

**New Milford Board of Education
 Policy Sub-Committee Minutes
 September 4, 2018
 Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson
 Mr. Joseph Failla
 Mrs. Wendy Faulenbach
 Mrs. Tammy McInerney

Also Present: Dr. Stephen Tracy, Interim Superintendent of Schools
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services

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 NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <ul style="list-style-type: none"> • Mr. Schemm welcomed Dr. Tracy to the first meeting of the Policy sub-committee following its summer hiatus. He said the policies for review tonight are statutorily driven and will be up for approval at the next Board meeting. • Mrs. Faulenbach asked overall how these policies affected student handbooks since they have already been distributed. She wants to make sure parents and students are aware of any updates. • Mrs. McInerney said revisions are added to the district website throughout the year. • Mr. Schemm said they could be sent electronically too. <p>A. Policies Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</p>	<p>Discussion and Possible Action</p> <p>A. Policies Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</p>

<p>1. 4111/4211 Recruitment and Selection</p> <ul style="list-style-type: none">• Mr. Schemm asked for comments. He noted the references to the No Child Left Behind Act, which is no longer in place, and asked that legal review that section. <p>2. 4118.25/4218.25 Reporting Child Abuse and Neglect</p> <ul style="list-style-type: none">• Mr. Schemm said this policy adds electronic reporting effective October 2019 but has a section for what is currently in effect as well. He asked how the committee feels about including a section that will not take effect until next year.• Mrs. McInerney said she didn't have a problem with it as long as the state doesn't change its mind before then.• Mrs. Olson said the only change is in electronic reporting. The district already does the required verbal and written reporting. <p>3. 5141 Student Health Services</p> <ul style="list-style-type: none">• Mrs. Olson said the voluntary oral health assessments are a new piece in addition to the current health record. An assessment form is on the district website. She suggested a cover letter be added to the new health form explaining the oral piece.• Mrs. Faulenbach asked for clarification that the oral health assessment is voluntary. Dr. Tracy said it is but the district is mandated to make the request.• The committee discussed the language in the policy regarding opting out versus providing consent. Mr. Schemm suggested legal be consulted to clarify.• Mrs. Faulenbach asked if the asthma reporting was new.• Mrs. Olson said she would talk to Dr. Hack, the district's medical advisor, before the Board	<p>1. 4111/4211 Recruitment and Selection</p> <p>2. 4118.25/4218.25 Reporting Child Abuse and Neglect</p> <p>3. 5141 Student Health Services</p>
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meeting.

4. 5141.21 Administration of Medication

- Mr. Failla said he had a concern with obligating people to provide first aid treatment. He said in the case of the bus drivers, they are in general average citizens doing a part time job and do not have the same level of training as school personnel.
- Mr. Failla asked that legal check the wording of the statute. The policy states “may” be liable; he thinks it should state “shall”.
- Mrs. McNerney said she thought drivers were trained on the epipen administration now. Her question was whether a driver who is uncomfortable administering the first aid would need to have an aide on the bus instead.
- Mr. Schemm wondered if the drivers would be in violation if they administered aid, since they are not currently authorized to administer medication.
- Mr. Failla said Good Samaritan protection would apply. He said his concern is that the drivers are being obligated to provide medical care without suitable protection.
- Mrs. Faulenbach said she would like more information regarding current practice. What training do the drivers receive now? What is mandated? Who does the training? What must be done by June 30, 2019?
- Mrs. Olson said she knows All-Star does annual training and she would find out the specifics.

5. 5157 Use of Physical Force

- Mrs. Olson said this policy defines exclusionary time out and escorting terms.
- Mrs. McNerney asked if parents are notified should a child be restrained. Mrs. Olson said yes, each time, both verbally and in writing.

4. 5141.21 Administration of Medication

5. 5157 Use of Physical Force

	<p>Mrs. Faulenbach moved to bring Policies with any necessary revisions:</p> <ol style="list-style-type: none"> 1. 4111/4211 Recruitment and Selection 2. 4118.25/4218.25 Reporting Child Abuse and Neglect 3. 5141 Student Health Services 4. 5141.21 Administration of Medication 5. 5157 Use of Physical Force <p>to the full Board for approval.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Policies with any necessary revisions:</p> <ol style="list-style-type: none"> 1. 4111/4211 Recruitment and Selection 2. 4118.25/4218.25 Reporting Child Abuse and Neglect 3. 5141 Student Health Services 4. 5141.21 Administration of Medication 5. 5157 Use of Physical Force to the full Board for approval.
<p>4.</p> <p>A.</p>	<p>Item of Information</p> <p>Pullman & Comley School Law Alert – August 1, 2018</p> <ul style="list-style-type: none"> • Mr. Schemm said this was a quick overview and asked the committee if they wanted to discuss any standouts. • Mrs. Faulenbach said there was a lot to review, some having already affected policies. She said she can see more changes coming. • Mr. Schemm said one that stood out for him was the mid-year reduction in ECS funds which put many districts in a bind. He said the Alert also underscored the number of mandates given to districts, often without funding. 	<p>Item of Information</p> <p>A. Pullman & Comley School Law Alert – August 1, 2018</p>
<p>5.</p> <p>A.</p>	<p>Discussion</p> <p>Policy Series for Review</p> <ul style="list-style-type: none"> • Mr. Schemm said the 1000 series review begun last year was not complete and he suggested the committee continue that review before moving on to other series. He suggested they try for 6-8 per meeting. He asked committee members to let him know if there were any policies in the series they wanted to move up 	<p>Discussion</p> <p>A. Policy Series for Review</p>

	for review, otherwise they would follow numerical order.	
6.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
7.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 7:25 p.m. seconded by Mrs. McInerney and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:25 p.m.

Respectfully submitted:



J.T. Schemm, Chairperson
Policy Sub-Committee