

NEW MILFORD PUBLIC SCHOOLS

Department of Human Resources
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Ellamae Baldelli
Director of Human Resources

School Year 2018 - 2019
July 1, 2018

Dear School Volunteer,

The Board of Education recognizes that volunteers can make many valuable contributions to our schools. The Board endorses a volunteer program that encourages community residents to take an active role to become school volunteers subject to suitable regulations and safeguards.

The New Milford Public Schools recognizes that just about any volunteer situation may result in direct contact with students. Our obligation to take appropriate measures to keep our children safe is one of our primary concerns. We require criminal history checks, at no cost to you, of all adults who wish to act as volunteers in our schools or chaperones on our field trips.

In order to volunteer, whether in the classroom, school, or on a field trip, it is necessary for you to be fingerprinted. However, if you have already been fingerprinted and have actively volunteered each year, you may not need to be re-fingerprinted. You should check with the secretary to the principal in your child's school.

Fingerprinting dates will be set over the summer and posted on the district website, as well as, be made available through the school office once school begins. When your child returns to school next year, you will need to sign up with your child's teacher **before** you can be fingerprinted.

If you are planning to volunteer at any time during the school year, please sign up with your child's teacher and plan to be fingerprinted earlier, rather than later. More information will be given to you from the school.

We look forward to having you join us as a school volunteer.

Sincerely,

Ellamae Baldelli

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Director of Human Resources

Reference: School Volunteers (Board of Education Policy 1212)