

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE  
MEETING NOTICE

RECEIVED  
TOWN CLERK  
2016 SEP 30 P 12:50  
NEW MILFORD, CT

DATE: October 4, 2016  
TIME: 6:45 P.M.  
PLACE: Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. Call to Order**

**2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**3. Discussion and Possible Action**

- A. JPS/East Street

**4. Items of Information**

- A. Overtime
- B. Air Conditioning at SMS
- C. SMS Roof
- D. NMHS Chiller

**5. Public Comment**

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**6. Adjourn**

**Sub-Committee Members: Robert Coppola, Chairperson**  
**Angela C. Chastain**  
**Bill Dahl**  
**David A. Lawson**

**Alternates: Brian McCauley**  
**J. T. Schemm**



CUSTODIAL MAINTENANCE OVERTIME  
BOE FACILITIES SUB-COMMITTEE  
SEPTEMBER OF FISCAL YEAR 2016-2017

AGENDA ITEM 4A  
OCTOBER 4, 2016 MEETING

	2015-16		2016-17		Variance
	Monthly	Total	Monthly	Total	
July	\$48,811	\$48,811	\$8,385	\$8,385	(\$40,426)
August	\$36,844	\$85,655	\$3,952	\$12,337	(\$32,892)
September	\$7,726	\$93,381	\$4,182	\$16,519	(\$3,544)
October	\$9,709	\$103,090			
November	\$8,109	\$111,199			
December	\$11,337	\$122,536			
January	\$7,050	\$129,586			
February	\$8,970	\$138,556			
March	\$8,467	\$147,023			
April	\$6,179	\$153,202			
May	\$11,575	\$164,777			
June	\$11,048	\$175,825			
<b>Budget</b>		<b>\$225,536</b>		<b>\$225,536</b>	<b>\$0</b>
<b>Balance</b>		<b>\$132,155</b>		<b>\$209,017</b>	<b>\$76,862</b>
<b>% Remaining*</b>		<b>58.6%</b>		<b>92.7%</b>	<b>34.1%</b>

	2015-16		2016-17		Variance
	Monthly	Total	Monthly	Total	
July	\$16,088	\$16,088	\$11,333	\$11,333	(\$4,755)
August	\$18,099	\$34,187	\$5,289	\$16,622	(\$12,810)
September	\$11,450	\$45,637	\$5,038	\$21,660	(\$6,412)
October	\$10,810	\$56,447			
November	\$1,887	\$58,334			
December	\$1,123	\$59,457			
January	\$7,460	\$66,917			
February	\$5,162	\$72,079			
March	\$2,989	\$75,068			
April	\$5,344	\$80,412			
May	\$4,260	\$84,672			
June	\$11,178	\$95,850			
<b>Budget</b>		<b>\$96,719</b>		<b>\$96,719</b>	<b>\$0</b>
<b>Balance</b>		<b>\$51,082</b>		<b>\$75,059</b>	<b>\$23,977</b>
<b>% Remaining*</b>		<b>52.8%</b>		<b>77.6%</b>	<b>24.8%</b>

	2015-16		2016-17		Variance
	Monthly	Total	Monthly	Total	
July	\$64,899	\$64,899	\$19,718	\$19,718	(\$45,181)
August	\$54,943	\$119,842	\$9,241	\$28,959	(\$45,702)
September	\$19,176	\$139,018	\$9,220	\$38,179	(\$9,956)
October	\$20,519	\$159,537			
November	\$9,996	\$169,533			
December	\$12,460	\$181,993			
January	\$14,510	\$196,503			
February	\$14,132	\$210,635			
March	\$11,456	\$222,091			
April	\$11,523	\$233,614			
May	\$15,835	\$249,449			
June	\$22,226	\$271,675			
<b>Budget</b>		<b>\$322,255</b>		<b>\$322,255</b>	<b>\$0</b>
<b>Balance</b>		<b>\$183,237</b>		<b>\$284,076</b>	<b>\$100,839</b>
<b>% Remaining*</b>		<b>56.9%</b>		<b>88.2%</b>	<b>31.3%</b>

\*As of same period (month) as last fiscal year.



**NEW MILFORD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**50 East Street**  
**New Milford, Connecticut 06776**  
**Telephone (860) 355-8406**

## **MEMORANDUM**

**TO: Board of Education**  
**FROM: Joshua Smith, Superintendent**  
**DATE: October 4, 2016**  
**RE: Potential Move of Administrative Offices**

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**This is an INITIAL DRAFT of cost estimates regarding a potential move of the Board of Education Administrative offices from the East Street location to Pickett District Road.**

### **Assumptions:**

- **Town to provide appropriate electrical service upgrades**
- **Systemic repairs to the overall facility including but not limited to: roof, heating, plumbing, driveway access are not included in the scope of this document.**
- **Pricing and costs are based on past projects and general construction norms, and are not the result of actual contractor specs. In order for official costs to be determined and actual work done, a bid process would need to occur.**

### **Does not include:**

- **Demolition costs**
- **Abatement costs or hazardous needs assessment**
- **Professional design and engineering**
- **Testing/validation of current wiring and fiber capacity**
- **Fire alarm needs assessment or upgrades**
- **Building code/zoning assessments or upgrades**
- **Modifications to bathrooms**
- **Moving costs**
- **Furniture**
- **General contracting costs**

<b>Current Occupancy of Administrative Offices</b>	
<b>Assistant Superintendent</b>	<b>2</b>
<b>Finance</b>	<b>8</b>
<b>Human Resources</b>	<b>3</b>
<b>Special Education</b>	<b>6</b>
<b>Superintendent</b>	<b>3</b>
<b>Technology</b>	<b>3</b>
<b>Conference Rooms</b>	<b>1 large, 1 small</b>

<b>Electrical Drops</b>				
Item/Upgrade	Estimated unit cost	Units	Total Cost	Notes
New drops	\$150/hour = 16 man hours PER classroom.	70 (Assuming 12 classrooms)	\$28,800.00 PLUS cost of materials	(EMT vs Wire Mold plus outlets/covers etc.)
Twist lock	\$150/hour	3-4	\$600.00	220 volt copiers

<b>Air Conditioning</b>				
(First option) Air Conditioning units	\$600 per machine	21 a/c units	\$12,600.00	window based units
Clean power to each location - assumes town is upgrading the feeders to the building and providing 200-amp replacement panels for the 100-amp existing panels.				
(Second option) 30 ton split ductless a/c unit			cost estimate \$275,000.00	

<b>Flooring</b>				
Flooring	\$0.75/SF for tile	8700 sq. ft.	\$6,525.00	Does NOT include: labor to remove existing or labor for install
Adhesive	\$25.00/gallon	400 SF/gal = 22 gal needed	\$550.00	
Cove base	\$20/20' boxes	100 boxes	\$2,000.00	

<b>Security</b>				
Cameras	5-9	\$150 each	\$750-\$1,350.00	One system with 3 monitors, does not include labor or wiring
A- phones	3 desks		\$4,800.00	
Card swipes	2		\$2,500.00	
A- phone secured doors	4		\$7,500.00	
				Research needed on head end system to see if it can handle capacity



<u>Data/Communication</u>				
Build closet in wing		TBD	TBD	Based on final location
Venting for server closet		TBD	TBD	
Power run to closet			\$2,000 - \$3,500.00 estimated	
Fiber relocation & Connection		1	TBD	Based on final location
New network drops	45	\$200/drop	\$9,000.00	
Moving existing phone equipment			\$2,800.00	Without running new lines, need to test lines
Additional phone jacks	29	\$200	\$5,800.00	

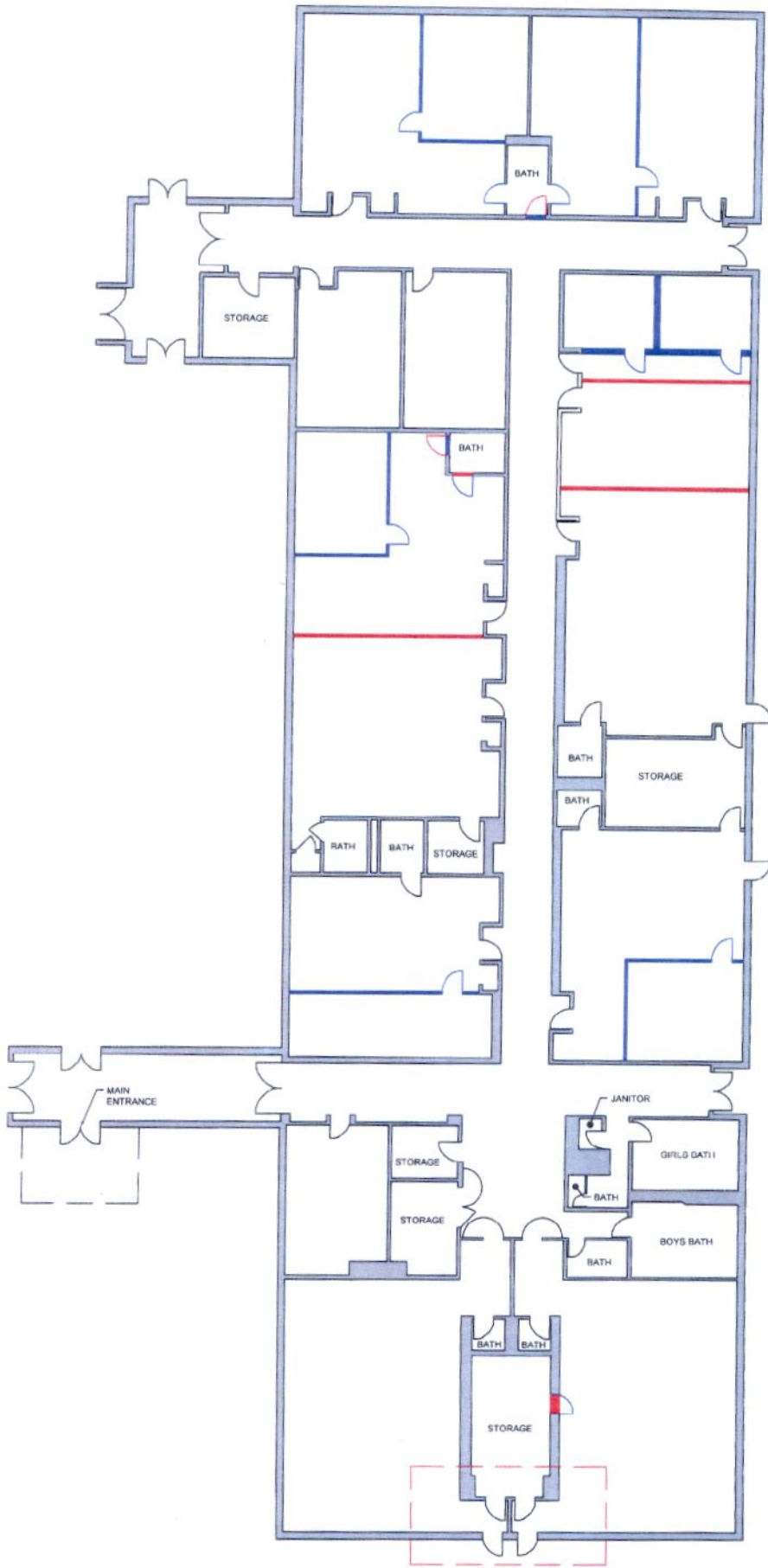
<u>Wall Removal</u>				
Interior block walls	3	\$2500 each	\$7,500.00	Wall may require shoring, steel lintel installation.
Exterior/entry way	1	\$4,000.00	\$4,000.00	

<u>Office Wall Construction</u>				
2 in HR	38'	\$350	\$13,300.00	\$330-\$400 sq. ft., includes ceiling height of 9+' tall, doors and double sided gypsum board installation
1 in Superintendent	26'	\$350	\$9,100.00	
2 in Asst. Superintendent	52'	\$350	\$18,200.00	
1 Technology	14'	\$350	\$4,900.00	
2 Finance	104'	\$350	\$36,400.00	

<u>Paint</u>				
Large rooms:	960 sq. ft.	\$0.75/ft.	\$2,880.00	
Small rooms:	656 sq. ft.	\$0.75/ft.	\$3,936.00	
Hallways:	5500 sq. ft.	\$0.75/ft.	\$4,128.00	
New walls:	1248 sq. ft.	\$0.75/ft.	\$936.00	

Total cannot be calculated at this time due to costs yet to be determined.

LEGEND	
	REMOVE
	BUILD



NOT TO SCALE

