

AGENDA
BOARD OF EDUCATION – MOKENA SCHOOL DISTRICT 159
Mokena Elementary School
February 9, 2012
7:00 PM

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
 - Public
 - MTA
 - Board of Education
 - Educational Showcase- Nancy Chibe – MIS Rockets
- IV. SUPERINTENDENT REPORT**
 - FOIA requests
- V. APPROVAL OF PREVIOUS MINUTES**
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 - Closed Session –January 12, 2012
 - Closed Session- January 21, 2012
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 - 1. Finance
 - 2. Policy
 - Update
 - 3. Buildings & Grounds/Transportation
 - Update
 - 4. Parent Advisory /Discipline
 - Update
 - 5. Curriculum
 - Update
 - 6. Technology
 - Update
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VIII. ITEMS FOR MARCH 8, 2012 AGENDA

IX. FOR THE GOOD OF MOKENA

X. CLOSED SESSION For Purposes of Personnel and Leasing; not to return.
Pursuant of 5 ILCS 120/2 (c)(1)(5)

XI. ADJOURNMENT

INFORMATION REPORTS

Treasurer's Report Income Summary
January 01, 2012 - January 31, 2012

<i>Fund</i>	<i>Beginning Balance</i>	<i>Revenues</i>	<i>Expenses</i>	<i>Change</i>	<i>Ending Balance</i>	<i>%</i>
10 EDUCATION FUND	\$4,705,993.34	\$352,789.34	\$1,045,916.34	\$693,127.00-	\$4,012,866.34	-14.7%
20 OM FUND	\$1,568,940.15	\$5,997.57	\$114,697.18	\$108,699.61-	\$1,460,240.54	-6.9%
30 BOND - INTEREST FUND	\$330,489.95	\$0.56	\$0.00	\$0.56	\$330,490.51	0.0%
40 TRANSPORTATION FUND	\$1,860,956.08	\$100,599.82	\$61,986.32	\$38,613.50	\$1,899,569.58	2.1%
50 IMRF FUND	\$173,453.91	\$1.82	\$37,983.62	\$37,981.80-	\$135,472.11	-21.9%
61 NEW CONSTRUCTION FUND	\$755,227.52	\$21.86	\$625.00	\$603.14-	\$754,624.38	-0.1%
70 WORKING CASH FUND	\$1,643,374.77	\$12.28	\$0.00	\$12.28	\$1,643,387.05	0.0%
90 LIFE SAFETY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Totals :	\$11,267,652.45	\$459,427.33	\$1,261,208.46	\$801,781.13-	\$10,465,871.32	0.00

Mokena School District 159
Treasurer's Detail Investment Report
January 1, 2012

Fund	Mokena St Bank Checking	Certificates of Deposit	Commercial Paper	Federal Agencies	IIIT Money Market	Illinois Funds Money Market	ISDLAF Money Market	Fund Balances
10 Education & Adequacy Grant	\$ 96,337.31	\$ 2,550,317.29	\$ -	\$ -	\$ 38.98	\$ 55,892.01	\$1,310,280.75	\$ 4,012,866.34
20 Operations & Maintenance	\$ 12,392.85	\$ 1,087,687.29	\$ -	\$ -	\$ 30.92	\$ 31,875.59	\$ 328,253.89	\$ 1,460,240.54
30 Bond & Interest	\$ 6.94	\$ 318,178.91	\$ -	\$ -	\$ 5,811.65	\$ 6,442.27	\$ 50.74	\$ 330,490.51
40 Transportation	\$ 119,214.79	\$ 1,152,208.41	\$ -	\$ -	\$ 1.16	\$ 12,573.48	\$ 615,571.74	\$ 1,899,569.58
50 IMRF	\$ 2,289.19	\$ 105,126.23	\$ -	\$ -	\$ 72.04	\$ 174.23	\$ 27,810.42	\$ 135,472.11
61 New Construction	\$ 35,562.05	\$ -	\$ -	\$ -	\$ -	\$ 2,302.28	\$ 716,760.05	\$ 754,624.38
70 Working Cash	\$ 4,047.22	\$ 1,087,997.05	\$ -	\$ -	\$ 14.06	\$ 4,037.30	\$ 547,291.42	\$ 1,643,387.05
80 Tort Fund	\$ 922.04	\$ 38,184.82	\$ -	\$ -	\$ 0.59	\$ -	\$ 190,113.36	\$ 229,220.81
TOTALS	\$ 270,772.39	\$ 6,339,700.00	\$ -	\$ -	\$ 5,969.40	\$ 113,297.16	\$3,736,132.37	\$ 10,465,871.32
Percentages	2.587%	60.575%	0.000%	0.000%	0.057%	1.083%	35.698%	100.000%

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, January 19, 2012

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, Illinois, at 7:00 p.m. on the 19th day January 2012.

I. CALL TO ORDER

The meeting was called to order by President Pro Tem Mary Kenny at 7:00 p.m.

II. ROLL CALL

Present: James Gast (District #210), Mary Kenny (District 161), Dawn Murphy, substituting for Timothy Doyle (District #114), Patrick Usher (District 157c)
Absent: Timothy Doyle, Susan Gillooley, Katherine Moore
Staff Present: Dr. Sally H. Bintz, Director
Craig Englert, Assistant Director for Finance and Operations
Cheryl Della Penna, Administrative Assistant
David Armbrrecht, District 843 Transportation Supervisor
Holly Kasper, Vice President, Lincoln-Way Area Special Education Association
Toni Strait, President, Lincoln-Way Area Special Education Association

Mr. Gast was appointed Secretary Pro tem.

III. APPROVAL OF MINUTES OF REGULAR MEETING AND CLOSED SESSION OF DECEMBER 15, 2011

A motion was made by Patrick Usher and seconded by Dawn Murphy to approve the minutes of the Regular and Closed Session Meetings of December 15, 2011.

Voting Aye: Gast, Kenny, Murphy, Usher

Motion carried: 4 Aye, 0 Nay

IV. PUBLIC COMMENT

There were no comments.

V. REPORTS

A. Treasurer's Report – Financial and Payables

Mr. Englert reviewed the Treasurer's Report with the Governing Board.

B. Review of Advisory Committee Minutes

Dr. Bintz reviewed the minutes from the January 10, 2012 Advisory Meeting.

C. Director's Report

1. *Parent Advisory Council*

The Parent Advisory Council met on January 9, 2012 and currently they are working on a recommendation for parent mentoring. The members are continuing their working relationship with the PLASE organization for opportunities to help students through their special education experiences.

2. *Foundation*

Dr. Bintz stated that the Foundation will meet in the near future to discuss awarding grants made possible from a recent fundraiser. The next fundraiser will take place on March 31, 2012 called *A Celebration of Spring*. There will be a silent auction, followed by a variety and fashion show.

3. *Quarterly Interim Financial Report*
Mr. Englert reviewed the quarterly interim financial report.
 4. *Notices of Discontinuation of Services*
Dr. Bintz reported that member districts not purchasing services from the Cooperative next year are required to notify the Joint Agreement by January 31, 2012.
 5. *Joint Boards of Education Meeting*
Dr. Bintz reminded the Governing Board that the Joint Boards of Education Meeting will take place on February 6, 2012. She indicated that the Superintendents were in agreement to follow an agenda similar to that of the previous meeting held two years ago. Dr. Bintz inquired of the Governing Board if they wanted to add anything further to the tentative agenda for that meeting. Mr. Gast requested the transportation presentation during the meeting also include information about the bus security system that the Cooperative and District 210 are currently investigating.
 6. *Senate Bill 7 – Joint Committee Update*
Dr. Bintz indicated that that she and the union and administration committees are continuing to work on the Senate Bill 7 requirements to meet the required deadlines.
 7. *Child Count Status Report*
Dr. Bintz reviewed the results of the December 1, 2011 Child Count Status Report issued by the Cooperative. This report reflects the percentage of growth in regular and special education throughout the districts.
 8. *2011-2012 Classes*
Dr. Bintz indicated that one of the AIM Classes at Pioneer Grove was consolidated into the remaining AIM classes in the building for the balance of this school year.
 9. *2011-2013 Projected Classes*
Dr. Bintz reviewed the projections for the Cooperative programs and possibility of various changes in locations for classes. She is anticipating the addition of a multi-needs class at Pioneer Grove. She also stated that Pioneer Grove is in need of a room on the main level for timeouts for students. The Director anticipates the reduction of one AI class. Dr. Bintz continues to seek a location for the junior high school SELF program.
- D. Principals' Reports
- Mackay Education Center*
Dr. Bintz reported that the Mackay Center continues to work with District 210 to provide the necessary classes for students.
- Pioneer Grove Educational Center*
Dr. Bintz reported Pioneer Grove continues to incorporate student activities and provide usage of the building. Lincoln-Way East is using the building on a regular basis. A Groundhog Dance will be held on February 1, 2012 for students in grades 7-12 and adapted instruction, SCII, and students placed out of district.
- Transition House*
Dr. Bintz informed the Governing Board that the students and staff at the Transition House hosted an open house today where there were approximately 20 students and parents in attendance. She stated that she anticipates a significant increase in enrollment next school year.
- VI. APPROVAL OF THE CONSENT AGENDA
Acting on the recommendation of the Director, Patrick Usher moved, seconded by Dawn Murphy, for the Governing Board to ratify the Consent Agenda as follows:

- A. Approval of Current Payables
Current payables were presented for review in each respective fund.
- B. Approval of Financial Statement
The Financial Statement for the month of December 2011 and investments through January 19, 2012 as presented.
- C. Approval of Personnel Items as Listed:
 - 1. Resignation
Certified Staff
Laura Bumba, paraprofessional, effective January 16, 2012.
 - 2. Employment
Certified Staff
Marie Genovese, substitute bus monitor, at a rate of \$9.00 per hour.
Arlene Ramsdorf, bus monitor, at a rate of \$9.00 per hour, effective December 12, 2011.
 - 3. Leave of Absence
Betty Flatley, teacher, effective February 1, 2012 to the end of the 2011-2012 school year.
- D. FMLA Requests
Employee 2807 to begin January 9, 2012 for up to 12 workweeks if necessary.
Employee 2383 to begin January 9, 2012 for up to 12 workweeks if necessary.
Employee 4489 to begin January 23, 2012 for up to 12 workweeks if necessary.
- E. FOI Requests
Dr. Bintz stated no FOIA requests were received.

CONSENT VOTE:

Voting Aye: *Gast, Kenny, Murphy, Usher*
Motion carried: *4 Aye, 0 Nay*

VII. ACTION ITEMS

- A. Acceptance of Gifts
A motion was made by Dawn Murphy and seconded by James Gast to accept the following donations for the Transition House:
Christmas tree donated by Gail Malvestuto
Washer and Dryer from Twin Hearts Autism Foundation
Voting Aye: *Gast, Kenny, Murphy, Usher*
Motion carried: *4 Aye, 0 Nay*
- B. Approval of Bus Leases
A motion was made by Patrick Usher and seconded by James Gast to approve a three year lease of five wheel chair buses and four convertible wheel chair buses as presented.
Voting Aye: *Gast, Kenny, Murphy, Usher*
Motion carried: *4 Aye, 0 Nay*

VIII. INFORMATION ITEMS AND ANNOUNCEMENTS

Dr. Bintz reported that the District 159 Teachers' Union has reached a tentative agreement and it is anticipated that contract will be sent next to the Board of Education for their approval. The Cooperative union members will have a realignment of their salaries and will be paid retroactively as soon as the agreement is finalized. (*The salary schedule for the Cooperative teachers' contract reflects an average of the three highest salary schedules of the five member elementary districts.*)

The next regular meeting of the Board of Special Education will be held at 7:00 p.m. on February 16, 2012 at the Pioneer Grove Educational Center, Frankfort, IL

IX. ADJOURNMENT

A motion was made by James Gast and seconded by Dawn Murphy that the meeting be adjourned. All members voted Aye. Motion carried. President Pro Tem Kenny declared the meeting adjourned at 7:49 p.m.

Respectfully submitted,
Cheryl A. Della Penna,
Administrative Assistant

President

Secretary



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: January 30, 2012
To: Board of Education
From: Building-Grounds & Transportation Committee
RE: Recommendation for building usage at MIS and MES

After much study and discussion, the Building-Grounds and Transportation Committee is recommending to the Board of Education, that Mokena Intermediate School remain open for 2012-2013 and continue to function as a grade 4-5 building.

The committee held its first meeting on August 25 and began the collection of information which led to this recommendation. Through consultations with community members, teachers, staff, the Mokena Fire Department, the Mokena Building Department, the Regional Office of Education, the district's architect, and others, the committee feels that this is the most appropriate recommendation at this time. Though there are cost savings to be had with the closing of a building, the potential expenses required to regain a certificate of occupancy and the disruption to the educational environment, seem to outweigh the amount of the savings.

With the amount of open classroom space available at Mokena Elementary School, it is also our recommendation that the district pursue a partnership with another 'schooling-entity' to offset some of the district's expenses.

ACTION REQUESTS

Action Request
Mokena School District 159
REGULAR MEETING
Personnel Recommendations – February 9, 2012

NAME	POSITION	BUILDING	EFFECTIVE DATE	EMPLOYMENT DETAIL
1. Classified – Leave of Absence				
McGee, Jennifer	Custodian	MIS	12/19/2011	Medical Leave for 6-8 weeks (upon doctor's release)
2. Classified - Change of Hours				
Shaffern, Helen	Bus Driver	District	1/24/2012	Decrease 5.25 hrs/day to 4.25 hrs/day
Collins, Kimberly	Bus Driver	District	1/24/2012	Increase 4.25 hrs/day to 5.25 hrs/day
3. Classified – Resignation				
Gabrys, Sandra	Food Server	District	1/27/2012	
4. Certified - Resignation				
Marcus, Kara	Teacher	MES	End of 2011-2012 school year	

Recommended Motion:

"Move to approve personnel recommendations 1 and 4 as presented".



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: January, 2012

To: Board of Education
Mr. Steve Stein, Superintendent

From: Ken Stanley, Director of Buildings and Grounds

RE: Family Medical Leave for Jennifer McGee

Jennifer McGee, custodian at MIS, has requested a family medical leave effective on or around December 19, 2011 for six to eight weeks. She is expecting her second child. Her approximate return date will be on or around February 13, 2012, pending clearance from her doctor.



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: January 24, 2012

To: Board of Education
Mr. Steve Stein, Superintendent

From: Ron Kaczorowski

Re: Increase of regular hours

Due to a change in kindergarten drivers, Kimberly Collins needs to have her regular hours changed from 4.25 hours to 5.25 hours.
Helen Shaffern hours should be reduced from 5.25 to 4.25 hours. This would be effective 1/24/2012.

If this recommendation meets with your approval the following motion would be appropriate, "...***move to increase regular hours from 4.25 to 5.25 for Kimberly Collins and reduce Helen Shaffern hours from 5.25 to 4.25.***"



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

DATE: January 27, 2012

TO: Board of Education,
Steve Stein, Superintendent
Kirt Hendrick, director of Business Operations

FROM: Ann Lewandowski

RE: Resignation of Sandra Gabrys

Effective January 27, 2012 Sandra Gabrys has resigned as kitchen server for Mokena School District. Sandra was an employee for the district for thirteen years. We wish Sandra all the best in her future endeavors.

If this recommendation meets with your approval the following motion would be appropriate, "...***move to except the resignation of Sandra Gabrys.***"



MOKENA ELEMENTARY SCHOOL DISTRICT 159

11244 Willowcrest Lane • Mokena, IL 60448-1334 • (708) 342-4850 • www.mokena159.org

Date: February 1, 2012

To: Board of Education

From: Chris Clavenna, MES Principal
Judy Splayt, MES Assistant Principal

RE: Resignation of Kara Marcus

It is with regret that we ask the Board of Education to approve the resignation of Kara Marcus, Speech and Language Pathologist for the Mokena School District, effective May 27, 2012. Kara has been on a leave of absence in order to be home with her child.

Kara has decided to stay at home with her daughter. We wish her the best of luck.



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: February 3, 2012

To: Board of Education

From: Steve Stein, Superintendent

Re: Board Policy 2:150 and Policy 4:110

Attached you will find a copy of Board Policy 2:150 and Policy 4:110 presented as Information at the December 8, 2011 Regular meeting. The Policy Committee reviewed these policies at their last committee meeting on February 2, 2012.

Recommended Motion:

"... move to approve the following policies as presented.":

1. 2:150 Committees
2. 4:110 Transportation

Moved By: _____

Seconded By: _____

Operational Services

Transportation

The District shall provide ~~free~~ fee based transportation for all students in the District: (1) students residing at a distance of one and one-half miles or more from their assigned schools, will pay a fee of \$200 per student for the 2011-2012 school year or (2) residing within one and one-half miles from their assigned schools where walking to school or to a pick-up point or bus stop would constitute a serious hazard as determined by the Illinois Department of Transportation Rules. The District ~~may provide and~~ will charge a fee of \$375 per student for the 2011-2012 school year for transportation for other students residing within one and one-half miles from their assigned school. A student's parent(s)/guardian(s) may file a petition with the Board of Education requesting transportation due to the existence of a serious safety hazard. In order for student transportation to be as efficient as possible, it is the District's goal to have bus stops located where safe corners and sidewalks are available, or locations that allow students to assemble. Free transportation services and vehicle adaptation for special education students shall be provided if included in the students' individualized educational programs. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with the McKinney Homeless Assistance Act.

Bus schedules and routes shall be determined by the Director of Transportation and shall be altered only with the Director of Transportation's approval and direction.

No school employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Illinois Department of Transportation regulations.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.
105 ILCS 5/10-22.22 and 5/29-1 et seq.
105 ILCS 45/1-15.
625 ILCS 5/1-182, 5/11-1414.1, and 5/13-109.
23 Ill.Admin.Code §§1.510 and 226.935.

CROSS REF.: 5:280 (Educational Support Personnel - Duties and Qualifications), 6:140
(Education of Homeless Children)

ADOPTED: September 12, 2007

REVISED: January 12, 2012



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

Date: February 2, 2012

To: Board of Education
Mr. Steve Stein, Superintendent

From: Kirt Hendrick, Director of Business Operations

Re: Northern Illinois Independent Purchasing Cooperative for food service supplies

The Northern Illinois Independent Purchasing Cooperative is a group of over 70 school districts that have grouped together to save time and money through a common, state approved bid process to purchase school food supplies. The product list has over 800 items and yet the NIIPC guidelines allow members to order up to 20% of their purchases from non coop sources. Membership in the coop makes participation in the commodity rebate and reprocessing programs easier and also saves money. The NIIPC also provides training and networking opportunities for member districts and their Food Service Directors and administrators.

Recommended Motion:

"I recommend that the Board of Education approve into entering into the inter-governmental agreement to join the Northern Illinois Independent Purchasing Cooperative for the 2012-2013 school year, and to pay a one-time application fee of \$200, and \$600 annual dues."

Please call me and I will be happy to answer any questions you may have.

Moved by: _____

Seconded by: _____
(Roll Call vote)

NORTHERN ILLINOIS INDEPENDENT PURCHASING COOPERATIVE

ARTICLES of JOINT AGREEMENT

These Articles of Joint Agreement are authorized pursuant to Article VII, Section 10, of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act 5 ILCS 220/2, which Act provides that any power which may be exercised by only one school district, may be exercised jointly with other school districts or other public agencies.

The purpose of this Joint Agreement is to enable school districts to form a purchasing cooperative. Member school districts have determined that it is in the best interests of the students and the school districts to enter into an Intergovernmental Agreement to create this cooperative.

ARTICLES

I. NAME

The name of this cooperating organization shall be the Northern Illinois Independent Purchasing Cooperative, hereinafter referred to as the Cooperative.

II. PURPOSE

A. Membership in the Cooperative will help participating school districts meet state and federal purchasing mandates.

B. Membership in the Cooperative will increase the purchasing power of member districts, thus effecting significant savings for them.

III. MEMBERSHIP

A. Initial membership in the Cooperative is open to Illinois public school districts in the general northern area of Illinois.

B. The school districts that participate in the Cooperative for the initial year shall be referred to as Charter Districts.

C. Membership is effective upon signing the Intergovernmental Agreement Resolution.

D. Charter membership in the Cooperative is effective through the 1995-96 school year.

E. After the initial year, membership will be open to other Illinois public school districts upon application to the Cooperative's Board of Directors and approval by the Board as provided herein.

F. Member districts of the Cooperative shall have a participation commitment of one year beginning as of July 1 after the effective date of the signing of the Intergovernmental Agreement Resolution.

G. Member districts must give the Board of Directors notice of voluntary withdrawal by February 1 for the next school year.

H. Membership Fees

1. Charter Districts shall participate in the Cooperative at no cost for the initial year.

2. Member districts shall be required annually to pay dues in an amount determined by the board. Dues may be graduated to reflect the size or number of students served by each member, as the Board determines is reasonable.

3. New member districts will be assessed a one-time initial membership fee, which is determined by the Board. The fee may be graduated to reflect the size or number of students served.

4. All membership fees shall be reviewed annually by the voting representatives of the Cooperative.

5. All membership fees will be billed to individual districts and are to be made payable to the Northern Illinois Independent Purchasing Cooperative by October 1st.

I. Expulsion of Members

1. A member district may be expelled upon a vote of the Board of Directors for failure to participate, cooperate or support the activities and purposes of the Joint Agreement, or for any action which is seriously detrimental to the operation and administration of the Joint Agreement, as determined by the Board.

2. Upon such vote of expulsion, a member district's participation shall terminate no earlier than sixty days after the expulsion vote.

3. An expelled member shall remain liable for any obligation incurred to the effective date of expulsion.

IV. POWERS OF THE COOPERATIVE

A. The Cooperative will have the authority to enter into agreements with state, federal and local agencies or units of government and private entities, through an administrative district, to identify a preferred vendor of food and supply items to be purchased by member districts for the duration of the bid award period.

B. The Cooperative will have the authority, through an administrative district, to employ agents, employees, or independent contractors as necessary to carry out the functions of the Cooperative.

C. The Cooperative will have the authority, by majority vote of the Board of Directors, to admit and expel members.

D. The Cooperative will have the authority, by majority vote of the Board of Directors, to amend these Articles.

E. The Cooperative will have the authority, by majority vote of the Board of Directors, to take any other action necessary to effectuate the purpose of the Joint Agreement as now stated or hereinafter amended.

V. RESPONSIBILITIES OF THE COOPERATIVE

A. The member districts will establish a budget and receive funds from participating member districts to carry out the functions of the Cooperative.

B. The member districts will appoint, by majority vote of the Board of Directors, an administrative district to carry out the designated administrative functions of the Cooperative.

1. The administrative district will obtain bids from vendors and award the purchase of food and supply items to the preferred vendor as identified by analysis of all bids and the majority vote of all members.

2. The administrative district will comply with any administrative responsibilities imposed by law.

3. The administrative district will apportion each member's share of costs for administration and reimbursable expenses to the extent that they exceed the fees collected annually.

C. By this agreement, each participating district is required to purchase specifically identified items from the preferred vendor.

D. Once the bids are analyzed and the purchase awarded, each member school district will maintain a separate relationship with the successful bidder with regards to ordering, scheduling deliveries and payment of bills.

E. The Cooperative will obtain input from member districts regarding the quality of goods and service and other concerns, if any, in the products purchased and delivered.

VI. BOARD OF DIRECTORS

A. Management of the affairs of the Cooperative shall be by a Board of Directors comprised of a representative from each member district.

1. The representative may or may not be an elected official of the member district.

2. A member district may remove or replace or designate an alternate representative as desired.

B. Election of officers from among the Board of Directors shall take place as soon as practicable, but no later than sixty days after the approval of these Articles by at least five member districts.

1. A President, Vice-President and Secretary shall be elected to serve for a two-year term.

a. The President shall be the Chief Executive Officer of the Board and shall be a non-voting ex-officio member of all committees on which the President

does not directly serve. The president shall have those powers set forth in these Articles and as may be directed by the Board.

b. The Vice-President shall assume the duties of the President in the absence or the inability of the President to perform them.

c. The Secretary shall keep the minutes of the meetings of the Board and shall officially communicate as directed by the Board with the administrative district as selected by the Board of Directors.

2. In the event of a vacancy, those offices shall be filled by appointment by the Board of Directors.

3. New officers shall be elected BI-annually in the quarter preceding the beginning of the membership year in which their term is to commence.

C. The Board of Directors shall schedule regular meetings. Special meetings may be called by the President (or Vice-President if the President is unable to serve) or any two Directors, upon three days' prior written or faxed notice.

D. The Board of Directors shall have the powers as listed herein or as may be amended by majority vote of all members.

1. The Board of Directors shall have the authority to designate an administrative district to perform those functions stated in these Articles.

2. The Board of Directors shall have the authority to approve amendments to these Articles.

3. The Board of Directors shall have the authority to approve the acceptance of new members who are not Charter members and expel existing members.

4. The Board of Directors shall have the authority to award, through an administrative district, the purchase by member districts of food and supply items from a preferred vendor as identified by the analysis of bids and vote of a majority of member districts.

5. The Board of Directors shall have the authority to execute any powers of duties of the Cooperative herein arising out of the purpose for which the Cooperative is created.

E. Each member of the Cooperative shall have a vote equal to every other member of the Cooperative. Voting shall be in person by each representative Director or designated alternate, with no proxy or absentee votes permitted.

F. A quorum shall consist of a simple majority of the members of the Board.

1. Unless otherwise provided, a majority vote of the quorum shall be sufficient to pass a vote on any matter.

2. A two-thirds majority of all members of the Board of Directors shall be required for action on specific matters.

a. The admission or expulsion of a member shall be by two-thirds majority vote.

b. The Articles of Joint Agreement may be amended by two-thirds majority vote.

c. Termination of this Joint Agreement earlier than three years after its commencement shall be by two-thirds majority vote.

G. Members serving on the Board of Directors shall do so at their own expense except that expenses incurred by any member pursuant to action of the Board of Directors may be reimbursed if specifically authorized.

H. The Board of Directors may establish rules governing its own conduct not inconsistent with these Articles.

VII. ADMINISTRATIVE DISTRICT

A. The administrative district shall be a member district as selected by the Board of Directors and as agreed to by the selected district.

B. The administrative district shall serve for a term as mutually agreed.

C. The administrative district, subject to the direction of the Board of Directors, shall perform those necessary functions to obtain bids and award to a preferred vendor the purchase of food and supply items by individual member districts of the Cooperative.

D. The administrative district shall manage the funds of the Cooperative and shall be reimbursed by those funds for its costs and expenses in performing administrative functions of the Cooperative.

VIII. LIABILITY OF BOARD MEMBERS

A. With respect to the operation of this Joint Agreement, the Cooperative, its Board of Directors and Board Members individually, herein called the Cooperative, shall not be liable to: Other Board Members, other member districts, or any other board of education or employees for any action or inaction taken in good faith, or for any mistakes of judgment, or for the action or inaction of any agent, employee or any independent contractor selected by the Cooperative or any Board Member in good faith and with reasonable care.

B. Bond or security shall not be required to guarantee the performance of any Board Member's duties pursuant to this Agreement.

IX. EXECUTION

This Agreement may be executed in counterparts and such counterparts shall be effective and binding upon all member districts.

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NORTHERN ILLINOIS INDEPENDENT PURCHASING COOPERATIVE

INTERGOVERNMENTAL AGREEMENT RESOLUTION

WHEREAS, present statutes allow school districts to jointly offer programs for better educational advantages; and
WHEREAS, the Constitution of Illinois authorizes Intergovernmental Agreements between several school districts, through their School Boards, to establish such programs; and
WHEREAS, entering into this agreement is in the best interests of the _____ School District.

NOW, THEREFORE, BE IT RESOLVED that the _____
_____ School District in the County of _____ in the State of Illinois is authorized to enter into an Intergovernmental Agreement with the Northern Illinois Independent Purchasing Cooperative and,
BE IT FURTHER RESOLVED that the President and Secretary of this Board of Education are hereby authorized to direct and execute said working agreement, a copy of which is attached hereto and made a part thereof, and
BE IT FINALLY RESOLVED that the Director of Food Service is hereby designated as the voting representative for this School District in this Intergovernmental Agreement.

CERTIFICATION

I, _____, Secretary of the Board of Education of
_____ # _____ in _____ County, Illinois, do hereby
certify that the above and foregoing is a true and correct copy of a certain resolution which was duly passed by said Board at its regular meeting held on the _____ day of _____, 2011.

ATTEST

Board President

Board Secretary

District Name

Number

County



MOKENA SCHOOL DISTRICT 159

ACTION REQUEST

Date: February 1, 2012

To: Board of Education
Mr. Steve Stein, Superintendent

From: Kirt Hendrick, Director of Business Operations

Re: Summer 2012 Sealcoating through a Lincoln Way feeder district cooperative

The Mokena District has approximately 310,000 square feet of blacktop parking lots and driveways. It is important to sealcoat these surfaces to prevent repair and replacement costs. The next area that should be sealcoated is the junior high parking lot at about 99,722 square feet.

In an effort to save money and provide a high quality and tested product, several of the Lincoln Way feeder districts have developed a plan to pool their projects together and go to bid for the lowest price as a whole. It is estimated that the total square footage for the project will be at least 800,000. The overall bid would be for sealcoating with alternates for striping and for crack filling at a per lineal foot cost. The bid would specify the locations and require the bidder to declare a price for each location. The bid would be awarded to the contractor that can provide the lowest price for the group as a whole. Everyone must agree that if your district is in the bid you agree to take the lowest overall bid which may not be the lowest bid for your district's individual job. Once it is decided which contractor will be awarded the job, each district's board will vote to award an individual contract to that bidder for their district's job. The actual contracts will be individual contracts between your district and that contractor. Each district will be responsible to schedule the job with the contractor, obtain certificates of insurance, and oversee the job.

The group will share the services of one firm that would be responsible to do a test of the materials being used by the contractor to be sure it met the specs prior to application at each location.

The following are the timelines for this cooperative venture:

Feb 10: Final day to declare that your district will be part of the joint bid
Feb 17: Meeting with District delegates to review the first draft of the bid specifications and invitation to bid
March 9: Target date to publish bid
March 16: Pre-bid meeting
March 23: Bid Opening
April Board Meetings: Award of bids at each individual District Board meetings

Recommended Motion:

"I recommend that the Board of Education approve into entering a cooperative sealcoating bid arrangement with the Lincoln Way Area schools for the summer of 2012."

Please call me and I will be happy to answer any questions you may have.



MOKENA SCHOOL DISTRICT 159 **ACTION REQUEST**

To: Board of Education

From: Steve Stein, Superintendent

Date: February 1, 2011

Re: Proposed 2012-2013 School Calendar

Last month we shared with you the tentative draft of the 2012-2013 school calendar. We also shared a copy of the calendar with the MTA leadership.

Recommended Motion:

"Move to approve the 2012-2013 School Calendar as presented."

Moved By: _____

Seconded By: _____

Mokena School District 159
2012-2013 OFFICIAL SCHOOL CALENDAR

July 2012					August 2012					September 2012				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
2	3	4 HOL	5	6			1	2	3	3 HOL	4	5	6	7
9	10	11	12	13	6	7	8	9	10	10	11	12 ED	13	14
16	17	18	19	20	13	14	15	16 TI	17 TI	17	18	19	20	21
23	24	25	26	27	20 SB	21	22	23	24	24	25	26	27	28
30	31				27	28	29	30	31					
October 2012					November 2012					December 2012				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
1	2	3	4	5				1	2	3	4	5	6	7
8 HOL	9	10 ED	11	12	5	6 HOL	7	8	9	10	11	12 ED	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21 ER
22	23	24	25	26	19 PTC	20 TI	21 X	22 HOL	23 X	24 X	25 HOL	26 X	27 X	28 X
29	30	31			26	27	28	29	30	31 X				
January 2013					February 2013					March 2013				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
	1 HOL	2 X	3 X	4 X					1					1
7	8	9	10	11	4	5	6	7	8	4	5	6	7	8
14	15	16	17	18	11	12	13 ED	14	15 PTC	11	12	13	14	15
21 HOL	22	23	24	25	18 HOL	19	20	21	22	18 TI	19	20	21	22
28	29	30	31		25	26	27	28		25	26	27	28 ER	29 X
April 2013					May 2013					June 2013				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
1 X	2 X	3 X	4 X	5 X			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17 ED	18	19	13	14	15	16	17	17	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27 HOL	28 ED	29 SE	30	31					

School Begins
School Ends

August 16, 17, 2012 with TI; Classes Begin August 20, 2012
June 5, 2013 (May 29 if no snow days)

Calendar Legend

Pupil Attendance Days 179
Approved Institute Days 4
Parent Teacher Conferences 2
Total Days 185

ED = Early Dismissal
ER = Early Release
HOL = Legal Public School Holiday
TI = Institute
PTC = Parent Teacher Conferences
S = Snow Day
SB = School Begins for Students
SE = School Ends for Students (if no snow days)
X = Not in Attendance

Board Approval:



MOKENA SCHOOL DISTRICT 159 **INFORMATION REPORT**

Date: January 30, 2012
To: Board of Education
From: Steve Stein, Superintendent
RE: Building usage at MIS and MES

Based on the study and recommendation of the Build-Grounds and Transportation Committee, I am seeking Board approval to keep MIS open as a 4th and 5th grade building.

The other consideration the committee recommended was to seek a schooling-entity to lease space at MES to help offset some of the district's expenses.

If this recommendation meets with Board approval, the following motion would be appropriate:

Recommended Motion:

"Move to retain Mokena Intermediate School as a grade 4-5 building for the 2012-2013 school year and engage in leasing negotiations for classrooms at Mokena Elementary School."

Moved by: _____

Seconded by: _____
(Roll Call vote)