



Mokena School District 159

Board Highlights for September 19, 2018

PUBLIC: None **MTA:** *Kim Truffa*, thanked Nicole Swanberg for taking pictures and talking with everyone at the Back to School Raffle...big shout out to Kim Rueth for getting all those donations! Fourth Grade teachers, Katie Rodriguez and Carla Dukups, will be running the Chicago Marathon on October 7th in support of the Smiles Train Charity that provides medical care for children born with cleft lip and palate. **MCSA:** None **MEF/PTA:** None **BOE:** President Riedl welcome Cathy Jandak as the new Superintendent and BOE secretary.

Finance Committee Update - Mr. Bush provided an update on referendum options through a presentation from PMA which also included a summary of the current debt schedule of the district, a presentation on community engagement, and an update on the changes from the tentative to final FY19 budget. We discussed multiple referendum options. Specifically discussed were three options, a Debt Service Extension Base increase, a Limiting Rate Increase, and a Building Bond issue. The presentation from PMA is attached to board book under the finance committee meeting. The committee also discussed the utilization of a community engagement and research company. The district will be requesting quotes from several such companies. Next month agenda items include the first draft of the District Audit and further conversations around facility's needs.

Action Items that were approved include:

- Approval of FY19 Budget
- Approval of Previous Minutes
- RFQ for Architects
- District Bills
- Personnel – Certified-new hire and LOA; Classified- new hire and resignation, The district welcomes newly hired teachers for 2018-19: *Keith Decker*. The District welcomes Classified New Hires for 2018-19: *Vickie Larsen, Jane Grant, Megan Pomeroy, Katie Rodriguez, Nicole Miller, Dora Ruiz, Kathy Stewart, Violeta Spasojevic, Amanda McManus, Ramona Fagan*. Classified Re-assignment for 2018-19: *Cathy Jandak, Dina Fugett & Maria Lopez*. Certified LOA: *Rebecca Cheney*. Classified Resignation: *Eman Hassan & Jean Miller*.
- **Revised November Board Meeting is November 14, 2018**
- First Read of Occupational Therapist Job Description
- Approval of Disposal of Equipment

Discussion about the purchase and implementation of Forecast5 5Lab-Dr. White reported that this is a software tool that will allow us to manage the data in a manner that provides timely access to the data for administrators and teachers. In addition, this tool will allow us to analyze multiple sets of data and create a publicly accessible dashboard.

Information Reports

Superintendent – Dr. White

1. Created a timeline for the April 2, 2019 consolidated election for electing BOE members and for school district to place referendum questions on the ballot.
2. Updated the Board and Superintendent Goals Crosswalk document which the Administration will use to guide our work and timing for reporting to the BOE.

Assistant Superintendent of Instruction – Dr. Wilkey

10-Day Enrollment

Please find a comparison of the 10-day enrollment for the past four years.

Grade	2015	2016	2017	2018
K	148	150	165	154
1	156	152	155	170
2	181	155	156	155
3	161	187	158	155
4	157	174	194	155
5	161	158	188	195
6	185	158	156	184
7	194	183	164	159
8	198	199	194	167
TOTAL	1541	1516	1530	1494

Director of Student Services – Ms. Cirone

At this time, all staffing needs for the Student Services department have been filled. The following positions have been filled

Chief School Business Official - Dr. Shaw

The budget report is very similar to last month's tentative budget report. The Fiscal Year 2019 budget has been on display for 30 days. The board had previously given direction to monitor the budget to bring fund balances in alignment with the board policy. Each building leader and department leader had a budget meeting to review their building or department with the business office. We reviewed staffing assignments, staffing trends, and staffing locations to align with the site based accounting model. The majority of the budget is personnel. Salaries, benefits, and purchased services are included in personnel costs.

Director of Technology - Mr. Smith

1. Intercom System-

We are still working out some kinks with the intercom system. MES had a few classrooms with "unconventional" wiring in them that needed some extra work. The issue is being addressed and will be finalized by early next week. MJH is still working on what they want when it comes to bells: Where they want them, when they want them, and even if they want them. All of the tie-ins to our current phone system are complete. We can now make classroom calls from building phones and make "All-Calls" from external lines in case of emergency.

2. Access Control System-

We were having problems with some of the strikes that were from the old system. We had 9 of the 14 old strikes replaced. The remaining were inspected and are in perfect working order. There are still a few issues that are being caused by the physical condition of some doors and frames. We are eagerly fine tuning this system, so we can move forward with replacing the physical locks on the exterior of the buildings

3. Security System-

Installation will begin end of September/Early October. This is the final project in the first phase of the district security initiative.

4. MJH Chromebook Program-

With the last minute changes decided at last month's board meeting, we spent a majority of the first week of school getting Chromebooks for the MJH 1 to 1 program ready to deploy. We received the 6th Grade Chromebooks on Wednesday, 8/22, and the cases for 7th/8th on Thursday. With the help of all of my department along with Mr. Everett, we were able to unpack, inventory, tag, sort and case all 500+ Chromebooks and had them ready to deploy to Advisory Classes on Monday. We were also able to set up an optional 3rd-Party insurance option for the 7th and 8th grade students through Trinity3. This is one year of "Gold" Coverage for a cost of \$23.

5. Account Creation:

Like the start of every year, a major part of getting ready for the start of the school year is creating all of the student and teacher accounts for all of our online programs and textbooks. We have created/modified nearly 20,000 individual accounts leading up to the start of the school year. The account creation process had a hiccup this year as McGraw-Hill's new account process corrupted out student accounts causing a few days delay on deploying student online textbooks.

Principal Reports – Building principals shared exciting news that is communicated to all parents via Skyalert emails, school newsletters and website. Watch Facebook for exciting events happening thru out the district.

For the Good of Mokena

- Mrs. Chorley shared how the MES students are enjoying their new playground.
- Lions Pancake Breakfast October 7th

Respectfully,

Submitted on behalf of Don White, Superintendent