

**MINUTES REGULAR MEETING  
MOKENA SCHOOL DISTRICT 159 - BOARD OF EDUCATION  
MOKENA ELEMENTARY SCHOOL  
July 17, 2013**

**BOARD OF EDUCATION**

	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Danielle Didrickson- President	✓	
Mr. Jim Andresen- Vice President	✓	
Mrs. Anna Briscoe- Secretary	✓	
Mrs. Stacy Cesta	✓	
Mr. Aaron Janik	✓	
Mr. Patrick Markham		✓
Mr. Joseph Spalla		✓

**STAFF PRESENT:**

Dr. Omar Castillo, Superintendent; Kathleen Wilkey, Assistant Superintendent of Instruction; Eileen Parente, Director of Student Services, John Troy, Director of Business Operations; Anna Kirchner, Principal; Judy Splayt, Assistant Principal; Steve Hastings, Director of Technology, Mary Louise Knoerzer, Board Secretary, Debi Blank, Kim Rueth, Toni Szostak.

**VISITORS:** Bob and Madeline Kral

**PRESS:** Ginger Brashinger, Southtown Star; Will O'Brien, Mokena Messenger

**PLEDGE OF ALLEGIANCE**

Mrs. Didrickson, the Board of Education, Administration and audience recited the Pledge of Allegiance.

**OPEN SESSION and ROLL CALL**

Mrs. Didrickson called the Regular meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 pm on July 17, 2013.

**Amended Agenda**

Mr. Janik motioned to add a Closed Session prior to VIII E for reasons of personnel; to return. The motion was seconded by Mrs. Cesta.

**COMMUNICATIONS**

**PUBLIC:** None

**BOARD EDUCATION:** None

**APPROVAL OF PREVIOUS MINUTES**

Mrs. Cesta moved to approve minutes for Regular Meeting June 19, 2013, Special meeting June 10, 2013 and Closed Session June 19, 2013, seconded by Mr. Andresen. The Board was all in favor.

**PRINCIPAL REPORTS**

Kathleen Wilkey reported on behalf of MIS to the BOE:

- The building looks great; thanks to the B & G Department
- Girls of the Run event- 6/1/2013 at Toyota Park was a success; parking was very limited

Mrs. Kirchner reported to BOE:

- New Reading series is being checked in Teachers are picking up their kits
- Professional Development is being planned

Dr. Castillo reported on behalf of MJH to BOE:

- Cleaning schedule on time
- Master schedule complete
- Projectors installed; training will provided to some staff to share with rest of staff.

### SUPERINTENDENT REPORT

Dr. Castillo welcomed Mr. Aaron Janik the newest Board member to the team; he welcomed Kathleen Wilkey as the Assistant Superintendent, a new member to the administrative team of Mokena Schools; and he welcomed himself as the new Superintendent of Mokena School District 159. He also shared with the BOE the various meeting he as attended in first two weeks as new Superintendent.

### INFORMATION REPORTS

#### **FINANCIAL REPORT**

Mr. Troy reviewed the financial report with the BOE. The revenue for the month in all funds was \$3,288,068 or 17.56 % of budgeted revenues. The expenditures for the month in all funds were \$934,937 or 5.02% of the budgeted expenditures.

#### **TREASURER REPORT**

Mr. Troy reviewed the Treasurer's Report with the BOE reporting an ending balance of \$13,830,118.99. All GSA payments were made on time. State made all payments for transportation and Special Education. Builder impact fees were \$50,000 this year; show economy is turning around.

### DISTRICT 843 SPECIAL EDUCATION MINUTES

Mrs. Cesta reported:

- ✓ Mr. Englert has 2013-14 budget prepared for review
- ✓ ICanBike was a successful program this summer; 60% master bicycling
- ✓ The Resolution timeline will be presented next month; looking at November or December
- ✓ Opening of LW District 843 – 8/16

### JOB DESCRIPTIONS

Mrs. Kirchner presented updated job description for MES office staff; Administrative secretary– 12 month; administrative secretary 10 ½ month and receptionist; asking for final approval at next month's meeting.

### ACTION REPORTS

#### **DISTRICT BILLS**

##### **Recommended Motion:**

Mrs. Briscoe reviewed District bills this month. Mrs. Briscoe moved to approve the bills as presented. The motion was seconded by Mr. Janik.

##### **On Roll Call**

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik

Nays: None

Abstain: None

##### **MOTION CARRIED 5-0**

Mrs. Briscoe thanked Mrs. Ryan in the business office for her guidance through this process.

### **PERSONNEL**

Mr. Janik moved to approved Personnel item 1-6 as presented; subject to successful background check, drug screening (if applicable) and physical; seconded by Mr. Andresen.

**On Roll Call**

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik

Nays: None

Abstain: None

**MOTION CARRIED 5-0**

**1. Certified –New Hire**

Crystal Vargas	PE Teacher	MJH	2013-2014 School year	\$36,308 Lane 1, Step A
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**2. Classified -  
Resignation**

Dawn Olson	Para-professional	District	6/27/2013
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**3. Classified -  
Reassignment**

Karen Kaz	Para-Professional	MES	2013-2014 year	\$11.00/hr 7hrs/day 174 days/yr
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**4. Certified- Leave of  
Absence**

Rebecca Edwards	Teacher	MIS	9/10/-10/8/2013c upon dr.'s release
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**5. Classified – new hire**

Amada Archer	Building Aide	MES	2013-14 school year	\$8.31/hr 6.75hr/day 174days/yr
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**6. Classified – increase in hours**

Katherine Arroyo	Building Aide	MJH	2013-14 school year	\$8.59/hr 6.5hrs/day 174 days/yr
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Lynette Chiaramonte	Building Aide	MES	2013-14 school year	\$8.52/hr 4.75 hrs/day 174days/yr
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**CONSENT AGENDA**

**Recommended Motion:**

Mr. Janik moved to approve Consent Agenda items 1 through 3, seconded by Mr. Andresen, as presented:

The following consent agenda items were approved as follows:

1. District 843 Budget Approval
2. Bonding of Treasurer
3. Resolution of ISDLAF

**On Roll Call**

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik

Nays: None

Abstain: None

**MOTION CARRIED 5-0**

**MANAGED PRINT CONTRACT**

**Recommended motion:**

Mrs. Cesta moved that the district enter into a managed print contract with Martin Whalen Office solutions a presented, and enter into a \$1 buyout printer lease agreement with American Capital for 60 months with a monthly lease of \$3285.52. The motion was seconded by Mr. Andresen.

**On Roll Call**

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik

Nays: None

Abstain: None

**MOTION CARRIED 5-0**

At 7:28 pm Mr. Andresen moved to adjourn to Closed Session for reasons of Personnel to return; Pursuant of SILCS 120/2(c)(1); the motion as seconded by Mr. Janik.

At 8:50 pm Board meeting was opened by unanimous vote

**APPROVAL OF ADMINISTRATOR CONTRACTS**

Mr. Janik moved to approve the administrator contracts as presented in Closed Session; the motion was seconded by Mrs. Briscoe.

**On Roll Call**

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik

Nays: None

Abstain: None

**MOTION CARRIED 5-0**

**ITEMS FOR AUGUST 21 MEETING**

- Celebrating the first day of school
- Managed Print Contract
- Preliminary Tentative Budget

**GOOD OF MOKENA**

- School start August 21 for grades 1-8 ; August 22 for kindergarten students

**ADJOURNMENT**

At 8:54 pm Mrs. Briscoe moved to adjourn to the Regular July 17, 2013 meeting; the motion as seconded by Mrs. Andresen. The meeting was adjourned by unanimous vote.

  
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President

  
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Secretary