

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 December 1, 2015
 Lillis Administration Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson
 Mrs. Wendy Faulenbach
 Mrs. Angela C. Chastain, Alternate

Absent: Mr. David A. Lawson

Also Present: Mr. Joshua Smith, Deputy Superintendent of Schools
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Jay Hubelbank, Director of Fiscal Services and Operations
 Mr. Kevin Munrett, Facilities Manager
 Mr. Nestor Aparicio, Assistant Facilities Manager

RECEIVED
 TOWN CLERK
 2015 DEC -3 P 1:12

 NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield. Mrs. Chastain was seated in the absence of Mr. Lawson.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> Mr. Bob Coppola said he would like to hear an update regarding the turf field project at a future Board of Education meeting. 	<p>Public Comment</p>
3.	<p>Items of Information</p> <p>A. 2016-2017 Facilities Capital Budget</p> <ul style="list-style-type: none"> Mr. Munrett said he has begun analyzing the facilities capital budget for next year. He has completed a full inventory of the fleet and said that 26% of the vehicles are 15 years or older. He would like to develop a systematic approach to replacing the 27 vehicles over time; his preliminary budget estimate is \$100,000. Other projects that will need consideration are the large chiller at NMHS, the catwalk at SNIS, repairs to the NES roof, security enhancements to cameras and dvrs, and sidewalk replacements. 	<p>Items of Information</p> <p>A. 2016-2017 Facilities Capital Budget</p>

	<ul style="list-style-type: none">• Mr. Littlefield asked for more specifics regarding the NES roof. Mr. Hubelbank said this would have been the next roof up for repair after JPS. The current contractor for the SMS roof project is reviewing to estimate the cost of making the necessary repairs to the leaks while a more complete analysis is prepared.• Mrs. Chastain asked about the reconfiguring of the NES parking lot which had been discussed at previous meetings. Mr. Munrett said he has done observations of the parking lot and traffic flow with Mrs. Murray but has not priced the project yet; it may need to be added to the list. <p>B. Update on SMS Roof</p> <ul style="list-style-type: none">• Mr. Munrett said the project is ongoing and the first phase of the fall project is complete. Work has now shifted from the science wing to the multipurpose room section. No work is happening this week due to rain and evening conferences. Going forward work is shifting to during the day on weekends and non-school days due to weather.• Mr. Littlefield asked if completion is on as scheduled and Mr. Munrett said that will depend on the weather going forward.• Mrs. Faulenbach asked for an overall review of the timeframe and work being done. Mr. Munrett said the project has two phases: the science wing and multipurpose sections which are happening now and the other larger section which requires asbestos removal and will take place next summer while staff and students are out of the building.• Mrs. Faulenbach asked about the financing by the Town and Mr. Hubelbank said while our Facilities department is overseeing the actual project, funding will be done through Town bonding in January and bills will be submitted to the Town for payment.• Mr. Littlefield asked if the bonding was definite and Mr. Hubelbank said yes it is all	<p>B. Update on SMS Roof</p>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------

	<p>previously approved, the Town is now just working through the financing mechanism.</p> <p>C. Update on New Milford High School Chiller</p> <ul style="list-style-type: none"> • Mr. Munrett said that Fuss and O’Neill had previously supplied a quote for analysis of the chiller. He had also contacted the company working with the Town, ECG, to see if they would provide a proposal but they are not able to give a timely response so they are continuing discussion with Fuss and O’Neill. • Mr. Littlefield asked what the timeframe was for ECG and Mr. Munrett said they would not have an analysis ready until spring or summer. <p>D. Update on Overtime</p> <ul style="list-style-type: none"> • Mr. Munrett handed out an update. He said the totals were similar to last month. • Mr. Hubelbank said on a separate note that he wanted to report that the Town Council had approved the capital reserve request from last month so that request will be moved forward. 	<p>C. Update on New Milford High School Chiller</p> <p>D. Update on Overtime</p>
<p>4.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Mr. Bob Coppola asked why we are overseeing the SMS roof project and not the turf field project since they are both being funded by the Town. He said he would like to see the capital budget in writing. • Mrs. Faulenbach said all minutes for the turf field committee are on the Town website. 	<p>Public Comment</p>
<p>5.</p>	<p>Adjourn</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked Mr. Littlefield for his service as Facilities chairperson. <p>Mrs. Faulenbach moved to adjourn the meeting at</p>	<p>Adjourn</p> <p>Motion made and passed</p>

**New Milford Board of Education
Facilities Sub-Committee Minutes
December 1, 2015
Lillis Administration Building, Room 2**

	7:01 p.m., seconded by Mrs. Chastain and passed unanimously.	unanimously to adjourn the meeting at 7:01 p.m.
--	--------------------------------------------------------------	--------------------------------------------------------

Respectfully submitted,



Dave Littlefield, Chairperson
Facilities Sub-Committee