

NEW MILFORD PUBLIC SCHOOLS
50 East Street
New Milford, Connecticut 06776

SCHOOL FACILITY AND UTILIZATION STUDY COMMITTEE
SPECIAL MEETING NOTICE

DATE:	June 12, 2013
TIME:	6:30 P.M.
PLACE:	Sarah Noble Intermediate School—Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Review Outline for Scenario B Implementation Planning
2. Discussion on Targeted Implementation Year
3. Confirm Committee's Recommendations to Be Presented to Board of Education
4. Adjourn

GEORGE C. BUCKBEE
TOWN CLERK

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NEW MILFORD, CT

**New Milford Public Schools
 School Facility & Utilization Study Committee
 June 12, 2013
 Sarah Noble Intermediate School Library Media Center**

Present:	<p>Rebecca Augur, Senior Planner, Milone & MacBroom Thomas Jokubaitis, Educational Consultant</p> <p>Ellamae Baldelli, Director of Human Resources, Resident Walter Bayer, Retired Educator, Resident John Calhoun, Facilities Manager Terri Ellis, Parent Thomas Esposito, Parent, Member of the Town Council Beth Falder, Parent, Member of the Board of Finance Wendy Faulenbach, Board of Education Chair, Parent Virginia Langrebe, NMHS Teacher, Resident Justin Mack, SNIS Teacher, Resident Thomas McSherry, Board of Education Member Gregg Miller, Director of Fiscal Services, Resident Donna Molinaro, H & P Teacher, Resident Laura Olson, Director of Pupil Personnel & Special Services, Resident JeanAnn Paddyfote, Superintendent of Schools Thomas Pilla, Builder, Member of the Pension Committee, Grandparent Olga Rella, Parent Lynette Celli Rigdon, Board of Education Member Michele Romaniello, Parent, District-wide President of the NMPTO Gretchen Rondini, JPS Teacher, Parent David Shaffer, Board of Education Member Julia Taborsak, Parent Len Tomasello, SNIS Interim Principal, Resident</p>
Absent:	<p>Michael Crespan, Director of Public Health Paula Kelleher, Principal of John Pettibone School, Parent Theresa McGuinness, SMS Teacher, Parent Josh Smith, Assistant Superintendent of Schools Patricia Thalassinos, NES Teacher, Parent Frank Wargo, Member, Town Council</p>

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Facilities Utilization & Study Committee Meeting Summary

The consultants reviewed the major steps required to implement Scenario B with the Committee, as well as the time and manpower needed to complete those steps. They include:

- ✦ Board of Education Public Planning Process – The Board must conduct an open planning process with significant public outreach prior to making a decision on whether to adopt the recommendations of the Committee. This will require more detailed data regarding enrollments, class sizes, and finances.
- ✦ Future of John Pettibone School – The Board needs to begin exploring, in conjunction with the Town Council, potential uses for the Pettibone site.
- ✦ If and when the Board decides to consolidate, staffing assignments and notification to personnel must occur in accordance with statutory timelines. This requires significant time and effort on the Administration’s part to review contracts, work with unions, develop seniority lists, notify staff of anticipated vacancies and/or reductions, etc.
- ✦ Establish new transportation routes – the Administration will need to work with the District’s transportation provider to develop and publish new routes.
- ✦ Notification of parents – the Board and Administration ideally would notify parents six months prior to closure of school, and would have begun planning transition activities to ease student/parent transitions.
- ✦ Plan the physical move – detailed equipment/materials inventories need to be conducted and a disposition plan developed. The Administration must be able to provide teachers and staff clear instructions and timelines for the move process that allow staff ample opportunity to prepare.

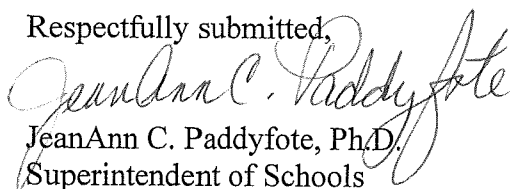
The Committee then discussed the pros and cons of implementation in 2014-2015 or 2015-2016. The Committee reached a consensus that both implementation years present a unique set of challenges that should be spelled out to the Board of Education in the Committee’s recommendations to the Board, with the hope that further information/data would help the Board make an appropriate decision.

Volunteers from the Committee were solicited to present the recommendations of the Committee to the Board at its June 19th meeting.

2. Adjourn

- The meeting adjourned at 8:20 p.m.

Respectfully submitted,


JeanAnn C. Paddyfote, Ph.D.
Superintendent of Schools