



# Mokena School District 159

## Board Highlights for August 14, 2019

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### Communications

**Public:** None. **MTA/MCSA:** Kim Truffa welcomed everyone back for a great school year. **MEF/PTA:** None. **BOE:** None.

### Action Items that were approved include:

- Previous Month Minutes
- District Bills
- Personnel –Classified-New Hire: Lauren Cernak, Meghan Conway. Classified-Resignation: Jill Moran, Michelle Sarafin, Katie Rodriguez. Certified-New Hire-Filling in for 1-year Leave of Absence: Esther Dare. Certified-New Hire: Grace Richards.
- Consent Agenda –School Nurse with Professional Educator License Job Description-Final Reading; Approval of MJH novels; Approval for Disposal of Surplus Equipment at MES.
- Approval of Tentative 2019-20 Budget
- Window and Door Repair and Replacement
- Exhaust Fans
- Painting
- Water Fountains
- Landscaping Projects
- Unit Vent Repairs
- PreK New Playground Fence
- Track Repairs
- Concrete Repair

### Discussion

- Mr. Everett mentioned that he met with Dr. White to discuss the Superintendent Goals. He is asking the Board to review the goals before the September Board meeting.
- Dr. White asked the building Principals for an update on enrollment, families who have not completed on line registration and families who have not proven residency. Mr. Andresen would like Administration to research other ways we can conduct the District annual residency check to improve the process.

### Information Reports

#### Superintendent – Dr. White

Dr. White shared the improvements that have been made throughout the summer and continue to be ongoing within all the campuses; there are still a couple of outstanding positions needing to be filled. Dr. White also shared the number of students currently enrolled in Right At School Before and After Care is at 31 students, which is on target from the previous school year. Dr. White reminded the Board of Education of the Opening Institute Day and invited all members to attend.

#### Assistant Superintendent of Instruction – Dr. Wilkey

Dr. Wilkey shared the most current enrollment along with a three-year comparison. Student enrollment is up at MES and MJH compared to the last two years; MIS is at a slight decrease. There is an average of 22-24 students per classroom.

- Book Study-25 staff members completed the summer online book study; looking forward to feedback from staff and opportunities to bring more exploration and learning to staff throughout the school year.
- Administration Training-Administrators attended the LEAD training for the Eureka Math Program.
- 6-8 Eureka Math Training-Fifty staff and District 159 Substitutes that attended the Launch and Fluency training geared towards grades K-5.
- New Staff Orientation-On August 12-13, the District welcomed 13 new certified staff members to the Team. During those two days, the staff participated in several sessions-Technology

devices; Payroll & Benefits overview; Financial Planning Options; Meet with Mentors; SPED/Dual Language meetings; Building meetings led by principals.

**Director of Student Services – Ms. Cirone**

- Preschool For All and IDEA B Consolidated grants have been submitted and approved by ISBE.
- Students in Specialized Instruction classrooms will begin utilizing a program called Leveled Literacy Intervention. This tool will provide high quality grade level reading instruction. SPED teachers will be provided with professional development and coaching to implement this program.
- Age Appropriate Playground Update-Administrators will meet with Mr. Crawford, the installer and the fence vendor to finalize details for installation.

**Chief School Business Official – Dr. Shaw**

- Budget – The Finance Committee met on August 12 to discuss the budget and reviewed budget projections; the committee was given a brief update on the Student Services historical financial data and information after the previous discussion.
- Auditors finished their annual visit to the District. They will prepare the annual audit report and be prepared to share results with the Finance Committee on September 9 and again at the September 18 Board Meeting.
- Finance Reports – Posted on Website
- Food Service – Personnel is in need of 3 Food Servers and 1 Assistant Cook. Ms. Lewandowski and Mrs. Klein attended the 2019 Back to School Conference.
- Transportation has seen a higher than normal response in rider registration and all designated assignments are completed. The District is piloting new stop arm cameras on two buses.
- Buildings and Grounds – Finished Projects include: Spring landscaping; commissioning of MES Chiller; asbestos inspection for MES Univent project; commissioning MIS fan condenser; MES roof drain and piping repairs; MES Commons AHU#2 repair; annual fire extinguisher inspection/replacement; MIS power/conduit installation for the printer; recoating of gym floors District wide.

**Director of Technology – Mr. Smith**

- All but 6 cameras are mounted and installed. Currently working to fine tune views and configuring servers. Next step-setting up views for the reception area and for administrators.
- Copiers have all been installed. Next step-setting up reporting and doing teacher training.
- New Chromebooks for MJH are tagged, enrolled, cased and ready for the first day of school
- Classroom phones are all installed.
- Gmail transition is ready and staff will be trained upon return.
- The District Website progress had to be halted in order to focus on more deadline dependent projects; will reassess once the back to school rush is over.

**Principal Reports** - Dr. Rolinitis shared that the Back to School Fair was extremely successful. Mrs. Chorley shared that PFA is on track with enrollment with only 5 spots left. Mr. McAtee was not present to share updates for MIS.

**For the Good of Mokena**

- Mr. Andresen shared that it was a pleasure meeting new staff at the Ice Cream Social Meet and Greet before the Board meeting and wished them all well in the upcoming school year.
- Music Boosters is hosting a Hot Dog fundraiser on Sunday, August 18<sup>th</sup>.

Respectfully,

Submitted on behalf of Dr. Don White, Superintendent