A. Approval of Current Payables

Current payables were presented for review in each respective fund.

B. Approval of Financial Statement

Mr. Englert provided verbal information regarding the Financial Statement for the month of September 2011 and investments through October 20, 2011.

C. Approval of Personnel Items as Listed:

1. Resignation

Keith Elias, paraprofessional, effective September 23, 2011.

Melissa Ferguson, bus monitor, effective October 4, 2011.

Karen Grady, teacher, effective October 7, 2011.

2. Employment

Certified

Emily Eichelkraut, teacher at Mackay Education Center, effective October 13, 2011, at a prorated salary of \$32,138.65.

Lauren Parente, workshop presenter – Transition Academy, at a rate of \$30.00 per hour, effective October 20, 2011.

Non-Certified Staff

Britni Anema, student office help, at a rate of \$8.25 per hour, effective September 8, 2011.

Jacqueline Galligan, bus monitor, at a rate of \$14.88 per hour, effective September 12, 2011.

Katherine Hopkins, paraprofessional, at a rate of \$12.02 per hour, effective September 26, 2011.

Patricia Hunt, bus driver, at a rate of \$13.50 per hour, effective September 15, 2011.

Janet Jones, bus monitor, at a rate of \$9.00 per hour, effective October 3, 2011.

Jean Kilmartin, paraprofessional, at a rate of \$10.00 per hour, effective September 16, 2011.
Patsy Klimczak, bus driver, at a rate of \$13.50 per hour, effective September 8, 2011.
Joan Pelini, bus driver, at a rate of \$14.01 per hour, effective September 19, 2011.
Lourdes Sanchez, bus driver, at a rate of \$13.67 per hour, effective September 29, 2011.
Florence Schneider, paraprofessional, at a rate of \$11.00 per hour, effective September 26, 2011.
Luke Thrall, paraprofessional, at a rate of \$10.30 per hour, effective September 29, 2011.

D. 2010-2011 Annual Audit and Recommendations

E. FMLA Requests

Employee 5748 to begin September 21, 2011
Employee 7678 to begin August 29, 2011
Employee 5805 to begin September 21, 2011
Employee 9038 to begin October 5, 2011
Employee 4542 to begin January 17, 2012

F. FOIA Request

None were received.

CONSENT VOTE:

Voting Aye: Doyle, Gast, Kedzior, Kenny, Moore, Turner
Motion carried: 6 Aye, 0 Nay

► Mr. James Gast left the meeting at 8:02 p.m.

VII. ACTION ITEMS

A. New STEP Class at MIS

A motion was made by Timothy Doyle and seconded by Mary Kenny to approve the recommended STEP Class at Mokena Intermediate School.

Voting Aye: Doyle, Kedzior, Kenny, Moore, Turner
Motion carried: 5 Aye, 0 Nay

B. Establish Petty Cash Fund at Transition House

A motion was made by Deborah Kedzior and seconded by Mary Kenny to approve establishing a petty cash fund in the amount of \$100.00 at the Transition House.

Voting Aye: Doyle, Kedzior, Kenny, Moore, Turner
Motion carried: 5 Aye, 0 Nay

VIII. CLOSED SESSION

A motion was made by Mary Kenny and seconded by Deborah Kedzior to move to closed session at 8:06 p.m. for the purpose of discussing:

A. The appointment, employment, discipline, performance, or dismissal of specific employees of the Cooperative.

B. Potential Litigation

Voting Aye: Doyle, Kedzior, Kenny, Moore, Turner
Motion carried: 5 Aye, 0 Nay

OPEN SESSION

A motion was made by Timothy Doyle and seconded by Deborah Kedzior to return to open session at 8:27 p.m. On voice vote the motion carried.

IX. INFORMATION ITEMS AND ANNOUNCEMENTS

The next regular meeting of the Board of Special Education will be held at 7:00 p.m. on November 17, 2011 at the Administrative Center, Frankfort, IL.

X. ADJOURNMENT

A motion was made by Mary Kenny and seconded by Deborah Kedzior that the meeting be adjourned. All members voted Aye. Motion carried. President Moore declared the meeting adjourned at 8:29 p.m.

Respectfully submitted,
Cheryl A. Della Penna,
Administrative Assistant

President

Secretary



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: November 1, 2011
To: Board of Education
From: Steve Stein, Interim-Superintendent
RE: StratPlan Update

In lieu of our recent audit, and the fact that our FY 11 deficit came in at \$202,000, as opposed to the original projection of \$2.3 million, as well as our continued decrease in student enrollment, it would be my recommendation that we move forward with a new base StratPlan model.

Though the price of \$8,000 is not insignificant, we will be able to glean more current and comprehensive projections of our finances, especially as they relate to contract negotiations and the discussions related to Mokena Intermediate School.

Kirt has meet with Mr. Heideman on a number of occasions and we feel confident that continuing to utilize the StratPlan as our financial projection software makes the most sense for the district at this time.

I have presented an action item later in the agenda to move forward with the expenditure. We would be happy to answer any questions you might have.



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: October 21, 2011

To: Board of Education
Mr. Steve Stein, Interim Superintendent

From: Chris Clavenna and Judy Splayt

Re: School Improvement 2011-12

Attached you will find the goals for the MES school improvement plan this year. The first goal was written as a two year goal due to the degree of detail needed to accomplish it. We will continue with it this year due to the importance of reading.

Goal 1- On the 2012 ISAT, students will increase by 3% in the meets or exceeds category in the area of reading.

Action Steps

- CBM (curriculum-based measurement) universal screening at grades K-3.
- Interventions put into place with regard to phonemic awareness, phonics, fluency, and reading comprehension.
- Tier III students in grades 1-3 will be progress monitored weekly.
- Grade level data analysis discussions will occur after each round of school-wide benchmarking.
- Implement a revised reading curriculum in first grade.
- Kindergarten and first grade teachers will continue to focus on phonemic awareness work in the core reading instruction.
- Second and third grade enhancement interventions will continue to focus on two comprehension strategies with the added component of multi-syllable word work.
- Administration, psychologist, and district RtI diagnostician will provide supervision and make recommendations to teachers regarding interventions.
- Based on fall '11 benchmarking scores, K-3 students will improve their spring '12 CBM benchmarking scores.
 - At the spring benchmarking, 80% of K students will meet ISAT cut scores on letter naming, letter sound, and AIMSWEB aggregate norms on phoneme segmentation.
 - At the spring benchmarking, 80% of 1-3 students will meet ISAT cut scores on the oral reading fluency benchmark.

Goal 2- RtI positive behavior support program will be implemented and student discipline problems will decrease by 3% from first semester (Fall, 2011) to second semester (Spring, 2012).

Action Steps

- Administration will have an assembly at each grade level discussing the new program STARS Qualities.
- Each month administration and teachers will introduce that month's STARS quality that the students will be expected to employ.
- A ticket system will be put into place for all faculty and staff that has contact with the students so that the students show positive behavior in all areas of the school.
- Each week students will be chosen from each grade level and receive an incentive for showing that STAR quality.
- Local data will be collected on the frequency of conduct violations related to the monthly STARS qualities.
- Local media will be contacted with the names of the students who won and a picture.

**MOKENA INTERMEDIATE SCHOOL
SCHOOL IMPROVEMENT PLAN
2010-2011**

In an effort to show student improvement at Mokena Intermediate School, the following goals have been established for the 2011-2012 school year.

Goal 1

MIS students will increase the percentage of fluent readers from 66.6% to 80% in the 4th grade and from 68.6% to 80% in the 5th grade, by May 2012, as measured by Aimsweb benchmarking data.

Action Steps:

- implement research based programs during ISE that focus on fluency and prosody
- model and implement fluency and prosody scoring utilizing the common core standards for Reading's Reading Aloud Rubric
- implement repeated readings in curriculum and / or ISE
- implement Reading Counts program; teachers set increasing goals each quarter
- implement vocabulary development activities including unlocking new words strategies from the common core standards
- ELL, special education, and general education staff members will collaborate on progress of students and implement additional fluency and comprehension strategies as needed

Goal 2

The percentage of MIS students below standards on math ISAT will decrease from 8% for the 2010 – 2011 school year to 5% in the 2011-2012 school year.

Action steps:

- practice isolating key terms / vocabulary in story problems
- practice utilizing proper functions to solve story problems
- practice utilizing calculators to solve calculations presented by story problems so that students are competent with usage of a calculator prior to the administration of the ISAT examination
- implement PASS program
- practice written responses to mathematics problem solving prompts, focusing on rationale for procedures selected and reporting steps in the process of solving the problem
- utilize Math Fall Aimsweb benchmarking data to establish building wide curricular target areas

**Mokena Junior High School
School Improvement Plan Goals
2011-2012**

In an effort to show improvement at Mokena Junior High School, the following goals have been established for the 2011-2012 school year.

Goal 1

To improve data based decision-making in order to facilitate increased student achievement and to meet Adequate Yearly Progress goals of 85% or higher in all subgroups in Reading and Math

Action Steps:

- Utilize ISAT Data to assess and determine weaknesses in the core curriculum
 - Share any concerns with the appropriate curriculum committee with recommendations for changes or improvements
- Utilize AIMSweb testing data in reading and math to determine weaknesses in the core curriculum
 - Make minor adjustments to the core curriculum during the school year to address the needs of the students
 - Make changes in the delivery of special education including the use of Corrective Reading and other appropriate interventions
- Utilize AIMSweb testing data in reading and math to identify individual students who are in need of intervention
 - Provide necessary intervention to students in need in the regular classroom whenever possible
 - Utilize scientifically based programs to provide intervention to the students who show the most need
 - Work with the special education department to increase the specific interventions for students who are in tier two and tier three
 - Spend the school year planning and devising methodologies to include time for interventions in the regular school day
- Use classroom grades, local assessment information, and teacher recommendation to identify students who are in need of intervention.
 - Utilize the Response to Intervention Model for identification of students in need of intervention and or Special Services

Goal 2

To enhance the current MJHS building climate by promoting the use of respect, responsibility, and collaboration by all students and staff functioning as community leaders

Action Steps:

- Analyze student discipline data to determine frequency and duration of behavior problems
 - Utilize Early Release days to conduct Rachel's Challenge lessons to address the areas of bullying, citizenship, drug and alcohol awareness, respect, responsibility and other minor discipline issues
 - Work with the staff, students and community to implement the concepts of Rachel's Challenge
 - Work with individual students and their parents to modify their behavior
- Increase the amount of clear communication coming from the school
 - Utilize the voice and email features of Connect Ed for more frequent messages
 - Publish a monthly online newsletter
- Meet with constituency groups to garner input
 - Continue to hold regular Meteor Coffee meetings with parents
 - Administration will meet regularly with student groups



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: October 17, 2011

To: Board of Education

From: Steve Stein, Interim Superintendent

Re: Official Enrollment 2011-2012

Each fall we are required to submit to the Illinois State Board of Education (ISBE) our official enrollment. Formerly, we submitted a report known as the Fall Housing Report. Beginning in Fall of 2008, this information is now conveyed to ISBE via an electronic SIS (Student Information System). Following is the student enrollment data we submitted:

	<u>Actual</u> <u>2010-11</u>	<u>Actual</u> <u>2011-12</u>	<u>+ or -</u>
Pre-K	54	69	+15
Kindergarten	137	131	-6
First Grade	187	151	-36
Second Grade	197	188	-9
Third Grade	191	187	-4
Fourth Grade	210	184	-26
Fifth Grade	230	207	-23
Sixth Grade	225	229	+4
Seventh Grade	240	225	-15
Eighth Grade	276	238	-38
	1947	1809	Net -138



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: November 1, 2011

To: Board of Education
Mr. Steve Stein
Superintendent

From: Kirt Hendrick
Director of Business Operations

Re: **Annual Statement of Affairs for the Fiscal Year Ending 6/30/2011**

Attached is the Annual Statement of Affairs for the fiscal year ending June 30, 2011. This is a report required for publication in the newspaper and also must be filed with ISBE annually.

The information for this ISBE report comes from the Annual Financial Report for 2011. I will be happy to answer any questions you may have regarding this report.

A	B	C	D	E	F	G	H	I	J
1	ILLINOIS STATE BOARD OF EDUCATION School Business Services (217)785-8779 ANNUAL STATEMENT OF AFFAIRS FOR THE FISCAL YEAR ENDING June 30, 2011 (Section 10-17 of the School Code)				<i>Note: For submitting to ISBE, the "Statement of Affairs" can be submitted as one file to avoid separating worksheets.</i>				
2									
3									
4									
5									
6									
7									
8									
9	SCHOOL DISTRICT/JOINT AGREEMENT NAME: Mokena School District 159				DISTRICT TYPE Elementary <input checked="" type="checkbox"/> x High School <input type="checkbox"/> Unit <input type="checkbox"/>				
10	RCDT NUMBER: 56-099-1590-02								
11	ADDRESS: 11244 Willowcrest Lane								
12	COUNTY: Will County								
13	NEWSPAPER WHERE PUBLISHED: Southtown Star Newspaper								
15	ASSURANCE								
16	The statement of affairs has been made available in the main administrative office of the school district/joint agreement and the required Annual Statement of Affairs Summary has been published in accordance with Section 10-17 of the School Code.								
17	<input checked="" type="checkbox"/> YES								
19	CAPITAL ASSETS				VALUE				
20	WORKS OF ART & HISTORICAL TREASURES								
21	LAND				1,092,698				
22	BUILDING & BUILDING IMPROVEMENTS				19,220,567				
23	SITE IMPROVMENTS & INFRASTRUCTURE				189,541				
24	CAPITALIZED EQUIPMENT				1,152,999				
25	CONSTRUCTION IN PROGRESS								
26	Total				21,655,805				
28	NUMBER OF PUPILS ENROLLED PER GRADE								
29	PRE-KINDERGARTEN				53				
30	KINDERGARTEN				136				
31	FIRST				182				
32	SECOND				191				
33	THIRD				189				
34	FOURTH				207				
35	FIFTH				229				
36	SIXTH				221				
37	SEVENTH				239				
38	EIGHTH				269				
39	SPECIAL				31				
40	Total Elementary				1,947				
41	NINTH								
42	TENTH								
43	ELEVENTH								
44	TWELFTH								
45	SPECIAL								
46	Total Secondary				0				
47	Total District				1,947				
48									
49	ISBE 50-37 (08/23/2011) ASA11form.xls								

SIZE OF DISTRICT IN SQUARE MILES	12
NUMBER OF ATTENDANCE CENTERS	3
9 MONTH AVERAGE DAILY ATTENDANCE	1,740
NUMBER OF CERTIFICATED EMPLOYEES	
FULL-TIME	108
PART-TIME	2
NUMBER OF NON-CERTIFICATED EMPLOYEES	
FULL-TIME	43
PART-TIME	65
TAX RATE BY FUND (IN %)	
EDUCATIONAL	1.5848
OPERATIONS & MAINTENANCE	0.1642
BOND & INTEREST	0.3069
TRANSPORTATION	0.0600
MUNICIPAL RETIREMENT	0.0291
SOCIAL SECURITY	0.0300
WORKING CASH	0.0092
FIRE PREVENTION & SAFETY	0.0000
TORT IMMUNITY	0.0190
CAPITAL PROJECTS	0.0000
SPECIAL EDUCATION	0.0593
LEASING	0.0000
OTHER	0.0000
OTHER	0.0000
DISTRICT EQUALIZED ASSESSED VALUATION (EAV)	621,061,772
EQUALIZED ASSESSED VALUATION PER ADA PUPIL	356,932
TOTAL LONG TERM DEBT ALLOWED	42,853,262
TOTAL LONG TERM DEBT OUTSTANDING AS OF June 30, 2011	7,951,722
PERCENT OF LONG TERM DEBT OBLIGATED CURRENTLY	18.56%

	A	B	C	D	E	F	G	H	I	J	K
1	STATEMENT OF ASSETS AND LIABILITIES AS OF JUNE 30, 2011										
2											
3											
4											
5	Description	Acct No	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement & Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
6	CURRENT ASSETS (100)										
7	Cash (Accounts 111 thru 115)		4,541,870	1,645,657	1,276,671	1,926,814	263,128	760,543	1,619,788	172,073	801
8	Investments	120									
9	Taxes Receivable	130									
10	Interfund Receivables	140									
11	Intergovernmental Accounts Receivable	150									
12	Other Receivables	160									
13	Inventory	170									
14	Prepaid Items	180			20,438						
15	Other Current Assets	190									
16	Total Current Assets		4,541,870	1,645,657	1,297,109	1,926,814	263,128	760,543	1,619,788	172,073	801
17	CURRENT LIABILITIES (400)										
18	Interfund Payables	410									
19	Intergovernmental Accounts Payable	420									
20	Other Payable	430									
21	Contracts Payable	440									
22	Loans Payable	460									
23	Salaries & Benefits Payable	470									
24	Payroll Deductions & Withholdings	480									
25	Deferred Revenues & Other Current Liabilities	490									
26	Due to Activity Fund Organizations	493									
27	Total Current Liabilities		0	0	0	0	0	0	0	0	0
28	LONG-TERM LIABILITIES (500)										
29	Long-Term Debt Payable	511									
30	Total Liabilities		0	0	0	0	0	0	0	0	0
31	Reserved Fund Balance	714	784,661	211,913	1,297,109	1,926,814	263,128	760,543		171,644	801
32	Unreserved Fund Balance	730	3,757,209	1,433,744					1,619,788	429	
33	Investments in General Fixed Assets										
34	Total Liabilities and Fund Balances		4,541,870	1,645,657	1,297,109	1,926,814	263,128	760,543	1,619,788	172,073	801

	A	B	C	D	E	F	G	H	I	J	K
1	STATEMENT OF REVENUES RECEIVED/REVENUES, EXPENDITURES DISBURSED/EXPENDITURES, OTHER SOURCES/USES										
2	AND CHANGES IN FUND BALANCE - FOR YEAR ENDING JUNE 30, 2011										
3											
4											
5	Description	Acct No	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement & Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
6	RECEIPTS/REVENUES										
7	Local Sources	1000	11,130,162	1,234,557	1,849,694	616,989	415,111	1,002	66,105	118,902	500
8	Flow-Through Received/Revenue from One District to Another District	2000									
9	State Sources	3000	1,649,534	303,543		541,615					
10	Federal Sources	4000	737,889								60,000
11	Total Direct Receipts/Revenues		13,517,585	1,538,100	1,849,694	1,158,604	415,111	1,002	66,105	118,902	60,500
12	Rec./Rev. for "On Behalf" Payments	3998	1,708,372								
13	Total Receipts/Revenues		15,225,957	1,538,100	1,849,694	1,158,604	415,111	1,002	66,105	118,902	60,500
14	DISBURSEMENTS/EXPENDITURES										
15	Instruction	1000	7,473,569				125,727				
16	Support Services	2000	3,015,581	1,663,726		854,257	361,198	34,140			219,429
17	Community Services	3000	1,714								
18	Payments to Other Districts & Govt Units	4000	3,244,840	41,937				18,515			
19	Debt Services	5000			1,873,098						
20	Total Direct Disbursements/Expenditures		13,735,704	1,705,663	1,873,098	854,257	486,925	52,655		0	219,429
21	Disb./Expend. for "On Behalf" Payments	4180	1,708,372	0	0	0	0	0		0	0
22	Total Disbursements/Expenditures		15,444,076	1,705,663	1,873,098	854,257	486,925	52,655		0	219,429
23	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(218,119)	(167,563)	(23,404)	304,347	(71,814)	(51,653)	66,105	118,902	(158,929)
24	Other Sources of Funds	7000									
25	Other Uses of Funds	8000									
26	Total Other Sources/Uses of Funds		0	0	0	0	0	0	0	0	0
27	Excess of Receipts/Revenues & Other Sources of Funds (Over/Under) Expenditures/Disbursements & Other Uses of Funds		(218,119)	(167,563)	(23,404)	304,347	(71,814)	(51,653)	66,105	118,902	(158,929)
28	Beginning Fund Balances - July 1, 2010										
29	Other Changes in Fund Balances Increases (Decreases)										
30	Ending Fund Balances June 30, 2011		(218,119)	(167,563)	(23,404)	304,347	(71,814)	(51,653)	66,105	118,902	(158,929)

ANNUAL STATEMENT OF AFFAIRS SUMMARY FOR FISCAL YEAR ENDING JUNE 30, 2011

The summary must be published in the local newspaper.

Copies of the detailed Annual Statement of Affairs for the Fiscal Year Ending June 30, 2011 will be available for public inspection in the school district/joint agreement administrative office by December 1, 2011. Individuals wanting to review this Annual Statement of Affairs should contact:

Mokena School District 159	11244 Willowcrest Lane, Mokena IL 60448	(708)342-4900	7:30 AM - 4:00 PM
<i>School District/Joint Agreement Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Office Hours</i>

Also by **January 15, 2012** the detailed Annual Statement of Affairs for the **Fiscal Year Ending June 30, 2011**, will be posted on the Illinois State Board of Education's website@ www.isbe.net.

SUMMARY: The following is the Annual Statement of Affairs Summary that is required to be published by the school district/joint agreement for the past fiscal year.

Statement of Operations as of June 30, 2011

		Educational	Operations & Maintenance	Debt Services	Transportation	Municipal Retirement/Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
Local Sources	1000	11,130,162	1,234,557	1,849,694	616,989	415,111	1,002	66,105	118,902	500
Flow-Through Receipts/Revenues from One District to Another District	2000	0	0		0	0				
State Sources	3000	1,649,534	303,543	0	541,615	0	0	0	0	0
Federal Sources	4000	737,889	0	0	0	0	0	0	0	60,000
Total Direct Receipts/Revenues		13,517,585	1,538,100	1,849,694	1,158,604	415,111	1,002	66,105	118,902	60,500
Total Direct Disbursements/Expenditures		13,735,704	1,705,663	1,873,098	854,257	486,925	52,655		0	219,429
Other Sources/Uses of Funds		0	0	0	0	0	0	0	0	0
Beginning Fund Balances - July 1, 2010		0	0	0	0	0	0	0	0	0
Other Changes in Fund Balances		0	0	0	0	0	0	0	0	0
Ending Fund Balances June 30, 2011		(218,119)	(167,563)	(23,404)	304,347	(71,814)	(51,653)	66,105	118,902	(158,929)

This listing must be published in the local newspaper, sent to ISBE, and retained within your district/joint agreement administrative office for public inspection.

Mokena School District 159
56-099-1590-02

Gross Payment for Non-Certificated Personnel

Salary Range: Less Than \$25,000

Mrs ROBERTA L ADAMS	Mrs RACHAEL A AGUIRRE	Ms CATHERINE A. ANGELO
Ms MARIA LOUISE BARTO	Mrs ALYCIN BASER	Mrs MELAINE A BLACK
Ms GINA M. BLAZEK	Ms LINDA S BOERINGA	Mrs GLORIA C BOGACZ
Mrs DENISE A. BOHRER	Mrs JODIE FAYE BULTHUIS	Mrs JIHEE JENNIFER BUM
Ms DARLENE CAIN	Ms TAMARA L. CANTU	Ms CATHY F CASSIDY
Mrs KIM COLLINS	Ms LILLIE C CONWAY	Mrs LISA MARIE COOK
Mrs LORRAINE A CREEDON	Mrs DONNA J DECKER	Mrs PATRICIA I DIFIORE
Mrs MAUREEN D DINGLE	Mrs JEANETTE ERAZO	Mr DANIEL TIMOTHY FAGAN
Mrs JOAN M. FALKENTHAL	Mr WILLIAM E FEDDELER	CHRISTINA L FULLER
Mrs SANDRA J GABRYS	Mrs COLLEEN A GALLAGHER	Mrs LAURA M. GANZ-LYNCH
Ms DEBORAH A GIER	Ms LYNN ELLEN GOERGEN	Mrs VICTORIA GOLAS
Mr JONATHON L GRAY	Mrs. DENISE C GREIN	Mrs PAMELA ANN GRIGOLETTI
Mr ADAM GUCFA	Mr DEBORAH GUSTIN	Mrs JULIE A HAUGH
Mrs SANDRA L HEIMBERG	Mr WILLIAM C HERMAN	Ms KAREN ANNA HERTZOG
Mrs AMBER L HESSLAU	Mrs CARYN E HILL	Mrs KAREN M JOHNSTON
Mrs JANE A. KAMINSKI	Mrs. DEBRA MARIE KAPPEL	Mrs KAREN ANN KAZ
Mrs LAURA ANN KING	Mrs KATHLEEN MARCELLA KINGMA	Mrs ESTHER A KUKLA
Mr ERIC R KUNTZ	Mrs LAURA A KUPIEC	Ms AMANDA KATHLEEN LEO
Mrs SUSAN LILLIAN LEONARD	Mrs MARILEE M LOTZ	Mr LAWRENCE D. LOVEN
Mr ROBERTO MALDONADO	Mrs DEBRA J MARTURANO	Ms JENNIFER L MCGEE
Mr GLENN P MCGINN	Mrs ELIZABETH A MCGRATH	Mrs CYNTHIA ANNE MCINTYRE
Mrs DONNA M. MCINTYRE	Mrs MARY MEERS	Mrs JENNIFER ANNE MIFFLIN
Mrs DIANE E MILLER	Mrs JENNIFER ANN MOLINARO	Mrs DEBORAH L MULVANEY
Mr ALEXANDER JAMES MURPHY	Ms JESSICA J NAU	Mr JEFFREY A NOVAK
Ms DEANNA M OHLUND	Mr JOE J ORZECCH	Mrs LISA ELLEN PETERS
Mrs LINDA B PETTY	Ms INA MARIE PHELPS	Mrs CHERISE A PILTAVER
Ms LEAH MARIE PIZZA	Mrs LISA SUE POLLAK-HOHL	Mr WILLIAM J PRESTO
Ms MARIANN RANKOVICH	Mrs KATHLEEN MARY RICHMOND	Mrs RENEE MICHELLE ROBERSON
Ms REBECCA ANNE RODEY	WILLIAM J SCALLY III	Mrs ROSEMARIE SCANNELL
Mrs ANNA SCHULER	Mrs HELEN L SHAFFERN	Mr JOSEPH CHARLES SILVESTRI
Mrs LINDA J SILVESTRI	Mr KEVIN ALLEN SORENSSEN	Mrs MARIE MICHELLE SPALLA
Mrs CHERYL STELMAR	Mrs PAMELA J STEPHENS	Ms LORY ANN STONE
Ms TRICIA B. SULLIVAN	Mrs KATHLEEN A. SUTOR	Ms THERESA E. TABOR
Mrs TRACY R TERVIN	Ms BARBARA JO THOMPSON	Mr LUCAS JAMES TIBERI
Ms NANCY J TRUSCHKE	Mrs GERALYN ANN TURNER	Ms CONNIE SUE UMGELDER
Mr DAVID J. VANDERLAAN	Ms SHERRY R VARRIALE	Mrs SUSAN L WALENGA
Mrs KATHLEEN E WEINBERG	Mrs JEANNINE M WENTZLAFF	Mrs BEVERLEY JOAN WHITTIER
Mrs BELINDA A WIKSTROM	Mrs KARYN ANN WINNIE	Mrs JOAN MARIE YOUNG

Salary Range: \$25,000 - \$39,999

Ms ARLENE FAY GOTTS	Mrs KYMBERLY L JANKY	Ms LISA MARIE JUNGLES
Mr WALTER GREGORY KLEIN	Mrs MARY L KNOERZER	Mr BRANDON JOSEPH KOPP
Ms ANN MARIE LEWANDOWSKI	Mrs JANICE M LOVEN	Mrs SANDRA M MCSHERRY
Mrs MARITA E NAVRATIL	Mr KRAIG WILLIAM NOLL	Ms CHERYL K PABEN
Mrs SHIRLEY A PINKUL	Ms MARGARET E RYAN	Mr PHILIP J RYAN
Mrs CHERYL LYNN SORLEY	Mr FLOYD BUD STONE	Mr SHAWN D SWISHER
Mrs CRYSTAL C WILLIAMS	Mrs CATHERINE E WOJTULEWICZ	Mrs DEBORAH L WOLFE

Salary Range: \$40,000 - \$59,999

Mr BRUCE A BEAUCHAMP	Ms DONNA J DOCKUS	Ms MARIE A GRILLO
Mr STEVEN J HASTINGS	Mr RONALD M KACZOROWSKI	Mrs LUANN LODES
Mr JAMES ROBERT POSTHUMUS	Mr JOHN C SCANNELL	

Salary Range: \$60,000 - \$89,999

Mr RYAN M. ADKINS	Mr KENNETH JAMES STANLEY
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GROSS PAYMENT FOR CERTIFICATED PERSONNEL**Salary Range: Less Than \$25,000**

Mrs LYDIA M BABICH
 Ms KATHRYN ANN BRYAN
 Mr RYAN F CONNOLLY
 Mrs ELAINE VERONICA EMGE
 Ms KAITLYNN BROOKE FIELDMAN
 CHRISTINA L FULLER
 Mr GEORGE M GLASCH
 Mr DANIEL R HACKER
 Mrs MICHELE LEE HUGHES
 Ms KRISTIN E KELLNER
 Mrs SARAH M A KOSEK
 Mrs JEANINE T. LOULOUSIS
 Mr NEIL A LUCCHETTI
 Mr MICHAEL D MANNS
 Mrs. RENEE EILEEN MISSELLA
 Mrs KIMBERLY ANN O'BRIEN
 Ms DEVI AMBER PAPPAS
 Mrs RENEE S PUCKETT
 Mrs KATHLEEN MARY RICHMOND
 Ms TINA RIZZO SCHREINER
 Mrs ANGELA MARIE STREET
 Ms BARBARA E TEAGUE
 Ms DONNA C WILSON

Mrs ALYCIN BASER
 Mr JOSEPH M CASTELLONI
 Mrs KRISTY LYNN DELGADO
 Ms EMILY ANN EVANCHO
 Mrs. KATHLEEN FOLGERS
 Mrs TARMARA LYNN GIBBONS
 Mrs ELIZABETH K GRIGAS
 Mr RICHARD E HENKEN
 Mr BRYAN R JANKY
 Mrs CHERYL A KETTMAN
 Ms LAUREN APRIL KRACIK
 Mr LAWRENCE D. LOVEN
 Ms REBECCA L LYDON
 Ms PAMELA C MELINAUSKAS
 Ms MARY S MOORE
 Mrs MARY ANN ORNELAS
 Mr NICHOLAS M PERSIN
 Mrs TERRY L PUGH
 Mrs RENEE MICHELLE ROBERSON
 Mrs STACIE A SOROKA
 Mrs MONICA MARIE SWIFT
 Mrs TRACY R TERVIN
 Mr JOSHUA DANIEL WILSON

Mrs DEBORAH MARIE BISCAN-O'REILLY
 Mrs MARY LOU CIOFFI
 Mrs KATHLEEN ANN DUGGAN
 Ms ALLISON SUSAN FIELD
 Ms JOAN L. FRAZER
 Mrs. ELIZABETH F GILLESPIE
 Mrs DONNA MARIE GUSTAFSON
 Mrs AMBER L HESSLAU
 Mrs. CATHERINE A JENSEN
 Mrs DIANE L KISSINGER
 Mrs MARILEE M LOTZ
 Ms JENNIFER A LUCAS
 Mrs JOANNE ELIZABETH LYNN
 Mrs JENNIFER ANNE MIFFLIN
 Ms CHRISTINE E NAGEL
 Mrs LISA ANN PAPP
 Mrs CONNIE L PIPER
 Mrs JANE M RANIERI
 Mrs LORRAINE O ROTHGERY
 Mr PAUL A STANEART
 Ms THERESA E. TABOR
 Mr TIMOTHY R VICTOR
 Mrs LAURA WYDEVELD

Salary Range: \$25,000 - \$39,999

Mrs CARYN E HILL

Mr JOEY D HORN

Mrs LORI L. MEEHAN

Salary Range: \$40,000 - \$59,999

Ms VICTORIA DAWN ALBON
 Mrs CHERYL KATHRYN BALTZER
 Mrs CARRIE L BIDERGER
 Mrs SHERYL L. CANNING
 Mrs TINA L COLTRI-SMILES
 Ms MEGHAN M. DARNELL
 Mrs LAURA A DOSEN
 Mrs HEATHER MARIE ESGAR
 Ms JENNIFER M GORMAN
 Mrs PATRICIA HAFFNER HASIER
 Ms SHARON HORVATH
 Ms RENE KATHERINE KOSINA
 Ms LEANNE ELIZABETH LAVERY
 Ms JESSICA LYNN MAFFIA
 Mrs MAUREEN A MCDONOUGH
 Mrs CATHERINE M MUEHLER
 Mrs RHONDA RAYMOND PARIS
 Mr STEVEN E ROBERTS
 Mr DONALD R. SHAUGHNESSY
 Mrs KIMBERLY S. TRUFFA
 Ms LEANNE KAY WEBER

Mrs KATHLEEN ANN ARDUINO
 Mrs KATHERINE MERIDETH BARR
 Mrs DEBI BLANK
 Mrs LINDA E CARIVEAU
 Mrs JANE E CONROY
 Mrs TIFFANY MARIE DAVIS
 Mrs CLAIRE RUTH DOSTER
 Mrs KATHRYN ANN FLAHERTY
 Mrs LORA D GRABOWSKI
 Mr STEPHEN W HIPPLEHEUSER
 Ms MARGARET MARY JANES
 Mrs PATRICIA MARIE KWILOSZ
 Ms ROSALIE MARIE LEITELT
 Mr CRAIG LEE MARTINUS
 Mrs LAUREL LEE MCGOWAN
 Mrs SHELLIE L. NEIHEISEL
 Mrs MARY LORRAINE PETRIZZO
 Ms REBECCA ANNE RODEY
 Ms JENNIFER KRISTEN THOMAS
 Mrs KIMBERLY VANDEWOESTYNE
 Mr RICHARD KEITH WEST

Mr DAVID M BALIS
 Mrs SANDRA LYN BERNDT
 Mrs SARAH ELIZABETH BOLDMAN
 Ms MELISSA ANN CHEVALIER
 Mrs ERIN G DARLING
 Mrs SHEREE LYNN DESALVO
 Mrs TIFFANY MONIQUE ENGLISH
 Mrs KAREN FORCH-LEADER
 Ms JANET M GRICE
 Ms MEGAN E. HORSCH
 Mrs KIMBERLY A KLAPPAUF
 Mrs CATHERINE A LARK
 Ms KAREN A LEWIS
 Mrs MICHELLE RENE MATT
 Mr MICHAEL E MCGREAL
 Mrs MARILYN J PAEZ
 Mrs MARYANN SANDRA POGWIST
 Ms KIMBERLEE M RUETH
 Mrs JULIE M. TIBERI
 Ms MICHELLE ERIN VETTER
 Ms MARLO A. WOOGIE

Salary Range: \$60,000 - \$89,999

Mrs CHERYL LYNN BEHLAND
 Mrs CHRISTINE ANN CLAVENNA
 Mrs BARBARA A GERMANY
 Mrs TRACY L HEFKA-DRIVER
 Ms JUDITH M KUYPERS
 Ms MARY LOUISE MARKEY
 Mrs ERIN E MENOZZI
 Ms PATRICIA L NOVAK
 Mrs ELLEN M. RAMSDEN-BELOTTI
 Mrs JUDITH A SPLAYT
 Mrs TAMARA J VERMEIRE

Mr RICHARD ALLAN BETANCOURT
 Mrs URSULA DAMICO
 Ms CATHY L GUENDLING
 Mrs DEBORAH L HOCKING
 Ms DIANE E LEO
 Mrs SHIRLEY D. MCDONNELL
 Mr WILLIAM P MEYER
 Mrs KAREN JEAN POLLAK
 Mr LAWRENCE W ROOP
 Ms HEATHER MARIE SULLIVAN

Mrs PATRICIA J BOGDAN
 Mrs LINDA L EDDY
 Mrs ELIZABETH R HALM
 Mrs SUZANNE MARIE ISDONAS
 Ms KARA L MARCUS
 Ms CHERYL E MCKENNA
 Mrs VICTORIA J MILLER
 Mrs STEPHANIE L POTE
 Mrs SHARON ELAINE SMUTNY
 Mrs TONI M SZOSTAK

Salary Range: \$90,000 and over

Mr ROBBIE F ACKERMAN
 Mrs DIANE M DENOVELLIS
 Mrs KAREN D PERRY
 Ms JOYCE M SISKI
 Dr. CHARLES J VITTON

Mr CAESAR L ANDREONI
 Ms ANGELA L HISEL
 Mr MICHAEL L ROLINITIS
 Mrs DEBORAH M SPENCER

Mr GEORGE J BUSCH
 Mr MICHAEL J KRUGMAN
 Ms TONI L SCHIMANSKI
 Mr STEVEN E. STEIN

	A	B	C	D	E	F	G
1	SALARY SCHEDULE OF GROSS PAYMENTS FOR CERTIFICATED PERSONNEL AND NON-CERTIFICATED PERSONNEL						
2							
3	<i>This listing must be published in the local newspaper, sent to ISBE, and retained</i>						
4	<i>within your district/joint agreement administrative office for public inspection.</i>						
5							
6	Mokena School District 159						
7	56-099-1590-02						
8							
9	<u>GROSS PAYMENT FOR CERTIFICATED PERSONNEL</u>						
10							
11							
12	<u>Salary Range: Less Than \$25,000</u>		<u>Salary Range: \$25,000 - \$39,999</u>		<u>Salary Range: \$40,000 - \$59,999</u>		<u>Salary Range: 60,000 - \$89,999</u>
13							<u>Salary Range: \$90,000 and over</u>
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33	<u>GROSS PAYMENT FOR NON-CERTIFICATED PERSONNEL</u>						
34							
35	<u>Salary Range: Less Than \$25,000</u>		<u>Salary Range: \$25,000 - \$39,999</u>		<u>Salary Range: \$40,000 - \$59,999</u>		<u>Salary Range: \$60,000 and over</u>
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	A	B	C	D	E	F
1		PAYMENTS TO PERSON, FIRM, OR CORPORATION OVER \$2,500				
2						
3		<i>This listing must be published in the local newspaper, sent to ISBE, and retained</i>				
4		<i>within your district/joint agreement administrative office for public inspection.</i>				
5						
6		Mokena School District 159				
7		56-099-1590-02				
8						
9		Payments over \$2,500, excluding wages and salaries.				
10						
11		<u>Person, Firm, or Corporation</u>	<u>Aggregate Amount</u>		<u>Person, Firm, or Corporation</u>	<u>Aggregate Amount</u>
12		ADT SECURITY SERVICES	3,818.50		LAKESHORE LEARNING MAT'L	2,762.13
13		AFFILIATED CUSTOMER SERV	4,492.00		LANTER REFRIG. DISTR. CO.	2,603.84
14		AMERICAN SEALCOATING	18,668.00		LAWRENCE HEIDEMANN	10,200.00
15		A&R GARAGE & ENTRY DOORS	28,360.00		LINCOLN-WAY H.S.#210	73,717.54
16		AT&T	87,501.37		LINCOLN-WAY AREA SP ED	3,100,098.73
17		AT&T MOBILITY	9,486.54		MACNEAL SCHOOL	44,275.00
18		BANK OF NEW YORK MELLON	1,781,537.50		MARTIN IMPLEMENT SALES	5,400.46
19		BAYTREE LEASING CO LLC	17,940.00		MARTIN WHALEN OFFICE SOL	47,106.96
20		BERKOTS SUPER FOODS	2,526.82		MCGRAW-HILL COMPANIES	19,193.56
21		BLACKBOARD CONNECT	6,300.00		MCGRAW-HILL	21,208.30
22		BLUE CROSS BLUE SHIELD IL	1,162,000.86		MENARDS	3,199.29
23		BUDGETEXT	12,559.40		MIDAMERICAN ENERGY CO.	438,751.67
24		CAMBRIA SALES CO, INC.	8,425.47		MIDWEST TRANSIT EQUIPMENT	40,336.29
25		CAMELOT THERAPEUTIC SCHLS	108,729.65		MULCAHY, PAURITSCH, SALVA	22,525.00
26		CANON FINANCIAL SERVICES	56,040.00		NCS PEARSON, INC.	10,208.75
27		CDW GOVERNMENT, INC	51,620.75		NICOR GAS	67,929.64
28		CENTERPOINT ENERGY	3,146.95		NORTECH TELECOMMUNICATION	7,859.00
29		CHILD'S VOICE SCHOOL	38,536.51		NU WAY DISPOSAL SERVICE	16,686.11
30		CLIC	62,702.00		OTTOSEN BRITZ KELLY	13,396.20
31		COMMERCIAL FOOD SYSTEMS	19,450.51		PALOS SPORTS, INC.	4,655.42
32		COPPER ELECTRIC	2,600.00		PEARSON EDUCATION	47,259.37
33		CPI QUALIFIED PLAN CONSUL	3,560.37		PERFORMANCE CHEMICAL	38,167.08
34		DELTA DENTAL OF IL-RISK	62,917.55		PERMA-BOUND	8,744.87
35		DGV CEMENT CONTR. INC.	19,900.00		PETERS & ASSOCIATES	4,075.50
36		DISCOUNT SCHOOL SUPPLY	3,980.16		PITNEY BOWES, INC.	2,548.35
37		EASTER SEALS METRO CHGO	2,997.87		PITNEY - PURCHASE POWER	2,559.34
38		ELIM CHRISTIAN SERVICES	147,539.12		PRECISION CONTROL SYSTEMS	20,418.00
39		ENVIRONMNTL CONSLTNG GRP	13,025.00		QUILL CORPORATION	8,985.20
40		FLEET SERVICES	4,428.30		REVTRAK, INC	4,768.69
41		FOLLETT EDUCATIONAL SVCS	3,640.00		RIVERSIDE PUBLISHING CO.	2,905.16
42		FOLLETT SOFTWARE COMPANY	2,997.00		ROBERT GILL & COMPANY	3,282.51
43		FORT DEARBORN LIFE INS CO	7,782.60		SB ENTERPRISES, INC.	217,331.00
44		FOX RIVER FOODS	92,298.55		SCHOOL DUDE.COM, INC	4,471.00
45		GLENOAKS THERAPEUTIC DAY	7,103.80		SCHOLASTIC INC	4,961.50
46		GUARDIAN	3,342.53		SCHOOL SPECIALTY INC	6,797.22
47		G.W. BERKHEIMER CO.	5,835.21		SOUTHWEST COOK CNTY COOP	86,235.46
48		RALPH HALDORSON	5,769.73		SOVEREIGN LEASING, LLC	115,646.00
49		HELPING HAND CENTER	78,727.06		SRAGA HAUSER, LLC	13,493.50
50		HELSEL-JEPPERSON	7,259.64		STALKER FLOORING, INC.	3,750.00
51		HM RECEIVABLES CO LLC	2,760.00		SOFTWARE TECHNOLOGY, INC.	24,872.40
52		THE HOME DEPOT CRC	3,389.52		TEACHERS' RETIREMENT SYS	219,997.64
53		HOUGHTON MIFFLIN COMPANY	3,121.18		TCHRS HEALTH INS.SEC.FUND	50,571.55
54		HP PRODUCTS	8,691.39		T.M. TIRE CO. INC.	3,612.19
55		IL ASSOC SCHOOL BOARDS	9,655.00		TRANE	5,496.86
56		IBC WONDER/HOSTESS	6,900.11		TRI-DIM FILTER CORPORTION	3,837.85
57		I.D.E.S.	35,634.50		UCP OF IL PRAIRIELAND	38,503.34
58		ILLINOIS PUBLIC RISK FUND	14,639.00		UCP OF WILL COUNTY	3,547.20
59		IL MUNICIPAL RETIREMENT	245,192.81		UNITED HEALTHCARE OF IL	17,659.23
60		ISBE - STRLF	35,538.15		VERIZON WIRELESS	7,783.67
61		IWP	8,066.49		VILLAGE OF MOKENA	25,231.48
62		KORELLIS SYSTEMS CONTROL	10,099.82		WEEKLY READER	2,812.52
63		KRAFT POWER CORP	2,614.30		WILLIAM H. SADLIER, INC.	7,342.99
64		KRYSTAL DAIRY	40,611.78		WORKERS COMP SELF-INS TR	3,138.00

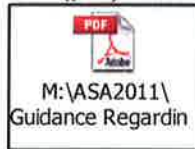
	A	B	C	D	E	F
1		PAYMENTS TO PERSON, FIRM, OR CORPORATION OF \$1,000 TO \$2,500				
2						
3		<i>This listing must be sent to ISBE, and retained within your</i>				
4		<i>district/jointagreement administrative office for public inspection.</i>				
5						
6		Mokena School District 159				
7		56-099-1590-02				
8						
9		<u>Payments of \$1,000 to \$2,500, excluding wages and salaries</u>				
10						
11		<u>Person, Firm, or Corporation</u>	<u>Aggregate Amount</u>		<u>Person, Firm, or Corporation</u>	<u>Aggregate Amount</u>
12		ACM ELEVATOR	2,389.19		MEDWORKS OF NEW LENOX	1,451.00
13		A.J.S. PUBLICATIONS, INC.	1,562.50		MOKENA AUTO PARTS	1,073.47
14		AMAZON	1,925.73		NASCO	1,469.92
15		BATTERIES PLUS	1,112.82		NAT'L GEOGRAPHIC SOCIETY	1,051.87
16		BLACKBOX	1,036.18		OFFICE DEPOT, INC.	2,062.85
17		JOE CASTELLONI	1,500.00		DIANE PETRONIO	1,650.00
18		COMPUTER DYNAMICS	1,219.00		RICHARD QUINN	1,500.00
19		DECKER EQUIPMENT	1,033.71		RACHEL'S CHALLENGE	1,430.80
20		DEMCO, INC.	1,081.79		REALLY GOOD STUFF	1,761.78
21		DISCOVERY EDUCATION	1,570.00		JOYCE SALA	1,537.50
22		EASY PERMIT POSTAGE	1,649.19		SAM'S CLUB/GEMB	2,311.77
23		E.F.R. FIRE EQUIPMENT CO.	1,140.00		SAMSCLUB	1,555.97
24		ARLENE FIORE	1,500.00		SCHOLASTIC, INC.	2,091.05
25		FOREST ALARM SERVICE, INC	1,650.00		SCHOLASTIC	1,225.00
26		LOIS HAFFNER	1,500.00		HELEN SIMPKINS	1,500.00
27		DONNA HOFFMAN	1,500.00		SOUTHWEST AIRLINES	1,117.20
28		IASBO	1,169.00		SOUTH SIDE CONTROL SUPPLY	2,445.48
29		ILLINOIS PAYPHONE SYSTEMS	1,950.00		STANDARD CHAIR OF GARDNER	1,352.00
30		ILLINOIS PRINCIPALS ASSOC	1,265.00		SUN TIMES MEDIA	2,429.68
31		INTERSTATE BATTERY	1,168.88		SYNERGY PEST CONTROL	1,368.00
32		IPA	1,590.00		BARBARA TEAGUE	1,500.00
33		JOSTENS, INC.	1,631.24		TEACHERS' CURRICULUM INST	1,569.60
34		KIN-KO ACE STORE #500	2,114.87		THERMOSYSTEMS INC	1,904.72
35		KONE, INC	2,484.60		TIME FOR KIDS	1,289.52
36		THOMAS LAMB	1,500.00		TRANSPORT TOWING, INC.	1,054.50
37		LEGAT ARCHITECTS	2,391.30		UNITED VISUAL, INC.	1,518.55
38		KATHERINE LITTLE	1,650.00		DONNA WILSON	1,125.00
39		MARKELZ	2,451.92		WILLIAM V. MACGILL & CO.	1,939.26
40		MARRIOTT	1,214.00			
41						

A	B	C	D	E	F
1	PAYMENTS TO PERSON, FIRM, OR CORPORATION OF \$500 TO \$999				
2					
3	<i>This listing must be retained within your district/joint agreement</i>				
4	<i>administrative office for public inspection.</i>				
5					
6	Mokena School District 159				
7	56-099-1590-02				
8					
9	<u>Payments of \$500 to \$999, excluding wages and salaries.</u>				
10					
11	<u>Person, Firm, or Corporation</u>	<u>Aggregate Amount</u>		<u>Person, Firm, or Corporation</u>	<u>Aggregate Amount</u>
12	ADVOCATE OCCPTNL HEALTH	865.50		LEARNING A-Z	909.35
13	ALLIED BENEFIT SYSTEMS	754.25		LOCALGOVNEWS.ORG	600.00
14	APEX INDUSTRIAL AUTOMATN	595.63		LRP PUBLICATIONS	577.00
15	BR BLEACHERS	895.00		MARK'S PLUMBING	920.88
16	CDW	501.50		THE MOKENA PRINTERY	632.00
17	CDWG	522.28		MOKENA-STATE BANK OF IL	749.54
18	CENTURY TILE	703.37		NSN EMPLOYER SERVICES INC	953.52
19	C&J SILKSCREENING	558.90		OPTIMA INC	833.00
20	CLASSROOM DIRECT	818.33		PITNEY BOWES INC	622.93
21	COMPUTER COMPONENT REPAIR	825.00		POSTMASTER	712.00
22	COMBINED SALES	639.28		RAINBOW BOOK COMPANY	791.91
23	CONSERV FS	734.69		SCHOOL NURSE SUPPLY	765.04
24	M. COOPER SUPPLY CO.	613.61		SCHOOL SPECIALTY.COM	847.79
25	CYBOR FIRE PROTECTION	895.00		SILVESTRI PRINTING INC	922.00
26	FEIL WATER TREATMENT	520.75		STATE FIRE MARSHALL	760.00
27	FILMS MEDIA GROUP	539.75		EDWARD LEE STEPHENS	935.00
28	GENERAL BINDING CORP.	645.33		TEACHER DIRECT	749.16
29	GRANTS APPLIANCES	613.95		THOMPSON ELEVATOR	600.00
30	GRAINGER PARTS	757.58		TREMCO	661.13
31	HOME PAGES	725.00		US SCHOOL SUPPLY	642.70
32	IASA	985.10		WEBSTAIRANT STORE	655.60
33	INLAND ARTS & GRAPHICS	896.38		WEST MUSIC	526.17
34				WILL CTY REGL OFC OF ED	508.00

REPORT ON CONTRACTS EXCEEDING \$25,000 AWARDED DURING FY2011

In conformity with sub-section (c) of Section 10-20.44 of the School Code [105 ILCS 5/10-20.44], the following information is required to be submitted in conjunction with submission of the Annual Statement of Affairs [105 ILCS 5/10-17].

INSTRUCTIONS: (See the attached document (pdf) for additional guidance and definitions.)



ITEM 1. – Count only contracts where the consideration exceeds \$25,000 over the life of the contract and that were awarded during FY2011 and record the number below in the space provided. Do not include: (1) multi-year contracts awarded prior to FY2011; (2) collective bargaining agreements with district employee groups; and (3) personal services contracts with individual district employees.

ITEM 2. – Aggregate the value of consideration of all contracts included in item 1 and record the dollar amount below in the space provided.

ITEM 3. – Count only contracts where the consideration exceeds \$25,000 over the life of the contract that were awarded during FY2011 to minority, female, disabled or local contractors and record the number below in the space provided. Do not include: (1) multi-year contracts awarded prior to FY2011; (2) collective bargaining agreements with district employee groups; and (3) personal services contracts with individual district employees.

ITEM 4. – Aggregate the value of consideration of all contracts included in item 3 and record the dollar amount below in the space provided.

1. Total number of all contracts awarded by the school district:	28 (Enter Number Here)
2. Total value of all contracts awarded:	6,878,507 (Enter \$ Amount Here)
3. Total number of contracts awarded to minority owned businesses, female owned businesses, businesses owned by persons with disabilities, and locally owned businesses:	 (Enter Number Here)
4. Total value of contracts awarded to minority owned businesses, female owned businesses, businesses owned by person with disabilities, and locally owned businesses:	 (Enter \$ Amount Here)

Vendor Name and YTD

Page: 1

Listing: Order by Alpha Code; No Range;**Date: For FY 2011; Amount: \$25,000.00 - \$9,999,999,999.99; Active Vendors Only**

<u>Vendor Name</u>	<u>Y.T.D.</u>
A&R GARAGE & ENTRY DOORS	28,360.00
AT&T	74,304.85
BLUE CROSS BLUE SHIELD IL	1,589,422.36
CAMELOT THERAPEUTIC SCHLS	108,729.65
CANON FINANCIAL SERVICES	56,040.00
CDW GOVERNMENT, INC	51,620.75
CHILD'S VOICE SCHOOL	38,536.51
CLIC	62,702.00
DELTA DENTAL OF IL-RISK	102,498.52
ELIM CHRISTIAN SERVICES	147,539.12
FOX RIVER FOODS	92,298.55
HELPING HAND CENTER	78,727.06
KRYSTAL DAIRY	40,611.78
LINCOLN-WAY H.S.#210	73,717.54
LINCOLN-WAY AREA SP ED	3,100,098.73
MACNEAL SCHOOL	44,275.00
MARTIN WHALEN OFFICE SOL	47,106.96
MIDAMERICAN ENERGY CO.	438,751.67
MIDWEST TRANSIT EQUIPMENT	40,336.29
NICOR GAS	67,929.64
PEARSON EDUCATION	47,259.37
PERFORMANCE CHEMICAL	38,167.08
SB ENTERPRISES, INC.	217,331.00
SOUTHWEST COOK CNTY COOP	86,235.46
SOVEREIGN LEASING, LLC	115,646.00
UCP OF IL PRAIRIELAND	38,503.34
UNITED HEALTHCARE OF IL	26,526.07
VILLAGE OF MOKENA	25,231.48
** Total Year To Date	6,878,506.78



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: October 19, 2011

To: Board of Education
Mr. Steve Stein
Interim Superintendent

From: Kirt Hendrick
Director of Business Operations

Re: Illinois School District Liquid Asset Fund Resolution

We have been informed that the USA Patriot Act requires financial institutions such as banks and security companies to request new identifying information and authorizations in order to maintain current and accurate client account information. The Illinois School District Liquid Asset fund, which is administered by PMA, is reconfirming that Mokena School District 159 still wishes to participate in the plan. PMA is required to verify client information every three years.

In December, we will be presenting the attached resolution for approval to participate in the Illinois School District Liquid Asset Fund. Our participation in this fund helps Mokena School District 159 obtain higher interest on liquid funds meeting all of the State collateral obligations.

We have been working with the Illinois Liquid Asset Fund since 1993. If you have any questions, please contact me.

ACTION REQUESTS

Action Request
Mokena School District 159
REGULAR MEETING
Personnel Recommendations – November 10, 2011

NAME	POSITION	BUILDING	EFFECTIVE DATE	EMPLOYMENT DETAIL
1. Certified- New Hire				
Kwiatkoski, Allison	Psychologist	District	November 28, 2011	Lane 6, Step F Salary Pending Negotiations
2. Certified – Leave of Absence				
Truffa, Km	Teacher	MJH	10/18/2011 Thru 11/28/2011 (upon doctor's release)	Medical Leave
3. Classified– Resignation				
Schuler, Anna	Food Server	Food Service	October 25, 2011	
4. Classified –New Hire				
Walsberg, Mary	Food Server	Food Service	October 17, 2011	\$8.31/hr 3hrs/day 166/yr

Recommended Motion:

"Move to approve personnel recommendations 1 through 4 presented, subject to successful background check, drug screening (if applicable) and physical."



MOKENA PUBLIC SCHOOLS

DISTRICT 159

11244 Willowcrest Lane • Mokena, IL 60448-1334 • (708) 342-4900 • www.mokena159.org

ACTION REQUEST

Date: November 2, 2011

To: Mr. Steve Stein, Interim Superintendent
Board of Education

CC: file

From: Sue Shoemaker, Director of Student Services
Dr. Chuck Vitton, Assistant Superintendent for Instruction

Re: District psychologist

It is recommended that the Board hire Allison Kwiatkoski to replace Jennifer Gorman who left last month. Allison comes with a thorough and very up to date knowledge of her field, including assessment instruments and interpretation, the IEP procedure and requirements, and counseling experience. She has facilitated STAT meetings in her current position; the equivalent of our SST meetings, as well as special education eligibility meetings. Allison has lead in-services detailing RtI models. She has consulted with staff relative to academic and behavioral referrals. Allison currently works for a cooperative in Plymouth, Indiana and services five buildings. She is personable, responsible and a self-starter with initiative. Allison believes in data driven programs that give results.

She would be paid at Lane 6, step F on the current salary schedule as per her hours beyond a Masters degree and her years of service.

If this recommendation meets with your approval, the following motion would be appropriate:
"Move to hire Ms. Allison Kwiatkoski as a District psychologist for Mokena District 159"

Allison Nicole Kwiatkoski

3105 Black Partridge Lane, Apt. 11 • Valparaiso, IN 46383 • 219-644-5440
akwiatkoski@gmail.com

OBJECTIVE

To obtain a position as a full-time school psychologist in a public school setting that embraces Response to Intervention and provides a wide range of excellent services.

EDUCATION

Master of Education & Education Specialist in School Psychology (M.Ed., Ed.S.)

8/2005 - Present

Valparaiso University

Valparaiso, IN

- GPA: 3.946/4.0
- Special education practicum (120 hours) including direct observation of students, schoolwork assistance, and teaching lessons
- Special education/teaching practicum (80 hours) including schoolwork assistance, creating and teaching lesson plans, conducting observations, and developing and implementing a behavioral intervention plan
- School psychology practicum (120 hours) including administering assessments, observing conferences and parent/teacher consults, report writing, and conducting behavioral observations
- Student member of the Illinois School Psychologist Association and the National Association of School Psychologists

Bachelor of Arts in Psychology (B.A.)

8/1999 - 12/2003

Purdue University Calumet

Hammond, IN

- Overall GPA: 3.36/4.0
- Major GPA: 3.33/4.0
- Certificate of Achievement from the School of Liberal Arts and Social Sciences (LASS) Spotlight on Scholarship
- Honor awards for numerous semesters
- Contributed to a research project and presented at MAUPRC (Mid-America Undergraduate Psychology Research Conference)
- Member of Psi Chi, The National Honor Society of Psychology (President in 2002-2003)

WORK EXPERIENCE

8/2008 - Present

Joint Educational Services in Special Education

Plymouth, IN

School Psychologist

- Establish and maintain ongoing positive working relationships with students, parents, staff, and other professionals using both effective written and oral communication skills
- Administer and interpret a variety of assessments to students in preschool through eighth grades
- Participate in record reviews, initial findings, and pre-meetings
- Conduct behavioral observations as part of comprehensive evaluations
- Assist with the development of an effective Response to Intervention system in numerous schools
- Create and present reports at case conferences and Student Teacher Assistance Teams (STAT) meetings
- Consult with STAT team members to create academic and behavioral intervention plans
- Progress monitor students to determine response to interventions

- Assist with the development of Functional Behavior Assessments/Behavior Intervention Plans
- Attend conferences, seminars, trainings and presentations contributing to staff development/continuing education
- Lead in-services detailing Response to Intervention to the Plymouth Community School Corporation and surrounding corporations
- Create data collection tools used for Response to Intervention
- Assist with the development of Individual Education Programs utilizing the Indiana IEP program
- Organize and facilitate meetings with school psychologists and educational diagnosticians monthly
- Co-facilitate counseling groups with the school social worker at the junior high school

INTERNSHIP

8/2007 - 6/2008

Greater Lafayette Area Special Services

Lafayette, IN

School Psychology Intern

- Established and maintained ongoing positive working relationships with students, parents, staff, and other professionals using both effective written and oral communication skills
- Administered and interpreted a variety of assessments to a diverse student population
- Conducted behavioral observations as part of comprehensive evaluations
- Created and presented reports at case conferences and Problem Solving for General Education Intervention (PS for GEI) meetings
- Consulted with PS for GEI team members to create academic and behavioral intervention plans
- Assisted with the development of Individual Education Programs
- Participated in parent/teacher consults to determine the most appropriate evaluation for each student
- Co-facilitated counseling groups with the school counselor at the middle school level
- Organized and managed program evaluation project at the elementary school level
- Presented Response to Intervention information to colleagues
- Attended conferences, seminars, trainings and presentations contributing to staff development/continuing education



MOKENA JUNIOR HIGH SCHOOL DISTRICT 159

19815 Kirkstone Way • Mokena, IL 60448-1334 • (708) 342-4870 • www.mokena159.org

ACTION REQUEST

To: Mr. Steve Stein, Board of Education
CC: File
Date: October 23, 2011
RE: Medical Leave

Mrs. Kim Truffa, 7th grade Language Arts Teacher at MJHS, has requested a medical leave beginning on October 18th and concluding on November 28th, pending clearance by a physician.

I recommend that the Board of Education approve this request.

mr/MR



MOKENA SCHOOL DISTRICT 159 **ACTION REPORT**

Date: November 10, 2011

To: Board of Education
Steve Stein, Interim Superintendent

From: Ann Lewandowski

Re: Personnel Change
Food Server – Anna Schuler

Mrs. Anna Schuler submitted her resignation as a Food Server as of October 25, 2011.



MOKENA SCHOOL DISTRICT 159 **ACTION REPORT**

Date: November 10, 2011

To: Board of Education
Steve Stein, Interim Superintendent

From: Ann Lewandowski

Re: Personnel Change
Food Server – Mary Walsberg

Ms. Mary Walsberg will be filling a vacancy created by Mrs. Buthuis's resignation September 2011. She will work 166 days, 3 hours per day for \$8.31 per hour.



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: November 10, 2011

**To: Board of Education
Mr. Steve Stein, Superintendent**

From: Dr. Charles J. Vitton, Assistant Superintendent for Instruction

Re: Updated Job Description

Last month, the Board was presented with an updated job description for the position of Dean of Students. This job description is in line with the current needs of the school district.

If this recommendation meets with your approval, the following motion would be appropriate:

"Move to approve the updated job description for Dean of Students as presented".

MOKENA SCHOOL DISTRICT 159

POSITION DESCRIPTION

JOB TITLE: Dean of Students

LOCATION: Mokena Junior High

TITLE OF IMMEDIATE SUPERVISOR: Principal

QUALIFICATIONS:

1. Type 75 Administrative Certificate or is currently enrolled in a program and is actively seeking a Type 75 Administrative Certificate

DESCRIPTION OF DUTIES:

1. Coordinate and implement student discipline program.
2. Monitor attendance and truancy issues and serve as liaison with the Will County Regional Superintendent of Schools Truancy Office.
3. Coordinate and manage lunchroom supervision.
4. Attend weekly Student Support Team meetings.
5. Attend monthly Lincoln-Way Area Law Enforcement meetings
6. Supervise and evaluate building and physical education/athletic aides.
7. Supervise and evaluate office aides and non-certified office staff.
8. Coordinate and evaluate student athletic programs.
9. Assist with supervision of athletic and extracurricular events and activities.
10. Supervise athletic director.
11. Review and approve evaluations of coaches submitted by athletic director.
12. Attend monthly Athletic Booster, PTA, and Music Booster Meetings in coordination with the building principal.
13. Coordinate and evaluate student extracurricular programs.
14. Attend office staff, department chairperson, faculty, administrative and school improvement team meetings.

15. Coordinate state and local testing programs.

16. Other duties as assigned by the principal or superintendent.

Work Year: 10.5 months

Updated: October, 2011



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: November 10, 2011

To: Board of Education

From: Steve Stein, Interim Superintendent

Re: StratPlan Expenditure

I presented earlier in the meeting the need for the StratPlan update. We feel confident that continuing to utilize this tool as our financial projection software makes the most sense for the district at this time.

Recommended Motion:

"..... Move to approve the purchase of the StratPlan software update for the 2011-2012 school year for \$8,000 as presented."

Moved By: _____

Seconded By: _____



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: 11/3/2011

**To: Board of Education
Steve Stein, Interim Superintendent**

From: John Troy, Board President

Re: Amended Assignments of Curriculum Committee

As presented during the update of curriculum committee.

Recommended Motion:

"I move to accept the Curriculum Committee amended assignments as presented."

First: _____

Second: _____



MOKENA SCHOOL DISTRICT 159

ACTION REQUEST

Date: November 4, 2011

To: Board of Education
Mr. Steve Stein
Superintendent

From: Finance Committee

Subject: **2011 Real Estate Tax Levy**

The Real Estate Tax Levy is the means by which local governmental agencies such as school Districts acquire funds for operations. Tax rates for the levy are computed by dividing the levy request for each fund by the equalized assessed valuation to provide a percentage factor or tax rate for each fund. Equalized Assessed Valuation is the taxable value of property as determined through County and State Assessment process.

The tax rates for equalized assessed valuation are controlled by maximum legal rates and the Property Tax Extension Limitation Law (PTELL) or TAX CAP LAW. The restricted tax rate limits the levy increases to either the Consumer Price Index or 5%, **which ever is lower**. The Consumer Price index used for the 2011 levy is 1.5% compared to 2.7% for the 2010 Levy. The 1.5% tax cap restriction is applied to existing property. New property yields additional tax dollars above the existing property and is taxed at the full-assessed valuation when it first comes on the tax rolls.

In areas experiencing growth, it is important that taxing bodies levy at a rate that captures the new property being added to the tax rolls. This is to avoid the loss of current and future tax dollars by not taxing the new property and loosing the future taxes due to the Tax Cap Law. Mokena is now experiencing a modest decrease in overall Equalized Assessed Valuation. The projections for the amount of New Property have also decreased.

Each school district is required to certify annually and return to the respective county clerk, on or before the last Tuesday in December, its certificate of tax levy. The following are the basic requirements of The Truth in Taxation Act:

- At least 30 days prior to the adoption of its aggregate levy, the local board of education shall estimate the dollar amount of the aggregate levy for the current year exclusive of election cost.
- Any district proposing to increase its aggregate levy more than 105 percent of its prior year's extension, exclusive of election cost, must publish a notice prescribed by law, in a newspaper of general local circulation.

- No levy of a taxing district shall be invalidated for failure to comply with the provisions of the Act if the failure is attributed to the newspaper's failure to reproduce the information accurately or to publish the notice as directed by the taxing district.
- The notice must be published no more than 14 days nor less than 7 days prior to the date of the public hearing.
- All hearings must be open to the public. The corporate authority of the taxing district is to explain the reasons for the proposed increase and is required to permit persons desiring to be heard an opportunity to present testimony within reasonable time limits.
- If a public hearing must be held, it may not coincide with the hearing on the proposed budget of the taxing district. The hearing must be convened no more than 14 days, nor less than seven days, after the notice publication. If the final levy ordinance adopted is greater than 105 percent of the prior year's extension and is in excess of the amount shown in the public notice, a second published notice of the adoption action must be made in the form and manner provided in Section 7 of the Truth in Taxation Act within 15 days. No hearing needs to be held after this subsequent publication.
- The levy filed with the county clerk may not request extension of an extension unless the levy ordinance meets the Truth in Taxation Act requirement. The school board must file a certification by the presiding officer of the board stating that the provisions of the Truth in Taxation Act have been met.

We recommend that you approve the 2011 Tentative Certificate of Tax Levy for approval in December. **Since the tentative levy is less than 105% of the 2010 Extension, there is no need for a public hearing in December.**

Motion

I recommend that the Board approve the 2011 Tentative Certificate of Tax Levy as shown in EXHIBIT A.

Moved by: _____

Seconded by: _____ (Roll Call Vote)

EXHIBIT A

Original: ☒
Amended: ☐

ILLINOIS STATE BOARD OF EDUCATION School Business and Support Services Division 217/785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	District Number	County
Mokena School District	159	Will

Amount of Levy

Educational	\$ 10,275,000	Fire Prevention & Safety *	\$ 0
Operations & Maintenance	\$ 1,150,000	Tort Immunity	\$ 50,000
Transportation	\$ 400,000	Special Education	\$ 400,000
Working Cash	\$ 60,000	Leasing	\$ 0
Municipal Retirement	\$ 207,000		\$ 0
Social Security	\$ 207,000	Other	\$ 0
		Total Levy	\$ 12,749,000

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 10,275,000 dollars to be levied as a special tax for educational purposes; and
the sum of 1,150,000 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 400,000 dollars to be levied as a special tax for transportation purposes; and
the sum of 60,000 dollars to be levied as a special tax for a working cash fund; and
the sum of 207,000 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 207,000 dollars to be levied as a special tax for social security purposes; and
the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 50,000 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 400,000 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for _____; and
the sum of 0 dollars to be levied as a special tax for _____
on the taxable property of our school district for the year 2011

Signed this _____ day of _____, 2011 _____
(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 3

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 159, Will County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2011 was filed in the office of the County Clerk of this County on _____, 2011.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total levy, as provided in the original resolution(s), for said purposes for the year 2011, is \$ _____.

(Signature of County Clerk)

(Date)

(County)

copy of ISBE Form 50-02 (08/2009) cti2009.xls

LEVY INPUT PAGE - ASSUMPTIONS

Tax Levy Year: Enter Year of Levy

District Name: Enter District Name

District Number: Enter District Number

County 1:

County 2:

County 3:

County 4:

Fill out County names as needed - leave other boxes blank

PTELL - Tax Capped: Choose Yes or No

Original Tax Levy Certificate:

Amended Tax Levy Certificate:

Enter "x" in one box only

Consumer Price Index: Enter CPI for Year ending 2010, for the 2011 Levy.

Actual Total EAV for 2010: Enter Actual rate setting EAV for 2010

Estimated % change from 2010 EAV: Enter reassessment percentage before New Construction

Estimated New Construction for 2011: Enter Estimated New Construction

Estimated Total EAV for 2011: Includes New Construction

Total change from prior year: Includes New Construction

No. of Tax Levied Bond Issues Outstanding:

	Input Maximum Tax Rate:	Total 2010 Extension for all Counties:	Input 2010 Will County Extension:
Educational	3.50%	\$9,842,586.96	9,842,586.96
Operations & Maintenance	0.55%	\$1,019,783.42	1,019,783.42
Transportation		\$372,637.06	372,637.06
Working Cash	0.05%	\$57,137.68	57,137.68
Municipal Retirement		\$180,728.97	180,728.97
Social Security		\$186,318.53	186,318.53
Fire Prevention & Safety *		\$0.00	
Tort Immunity		\$118,001.73	118,001.73
Special Education	0.40%	\$368,289.63	368,289.63
Leasing		\$0.00	
Input Fund Name:		\$0.00	

Total Capped Extension for 2010:

SEDOL IMRF (Lake County Only)

Bond and Interest Extension for 2010:

Total 2010 Extension:

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

2011 LEVY CALCULATION PAGE

Consumer Price Index: 1.50%

Limiting Rate: $\frac{\text{Prior Year Extension} \times (1 + \text{Lesser of } 5\% \text{ or CPI})}{\text{Total EAV} - \text{New Construction}}$ Actual Total EAV for 2010: \$621,061,772
Estimated % change from 2010 EAV: -4.00%Estimated New Construction for 2011: \$10,000,000
Estimated Total EAV for 2011: \$606,219,301.12
Total change from prior year: -2.39%Limiting Rate: 2.0676%
Estimated Capped Extension: \$12,534,430.20

	Prior Year Extension:	Maximum Tax Rate:	Individual Fund Estimated Maximum Extension:	Prorated Extension based on prior year extension:	Manual Override:	Balance % Input:	Levy amount:
Educational	\$9,842,586.98	3.50%	\$21,217,675.54	\$10,157,785.35	\$10,275,000.00		\$10,275,000.00
Operations & Maintenance	\$1,019,783.42	0.55%	\$3,334,206.16	\$1,052,440.90	\$1,150,000.00		\$1,150,000.00
Transportation	\$372,637.06	0.00%	\$0.00	\$384,570.37	\$400,000.00		\$400,000.00
Working Cash	\$57,137.68	0.05%	\$303,109.65	\$58,967.45	\$60,000.00		\$60,000.00
Municipal Retirement	\$180,728.97			\$186,516.62	\$207,000.00		\$207,000.00
Social Security	\$186,318.53			\$192,285.18	\$207,000.00		\$207,000.00
Fire Prevention & Safety *	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		\$0.00
Tort Immunity	\$118,001.73			\$121,780.61	\$50,000.00		\$50,000.00
Special Education	\$368,289.63	0.40%	\$2,424,877.20	\$380,083.71	\$400,000.00		\$400,000.00
Leasing	\$0.00	0.00%	\$0.00	\$0.00			\$0.00
	\$0.00	0.00%	\$0.00	\$0.00			\$0.00

Capped Extension/Levy \$12,145,483.98

\$27,279,868.55

\$12,534,430.20 \$12,749,000.00

Capped Levy \$12,749,000.00

Truth in Taxation

NO

Levy in excess of estimated extension \$214,569.80

SEDOL IMRF \$0.00

SEDOL IMRF

\$0.00

Bond and Interest: \$1,906,038.57

Bond and Interest: \$1,923,815.00

\$1,923,815.00 0.93%

Total Extension/Levy \$14,051,522.55

Total Levy \$14,672,815.00 4.42%